

**Los Angeles County Juvenile Justice Coordinating Council (JJCC)
Thursday, August 31, 2023, Meeting Minutes**

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Meeting: Juvenile Justice Coordinating Council (JJCC) Meeting

Date/Time of Meeting: Thursday, August 31, 2023, 1:30 pm – 3:30 pm

Location of Meeting: Los Angeles County Office of Education - Education Center West Building,
12830 Columbia Way, Downey, CA 90242
Hybrid Meeting: Live In-Person and via Virtual Platform: WebEx

Members Present = 19:

1. David Carroll, Department of Youth Development (DYD)
2. Kyla Coates, Board of Supervisors (BOS), Fourth District
3. Regina Goree, Department of Children and Family Services (DCFS), (Joined Virtually)
4. Josh Green, Non-Profit Community-Based Organization (CBO) Supervisorial Representative, District 3
5. Sharon Harada, Bureau Chief, Probation Department (JJCC Chair)
6. Alexis Hernandez, Non-Profit Community-Based Organization (CBO) Supervisorial Representative, District 4
7. Shelan Joseph, Los Angeles County District Attorney's Office (DA), (Joined Virtually)
8. Yanira Lima, Department of Public Health (DPH)
9. Kent Mendoza, At-Large Community Representative
10. Dr. Denise Miranda, Los Angeles Unified School District (LAUSD)
11. Bikila Ochoa, Non-Profit Community-Based Organization (CBO) Supervisorial Representative, District 1
12. Tapau Osborne, Los Angeles County Office of Education (LACOE)
13. Tricia Penrose, (Alternate Rochelle Young), Juvenile Court (JC)
14. Diego H. Rodrigues, At-Large Community Representative
15. Luis J. Rodriguez (Alternate Elizabeth Braunstein), Los Angeles County Public Defender's Office (PD)
16. Mercy Santoro, Los Angeles County Parks and Recreation (LACO Parks and Recreation)
17. Patricia Soung, (Alternate Chris Ah San), Non-Profit Community-Based Organization (CBO) Supervisorial Representative, District 2
18. Dr. Karen Streich, Department of Mental Health (DMH)
19. Dr. Nicole Vienna, Non-Profit Community-Based Organization (CBO) Supervisorial Representative, District 5 Audio Time Stamp: 04:34-08:24

Not Present: Samuel Abrahamian, Chief Deputy, Alternate Public Defender (APD), Wason Fu, Department of Public Social Services (DPSS), Lt. Maurice Ghobrial, Los Angeles Police Department (LAPD), Lt. Robert Medrano, Los Angeles County Sheriff's Department (LASD), Juan Navarro, Non-Profit Community-Based Drug and Alcohol Provider, Dr. Denice Price, At-Large Community Representative

(JJCPA Administration Note: The JJCC Draft Meeting Minutes retained the Agenda Items in chronological order. The JJCC meeting went beyond the scheduled end time of 3:30 pm (ending at 4:01 pm). Due to the time constraints of Presenters, two (2) agenda items were taken out of order. JJCAP Administration Notes have been added to provide assistance.)

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(JJCPA Administration Note: Due to breaks in sections of audio recording #1, a back-up recording (audio recording #2) was utilized to fill in for the sections where audio was missing from recording #1. Within the minutes anytime the back-up audio is listed in the time stamps it is listed **(in parenthesis with blue font)** to ensure it is clear that it is audio recording #2. Both audio recordings include the entire length of the meeting.)

Minutes Prepared By: Sharon Hawkins, Probation Department

I. Call to Order and Roll Call of JJCC Voting Members

(JJCPA Administrative Note: Prior to the Roll Call, JJCPA Administration provided information regarding the process to make a public comment. The audience was directed to the Notice and Agenda that included the process to provide public comments during the live virtual meeting. Additionally, recurring issues were covered to provide clarity and assist those wishing to make a public comment.) **Audio Time Stamp: 00:21-04:33**

II. Welcome and Introductions

Sharon Harada, Bureau Chief, Probation Department, welcomed everyone to the second in person hybrid virtual and in-person meeting. She paused to thank Tapau Osborne, from LACOE, for hosting the meeting and invited her to speak. After Tapau Osborne finished speaking, she provided information regarding the remaining JJCC and standing Subcommittee meetings for the year. She stated the JJCC members would receive Outlook invitations as placeholders for the meetings. She stated all JJCC members received an updated calendar that was sent on June 30, 2023, and the information was posted on the JJCC website. In July, the JJCC held it's first in-person meeting with the July 14, 2023, JJCC-Juvenile Justice Realignment Block Grant (JJRBG) Subcommittee meeting. **Audio Time Stamp: 08:24-08:54.9:44-10:37.**

Tapau Osborne, LACOE, JJCC Member, on behalf of LACOE's Superintendent, and LACOE's Cabinet, she welcomed everyone and thanked them for their in-person attendance at the meeting. **Audio Time Stamp: 08:57-9:35**

III. Approval of the JJCC Draft Meeting Minutes January 19, 2023

Attachment: Handout: JJCC Meeting Minutes (Draft) – 1-19-23 (On JJCC Meeting Agenda 8-31-23)

Motion to adopt the JJCC Draft Meeting Minutes of January 19, 2023, made by Bikila Ochoa, Non-Profit CBO Supervisorial Representative, District 1, 2nd by Mercy Santoro, LACO Parks and Recreation **Audio Time Stamp:10:47-11:10**

JJCC Member Discussion: None

Public Comment: None

Ayes: Sharon Harada, Bureau Chief, Probation Department, Kyla Coates, BOS, Regina Goree, DCFS, Dr. Karen Streich, DMH, Yanira Lima, DPH, Tricia Penrose (Alternate Rochelle Young), JC, Mercy Santoro, LACO Parks and Recreation, Tapau Osborne, LACOE, Dr.

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Denise Miranda, LAUSD, David Carroll, DYD, Luis Rodriguez, (Alternate Elizabeth Bronstein), PD, Bikila Ochoa, Non-Profit CBO Supervisorial Representative, District 1, Patricia Soung (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative, District 2, Josh Green, Non-Profit CBO Supervisorial Representative, District 3, Alexis Hernandez, Non-Profit CBO Supervisorial Representative, District 4, Dr. Nicole Vienna, Non-Profit CBO Supervisorial Representative, District 5, Diego Rodrigues, At-Large Community Representative, Kent Mendoza, At-Large Community Representative

No: None

Abstentions: None

Motion passed Audio Time Stamp: 11:33-14:45

IV. New Business

- a. **Juvenile Justice Coordinating Council - Juvenile Justice Realignment Block Grant (JJCC-JJRBG) Subcommittee Update on the Annual Plan for FY 2023-24 and Budget (includes JJCC-JJRBG Spending Plan Ad-Hoc Subcommittee Update) by JJCC-JJRBG Chair**

Sharon Harada, Bureau Chief, Probation Department, provided an update regarding the JJCC-JJRBG Annual Plan for FY 203-24. She stated that the JJCC-JJRBG Subcommittee became a Brown Act body with its first public meeting held on July 21, 2021*. The JJCC-JJRBG Subcommittee met for eleven (11) public meetings in 2021, seventeen (17) public meetings in 2022 and four (4) meeting in 2023. On July 14, 2023, the JJCC-JJRBG Subcommittee adopted a budget/spending plan for services and supports for our Secure Youth Treatment Facility (SYTF) young people. The next scheduled meeting is for October 25, 2023, and she invited everyone to join. She responded to JJCC member discussion and stated that the legislation indicates that the JJCC-JJRBG Subcommittee completes the Plan, and it is not a requirement to be sent to the Board of Supervisors. Additionally, she agreed to send the JJCC-JJRBG adopted Plan Template to the Board of Supervisors.
Audio Time Stamp: 15:02-16:02, 16:41-17:08, 17:46-18:22, 27:08, 27:46-18:22, 18:34-18:35, 19:03-20:53

(JJCPA Administration Note*: The JJCC-JJRBG began as an Ad-Hoc Subcommittee and met between January 2021 through July 2021 prior to the body moving from an Ad-Hoc Subcommittee to a Standing Subcommittee that began holding Brown Act Meetings as of July 21, 2021. Additionally, a correction has been included above. The JJCC-JJRBG Subcommittee has met four (4) times in 2023, not five (5) as mentioned during the meeting.))

JJCC Member Discussion: Kyla Coates, BOS, Kyla Coates, BOS Kyla Coates, BOS,
Audio Time Stamp: 16:23-16:30, 17:09-17:19, 18:23-18:34

Public Comment: None

- b. **JJCC-CMJJP Ad-Hoc Subcommittee, JJCC-JJCC Member Data Ad-Hoc Subcommittee Update and JJCC-CAC Update by JJCC Chair**

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JJCC-CMJJP Ad-Hoc Subcommittee

Sharon Harada, Bureau Chief, Probation Department, provided an update regarding the Ad-Hoc Subcommittees. Based upon CMJJP's Step 3, this is the second year that the JJCC-CMJJP Ad-Hoc Subcommittee began the process of a bifurcated annual schedule. The Ad-Hoc Subcommittee meets in the Spring to revise or enhance the annual CMJJP. That work is followed in the Fall to review funding requests and to create a draft of the JJCPA Funding Recommendations for JJCC review between December 2023 and January 2024. Additionally, in the past two (2) years, the process has significantly improved how agencies request funding, as well as reviewing the dynamics of all the funding processes. The Ad-Hoc Subcommittee continues their work through the week of Thanksgiving to present the information during the December 6, 2023 JJCC meeting. The Draft CMJJP FY 2024-25 will also be presented at that time. *Audio Time Stamp: 19:03-20:53, 25:46-26:32, 27:08, 27:46-18:22, 18:34-18:35, 19:03-20:53*

Mercy Santoro, LACO Parks and Recreation, JJCC-CMJJP Ad-Hoc Subcommittee Co-Chair, thanked the JJCPA Administrative team and the Ad-Hoc Subcommittee members for their time and effort as they worked through the continuous process to ensure the CMJJP reflects services and safety net resources in the continuum to support our youth and families. The funding request cycle was near the closing date. She informed governmental agencies that the funding request submission form had been revised due to RAND Corp. input as well as through the Ad-Hoc Subcommittee's process to improve their review. This is to ensure transparency, accountability and that the work we are doing truly reflects the current County climate. She acknowledged that the CMJJP Ad-Hoc Subcommittee process includes a bifurcated schedule to meet in the spring and fall. This process began in 2022. The Ad-Hoc met between March 2023 through May 2023. Several meetings included time to take another deep dive into the CMJJP. They reviewed the JJCC Evaluator (RAND Corp.) Gap Analysis Report and reviewed the data that was referenced. She stated for multiple years the Ad-Hoc Subcommittee was hoping for a Best Practice review on programming and justice-involved youth and RAND Corp. provided in their most recent published report. The Ad-Hoc Subcommittee met with RAND Corp. to ask questions regarding the report to ensure the Ad-Hoc Subcommittee's work continues to reflect the research and the work that's happening through that effort. Part of their previous CMJJP Ad-Hoc Subcommittee work for FY 2023-24 included a Work Plan with updated history of the CMJJP as well as other areas of the Plan. She stated the Ad-Hoc Subcommittee is very concerned with carry-over, as well as the impact of COVID-19. There have been multiple efforts to update the CMJJP and thanked the Ad-Hoc Subcommittee for their work. She made an announcement to the JJCC that the Ad-Hoc Subcommittee currently has six (6) members*. She asked and encouraged their participation to become a part of future CMJJP Ad-Hoc Subcommittees. She stated she would continue outreach in an effort to encourage more participation in future CMJJP Ad-Hoc Subcommittees. Additionally, she asked that as we approach the future funding meeting, that JJCC members take the time to ask questions about how the recommendations were determined and to thoroughly review the CMJJP as you prepare to participate in those future deliberations (January/February 2024). *Audio Time Stamp: 20:59-25:41*

(JJCPA Administration Note*: Mercy Santoro mentioned there are six (6) CMJJP Ad-Hoc Subcommittee members. They include: 1. Sharon Harada, Probation Department; 2.

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Mercy Santoro, LACO Parks and Recreation, Co-Chair; 3. Luis Rodriguez, PD; 4. Dr. Karen Streich, DMH; 5. Tricia Penrose, JC; and 6. Tapau Osborne, LACOE. CMJJP Ad-Hoc Subcommittee membership is based upon the Resolution that included the process for JJCC members to volunteer to be on the Ad-Hoc Subcommittee by the deadline noted in the Resolution.)

JJCC-JJCC Member Data Ad-Hoc Subcommittee Update

Sharon Harada, Bureau Chief, Probation Department, moved on to provide an update regarding the JJCC-JJCC Member Data Ad-Hoc Subcommittee. She stated that there was an impetus to look at the data to collect for JJCPA funded programs. It was currently under review by the County and Probation hoped it would be resolved soon. Once a decision is determined by the County, we would follow up with the JJCC-JJCC Member Data Ad-Hoc Subcommittee. Additionally, a follow-up would occur with a few agencies that are pending the decision to be able to move forward.

She responded to JJCC Member Discussion and indicated the matter was with County Counsel. Additionally, she stated they responded to a few questions regarding the minimum data requirements and they hoped the process would be resolved quickly. County Counsel did not provide a timeframe. She stated that Probation did not make a specific recommendation. County Counsel was part of the Data Ad-Hoc Subcommittee. Additionally, County Counsel was reviewing information that was provided by DYD, RAND Corp. and legislation. She stated County Counsel was looking at it on behalf of the County. She stated that prior to the law change in 2016 or 2017, the Board of State Community Corrections (BSCC) addressed questions JJCPA funding. Previously, when we had question, BSCC was the decision-making body. If there were questions, they were posed to BSCC. However, now when questions are asked, we are referred to our County Counsel. County Counsel is looking at it, as well as all that was discussed at the Ad-Hoc Subcommittee meetings. She stated that Tyson Nelson, County Counsel, was going to answer additional questions, however, he had to step out for a few moments. She stated County Counsel was reviewing a lot of information and there was great discussion during the Ad-Hoc Subcommittee meetings. She reiterated that based upon all of the information presented, and discussed during the Ad-Hoc Subcommittee meetings, in addition to what the law says, County Counsel was looking to determine what do we need to collect. She stated that County Counsel was included as part of the Ad-Hoc Subcommittee and they are reviewing it, so that we can finalize and move forward with what is pending. Prior to moving on, she asked if there were any additional comments from JJCC members. She stated the presenters scheduled had a time limit, therefore, she would table the next Subcommittee update to allow time for the presenters. She would later return to the next Subcommittee update (JJCC-CAC) Audio Time Stamp: 25:46-26:32, 26:58-27:34, 28:21-29:03 (29:55-30:35), 29:38-30:06, (29:55-30:35), 29:38-20:06 (31:10-31:39), 31:22-21:33,31:59-32:59, 33:32-34:16, 36:59-37:44, 45:29-46:12, 48:57-49:02, 49:10-49:35, 52:50-53:10, 53:24-53:55, 54:50-55:16,

JJCC Member Discussion: Patricia Soung, (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative District 2, David Carroll, DYD, Josh Green, Non-Profit CBO Supervisorial Representative District 3, Josh Green, Non-Profit CBO Supervisorial Representative District 3, Patricia Soung, (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative District 2, Patricia Soung, (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative District 2, Patricia Soung, (Alternate Chris Ah

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San), Non-Profit CBO Supervisorial Representative District 2, David Carroll, DYD, Patricia Soung, (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative District 2, Patricia Soung, (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative District 2, David Carroll, DYD, Josh Green, Non-Profit CBO Supervisorial Representative District 3, Josh Green, Non-Profit CBO Supervisorial Representative District 3, Josh Green, Non-Profit CBO Supervisorial Representative District 3, David Carroll, DYD, Josh Green, Non-Profit CBO Supervisorial Representative District 3, Bikila Ochoa, Non-Profit CBO Supervisorial Representative District 1, Bikila Ochoa, Non-Profit CBO Supervisorial Representative District 1, David Carroll, DYD, Patricia Soung, (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative District 2, Patricia Soung, (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative District 2, Patricia Soung, (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative District 2, Patricia Soung, (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative District 2

Audio Time Stamp: 26:47-26:57, 27:43-28:20, 29:11-29:36, 30:07-31:20, 30:33-31:20, 31:38-31:58, 33:01-33:31, 34:19-34:39, 34:39-36:56, 38:18-39:24, 41:35-41:44, 42:08-43:31, 43:36-43:53, 44:11-44:14, 44:30-45:28, 46:13-47:03, 47:04-48:04, 48:14-48:55, 49:03-49:09, 49:46-53:19, (51:16-53:01), 51:34-52:49, 53:11-53:22, 53:57-54:22,

Tyson Nelson, Senior Deputy County Counsel, Los Angeles County Counsel's Office, stated that County Counsel had been in contact with Claudia (last name unknown) from Board of Supervisors District 2 on this date (August 31, 2023) about her concerns and her questions. To address the questions, they attempted to have the State (State Auditor's Office) go on record and that have not. The guidance would be coming from County Counsel. The law is not expansive, so there is not a black and white answer. He stated that it would most likely be a decision point for either the Board of Supervisors or a decision point for the Probation Department. He stated if the State said that we are not collecting the right data, he could not speak for what we would do. There will be risks since it is not a black and white answer. County Counsel can help with guidance. He stated he didn't know the expressed written question. If they had a question they wanted answered, to please let him know and he would make sure his office answers that question. He stated County Counsel's job is to make recommendations to the client who then makes the decision. It is not a decision for County Counsel. **Audio Time Stamp: 39:26-41:32, 41:48-42:07, 43:55-44:10, 44:15-44-44:29, 49:38-49:41, 54:23-54:40,**

JJCC-CAC Update by JJCC Chair

Sharon Harada, Bureau Chief, Probation Department, stated that due to the time limit of the presenters, they would table this item and take the Presentation next. She later returned to the Agenda Item. She stated she had spoken with the JJCC-CAC Chair (Josh Green, Non-Profit CBO Supervisorial Representative District 3), and they were planning on holding an in-person JJCC-CAC meeting on October 25, 2023. She stated that very soon an announcement would be distributed that the At-Large Community Representative application launch date would occur. An email would be sent and the information would be posted on the JJCC website. She moved forward to Agenda Item IV. d. **Audio Time Stamp: 54:50-55:16, 1:43:1:45:02**

JJCC Member Discussion: None

Public Comment: None

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(JJCPA Administration Note: Upon completion of Agenda Item IV. c., Sharon Harada, Probation Department, returned to Agenda Item IV. b. The JJCC Draft Meeting Minutes retained the Agenda Items in Chronological Order. Upon completion of IV. b., moved to Agenda Item IV. d.)

c. JJCC-Governance and Procedure Ad-Hoc Subcommittee Update by Co-Chairs and JJCC Consultant (Health Management Associates HMA)

Presentation: JJCC Consultant (HMA) Presentation JJCC Meeting 8-31-23

Sharon Harada, Bureau Chief, Probation Department, moved to the item to begin the presentation and indicated she would return later to the JJCC-CAC Update. Audio Time Stamp: 55-50-56:05

Carol Clancy, Health Management Associates (HMA) Lead, began by covering the PowerPoint which was shown on screen during the meeting. She stated that she and Michele Melden would provide the summary regarding the work completed during the contracted time period. JJCC-Governance Ad-Hoc Subcommittee membership was shown on screen*. She stated that their scope of work included asking HMA to evaluate, recommend, develop, implement and improve processes for JJCC and its Subcommittees. Slide Six (6)-Scope of Work also included a list of items that she provided an overview by stating that they were asked to improve, to review all processes, review the CMJJP, bylaws, conflict of interest, subcommittees, and use of funding. They were to create some goals and provide the recommendations on what the goals should be in coordination with the Ad-Hoc Subcommittee. She covered Slide Seven (7)-HMA Responses, and stated they began by obtaining clarity regarding the current functioning of the JJCC and the legislation regarding the JJCC to determine if the JJCC are following best practices. They reviewed Best Practice Standards and found that the JJCC are following them. To go beyond best practices, it will be important to have some consensus on the areas that should be the focus of change or improvement and how to prioritize them. Once the JJCC makes decisions on the focus, then the next decision should be on how those changes be prioritized.

She covered Slide Eight (8)-HMA Process of Evaluation regarding their engagement to obtain information. They included 1. Review of documents pertaining to the JJCC and the development of the CMJJP; 2. Survey of JJCC members; 3. JJCC member interviews; 4. Analysis of JJCC documents and practices and; 5. Information containing recommendations. They reviewed prior years of CMJJP's and noted considerable changes in the Ad-Hoc Subcommittee. In 2018 and 2019, there were multiple changes includes community involvement. She moved on to Slide Nine (9)-Step 1: Surveys and Interviews and stated they conducted a survey that was available to all 28 JJCC members. Of the 28 JJCC members, 12 JJCC members responded regarding the functionality of the JJCC. Once completed, they began their analysis of the practices and determined recommendations that were shared with the Ad-Hoc Subcommittee. The survey score was based upon a Likert scale of 1-5 and the average response score was 3.5. Their interpretation was that there were not any large problems identified by the survey. Next, they invited the 28 JJCC members to meet with them for interviews. Of the 28 JJCC members, 12 JJCC members made themselves available to be interviewed. Concerns mentioned during the interviews (listed on Slide 9) included: 1. Subcommittees; 2.

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Meetings; 3. Transparency and; 4. Conflict of Interest. She stated they mentioned they were not clear on conflict-of-interest rules. She moved on to slide ten (10)-Step 2: Process Improvement Event and stated they held an in-person process improvement event in July 2022. They reviewed the CMJJP Steps and reviewed areas of potential improvement. She stated that the CMJJP is a work in process and some issues discussed have already been addressed. The issues and recommendations were discussed in meetings last year. She moved on Slide 11-Step 3: Bylaw Review and Recommendations and stated they reviewed the bylaws and noted they are comprehensive and do not have any gaps. Additionally, they reviewed and compared Los Angeles County bylaws with other large California Counties. One (1) recommendation would be to add information on the Juvenile Justice Realignment Block Grant (JJRBG) since the legislation creating it occurred after the creation of the updated bylaws. Recommendations were discussed with the Ad-Hoc Subcommittee during three (3) meetings. She stated there was no further action items identified by the Ad-Hoc Subcommittee. They reviewed conflict of interest information and found that the conflict-of-interest practices are clear. She covered slide 12 -Step 4: Conflict of Interest; she noted that there were issues identified by the Ad-Hoc Subcommittee during the June 2023 meeting that resulted in action items and proposed solutions. One issue identified was that if a question arises, the JJCC member would write an email to Sharon Harada and Sharon Hawkins, who would in turn submit the original email to County Counsel for their input and upon response from County Counsel, the email with the email chain would be forwarded back to the JJCC member. She stated they understood that some decisions cannot be made by the Ad-Hoc Subcommittee or the JJCC. Instead, some of those recommendations that include multiple steps and cannot be decided by the Ad-Hoc Subcommittee. Conflict of Interest was discussed in three (3) meetings and there were no further action items identified. She covered Slide 13-Step 5: Subcommittee Review and stated they reviewed Subcommittee resolutions, meeting schedules and agendas. They reviewed the Los Angeles County Commission Manual that included guidance on Subcommittee functioning. HMA found that the Subcommittees have clear goals and they did not find redundancies across the Subcommittees. One idea would be that annually a refresher course be provided. Additionally, at each JJCC meeting to have an update from all Subcommittees. She moved to Slide 14-Step 6: Risk Management Assessment. The review included a review: 1. Welfare and Institutions Code (WIC) Section 749.22; 2. WIC 1995; 3. Government Code Sections 30061 and 30062; 4. JJCPA Evaluations (Gap Analysis 2018-2023); 5. FY 2023-24 CMJJP and; 6. JJRBG Annual Plan 2023. They came away with some recommendations and discussions occurred during two (2) meetings. There were no further action items from Ad-Hoc Subcommittee members. At this point, she introduced Michele Melden to cover the Recommendations (beginning with Slide 15).

Regarding Slide 15, she stated once they compiled all the recommendations into one (1) document, it was approximately five (5) pages. Michelle Melden would review recommendations that HMA Identified would be important to prioritize.

Regarding Slide 19- 4 Performance Metrics, she stated she previously mentioned that HMA conducted a survey. However, HMA didn't get a lot of information from the survey. However, if a survey were to be provided annually, and you could review the differences in different areas, then it could be helpful.

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Regarding Slide 20-5) Community Advisory Committee, she stated HMA reviewed the JJCC-Community Advisory Committee, and their analysis revealed that the JJCC-CAC does fall under the Brown Act (slide 20).

She stated that the JJCC is a very complex body and wanted to acknowledge that from reviewing a large number of documents and speaking with people, that there have been some really great strides made in the development of the CMJJP and the running of the committees. She stated they really appreciated being able to work with the JJCC and hoped that HMA's work would be helpful on deciding next steps.

She responded to JJCC Member discussion regarding Brown Act and stated that there are rules around when information has to be shared and when handouts go out. This Committee is following Robert's Rules of Order. Beyond that she stated she was not sure what other recommendations they could make because Los Angeles County is following the Los Angeles County Commission Manual, Robert's Rules of Order and Brown Act Rules. Audio Time Stamp: 56:50-1:10:30, 1:11:25-1:11:39, (1:13:18-1:13:25), 1:17:30-1:18:45, 1:18:49-1:19:38, (1:18:32-1:19:14), (1:20:16-1:21:11), (1:24:12-1:24:56), (1:25:01-1:26:02), 1:22:45-1:24:49, 1:29:08-1:29:52, 1:31:05-1:31:55

Michele Melden, HMA, covered Slide 15-Final Recommendations by stating that based upon the elements of the scope of work, they completed reports and recommendations. The Ad-Hoc Subcommittee requested they place the recommendations into one (1) document. She stated the JJCC will need to prioritize the recommendations. She moved on to Slide 16-1) Bylaw review and stated: 1. Bylaw reviews; The bylaws were clearly written and included all required information; she stated the Ad-Hoc Subcommittee members did not recommend any changes to them, except to include maybe information on SB 823 legislation. She moved on to Slide 17-2) Data; she stated NIH ^{**}[National Institute of Corrections, National Standards for Criminal Justice Coordinating Councils] is that data is research informed. HMA found that the CMJJP included good demographic data. However, there was a disconnect between the data included in the CMJJP and the dollars spent and whether those are directly related to the impact on justice involved of youth, and youth served by these programs. She moved on to Slide 18-3) Evaluations and stated that RAND Corp. was completing evaluations, however, it was not clear how the evaluations will affect funding decisions. She moved on to Slide 19-4) Performance Metrics and stated the performance metrics came from Best Practices according to the national level. She moved on to Slide 20-5) Community Advisory Committee and stated they were asked whether the JJCC-CAC falls under the Brown Act, and they concluded that it does fall under the Brown Act. She stated they reviewed the overall operation and oversight of the JJCC Slide 21-6) Operation and Oversight of the JJCC. She stated they are aware of the complexity of the JJCC include time periods to complete work. She moved on to Slide 22-7) Subcommittees and stated they had some recommendations. They recommend an annual refresher to cover the different subcommittees and bylaws. Audio Time Stamp: 1:10:31-1:11:22, 1:11:45-1:17:23, 1:18:24-1:18:44, 1:19:40-1:22:41, (1:19:38-1:20:15), (1:21:12-1:24:11), 1:25:57-1:26:35

(JJCPA Administration Note*: JJCC-Governance and Procedure Ad-Hoc Subcommittee consisted of seven (7) JJCC Members that included: 1. Co-Chair, Sharon Harada, Probation Department; 2. Co-Chair, Josh Green, Non-Profit CBO Supervisorial

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Representative District 3; 3. Bikila Ochoa Non-Profit CBO Supervisorial Representative District 1; 4. Tapau Osborne, LACOE; 5. Dr. Denise Miranda, LAUSD; 6. Patricia Soung, Non-Profit CBO Supervisorial Representative District 2; 7. Reginald Zachery, City of Los Angeles Mayor's Office, who was a member until April 2023. Additionally, prior to the current JJCC Chair, Adam Bettino was the JJCC Chair and co-chaired this Ad-Hoc Subcommittee.** Information added to provide clarity regarding slide 19 that listed acronym.)

Sharon Harada, Bureau Chief, Probation Department, thanked the presenters and asked for JJCC Member Discussion. During the discussion she mentioned that the information from HMA was presented to the Ad-Hoc Subcommittee, and they were scheduling an additional meeting as a wrap up within the next month. After that, they would return to the JJCC and present. She stated they could later present and commit to doing a follow up meeting. Audio Time Stamp: 1:24:44-1:24:57, 1:26:45-1:27:48,

JJCC Member Discussion: Patricia Soung (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative District 2, Patricia Soung (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative District 2, Patricia Soung (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative District 2, Patricia Soung (Alternate Chris Ah San), Non-Profit CBO Supervisorial Representative District 2, Josh Green, Non-Profit CBO Supervisorial Representative District 3, Tapau Osborne, LACOE, Mercy Santoro, LACO Parks and Recreation Audio Time Stamp: 1:24:58-1:25:55, 1:27:49-1:28:24, 1:28:28-1:29:05, 1:29:55-1:31:02, 1:33:22-1:35:06 (1:34:56-1:38:19), 1:37:13-1:38:20, (1:38:24-1:39:51), 1:38:41-1:38:28 (1:40:02-1:41:51)

Public Comment: George Rio Audio Time Stamp: 1:42:07-1:42:52

(JJCPA Administration Note: The JJCC Draft Meeting Minutes retained the Agenda Items in chronological order. Due to the time constraints of Presenters, two (2) Agenda Items were taken out of order. JJCPA Administration Notes have been added to provide assistance. At the conclusion of the JJCC-Governance and Procedure Presentation, JJCC Member Discussion and Public Comment, Sharon Harada, Bureau Chief, Probation Department, returned to Agenda Item IV. b. JJCC-CAC.)

d. Fiscal Update

Attachment: Handouts: JJCPA Expenditures Presentation – 08.31.23 (Base Funding); JJCPA Expenditure Presentation 08.31.23 (One-Tine Funding); JJCPA Expenditure Presentation – 08.31.23. (BOS Contracts)

Sharon Harada, Bureau Chief, Probation Department, moved to the item to begin the presentation. She stated the last fiscal updated occurred during the January 2023 JJCC meeting. Audio Time Stamp: 1:43:15-1:45:02

Robert Smythe, Administrative Deputy, Probation Department, provided the fiscal update by discussing the three pages of handouts. He began with Base Funding (handout Base Funding) and stated the Fiscal Year (FY) ended on June 30, 2023, and the information presented did not include the 13th accounting period. He stated an updated version of the spreadsheet would be provided to JJCC members after the 13th period information, once the final numbers are available. He stated he would focus on the allocated funding percentages that had zero percent of dollars spent. Page 1 of the document included FY

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22-23 funding. Page 2 included FY 21-22, and page 3 is FY 2020-21 funding. The total is rounded as 38 and half million with expenditures of 20 million, indicating 52% unspent. He moved on to the One-Time Funding (One-Time (Growth) funding handout). He stated that JJCPA money is driven by economic factors and when the economic factors go up, additional money is provided. Therefore, it is considered one-time money. He focused on the allocated funding that had zero dollars spent. The document was sorted by the date the funding was allocated to agencies and included multiple fiscal years. Lastly, he covered the BOS (Board of Supervisors) Contracts (BOS Contract handout) that was discretionary money that provided the five (5) Board Offices with funding for CBOs. He asked for any questions by JJCC Members. He responded to a JJCC member comment regarding MOUs and ability to spend. He stated in terms of County, an MOU is not required to provide services and to transfer money between County departments. An MOU is not required to spend money in the County. He stated between County departments, for County Parks and Recreation, it would not slow things down. Audio Time Stamp: 1:45:04-1:51:06, 1:51:30-1:51:58, 1:52:05-1:52:16, 1:52:26-1:52:46, 1:55:34-1:55:41, 1:55:44-1:56:10, 1:56:44-1:56:56, 1:58:33-1:58:40, 2:01:30-2:01:53, 2:02:12-2:02:30, 20:02:12-2:02:30, 2:02:12-2:03:48, 2:04:59-2:05:24, 2:06:45-2:06:51, 2:06:45-2:06:51,2:07:03-2:07:06,2:07:30-2:07:51, 2:09:03-2:09:23, 2:11:18-2:11:53,2:12:34-2:12:55,4

Sharon Harada, Bureau Chief, Probation Department, responded the JJCC member discussion. She stated that there were multiple years of carryover due to two and a half years of COVID-19. Upon review of Robert Smythe's document from last year, it would show a lot more dollars spent for each carryover. This Fiscal Year, people have been spending down previous years' carryover. Additionally, some agencies have both base and growth funding. Regarding re-allocation of JJCPA funding, we would probably go through the CMJJP Ad-Hoc Subcommittee that reviews the new funding requests and also reviews the carryover balances. Carryover information is reflected in documentation that we bring to the JJCC to review prior to the vote in January. She later responded that the JJCC-CMJJP Ad-Hoc Subcommittee is scheduled to resume their scheduled meetings. She stated monthly we ask funded agencies to provide their estimated expenditures for the current FY. She suggested creating some type of format so that the information is communicated the same way for every agency, based upon their own submission. The information would go through the JJCC-CMJJP Ad-Hoc Subcommittee and they would do a whole line-item report with the reasons. The JJCC-CMJJP Ad-Hoc Subcommittee would then return to the JJCC with the information. She stated we do include quite a bit of information on the draft funding recommendation documents and that this would be continued. We will look to how we can enhance the presentation to the JJCC to include additional information that will be helpful. Audio Time Stamp: 1:52:47-1:54:24, 1:58:41-1:59:59,2:05:58-2:06:16, 2:12:56-2:13:36

JJCC Member Discussion: Kyla Coates, BOS, Kyla Coates, BOS, Kyla Coates, BOS, Kyla Coates, BOS, Kyla Coates, BOS, Kyla Coates, BOS, Josh Green Non-Profit CBO Supervisorial Representative District 3, Josh Green Non-Profit CBO Supervisorial Representative District 3, Josh Green Non-Profit CBO Supervisorial Representative District 3, Josh Green Non-Profit CBO Supervisorial Representative District 3, Josh Green Non-Profit CBO Supervisorial Representative District 3, David Carroll, DYD, Bikila Ochoa, Non-Profit CBO Supervisorial Representative District 1, Bikila Ochoa, Non-Profit CBO Supervisorial Representative District 1, David Carroll, DYD, Mercy Santoro, LACO Parks and Recreation, David Carroll, DYD, Diego Rodrigues, At-Large Community Representative, Patricia Soung, (Alternate Chris Ah San), Non-Profit CBO

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Supervisory District 2, Patricia Soung, (Alternate Chris Ah San), Non-Profit CBO
Supervisory District 2 *Audio Time Stamp: 1:51:09-1:51:29, 1:51:59-1:52:04, 1:52:17-1:52:25, 1:54:25-1:55:32, 1:55:42-1:55:43, 1:56:11-1:56:43, 1:56:58-1:58:31, 2:00:00-2:01:28, 2:01:56-2:02:11, 2:02:31-2:03:11, 2:03:49-2:04:57, 2:05:27-2:05:53, 2:06:11-2:06:42, 2:06:52-2:07:02, 2:07:15-2:07:29, 2:07:53-2:09:01, 2:09:28-2:10:03, 2:10:18-2:11:17, 2:11:55-2:12:32*

V. Other Matters/Public Comments

Sharon Harada, Bureau Chief, Probation Department, she stated that another meeting was scheduled for the room and if needed, the JJCC could circle back to continue the discussion in the future. *Audio Time Stamp: 2:12:56-2:13:36*

Sharon Hawkins, Probation Department, made an announcement to ensure everyone is aware that the JJCC-CAC Youth Needs Assessment Survey is currently open and will close on October 1, 2023. She encouraged everyone to complete the survey and to tell everyone about the survey. She stated that the launch of the Survey is one of the CMJJP Steps. Additionally, the Community Input on Programs and Projects is open and that it closes on September 1, 2023. *Audio Time Stamp: 2:10:07-2:10:17*

Public Comment: None

VI. Adjournment – Meeting Adjourned at 4:01 P.M.