

**LOS ANGELES COUNTY PROBATION DEPARTMENT  
RESIDENTIAL TREATMENT SERVICES BUREAU**



**YOUR HANDBOOK OF RULES AND RIGHTS**



PLEASE KEEP THIS AND REFER TO IT DURING YOUR STAY AT CAMP

## CAMP/PROBATION OFFICER ASSIGNMENT

Welcome to Camp\_\_\_\_\_.

Your Probation Officer/Caseworker is\_\_\_\_\_. Your Probation Officer works on  
\_\_\_\_\_. From\_\_\_\_\_to\_\_\_\_\_.

You should expect to meet with your Probation Officer on \_\_\_\_\_. At that time, you will  
be given information about your potential release date, be provided with additional program information  
and answers to any questions you may have.

If you have any questions or concerns before that date, please ask camp staff or speak to the Assistant  
Director.

### Character

It's how you live life when nobody is watching.

You are valuable

Don't let anyone make you believe differently

## **WELCOME TO CAMP**

Welcome to Camp, we are excited to welcome you and eager to assist you in completing the camp community program. Our goal is to help you, your family and camp team make the changes necessary for positive and productive youth development. Our goals include productive development in education, health, decision making and reducing other risk factors associated with reoffending. You have a team here at Camp ready and committed to assist and support you with making these changes. Your achievement is our success and your team's expectation.

## **COURT PROCESS AND RELEASE DATES**

Camp programs are either 5 to 7 or 7 to 9 months; however, there may be a possibility of your earning an early release date depending on your progress in achieving your goals through the Behavioral Management Program and your participation in programming. You start with an expected release date in the middle of your 5 to 7 or 7 to 9-month range, and then it is up to you. You can earn a release of 1 to 30 days earlier based on your behavior, participation and achieving your case plan goals.

You will be assigned to a camp Deputy Probation Officer, who will work with you to make positive choices in your life and to have positive interactions with others. You also will work with other people in camp and participate in skills groups to help you work on your behavior and to develop new adaptive skills. During your camp program, your team will work with you and your family to make recommendations and determine the best time for you to return to the community.

Camp is a learning environment for youth who have made mistakes and need assistance with the challenges of school, family, peer selection and sometimes substance abuse. Some of the skills you will learn include anger and impulsive behavior control and how your actions affect your family and community.

Camp is a place where all of us (staff included) work together every day to:

- Help each other create and maintain a safe and caring community.
- Gain positive attitudes and values and learn to deal with stress.
- Focus on positive behavioral change and work to change attitudes that are negative and destructive.
- Set goals and practice behaviors for successful living.

Your team will help you to learn better impulse control and the patience to work for and wait for things you want. You will learn and strengthen existing and new skills, develop healthy habits, take pride in a day's work well done, and live peacefully with people who are different than you. Setting goals for yourself and taking control of your own camp program will help you learn responsible behavior, problem solving skills, and how to use good judgment. You will learn coping skills and how to resolve problems when things are not going your way and when you are angry or frustrated.

The staff in camp have a responsibility to keep you safe and support you as you work to make positive changes in your behavior. The rules in this handbook will help keep you and others be safe and healthy. It is important to know and follow the rules. If you do not understand a rule, tell your Probation Officer or any staff on duty. They will help you. This handbook will also let you

know how to request medical, dental, and mental health services while you are in camp and how to file a grievance.

### **SPECIAL INCIDENT REPORT (SIR)**

If a staff writes a Special Incident Report (SIR) about something you've done, it may mean you have broken important rules and this behavior must be documented. An SIR might contain recommendations for special services to correct your behavior. This could include a report to your Judge, contact with your parents, and/or temporary removal from the dorm or cottage. See below for the Appeal and Hearing process.

### **PHYSICAL INCIDENT REPORT (PIR)**

Staff will write a Physical Incident Report (PIR) anytime physical or chemical intervention is used on you to manage a crisis situation. A PIR might contain recommendations for special services to assist with correcting your behavior. This could include a report to your Judge, contacting your parents, and/or temporary removal from the dorm or cottage. See below for the Appeal and Hearing process.

### **APPEAL AND HEARING RIGHTS**

You have the right to appeal any penalty given to you because of a PIR or SIR. The DPO II or Acting Director (AD) shall hear your appeal and make a decision. You may appeal the DPO II's or AD's decision with the Camp Director if you don't agree with the decision. The Camp Director shall make the final decision in writing and provide it to you. If you are still not satisfied with the outcome, you may contact the Ombudsman. If you do not know what to do at the hearing, your Probation Officer or another advocate will help you. All decisions made as a result of a PIR or SIR shall be reviewed by the Director to ensure fairness.

### **HEALING OPPORTUNITIES AND POSITIVE ENGAGEMENT CENTER (HOPE Center)**

You may be sent/transferred to the HOPE Center if you have negative escalating or unsafe behavior(s) or if it is necessary for other safety reasons. You will be kept in the HOPE Center until you are ready to return to the dorm or cottage (or your camp, if the Hope Center is at another location.) If your behavior does not improve, you may be required to stay in the HOPE Center longer. Your Probation Officer or the AD shall review your case at least every 2 hours to determine whether you are ready to return to the dorm or cottage.

### **PROBATION VIOLATIONS OR NEW CHARGES**

Fighting, assaults and other major rule violations may cause you to receive a probation violation or new charge that can extend the time you spend in camp.

**“No matter how far you go down the wrong road, you can always turn back.”**

### **MULTI-DISCIPLINARY TEAM MEETINGS (MDTs)**

You, your parents/legal guardians and your team will meet to talk about what programs and services will be most helpful with your service needs, while you are in camp. This team will create your camp case plan goals. You and your family are the center of your team. The people on your team are: your caseworker (Deputy Probation Officer in camp), mental health therapist, school, medical, your Aftercare Deputy (Deputy Probation Officer in the community), you and your family.

Depending on your individual circumstances, there might be other people on your team including your social worker or other community partners. Whenever decisions are going to be made about changes in your program, an MDT meeting will take place. At a minimum, you will have an Initial MDT meeting in the first two weeks and a Transitional MDT before you go home. You might also have an As-Needed or Mid-term MDT meeting to talk about any changes to your plan or to address any areas where you might be struggling in the program.

### **BEHAVIOR MANAGEMENT PROGRAM (BMP)**

All the services in camp are part of the Behavioral Management Program. These services include Aggression Replacement Training (ART) or Dialectical Behavior Therapy (DBT) skills groups, along with counseling with a mental health therapist, substance abuse groups, and educational services. The goal of these services is to help you make positive behavioral changes and acquire and practice new skills to support of your successful community re-entry.

### **MERIT LADDER**

One part of the BMP is the Daily Merit Ladder. This is a point system that will help you measure your success at following the rules and learning new skills. If you earn enough points each day, you automatically qualify to earn a "Made-Day." Made-Days increase your opportunities for additional privileges and support the possibility of early release consideration.

You earn points from staff and teachers when you follow the rules and positively manage your behavior. You can earn 0 to 2 points for each activity period during the day. You can also earn extra points for having a camp job and demonstrating skills. Staff will add up your points each day and daily totals will be posted in the dorm or cottage. Your points can earn you special rewards, additional privileges, activities and treats, including purchasing items from the Saturday BMP Store.

### **RECREATION**

Physical fitness is very important and everyone in camp has the opportunity every day to participate in sports or other physical activities. You also will have more time for physical activity on weekends, plus time each day for reading and letter writing.

### **RESTROOM USE**

There are many restroom breaks. Ask staff if you need to use the restroom at any other time. If you need a restroom break at night, follow procedure and wait for the night staff to call you up from your bed.

### **MEALTIME RULES**

You will receive three (3) healthy meals a day and one (1) snack. Please follow instructions from your camp staff during meal periods. You will have at least 20 minutes to eat. It is important you not to share food or take food from other youth. You may talk quietly during your meals, unless otherwise instructed. Always treat others with dignity and respect. Listen to staff's instructions and immediately tell your camp staff if you have any special diet needs, food allergies or religious dietary needs.

## **WHAT HAPPENS IF YOU DON'T FOLLOW THE RULES**

If you commit minor or major rule violation, there will be a consequence for your behavior. These consequences may include loss of points, loss of privileges, behavior sanctions and or restorative activities. Negative behavior escalation may require your spending time in the Healing Opportunities and Positive Engagement Center (HOPE Center). Rule violations are serious and might also result in court notification. If you are unable to work with your team, a behavior improvement plan may be needed. Your Probation Officer may seek a change of plan recommendation. It is your Probation Officer's responsibility to let your parents and the Judge know your behavior progress.

## **MAJOR RULE VIOLATIONS AND ENHANCEMENTS TO MAJOR RULES VIOLATION PENALTIES**

<b>Violation</b>	<b>Additional Made-Days required toward eligibility for early release consideration.</b>
Assaultive behavior (includes Gassing-spitting or throwing of urine/feces)	Ten (10) Additional Made-Days
Attempted Escape (does not include "Out of Bounds")	Ten (10) Additional Made-Days
Fighting	Five (5) Additional Made-Days
Major Group Disturbance	Five (5) Additional Made-Days
Possession of Drug-related contraband and/or paraphernalia	Five (5) Additional Made-Days
Property Damage (\$400 or more)	Five (5) Additional Made-Days
Property Damage (under \$400)	Three (3) Additional Made-Days
<b>If a Major Rule Violation includes one of the following enhancements, additional Made-Days will be added to the total Made-Days required for Early Release Consideration.</b>	
Major rule violations that include gang, racial and/or hate violations	Three (3) Additional Made-Days
Major rule violations that require a Safe Crisis Management (SCM) Physical or Chemical Intervention to suppress them	Three (3) Additional Made-Days

## **VISITATION**

Parents, legal guardians or persons standing in loco parentis, grandparents, and your children can visit you. Other visitors not mentioned, may visit you with special permission from your Probation Officer on a case-by-case basis.

Visiting Hours:  
Sunday: 1:00 PM – 4:00 PM  
(*visitation times may vary by camp*)

### **SPECIAL VISITS**

Special visits will be arranged through your Probation Officer, Acting Director (AD) or designee. These visits may include other family members, such as siblings and supportive adults. Special visits are intended to support your family ties and are a part of your casework with your assigned Probation Officer.

### **FAMILY ENGAGEMENT DAY**

Parents and guardians are invited to the camp for Family Engagement Day. This is an opportunity for families to meet with probation, mental health, school staff and other members of your team to talk about your camp program and services/resources that are available for you and your family.

### **TELEPHONE USE**

It is important to keep in contact with your family while in camp. You are entitled to a minimum of one free telephone call a week to your family (call times may vary.) Calling other Probation facility, victim or witnesses is strictly prohibited. Your Probation Officer will note any phone calls that you make. The staff may listen to your phone calls, except those made to your lawyer. If you need to speak with your lawyer, make your request to your Probation Officer, AD or their designee.

### **MAIL**

You may write and receive an unlimited number of letters, but you may not write to anyone in another facility like a jail, prison or camp, without permission. You can keep five (5) personal letters with your personal items in your locker, and the rest of your mail must be given to your caseworker to securely store or you may give to your family to keep at home for you.

### **HYGIENE OPPORTUNITIES AND CLOTHING**

You can use the restroom and wash your hands at any time needed. You will be allowed to shower every day and will be provided with a clean shirt, underwear, and socks. Pants will be exchanged once per week or as needed. You will be allowed to wash your face and brush your teeth after every meal. Upon request, you can shave and receive a haircut. Personal hygiene products will be provided to you.

### **PERSONAL ITEMS**

You will be issued County purchased personal hygiene items when you arrive. You will be provided a toothbrush, toothpaste, shampoo, deodorant, lotion, soap, combs and/or hairbrush. You are also allowed to keep a small number of other items in your locker including books, magazines and photographs. You will receive a list of all approved items at orientation. If you need to see the list again, ask any Probation staff.

## **DRINKING FOUNTAINS**

There are many opportunities throughout the day and night to drink from a water fountain. Water fountains are available during recreation periods and in the dorm or cottage. You may need to request permission to get a drink during structured group activity (movements, group structuring, etc.) as staff want to ensure and are responsible for your safety and security. During those specific group activities, please be patient for your opportunity.

## **BEHAVIOR CHANGE AND EARLY RELEASE CONSIDERATIONS**

VIOLATION	Additional Made-Days required towards eligibility for early release consideration
Assaultive behavior (includes Gassing-spitting or throwing of urine/feces)	Ten (10) additional Made-Days
Attempted Escape (does not include "out-of-bounds")	Ten (10) additional Made-Days
Fighting	Five (5) additional Made-Days
Major Group Disturbance	Five (5) additional Made-Days
Possession of Drug-related contraband and/or paraphernalia	Five (5) additional Made-Days
Property Damage (\$400 or more)	Five (5) additional Made-Days
Property Damage (under \$400)	Three (3) Additional Made-Days

## **PROPERTY DAMAGE**

You will be held responsible if you damage property including graffiti and required to clean or repair what you damaged. You may be required to complete community service or pay for the damage. Also, the cost of repairs can be passed on to your parents/guardian. In addition, your Judge may be notified, which could result in a new charge.

## **FIGHTING (ASSAULT AND BATTERY)**

Fighting is a crime. This includes striking, hitting, kicking or spitting on anyone. If you are involved in a fight, you will be held responsible for your actions up to and including additional court action.

## **YOUTH-ON-YOUTH VIOLENCE**

Fighting, gang activity, and engaging in racial disrespect/disturbances are wrong and will not be tolerated. You will learn new skills and non-violent methods that can be used to resolve conflict. If you are involved in any Youth-on-Youth Violence (fight), gang activity, or racial disrespect/disturbance, your Judge will be informed, and you will be required to complete a Youth-on-Youth Violence Avoidance Contract. In the contract, you will have to identify one thing that you agree to do to resolve future conflicts and demonstrate your commitment to avoiding violence.



## **USE OF FORCE/RESTRAINT**

Behaviors presenting a danger to you, other youth, staff or property may result in the use of force necessary to bring the situation under control. This may require physical and/or mechanical restraint (handcuffs). Use of physical force by staff as punishment or discipline is prohibited. Physical restraint should be the last alternative in controlling behavior and should only be employed to protect you, staff and other youth.

## **CAMP FACILITY STAFF**

Supervising Deputy Probation Officers, Deputy Probation Officers and Group Supervisor Night staff are sworn Peace Officers working in the camp. You also will be assigned a caseworker who will work with you directly during your stay.

## **ZERO TOLERANCE FOR ABUSE OF STAFF**

The physical assault of camp staff is unacceptable.

**Assault on a Peace Officer is a crime. You may be charged with battery upon a Peace Officer if you attempt to harm staff in any way (California Penal Code 243(b) and Penal Code 243(c)). This allegation may be filed in addition to any other allegation(s).**

## **CONTRABAND (Firearms, Weapons, Alcohol, Drugs)**

You and your visitors are not to bring anything that is considered contraband into the camp. Bringing contraband into the camp is a felony.

**Bringing firearms, weapons, alcohol, narcotics and controlled substances is a crime and cause for arrest (California Penal Code Sections 2772, 2790, 4573, 4573.5, 4573.6, 4573.8, 4573.9, 4574)**

**If your visitors are caught with bringing in contraband, their visitation will be terminated, and they may be arrested.**

*Welfare and Institution Code Section 871.5*

*"...any person who knowingly brings or sends into, or who knowingly assists in bringing into, or sending into any county juvenile hall, ranch, camp...any controlled substance, ...any firearm, weapon, or explosive of any kind, or any tear gas weapon shall be punished by imprisonment..."*

## **DAILY SCHEDULE**

You must attend school every day, Monday through Friday. If you are a High School graduate, you may participate in other programs including personal enrichment training, work program, vocational training and college courses. After school, you can participate in programs, recreation and exercise. Also, you will be provided quiet time for leisure reading and letter writing. Programs include learning skills groups, substance abuse, community programs, tutoring, college programs and youth at work programs. On the weekends, you will receive extended recreation, leisure activities, and family visitation.

## **PROGRAMS AND ACTIVITIES**

Camp has many programs and activities to help you work on your behavior and make progress in school. There is a library where you can choose and exchange books to read. Educational

Services provides tutoring and individualized services that can assist you with reading, writing and vocational opportunities. Career education programs are available in the school, and there are programs to help you earn school credits faster, if you qualify. Mental health clinicians are available to meet with you regularly to work with you and your team on things like anger, sadness, goal setting, impulse control and substance abuse. Mental health clinicians can also work with your family and provide family therapy sessions. In camp, you will participate in skills groups and programs to work on positive youth development. Each camp has a schedule of different programs and activities.

## **EDUCATION**

Camp school is a great place to catch up on subjects and credits you might have missed when you were in the community. Grades and credits from your schoolwork in camp and juvenile hall will transfer to your home school or the new school you may attend after you are released from camp. If you earn enough credits, you may earn your High School Diploma. You may also be able to study for and take the High School Equivalency Test (HiSET) in camp. Camp has vocational programs to help you think about career choices and personal enrichment training. Tell your teachers if you have trouble speaking, reading, or writing English or if you want or need tutoring in any subject, your team wants you to be successful! Also, let us know if you were in Special Education Classes at your previous school. If you have questions, please ask your teachers or staff, we are here to help you.

## **MEDICAL NEEDS**

If you ever feel sick, you may request to see the nurse. You **do not** have to tell staff why you want to see the nurse. Just follow the procedure posted on the wall in the dorm/cottage or tell an adult. The nurse will see you that same day. When your health concern appears urgent or you have extreme pain, staff shall arrange for you to “walk-in” for medical evaluation.

## **DENTAL NEEDS**

If you have a toothache, complete a Request for Services form to see the dentist, tell an adult or submit the form to staff. If you are in extreme pain, the staff shall arrange for you to “walk-in” for medical evaluation by the nurse.

## **MENTAL HEALTH NEEDS**

If you are feeling nervous, sad or angry, ask to talk to someone. If you are thinking of hurting yourself or others, ask to speak someone or tell an adult right away. Staff will arrange for you to see the on-duty mental health clinician for a “walk-in” evaluation.

## **RELIGIOUS NEEDS**

Catholic and Protestant services are held every weekend. Tell staff if you are of a different faith and they will contact the chaplain to identify someone from your faith to see you. Ask staff or an adult if you want to talk to the chaplain about a problem. Tell staff or the nurse if you have special religious diet needs.

## **YOUR RIGHTS**

In camp you can expect staff to do their job the right way. This means you have a right to be

treated fairly. You have rights including:

1. You have the right to be treated with dignity and respect.
2. You have the right to be safe and staff to maintain order and control.
3. You have the right not to hear staff use profanity, make threats or subject youth to verbal abuse.
4. You have the right to be treated with courtesy and consideration.
5. You have the right not to have people make fun of you.
6. You have the right to be protected from physical and verbal abuse.
7. You have the right to be listened to and have all your complaints and concerns answered in a timely and appropriate manner.
8. You have the right to have your food, clothing, medical, counseling, and religious needs met.
9. You have the right to be in a classroom that meets your needs and to go to school, even if you are in the HOPE Center.
10. You have the right to call your parents or guardians at least once per week.
11. You have the right to send and receive mail (you may have 5 letters and 5 personal photos in your possession--Gang photos are not permitted).
12. You have the right to weekly visits by your parents/legal guardians
13. You have the right to be treated fairly.
14. You have the right to file a complaint or "grievance"
15. You have the right to call the Ombudsman.
16. You have the right to be protected from sexual abuse or sexual harassment.
17. If you identify transgender, lesbian, gay, bisexual, questioning or intersex, you have the right to be treated fairly and respected.

### **RIGHTS AGAINST DISCRIMINATION**

All youth in camp shall have fair and equal access to all available services, placement, care, treatment, and benefits. No one shall be subject to discrimination or harassment based on actual or perceived race, ethnic group identification, ancestry, national origin (country your family came from), color, religion, gender, sexual orientation (straight, gay, lesbian, or bisexual), gender identity, gender expression, mental or physical disability, or HIV status. You cannot be placed in the HOPE Center for any of these reasons.

### **PRISON RAPE ELIMINATION ACT (PREA)**

The Los Angeles County Probation Department follows the rules of the Prison Rape Elimination Act. This means:

1. Never being OK with sexual abuse and sexual harassment.
2. Everyone has received training to keep you safe and get you help.
3. Making sure you know your rights.

If you or someone you know is or has been sexually abused or sexually harassed, you can:

1. Report directly to any:
  - a. Teacher
  - b. Probation Staff
  - c. Mental Health

- d. Medical Staff
  - e. Volunteer
  - f. Your Parents/Family
2. File a Grievance; or
  3. Contact the Ombudsman

### **OMBUDSMAN**

The “Ombudsman” is a person charged with representing your interest by investigating and addressing complaints. The Ombudsman’s duty is to investigate complaints and attempt to resolve them, usually through recommendations or mediation. If you feel you are not being treated fairly, you may call the Ombudsman at this toll-free phone number 1-877-822-3222.

### **CALLING YOUR ATTORNEY**

Staff will assist you with contacting your attorney and speaking to them privately.

### **RIGHTS OF THE DEAF OR HEARING IMPAIRED**

If you are deaf or hearing impaired (having problems with your hearing), the Probation Department will provide you with a sign language interpreter (if you can read sign language), telecommunication devices (TDD), and closed caption televisions. Please let staff or an adult know if you need these services.

### **SPECIAL NEEDS**

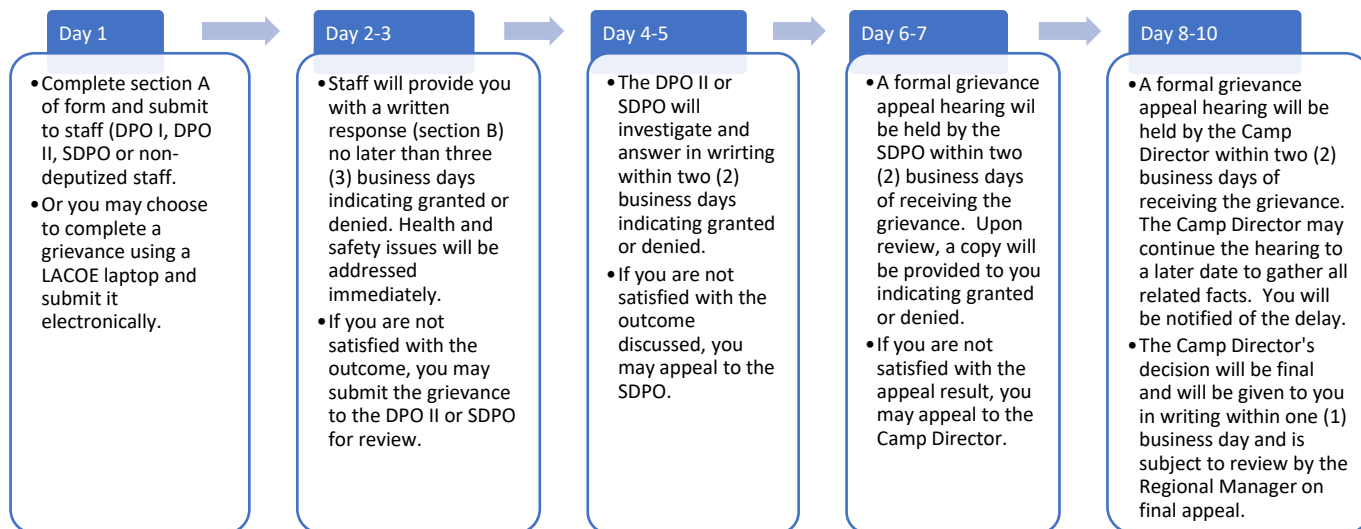
If you have a “Special Need” and want assistance to see, hear, walk, talk, or have a learning disability, please let staff know or tell an adult, so we can help you. The law says you cannot be punished or left out of any activities because you have special needs. Your special need will be kept private.

### **ACCESS TO CARE/REQUEST FOR SERVICES PROCESS**

The Request for Services Form is one way to confidentially request services including seeing the nurse, doctor, dentist, and/or a mental health counselor, request for drug treatment, or request for religious services. You can also request other services with this form. Complete a Request for Services Form and turn it in to staff or place it in the Probation Request for Services or Medical/Mental Health Request for Services lockbox. If you feel you have a medical or mental health emergency, please tell staff or an adult immediately.

### **GRIEVANCE PROCESS**

You have the right to file a grievance for any issue. Once your grievance form is collected, an on-duty Probation Officer will attempt to resolve the issue with you. If you still feel the issue remains unsolved, a Supervising Probation Officer will review the grievance and make a determination. If you are still not satisfied with the outcome, you may request for an appeal to be sent to the Camp Director. Grievance forms are located in the dorm or cottage, dining hall and school areas. Complete the form and place the form in the ‘Grievance’ box in the dorm or cottage.



## **EMERGENCY**

It is very important that you listen to all staff instructions and that you immediately follow staff instructions during an emergency and after the emergency. During the emergency and when out of harm's way, continue to remain calm and follow the additional instructions given by staff. When it is appropriate, express any issues or concerns to staff which you may have in such a way that does not hinder the response to an emergency. Types of emergencies may include, but not be limited to the following: earthquake, fire, flood, power outage, disturbance, fight, O.C. warning, or medical incident. Staff, which includes probation staff, teacher, mental health staff, health services, or other staff, will instruct you on what to do. The staff's instructions in an emergency may include, but are not limited to: remain on your bed, take cover (under your bed, desk, table, doorway, etc.), exit the building, move to a designated area of the camp (such as the field, blacktop, gym, special housing unit, dining hall, office, etc.), or possible relocation to another juvenile facility.

## **SEARCHES**

Each youth is subject to searches. Your dorm or cottage, bed, locker and personal belongings may be subject to routine and random searches. You will be subject to pat down searches in camp. You may be subject to a strip search during your stay at camp. K-9 searches for drugs and contraband may also take place.

## **WILDLIFE**

Be advised that you may encounter various types of wildlife while in camp. Alert staff of the presence of any wildlife that poses a threat and please **DO NOT** ever attempt to touch snakes or other wild animals.

**Signature Page**

I have read and understand the rules in this handbook and I agree to follow them.

Youth initials: \_\_\_\_\_

Youth-On-Youth Violence Avoidance—fighting, causing disturbances and disrespectful activities are hurtful and I understand there are other ways to solve problems and be heard. Camp is a place where everyone has a right to feel safe. I agree to find other solutions to problems and work with staff and my team to learn new ways seek help to be successful in camp and in the community. I understand that I can be returned to court for additional service considerations for any violent or illegal activities in camp.

Youth initials: \_\_\_\_\_

Staff are Peace Officers—I understand that probation staff in camp are Peace Officers and any assault on a Peace Officer can result in a very serious consequence.

Youth initials: \_\_\_\_\_

Use of Force and Restraints—I understand that any behavior that is considered a danger to myself or others may result in the use of force necessary to bring the situation under control. This may require physical, mechanical (handcuffs) or chemical (pepper spray,) restraint.

Youth initials: \_\_\_\_\_

Graffiti and Vandalism—I understand that any form of graffiti or vandalism, including writing on furniture or walls or damaging any county property in any way, may result in a new charge for vandalism. I also understand that I will be required to repair any damage I cause by doing cleaning, painting, community service or other restorative actions.

Youth initials: \_\_\_\_\_

Youth Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Youth Name: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Staff Name: \_\_\_\_\_

SDPO Signature: \_\_\_\_\_ Date: \_\_\_\_\_