

COUNTY OF LOS ANGELES
PROBATION DEPARTMENT
DIRECTIVE

No. 1021
Issued: 02/01/05
Post Until: 03/01/05

SUBJECT: ASSIGNMENT OF SUMMARILY REVOKED PROBATION GRANTS- USE OF THE "ZR" CODE

Notice 1297 (issued 5-13-03) outlines the Department's responsibility in maintaining supervision of cases where the Court has summarily revoked probation, but where a bench warrant has not been issued or is no longer issued. During the time period in which probation is revoked, the probationer remains subject to the terms and conditions of probation until the court makes further disposition of the case. The case is to remain with the Supervision DPO of record as part of his/her caseload until further instructions have been received from the court.

Currently, cases that have been summarily revoked and no bench warrant remains issued are coded in APS as "KC" (Prob Revoked - Cont W/O Dispo). Effective immediately, all such cases are to be coded as "ZR" (Revoked – Remains Active Supervision). The status of the case on the APS - DFIQ screen will reflect "AS" (Active Supervision). On the APS – DFPD screen, the "Required Contacts Type" is to be listed as "Z" (No Reporting Requirement) unless the court has ordered continued supervision of the probationer (Refer to Notice 1373 issued 6/29/04). Continued supervision may be for a specific reason such as additional narcotic testing, program completion, payment of restitution, etc. The Supervision DPO of record is responsible for updating the DFPD screen to reflect the current required contact type.

The "ZR" code is also to be used in those instances where a case has been before the court for a hearing, but where the warrant has been recalled, probation has remained revoked, and the court has continued the matter for further hearings. In instances where a bench warrant or other court report has been submitted, the case is to be considered as an active supervision case. The case is to be assigned to the appropriate area office (last supervision office) and caseload type. Cases assigned to SIT at the time the bench warrant was issued will be returned to the previously assigned SIT unit pending further request from the court for additional information. For cases assigned to SIT where the court has requested further supervision, the SIT deputy is to complete the intake process and transfer the case to the appropriate caseload type. Likewise, Proposition 36 cases given a ZR code will remain at the last office of supervision and previously assigned caseload pending further request for information from the court.

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In instances where the probationer has been before the court, the warrant has been recalled and probation has not been reinstated, but with no future court date or request from the court for action, the case will be coded as "ZR" and transferred to the area office where it was last supervised. The case will be assigned to the appropriate caseload type for continued monitoring.

If there any questions regarding this Directive, please contact Michael Larquier, Adult Consultant, at (562) 940-2525.



David M. Davies, Chief
Adult Services Bureaus

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