

COUNTY OF LOS ANGELES
PROBATION DEPARTMENT
DIRECTIVE

No.	920
Issued:	06/17/03
Post Until:	07/17/03

SUBJECT: JUVENILE - 15-DAY REVIEW REPORTS
(This Directive supercedes Directive No. 907 issued 4/2/03.)

WIC §737(b) and CRC Rule 1493 (f) provide that if a minor is detained pending the execution of a disposition order, the court shall review the case at least every 15 days as long as the minor is detained to determine whether the delay is reasonable. To discharge this duty, the Court relies on a 15-Day Review Report, Prob. 1086, prepared by the Deputy Probation Officer (DPO) of record.

Effective March 31, 2003, the 15-Day Review must contain the following information:

Elements of the report:

- If minor is placed, the name of the Placement Facility and date of placement
- Action taken by the DPO to carry out the Court's order
- Reasons for the delay in releasing minor from Juvenile Hall
- Effects of the delay on the minor
- If minor has been transported to CYA or Camp, the date the minor was delivered and the name of the Camp
- Any special services the minor is receiving while detained
- If the minor is receiving any special services while detained or if the Court has ordered any evaluation or medical treatment, Probation's compliance with the order and the status of the minor

Procedures:

- Contact Juvenile Hall staff to obtain information regarding the minor's behavior and the effect of the delay upon the minor. Any adverse effect from detention and the source of the information needs to be included in the report.
- If the Court has ordered that a detained minor see a Juvenile Hall doctor for an injury, mental health problem or evaluation for medication, call Juvenile Hall nursing staff or Mental Health staff for a status report on minor's physical or mental health condition and report on compliance with the Court's order. The phone numbers for both Health and Mental Health information at the three (3) Juvenile Halls are as follows:

JUVENILE HALL

Barry J. Nidorf

Central

Los Padrinos

MEDICAL

(818) 364-2071

(323) 226-4801

(562) 940-8864

MENTAL HEALTH

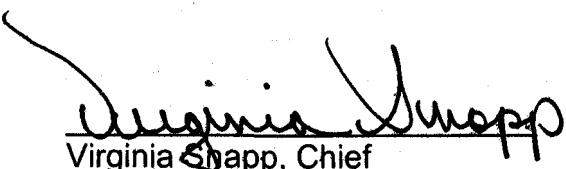
(818) 364-2152

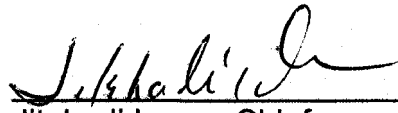
(323) 226-8826

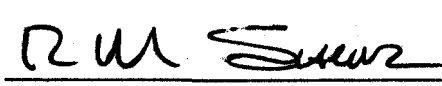
(562) 940-6077

- If the Court orders Suitable Placement, the DPO is to call Resource Control at (323) 226-8533 to determine what efforts have been made to place the minor, listing the name of each facility where the minor has been referred, the date of the referral, and the status of each referral. Prepare the first 15-Day Review, submit the report to Court and immediately send the PDJ file to Placement Headquarters (PHQ located in Central Placement).*
- If the Court orders Camp, the DPO of record prepares the first 15-Day Review according to the above guidelines, submits the report to Court and sends the PDJ file to Camp Headquarters (CHQ).*
- The CCTP DPO of record will prepare all 15-Day Reviews for CCTP Revoked Furloughs.
- If the Court orders CYA, the DPO of record prepares all 15-Day Reviews until the CYA packet has been completed and the PDJ file sent to the CYA Expeditor located at the North East Juvenile Justice Center (NEJJC). *

***NOTE: If the PDJ file is not received by CHQ, PHQ or CYA Expeditor within five (5) court days before the next 15-Day Review, the DPO of record will continue to prepare subsequent 15-Day Reviews or other reports to the court until the PDJ file is received. CHQ, PHQ or CYA Expeditor will prepare any subsequent 15-Day Reviews when PDJ files are received on time. Questions may be directed to PHQ at (323) 226-8657, CHQ at (818) 896-2570 or CYA Expeditor at (323) 226-8443.**


Virginia Snapp, Chief
Juvenile Field Services Bureau


Jitahadi Imara, Chief
Juvenile Special Services Bureau


Richard Saenz, Chief
Residential Treatment Services Bureau


Robert Smythe, Chief
Detention Services Bureau