

**Juvenile Justice Coordinating Council (JJCC)
Tuesday, May 24, 2022, Meeting Minutes**

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Meeting: Juvenile Justice Coordinating Council (JJCC) Meeting

Date/Time of Meeting: Tuesday, May 24, 2022, 2:00 P.M. to 4:00 P.M.

Location of Meeting: Virtual Meeting - WebEx

Members Present = 22

1. Adam Bettino, Chief Deputy, Probation Department (JJCC Chair)
2. Gloria Janet Gonzalez, At-Large Community Representative
3. Regina Goree, Department of Children and Family Services (DCFS)
4. Josh Green, Non-Profit Community-Based Organization (CBO) Supervisorial Representative, District 3
5. Alexis Hernandez, Non-Profit Community-Based Organization (CBO) Supervisorial Representative, District 4
6. Susana Juarez, Alternate Public Defender (APD)
7. Yanira Lima, Department of Public Health (DPH)
8. John Mathews, Board of Supervisors (BOS)
9. Denise Miranda, Los Angeles Unified School District (LAUSD)
10. Juan Navarro, Non-Profit Community-Based Drug and Alcohol Provider
11. Bikila Ochoa, Non-Profit Community-Based Organization (CBO) Supervisorial Representative, District 1
12. Tapau Osborne, Los Angeles County Office of Education (LACOE)
13. Tricia Penrose, Juvenile Court (JC)
14. Dr. Denice Price, At-Large Community Representative
15. Diego H. Rodrigues, At-Large Community Representative
16. Luis J. Rodriguez, Los Angeles County Public Defender's Office (PD)
17. Mercy Santoro, Los Angeles County Parks and Recreation (LACO Parks and Recreation)
18. Chavon Smith, Department of Public Social Services (DPSS)
19. Dr. Karen Streich, Department of Mental Health (DMH)
20. Refugio Valle, Office of Diversion and Reentry, Office of Youth Diversion and Development (ODR/OYDD)
21. Dr. Nicole Vienna, Non-Profit Community-Based Organization (CBO) Supervisorial Representative, District 5
22. Reginald Zachery, City of Los Angeles Mayor's Office **Audio Time Stamp: 13:48-16:52**

Not Present: Alisa Blair, Los Angeles County District Attorney's Office, Jeanette Lomeli, At-Large Community Representative, Lt. Robert Medrano, Los Angeles County Sheriff's Department (LASD), Kent Mendoza, At-Large Community Representative, Lt. Hayley Smith, Los Angeles Police Department, Patricia Soung, Non-Profit Community-Based Organization (CBO) Supervisorial Representative, District 2

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Minutes Prepared By: Sharon Hawkins, Probation Department

I. Call to Order and Roll Call of JJCC Voting Members

JJCPA Administration Note: Prior to the Roll Call, JJCPA Administration provided information regarding the process to make a public comment. The audience was directed to the Notice and Agenda that included the process to provide public comments during the live virtual meeting. Additionally, recurring issues were covered to provide clarity and assist those wishing to make a public comment. **Audio Time Stamp: 12:02-13:47**

II. Welcome and Introductions

Adam Bettino, Chief Deputy, Probation Department, welcomed everyone and moved on to Agenda Item III. **Audio Time Stamp: 16:53-17:37**

III. Approval of the JJCC Draft Meeting Minutes February 3, 2022

Attachment: Handout: JJCC Draft Meeting Minutes 2-3-22 (Draft on Agenda for JJCC Meeting 5-24-22)D

Motion to approve the JJCC Draft Minutes for February 3, 2022, by Susana Juarez, APD, 2nd by Denise Miranda, LAUSD **Audio Time Stamp: 17:42-18:13**

JJCC Member Discussion: None

Public Comments: None

Ayes: Adam Bettino, Chief Deputy, John Matthews, BOS, Susana Juarez, APD, Regina Goree, DCFS, Dr. Karen Streich, DMH, Yanira Lima, DPH, Chavon Smith, DPPS, Tricia Penrose, JC, Mercy Santoro, LACO Parks and Recreation, Tapau Osborne, LACOE, Dr. Denise Miranda, LAUSD, Refugio Valle, ODR/OYDD, Luis Rodriguez, PD, Reginald Zachery, City of Los Angeles Mayors Office, Juan Navarro, Non-Profit Community-Based Drug and Alcohol Provider, Bikila Ochoa, Non-Profit CBO Supervisorial Representative District 1, Josh Green, Non-Profit CBO Supervisorial Representative District 3, Alexis Hernandez, Non-Profit CBO Supervisorial Representative District 4, Dr. Nicole Vienna, Non-Profit CBO Supervisorial Representative District 5, Dr. Denice Price, At-Large Community Representative, Diego Rodrigues, At-Large Community Representative, Gloria Janet Gonzales, At-Large Community Representative

No: None

Abstention: None

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Motion Passed *Audio Time Stamp: 18:13-23:04*

IV. Old Business

There was no unfinished business to address, Adam Bettino Chief Deputy, Probation Department, announced the next Agenda Item. *Audio Time Stamp: 23:11-23:28*

V. New Business

- a. Juvenile Justice Coordinating Council – Juvenile Justice Realignment Block Grant (JJCC-JJRBG) Subcommittee Update on the Annual Plan Template for FY2023-24

Adam Bettino, Chief Deputy, provided a brief overview of the JJCC-JJRBG Subcommittee work and Annual Plan update. He stated he was unable to discuss staffing for the Secure Youth Track population as Probation and the Labor Union were currently involved in negotiations and therefore, conversations between the two entities were confidential. Additionally, the City of Santa Clarita initiated a lawsuit regarding a Camp facility that was approved as a potential site as the Secure Youth Treatment Facility (SYTF). Due to ongoing litigation, they were unable to discuss the planning regarding Camp Scott. Therefore, he was unable to discuss the two topics.

He stated that Probation was in the process of attempting to re-name SYTF to be more strength-based. In doing so, Probation had engaged youth and staff in the process. Probation continues to move forward with identifying the first group of youth to move from Barry J. Nidorf Juvenile Hall and continues to provide programming and educational services to youth housed at that location. The Department hired a manager and included staff to continue providing case management support and services to youth. Previously, some staff had built relationships with the youth and that had proven to be positive. He stated outside providers were providing services and the Department was working with other service providers to infuse as many services as possible. He stated that many youth are attending college classes. Educational counseling is provided and individual education plans were being developed for each youth who graduates from high school. They have reached out to other colleges regarding post educational opportunities. Part of the JJCC-JJRBG Subcommittee's work is to complete the JJRBG Annual Plan. He indicated the Draft Annual Plan should be completed prior to the Plan deadline and the draft plan would be part of a future JJCC Agenda prior to the JJRBG Plan Template deadline of January 1, 2023. He asked if the JJCC-JJRBG Subcommittee members wished to speak or whether there were any questions or comments. *Audio Time Stamp: 23:36-29:57, 31:36-32:45, 32:57-33:24*

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JJCC Discussion: Gloria Janet Gonzalez, At-Large Community Representative, Gloria Janet Gonzalez, At-Large Community Representative, *Audio Time Stamp: 29:58-31:35, 32:46-32:50*

Public Comment: None

- b. JJCC-Governance and Procedure Ad-Hoc Subcommittee's JJCC Consultant Presentation

Adam Bettino, Chief Deputy, moved to the next Agenda item. He stated that a Resolution from the JJCC-Community Advisory Committee was provided to the JJCC. In turn, the JJCC adopted a Resolution to create an Ad-Hoc Subcommittee. Additionally, resources had been allocated to hire an outside firm as a JJCC Consultant. He indicated it appeared timely for the JJCC Consultant to share their progress with the JJCC. He stated it was a good opportunity to weigh-in and provide feedback and indicated the JJCC Consultant Firm of Health Management Associates (HMA) would be presenting. *Audio Time Stamp: 33:32-36:10*

Carol Clancy, Principal Analyst, HMA, introduced herself and provided her background information. She stated that HMA is a healthcare consultant firm and that their team included four (4) team members. She indicated Karen Hill, Nurse Practitioner, was not present. She provided Ms. Hill's background and then asked Michelle Melden to introduce herself. During the presentation, HMA provided a PowerPoint that was shown on screen. *Audio Time Stamp: 36:46-39:44*

Michele Melden, Health Care Attorney, HMA, introduced herself and provided a brief background. *Audio Time Stamp: 39:45-39:57*

Holly McCravey, Senior Analyst Consultant, HMA, introduced herself and provided a brief background. *Audio Time Stamp: 40:06-40:33*

Carol Clancy, Principal Analyst, HMA, provided a review of the Proposal and stated they were asked to review four (4) basic areas that included 1: Strategic/Operational Framework; 2: Ethical Practice Standards; 3: Risk Management Assessments; 4: Accountability Framework. Regarding the strategic/operational framework, they prepared and provided a survey that was sent to all JJCC members and received responses from approximately half of the members. Additionally, they will review the Comprehensive Multi-Agency Juvenile Justice Plan (CMJJP) development and also determine process improvement priorities for JJCC governance. Regarding ethical practice standards, they will review conflict of interest and code of conduct and indicated

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they would provide a recommendation report. Regarding risk management assessments, they will review the process of how JJCPA funds are prioritized and provide a risk management recommendations report. Lastly, regarding accountability framework, they will review and develop clear goals and objectives to establish a standard for evaluating and measuring program performance. She moved on to provide an overview of their Work Plan that included a review of relevant documents, conduct a survey, complete key informant interviews, review best practices and then hold a process improvement event. Regarding deliverables, she indicated compliance tracking tools and a dashboard will assist with displaying increased compliance. She stated they developed a list of next steps and upon completion of the process improvement event, they would complete a report that would include recommendations. **Audio Time Stamp: 40:37-44:59**

Michele Melden, Health Care Attorney, HMA, covered areas of focus. She stated they arrived at some preliminary conclusions regarding focus areas that were based upon document reviews and attending Ad-Hoc Subcommittee meetings. The four (4) focus areas included: 1: Scope of work; 2: Timing issues; 3: Process issues and norms; 4: Resources. She moved on to cover their preliminary questions on each section. However, she also stated that their thinking evolved based upon the key informant interviews and the survey responses. Regarding scope of work, they wondered what the relationship of the Subcommittees was to the JJCC and whether there is a two-way process. Regarding timing issues, they questioned if the deadlines were mapped to ensure adequate time to provide feedback as well as having the feedback considered. They questioned how items were added to JJCC agendas, and what practices were in place to ensure JJCC members had the opportunity to speak with their constituency. Regarding process issues and norms, she covered agendas and questions included whether decisions were tracked and if the agendas were easy to follow. There were questions about the relationship of the JJCC and County Counsel. There were questions regarding obtaining opinions from County Counsel. When an opinion was provided, were justifications for the opinion provided and would opportunities to respond be provided or to ask follow-up questions or to receive clarifications. Lastly, they questioned how decisions are made. Regarding resources, they pondered if enough resources were available. They decided to table the question to determine if by resolving some of the questions, that in turn, would assist in determining the resources needed. **Audio Time Stamp: 45:01-49:09, 1:21:51-1:22:48, 1:24:48-1:25:45, 1:35:07-1:35:18, 1:40:28-1:41:46**

Holly McCravey, Senior Analyst Consultant, HMA, covered the survey. She stated that attending JJCC and JJCC-Governance and Procedure Ad-Hoc Subcommittee meetings assisted in the creation of the JJCC Survey. In

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January 2022, the anonymous survey was sent to all JJCC members, and twelve (12) JJCC members responded. The survey tool included questions in five (5) key areas that included: 1: Membership; 2: Meetings; 3: Staff Support; 4: Data sharing; 5: Operations. They used a Likert Scale to tally the survey. She stated that the Survey responses were grouped into the following themes: 1: Funding; 2: Meetings; 3: Training; 4: Operations. She covered the themes (shown on screen during the presentation) and indicated there were some themes found, as there were multiple survey questions in each of the areas. She moved on to provide a summary of each of the areas. Regarding funding, the highest number of responses received were about funding allocations. Regarding meetings, some responses indicated in-person meetings were more productive. Additionally for meetings, that data be provided more consistently prior to meetings to assist in decision making. Regarding operational, some responses expressed the idea to establish a committee to answer questions and concerns posted by the community. They understood that many of the Subcommittees were recent additions and there may be a need for additional support. At the conclusion of HMA's presentation, she added that the Governance Consultant was initially brought forward by the JJCC-CAC and would like to hear how they involve community stakeholders and ensure they are responding to their needs as well. *Audio Time Stamp: 49:21-55:08, 1:14:33-1:15:05*

Carol Clancy, Principal Analyst, HMA, indicated although the topic of training was not included in the presentation; it would be included since some members requested it. She concluded the survey portion of the presentation and indicated they found respondents provided additional information in the questions that included the option to include written responses.

She moved on to cover the Key Informant Interviews. She indicated JJCC members were invited to participate in individual Key Informant Interviews and twelve (12) JJCC members completed interviews. Additionally, they received feedback during the JJCC-Community Advisory Committee (JJCC-CAC) (May 12, 2022) meeting. She covered the interview topic areas that included the following: 1: Role of Subcommittees; 2: Meeting Design and Facilitation; 3: CMJJP Development; 4: Governance. Regarding the roles of the Subcommittees, she stated that for those on a Subcommittee, the respondents were clear on their own Subcommittee's role, but less so on how their work related to work on other Subcommittees as well as other questions. Regarding meeting design and facilitation, suggestions included possibly holding more meetings with shorter timeframes. She stated that the HMA team found a need for a clear process for agenda input and additional information about agendas. Regarding the CMJJP development, respondents expressed concern about the scoring process of the funding requests. Additionally, there was some concern

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that more time be available for discussion of funding requests. She stated that there was a feeling that the process was unclear regarding what occurs once the JJCC votes to approve funding recommendations and the information is sent to the Board of Supervisors regarding the programs chosen for funding. A question arose regarding what occurs with feedback from the JJCC that was part of the funding recommendations? She moved on to governance and respondents indicated the running and staffing of committees lacked transparency. Some respondents stated that information was not easy to access. Some respondents indicated that the role of County Counsel did not necessarily align with committee goals. Additionally, there were questions about what happens when they do not agree with County Counsel. Regarding the implementation of the Brown Act, she indicated the HMA team thought that future targeted and specific training may be a consideration. She moved to process improvement event priorities. She stated the Process Improvement Event would include the following: 1: Map the process of the CMJJP; 2: Meeting design and facilitation; 3: Subcommittee role clarity; 4: Engaging members. She indicated their next step would be to schedule the Process Improvement Event. Once the presentation was completed, she asked the HMA team if anyone had anything to add. Based upon JJCC member discussion, she responded to questions and comments. *Audio Time Stamp: 55:14-1:14:29, 1:16:52-1:18:01, 1:19:54-1:21:02, 1:21:44-1:21:48, 1:23:44-1:24:46, 1:28:11-1:29:23, 1:32:04-1:33:16, 1:34:06-1:34:12, 1:38:31-1:40:28, 1:45:15-1:46:36, 1:48:41-1:50:32*

JJCC Members Discussion: Tricia Penrose, JC, Tricia Penrose, JC, Josh Green, Non-Profit CBO Supervisorial Representative District 3, Mercy Santoro, LACO Parks and Recreation, Mercy Santoro, LACO Parks and Recreation, Gloria Janet Gonzales, At-Large Community Representative, Gloria Janet Gonzales, At-Large Community Representative, Tricia Penrose, JC, Josh Green, Non-Profit CBO Supervisorial Representative District 3, Diego Rodrigues, At-Large Community Representative, Tapau Osborne, LACOE, *Audio Time Stamp: 1:15:46-1:16:50, 1:18:02-1:18:26, 1:18:45-1:19:52, 1:23:16-1:23:43, 1:25:46-1:28:08, 1:29:44-1:32:00, 1:33:24-1:34:03, 1:34:18-1:35:05, 1:35:32-1:38:28, 1:41:55-1:45:11, 1:46:50-1:48:38*

Adam Bettino, Chief Deputy, provided an answer regarding a question posed by Josh Green, Non-Profit CBO, Supervisorial Representative District 3. He thanked HMA for the presentation and the engagement from the JJCC members. *Audio Time Stamp: 1:21:02-1:21:43, 1:50:39-1:51:03*

Public Comments: Nicole Brown *Audio Time Stamp: 1:52:25-1:54:27*

VI. Other Matters/Public Comments

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Adam Bettino, Chief Deputy, indicated an announcement was forthcoming regarding the JJCC At-Large Community Representative application process and that it would also be posted on the JJCC website. He announced adjournment of the meeting once it was confirmed there was no public comment for the agenda item. **Audio Time Stamp: 1:54:48-1:56:44**

Public Comments: None

VII. Adjournment – Meeting Adjourned at 3:48 PM.