

COUNTY OF LOS ANGELES
PROBATION DEPARTMENT
DIRECTIVE

No.	974
Issued:	03/09/04
Post Until:	04/06/04

SUBJECT: INVESTIGATION OF DEFERRED ENTRY OF JUDGMENT (DEJ) CASES

Effective March 15, 2004, the Probation Department will no longer provide the court with eligibility reports for Deferred Entry of Judgment referrals. Any requests for eligibility reports received prior to the court date of March 15, 2004, will be processed as before. Superior Court Judge David Wesley, Supervising Judge of Criminal, was informed and will instruct all criminal courts to cease referring DEJ investigations to the Probation Department.

The Department will continue to supervise DEJ grants, monitor compliance with conditions imposed, report new arrests, and provide progress reports as requested. Those individuals who have been granted DEJ, and are reporting for supervision, are to be processed as any new walk-in assignment without a prior referral.

The procedure for processing DEJ referrals, through SIT, as unassigned walk-in cases is the same as the current procedure for True Summary referrals with the exception that some codes will change. It is imperative the following steps occur in the order listed as data will not be created correctly if the steps are not followed.

- **DFSR** – The current procedures for searching and creating the X- number will remain unchanged
- **SCSD** – Users will create data as usual
- **CNOD** - Users will create data as usual with a different code (enter Referral Type of JD – True Summary DEJ)
- **RQDT** - The current procedures will remain the same with a different code (enter Hearing Reason Code 22 . User indicates no court report required in appropriate field)
- **CNDD** - The current procedures will remain with a different code (enter DB dispo)
- **RQDT** - The current procedure will remain with a different code (enter Hearing Reason Code 22 – True Summary. User indicates court report required in appropriate field). Return to RQDT and create a second court date for 20 working days from the referral date with a hearing reason code = 16. Clerical staff will indicate Y when prompted for "COURT REPORT REQD". **ENTERING A Y HERE WILL CREATE A COURT REPORT RECORD.**
- Use the "Z5" code on CNDD to check out the second RQDT record

If there are any questions regarding this Directive, please contact Michael Larquier, Adult Consultant, at (562) 940-2525.



David M. Davies, Chief
Adult Services Bureaus

MANUAL HOLDERS: CROSS-REFERENCE YOUR MANUALS TO THIS DIRECTIVE WHERE APPROPRIATE