



**COUNTY OF LOS ANGELES  
PROBATION COMMISSION**  
9150 EAST IMPERIAL HIGHWAY, DOWNEY, CALIFORNIA 90242  
(562) 940-2754



**NOTICE OF REGULAR MEETING**

**DATE:** Thursday, March 10, 2016

**TIME:** 10:30 a.m. – Regular Meeting  
12:30 p.m. – Adjournment

**WHERE:** Kenneth Hahn Hall of Administration  
500 West Temple Street  
1<sup>st</sup> Floor, Room 140A  
Los Angeles, California 90012

The meetings of the Commission are open to the public. Members of the public may address the Commission on any agenda item or on its item of interest, which are within the subject matter jurisdiction of the Commission by submitting a written request to the Probation Department prior to the meeting. Three (3) minutes are allowed, per person, on each agenda and non-agenda item, with a total of 15 minutes for public comments on each agenda and non-agenda item, unless the Commission sets alternative limits or other allocations of time.

1. Call to order and Roll Call of Commissioners
2. Approval of minutes for January 14, 2016 and January 28, 2016
3. Los Angeles County Probation Department Update
4. Proposal to Improve Oversight Letter - Commission
5. New Business
6. Commission/Committee Inspection Reports

7. Follow-Up Inspection Reports – 30 Days

❖ Progress Report Response

8. Public Comments

9. Adjourn

**Next Meeting:  
Thursday, March 24, 2016  
Kenneth Hahn Hall of Administration  
500 West Temple Street  
1<sup>st</sup> Floor, Room 140A  
Los Angeles, California 90012  
10:00 a.m. – 12:00 p.m.**

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**COMMISSIONERS**

Joe Gardner – President, Jan Levine – First Vice President  
Clay Hollopeter – Second Vice President, Dan Seaver – Third Vice President  
Lt. Don Meredith, Cyn Yamashiro, Fitzgerald Jones, Gabriella Holt, R.N., E.J.D.,  
Jo Kaplan, Esq., Olivia E. Mitchell, Peter Shutan, Azael Martinez Sonoqui,  
Zachary Hoover, Andrew A. Bridge, Jacqueline Caster, Esq.

Attention: Any person, who seeks support or endorsement from the Commission of any official action, may be subject to the provisions of Los Angeles County Code, Chapter 2.160, relating to lobbyists. Violation of the Lobbyist Ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

Accommodations: American Sign Language (ASL) interpreters or assisted listening devices are available with at least 3-business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (562) 940-2531 from 8:00 am to 5:00 pm, Monday through Friday.

Para información en español: Por favor de llamar al número (562) 940-2531 entre 8:00 de la mañana y 5:00 de la tarde, de Lunes a Viernes.



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**RECOMMENDATIONS**

|     | <u>Recommendation</u>   | <u>Recommendation Date</u> | <u>Update</u>                             | <u>Date Finalized</u> | <u>Probation Dept. Contact</u>        |
|-----|---|----------------------------|---|-----------------------|---------------------------------------|
| 1.  | Evaluation of Grievance Process study                                   | 08/26/15                   | Commissioner Caster will provide a report |                       |                                       |
| 2.  | Language for future employment listings (Rehabilitation)                | 08/11/15                   |   |                       |                                       |
| 3.  | Follow-up on the two (2) grievances from Central Juvenile hall (Kaplan) | 09/09/15                   |   |                       |                                       |
| 4.  | Furniture for the day rooms at Camp Rockey                              | 07/22/15                   |   |                       |                                       |
| 5.  | Capital Improvement Projects<br>(needs vote)                            | 08/26/15                   |   |                       |                                       |
| 6.  | Nutritional guidelines  | 09/09/15                   | April 2016                                |                       |                                       |
| 7.  | Probstat Document Updates   | 10/14/15                   | 2016                                      |                       | Felicia Cotton<br>Jennifer<br>Donnell |
| 8.  | Board Briefing 3 <sup>rd</sup> Quarter                                  | 11/18/15                   |   |                       |                                       |
| 9.  | Strategic Planning-<br>Chief Powers vision                              | 11/18/15                   |   |                       |                                       |
| 10. | Change the way (SHU) reports and Population reports are created         | 11/18/15                   |   |                       |                                       |