

COUNTY OF LOS ANGELES

PROBATION DEPARTMENT

DIRECTIVE

No.:	1528
Issued:	08/29/2024
Post Until:	09/29/2024

SUBJECT: INTERSTATE COMPACT (ISC)

This Directive supersedes Directive(s) 917, issued 5/27/03, and 994, issued 8/24/04.

This Directive provides instructions for staff assigned to Adult Field Core regarding Interstate Compact procedures. The Department requires all coordination and communication regarding interstate transfer and supervision to be facilitated through the Riverview Interstate Compact Unit, without exception. Any form of communication by staff to and/or from other states is conveyed through Riverview ISC Unit with written notices and documents. Riverview ISC Unit will communicate with and/or forward documents and notices to ISC Sacramento via the Interstate Compact Offender Tracking System (ICOTS).

The Riverview ISC Unit is a specialized team that serves as an investigative and processing body. The team's role is to receive, review information, and process interstate compact documents. Documents include incoming and outgoing transfer requests, notices, compact action requests, etc. The team will also check for accuracy and relevant justification of incoming and outgoing transfer requests based on the packet information provided by the submitting Deputy Probation Officer (DPO) and coordinate workflow for incoming and outgoing cases. It is not the function of the Riverview Interstate Compact Unit to complete transfer packets. Packets are completed by the Supervision Intake Team (SIT), Supervision Deputy Probation Officer (DPO) of Record, Officer of the Day (OD), or other designated DPO.

INTERSTATE COMPACT QUALIFYING FACTORS

Eligible clients who are returning residents who request transfer or relocate to a receiving state shall request to transfer per ISC Rules¹. Eligible clients under the compact are those convicted of a felony, certain misdemeanants, those with deferred sentences, unsupervised clients requiring monitoring, and bench probation. Accordingly, the following clients are eligible and subject to transfer under the Compact:

- All clients with formal probation cases (including non-reporting supervision).
- Clients with a misdemeanor grant which involves a violent crime (e.g., sex offense, family violence, battery, child abuse, senior abuse), threatened violent crime, or use or possession of a firearm and have a court order of one (1) year or more of probation.

¹ In accordance with Interstate Commission for Adult Offender Supervision (ICAOS)

- Summary probation/non-supervised informal probation (Exception: non-violent crime, probation ordered for less than one (1) year, or a first-time Driving Under the Influence);
- Bench probation - the client has a bench warrant in the receiving state.

NOTE: *The receiving state shall have the opportunity to investigate and determine clients' eligibility or suitability. In no case shall a client be allowed to leave the sending state (CA) and reside or relocate to another state without permission from the receiving state².*

TRANSFER REQUIREMENTS

Based upon Interstate Commission of Adult Offenders (ICAOS) rules, at the discretion of the sending state, a client is eligible for transfer of supervision to another state under the compact if the client has more than ninety (90) calendar days of supervision remaining at the time of transfer request, has a valid plan of supervision, and is in substantial compliance with terms of supervision in the sending state.

Mandatory

Qualifying reasons for mandatory acceptance in the receiving state are as follows (Refer to the *Transfer Request Form*):

- Resident of the receiving state
 - Clients who have continuously inhabited the receiving state for at least one (1) year prior to either the supervision start date or sentence date for the offense for which the transfer is being requested. (Client must provide proof of residency in the receiving state, such as a State ID, State Tax Return, employment history, utility bill, mortgage statement, or rental agreement).
- Resident Family
 - Resident Family is defined as the client's immediate family residing within the receiving state. Immediate family consists of a parent, grandparent, aunt, uncle, adult child, adult siblings, spouse, legal guardian, or stepparent. (Client's fiancé, cousins, friends, etc., are not considered immediate family members.) The immediate family member must have the following:
 - Resided in the receiving state for 180 days or longer as of the date of the transfer request.
 - Provided a letter indicating their willingness and ability to support the client.
 - Provided a utility bill and a copy of their State I.D.

Note: Submitting DPO (or DPO of Record) must contact the family member and verify the address, phone number, and willingness to support the client.

² In accordance with Interstate Commission for Adult Offender Supervision (ICAOS)

- Employment Transfer
 - Voluntary employment transfers or promotion opportunities are discretionary transfers.
- Client is either a member of the U.S. Military or lives with family members of the U.S. Military under orders in another state.

Discretionary

Clients who do not qualify under mandatory requirements may request a discretionary transfer. Discretionary transfers are reviewed based on a valid plan of supervision, sufficient documentation, and detailed information to justify the request; the receiving state has the discretion to accept or reject supervision.

REPORTING INSTRUCTIONS

Clients living in the receiving state at the time of sentencing and having emergency circumstances requiring them to return to the receiving state after sentencing qualify for *Request for Reporting Instructions (RI)*. If the client is under active criminal investigation or is charged and/or pending a new criminal charge, do not request *RI*. *RI* is time-sensitive, and requests must be submitted to the Riverview ISC Unit within five (5) business days of initial sentencing, disposition of violation, revocation proceedings, or release from incarceration or treatment facility. Should the five (5) business day window elapse and there are exigent circumstances, confer with the Riverview ISC Unit before proceeding. If there are no exigent circumstances, proceed to submit a transfer request. The receiving state has two (2) business days or five (5) business days for sex offenses to approve or deny a *Request for RI*.

Note: Under no circumstances shall any department staff issue a Travel Permit to allow a client to proceed to the receiving state without approved RI from the receiving state. Upon approval, the DPO or designee shall issue a Travel Permit.

Qualifying emergency circumstances for *RI* include, but are not limited to:

- Meets at least one (1) mandatory transfer requirement.
- Client will resume employment or reside with an immediate family member whose employment has transferred to another state.
- Under probation or parole supervision in another state (state's case number, probation/parole officer's name, number, and address must be provided); and/or
- Bench Warrant or pending/active cases in a receiving state.

Due to the time-sensitive nature of the *Request for RI*, if the SIT DPO or DPO of Record is unavailable, the area office OD or designated DPO is required to complete the *Request for RI* and obtain the client's signature on all applicable Department and ISC Transfer documents. Additionally, the client shall not be referred to another area office to complete a *Request for RI*,

nor to complete the subsequent *Transfer Request Packet* (Note: If plausible, submit *Transfer Request Packet* simultaneously with *Request for RI*). Submitting DPO must include supporting documentation for all the above emergent circumstances, with *Request for RI*; email to the Riverview ISC Unit at EDL-PROB ISC-RIVERVIEW or PROBISCRiverview@probation.lacounty.gov.

Request For Reporting Instructions - Approved

Riverview- ISC Unit will notify the submitting DPO (or DPO of Record) of RI approval. DPO shall ensure all pertinent documentation is received from the client and obtain the client's signature on all applicable Department and ISC Transfer documents, provide the client with a copy of RI approval and a Travel Permit, and instruct the client to report to the receiving state per Reply to Reporting Instructions. Subsequently, the DPO is to submit a Notice of Departure to Riverview-ISC Unit indicating the client's departure date and method of travel.

NOTE: RI is approved for the client on a conditional basis; Transfer Request Packet must be submitted within seven (7) business days of approved RI. Should a Transfer Request Packet not be received by the receiving state within seven (7) business days, the receiving state may require submitting DPO to instruct the client to return to the sending state (CA) and await processing time for forty-five (45) days to reply to transfer request from receiving state.

Once the client arrives and reports to the receiving state, the receiving state will submit the Notice of Arrival (NOA). Riverview ISC Unit will forward the notice to the DPO.

Client's X-file shall not be transferred to the Riverview office until Notice of Transfer Request approval is given to DPO by the Riverview ISC Unit (Exception: Sex Registrants SRG cases to remain at the area office).

Should the client fail to arrive and/or report to the receiving state as instructed, the receiving state will submit a *Notice of Failure to Arrive*. Riverview ISC Unit will forward the notice to DPO, who shall file a violation report to the court within fifteen (15) business days and recommend a *Bench Warrant Issued (BWI)*. The *Transfer Request*, *Notice of Departure*, and *Notice of Failure to Arrive* are attached to the violation report.

Request For Reporting Instructions - Denied

If Reporting Instructions are denied, a transfer request is completed and submitted to the receiving state. The submitting DPO shall not issue a Travel Permit to allow the client to travel to the receiving state until the receiving state approves. The client shall be instructed to remain in the sending state and await the result of a transfer request.

TRANSFER REQUEST

A *Transfer Request Packet* is completed for all eligible clients who wish to relocate or transfer to a receiving state (See Transfer Requirements - Mandatory and Discretionary).

Note: Clients with approved RI must submit a transfer packet within seven (7) days after approved RI; a transfer packet may be submitted upon denial for clients with denied RI.

Completed *Transfer Request Packets* with required and pertinent information are submitted to the Riverview ISC Unit; sequentially, the transfer packet will be sent to the receiving state.

Upon receipt of the transfer request, the receiving state has forty-five (45) days to investigate and respond with approval or denial. Clients with approved *RI* will remain in the receiving state during the investigation. Clients who did not qualify for *RI* or were denied *RI* shall be instructed by the submitting DPO to remain in the sending state and await a Reply to the Transfer Request from the receiving state. Note: A receiving state may reject a transfer request if the client is found in the receiving state without proper approval.

Request for Transfer- Accepted

Riverview- ISC Unit will inform the submitting DPO or DPO of the Record of acceptance upon approval of the transfer. For clients who remained in the sending state awaiting acceptance, DPO shall:

- Provide a copy of the approval, issue a Travel Permit to the client, and instruct the client to report, upon arrival, to the supervising agency in the receiving state, per Response to Transfer Request.
- Submit a Notice of Departure to Riverview ISC Unit indicating the client's departure date and method of travel.

Upon the client's arrival in the receiving state, the receiving state will submit a Notice of Arrival to the sending state. Riverview- ISC Unit will forward the *Notice of Arrival* to DPO. DPO shall document information, verify all pertinent documentation in the X-file, and transfer the file to the Riverview office.

In the event a client fails to report as directed, the receiving state will submit a *Notice of Failure to Arrive* (as instructed); upon receipt, the DPO shall file a violation report (with attached *Transfer Request*, *Notice of Departure*, and *Notice of Failure to Arrive*) to the court within fifteen (15) business days and recommend a *BWI*.

Note: An acceptance by the receiving state shall be valid for 120 calendar days. The client must leave the sending state within this period. The transfer acceptance will be withdrawn if the client fails to leave during this period. The client will be required to reapply, and a new transfer packet must be submitted.

Request for Transfer Request - Denied

If the receiving state denies a *Transfer Request*, the client is to remain in the sending state; Riverview- ISC Unit will withdraw the case on the *Interstate Compact Offender Tracking System (ICOTS)*. The case will remain at the area office with appropriate supervision.

Clients with approved *RI* who are in the receiving state, submitting DPO (or DPO of Record) shall immediately contact the client with instructions to return to the sending state. The client must report to the sending state within ten (10) business days. If the client fails to return, the DPO shall file a violation report to the court within fifteen (15) business days, with a recommendation for *BWI*.

ISC TRANSFER PACKET

Submitting DPO must ensure the client is eligible for transfer under the compact, per Interstate Compact Qualifying Factors, and verify the following prior to initiating a transfer packet:

- Client has no outstanding bench warrants or pending violations in the sending state.
- Client has more than ninety (90) calendar days of supervision or an indefinite period of supervision remaining at the time of submitting the request.
- Client is complying with probation conditions, victim restitution payments, court-ordered programs, and treatment; and

The client is registered (arson, sex, gang offender) per court order, if applicable.

Interstate Compact Packet forms and templates can be downloaded from the *Probation Enterprise Document Management System (PEDMS)* under Download Templates>ISC. Items to be included in the ISC Packet include, but are not limited to:

- Request for Reporting Instructions (RI) (necessary for emergency transfers).
- Proof of Residency (Letter from resident family indicating willingness and ability to support, Utility Bill, Rental Agreement, Mortgage Statement, State I.D., Proof of Employment).
- Offender Application for Interstate Transfer (must be typed, and all dates listed on the application form must be identical).
- Transfer Request Form.
- Conditions of Supervision- Justice Partner Portal (JPP) printout.
- Criminal History Report (Consolidated Criminal History Reporting System-CCHRS /Justice Data Interface Controller-JDIC) printout.
- Photograph of the client (color copy, front face is visible or utilize CCHRS picture).
- Police Report.
- History of Supervision – Required if the client has been under probation supervision for more than thirty (30) days since the sentencing date. Include the client's financial balance, progress in any court-ordered programs, reporting patterns, violations, and any new arrests (information is provided on ISC Progress Report).

- Probation Investigation Report-Pre-Plea Report (PPR), Probation, and Sentence -P&S, or Early Disposition Program-EDP).
- If applicable, a copy of the court-ordered registration (sex offender, gang, or arson) and/or
- Victim information and copy of a Restraining Order, if applicable.

Transfer Packets are emailed to Riverview ISC Unit at [EDL-PROB_ISC-RIVERVIEW or \(PROBISCRiverview@probation.lacounty.gov\)](mailto:EDL-PROB_ISC-RIVERVIEW_or_PROBISCRiverview@probation.lacounty.gov).

ISC NOTICES AND REPORTS

All communication to and from the receiving state must be disseminated and coordinated in writing on ISC Notices and Reports through the Riverview-ISC Unit via ICOTS. All ISC documentation can be downloaded from PEDMS under Download Templates>ISC Forms.

COMPACT ACTION REQUEST (CAR)

Compact Action Request (CAR) is utilized to communicate with other states (i.e., request information, respond to requested information, or forward information). All CARs received from a sending state will be forwarded to the DPO; the DPO must have a timely response on a CAR and submit it to the Riverview ISC Unit. As such, no staff outside the Riverview ISC Unit is to communicate with ISC Sacramento or another state regarding ISC cases.

Supervision of Incoming ISC Cases

Field DPOs who are supervising ISC cases and are requesting information from a sending state or providing information to the sending state are to submit a CAR.

Reasons for submitting a **CAR** can include, but are not limited to:

- Notice that the client was provided a travel permit.
- Notice of client's change of address and/or phone number.
- Requesting clarification of sending state's court orders or conditions of supervision.
- Providing informational updates to a sending state about matters related to the client's supervision in Los Angeles (LA) County (e.g., informing a sending state that LA County does not have the ability to provide certain services or program requirements ordered by the sending state).
- Requesting verification of court hearing dates, early terminations, and dispositions.
- Notification of completed requirements or ordered programs and/or
- Requesting a Progress Report

When responding to a sending state's CAR, the reply section of the form must be filled out completely and submitted promptly. It is important to submit as soon as possible, as response times vary from state to state. When submitting information, the content should be concise and accurate; only provide or answer the information requested.

INTERSTATE COMPACT (ISC) PROGRESS REPORT

Upon request for a progress report from the receiving state, the DPO shall submit the ISC Progress Report to the Riverview ISC Unit within thirty (30) calendar days of request. When submitting an ISC Progress Report, the following shall be included but is not limited to:

- New arrests and/or status of new criminal proceedings (provide the police report).
- Client's behavior, attitude, and progress toward compliance/completion of any court/probation program and conditions.
- Client's reporting history (Report in By Defendants- RPDD).
- Results of narcotic tests (Narcotic Testing Data- NTUD), if applicable.
- Client's employment status; and/or
- Client's contact information and resident family information, if applicable (ISC transfer accepted due to resident family).

INTERSTATE COMPACT (ISC) VIOLATION REPORT

Violation reports for new felony charges or violent crime convictions are submitted on an ISC Violation Report. The report may be submitted immediately after being charged with a new violent crime or upon conviction of a new felony. Note: New misdemeanors, non-violent crime arrests, and convictions are reported on an ISC Progress Report.

ISC Violation Reports shall include information pertaining to the new felony or violent crime convictions and have an attached PPR, court order/disposition, and police report.

Should the client be sentenced to serve time in jail for 180 days or longer or sentenced to state prison for the new offense, actions include:

- Submit Violation Report with recommendation: sending state issue a warrant to retake client. Provide the jail or prison facility's name, phone number, address, and client's inmate number.
- Submit a Case Closure Notice (CCN) with Violation Report.
- Case is to remain active in APS. Upon receipt of a Reply to CCN from the sending state, the case is closed in APS.

NOTE: *Should the client be sentenced to serve less than 180 days in jail/prison or ordered probation supervision (including summary probation and/or non-reporting), an ISC Progress Report is submitted with a court order; DPO of Record to recommend continued supervision and await notification/response from the sending state.*

Violation Reports for Absconding

The following shall be conducted and/or noted on an *ISC Violation Report* when the client has absconded:

- Record Check (i.e., JDIC, CCHRS).
- Home Visits must be conducted by a Peace Officer, which is not limited to the DPO of Record.
- Note: The duration of time between the home visit and submission of the ISC Absconding Violation Report cannot exceed thirty (30) days.
- Last date of face-to-face contact with the client as noted in RPDD.
- If applicable, information obtained during an interview with a family member who allowed the client to reside with them (resident family as identified on the ISC Transfer Request).
- Information obtained during an interview with an employer or indicates 'unemployed'; and,
- Recommend BWI and submit an ISC CCN.
 - Do not immediately close the case; await a *Reply to Case Closure* from the sending state prior to closing the case in APS.

Violation Reports for Behavior with Recommendation: Retake

When submitting an ISC Violation Report for behavior (not related to a new arrest) with a recommendation for BWI and retake client, the report must include, but is not limited to, the following:

- Steps that were made to support the client's compliance.
- Admonishments that were made regarding the client's behavior and
- Relevant documentation (e.g., psychological counseling progress reports, positive drug tests, missed office appointments, etc.)

If the sending state orders the client to return to the sending state, in lieu of retaking, the DPO shall request RI within five (5) business days following the receipt of the Reply to Violation Report.

NOTE: *When submitting any ISC documents (e.g., Progress Report, Violation Report, or CAR), forms must be filled out completely. Furthermore, all responses (Reply to Violation Report, Reply to CAR) must be submitted and processed in a timely manner.*

ISC RETAKE

Eligible clients are prohibited from residing (i.e., return, relocate, or transfer) in another state (receiving state) except as provided by the Interstate Compact³. As such, immediate actions are required when an eligible client leaves California, subsequent to court disposition, to reside in a receiving state without an approved RI or Transfer Request⁴.

MANDATORY RETAKING - UNAUTHORIZED RELOCATION, RETURN, OR TRANSFER TO RECEIVING STATE WITH COURT APPROVAL

Upon court disposition, eligible clients must meet qualifying factors prior to residing in a receiving state. Should the court approve an eligible client to reside in a receiving state without proper approval from the receiving state, upon discovery, the SIT DPO, DPO of Record, or designee shall immediately calendar an appearance hearing and submit a modification report to advise the court of Interstate Compact rules. The report is to include the following information:

“Client’s presence in the receiving state without approval under the Interstate Compact is a violation of California Penal Code § 11177. Further, it places California at risk of a formal complaint to the Interstate Commission for Adult Offender Supervision (ICAOS) by the receiving state. Per the ICAOS, rules promulgated by the Commission shall have the force and effect of statutory law and shall be binding in the compacting states.” Per ICAOS Rule 2.110, no state shall permit an offender who is eligible for transfer under this compact to relocate to another state except as provided by the compact. Should clients relocate without ISC approval, they shall be directed to return to California. Should the client fail to return, California shall issue a warrant to the National Crime Information Center (NCIC) Wanted Person File with a nationwide pick-up radius with no bond amount set. Per ICAOS Rules 6.103 and 6.104, any state that has, at any time, defaulted per compact rules is subject to fines, suspension of membership in the compact, and legal action in the United States District Court. As such, the client shall not be allowed to remain in the receiving state without approval of the receiving state under the Interstate Compact.”

The designated DPO shall also recommend that the client submit an Interstate Compact Transfer Request if they desire to relocate to the receiving state and remain in California until approved for transfer by the receiving state.

MANDATORY RETAKING- UNAUTHORIZED RELOCATION, RETURN, OR TRANSFER TO RECEIVING STATE WITHOUT COURT APPROVAL

³ In accordance with Interstate Commission for Adult Offender Supervision (ICAOS)

⁴ ICAOS Rule 2.110- Transfer of Offenders Under this Compact

Upon receiving notice that the eligible client is residing in the receiving state without approval of receiving state and Los Angeles Superior Court knowledge, the SIT DPO, DPO of Record, or designee shall immediately instruct the client to return to California within fifteen (15) business days and remain in California until a transfer is approved by the receiving state. Should the client fail to return, the DPO shall calendar a non-appearance hearing and submit a violation report to the court with the advisement of ISC rules (include the above-bolded information within the paragraph above); the report recommendation is probation be revoked, and a *BWI* (NCIC Wanted Person File warrant with a nationwide pick-up radius with no bond amount set). DPO shall also recommend client be ordered to submit an Interstate Compact Transfer Request if they desire to relocate to the receiving state and be ordered to remain in California until approved for transfer by the receiving state.

If the court does not do any of the following, the deputy shall contact Riverview ISC Unit:

- Order the client to return to California.
- Make an order for the client to apply for an ISC transfer or
- Issue a bench warrant.

DPO shall provide Riverview ISC Unit with a copy of the modification or violation report and court disposition (the result of the hearing). ISC unit shall inform the California ISC Administrator accordingly.

MANDATORY RETAKING - ABSCOND AND NEW FELONY OR VIOLENT CRIME CONVICTION

When a client is found to have absconded, an *ISC Violation Report* and case closure are submitted by the receiving state, which requires the sending state to respond by issuing a fully extraditable warrant. When a client is apprehended in the receiving state, upon request by the sending state, the receiving state shall conduct a probable cause hearing unless the client signs a waiver. (A probable cause hearing waiver is in the PEDMS List of Forms.) Upon finding probable cause or submitting the signed waiver, the sending state shall retake the client from the receiving state. If probable cause is not established, the receiving state shall resume supervision upon the sending state's request. The sending state shall keep its warrant and detainer in place until the client is retaken or until the hearing finds no probable cause.

Mandatory retaking of a client for a new felony conviction or violent crime conviction occurs when the receiving state submits an ISC Violation Report with a certified court sentencing document. The felony or violent crime conviction must have a sentence of 180 days or more incarceration. After submission of the ISC Violation Report and certified sentencing document, the sending state shall retake a client upon the request of the receiving state. When a sending state is required to retake a client, the sending state shall issue a fully extraditable warrant. When

a client is apprehended on a fully extraditable warrant, a detainer is filed with the holding facility where the client is in custody, and the client is then retaken.

DISCRETIONARY RETAKING

Except when retaking is mandatory, at its sole discretion, a sending state may order an offender's return. Upon notification of the sending state's directive to the client to return, the receiving state shall request reporting instructions. If the client does not return to the sending state as ordered, the sending state shall issue a fully extraditable warrant. The receiving state shall assist with the client's apprehension and shall notify the sending state once the offender is in custody for the warrant. The sending state shall then retake the client.

Discretionary Retaking may occur when a client has a conviction and sentence imposed for a new crime that occurred outside of the sending state, which does not qualify for Mandatory Retaking. Unless waived by the client, a violation hearing shall be conducted at the expense of the sending state. If the client's sentence to incarceration for the new crime fully satisfies the sentence for the violation imposed by the sending state for the new crime, the sending state is not required to retake the client. If the client's sentence to incarceration only partly satisfies the sentence for the violation imposed by the sending state, the sending state is required to retake the client. The results of the violation hearing shall be sent to the receiving state within ten (10) days of the hearing.

Discretionary Retaking may also occur when the receiving state submits a violation report demonstrating a pattern of non-compliance, along with a description of the use of corrective actions, graduated responses, sanctions, and other supervision techniques. The sending state shall respond to a violation report within ten (10) business days. The response shall include the action to be taken by the sending state and the date the action begins.

ISC SUBSEQUENT STATE TRANSFER REQUEST

Eligible clients who wish to transfer ISC supervision to another state must request a subsequent state transfer. As such, DPO shall:

- Submit a CAR via Riverview- ISC Unit to sending state, notifying the client's request to transfer to another state.
 - Include a completed and signed Offender's Application with supporting documentation.
- Await a response from the sending state (i.e., Reply to Transfer from the subsequent state).
- If subsequent state transfer is approved, DPO is to provide the client with *RI* and a travel permit to travel to the subsequent state. Once a Travel Permit is provided, the DPO to submit a *Notice of Departure*. The new receiving (subsequent) state will submit a *Notice of Arrival* and

- Submit a CCN; upon validation to CCN, close the case in APS.

Note: If subsequent state transfer is denied, DPO continues to provide supervision.

ISC COUNTY TO COUNTY TRANSFER

Transferring an ISC case to another county includes the following actions:

- Complete an ISC Request for County-to-County Transfer Form (located in PEDMS Template Download) and submit it to Riverview ISC Unit.
- Include pertinent documentation (i.e., copies of the client's or resident family) rental agreement, mortgage statement, and/or utility bill for the new address); and
- Upon case acceptance from the receiving county, Riverview- ISC Unit will notify the DPO to submit an ISC Progress Report to the sending state with transfer information.
 - DPO shall not immediately close the case; upon receiving case acceptance notification from Riverview- ISC Unit, the case is to be closed in APS.

NOTE: The DPO must submit the 1203.9 transfer packet to the 1203.9 Out of County Unit if the client has a separate/ active LA County probation case.

NOTIFICATION TO VICTIM(S)

Victim(s) of crime are notified of an offender's transfer within one business day after the issuance of RI by a receiving state. The notification is submitted in accordance with departmental victim notification procedures. Note: Victim(s) have the right to express their concerns with an offender's proposal to transfer supervision to another state. The obligation to notify the victim(s) of the right to be heard rests with the victim notification authority in the sending state.

All Interstate Compact (ISC) documents, information, and inquiries related to Interstate Compact are directed to the Interstate Compact Unit at EDL-PROB_ISC-RIVERVIEW@PROBISCRiverview@probation.lacounty.gov.

Questions or concerns regarding this Directive shall be directed to the Adult Consultant at (424) 454-5647.



Guillermo Viera Rosa
Chief Probation Officer

08/29/2024

Date