

**AGENDA FOR THE REGULAR MEETING OF THE PROBATION COMMISSION  
COUNTY OF LOS ANGELES, CALIFORNIA**

**THURSDAY, JUNE 27, 2019**

**10:00 A.M. to 12:00 P.M.**

**KENNETH HAHN HALL OF ADMINISTRATION, ROOM 140-A  
500 W. TEMPLE STREET, LOS ANGELES, CA 90012**



**Commissioners**

Joe Gardner-President,

Hon. Jan Levine (Ret)-1st Vice President, Hon. Betsy Butler (Ret.), 2<sup>nd</sup> Vice President,  
Donald Meredith-Sergeant at Arms, Daniel Seaver, Azael Martinez-Sonoqui, Cyn Yamashiro,  
Esq., Jacqueline Caster, Esq. Jo Kaplan, Esq. Olivia E. Mitchell, Peter Shutan,  
Rev. Zachary Hoover, Randy Herbon, Gale Swartz

AGENDA POSTED: June 24, 2019

The meetings of the Commission are open to the public. Copies of agendas, minutes and other documents discussed in Commission proceedings can be obtained through the Probation Department, 9150 East Imperial Highway, Downey, California, 90242. Call (562) 940-2754 for further information.

Accommodations: American Sign Language (ASL) interpreters or assisted listening devices are available with at least 3 business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please call (562) 940-2531 from 8:00 am to 5:00 pm, Monday through Friday.

Para información en Español: Por favor de llamar al número (562) 940-2531 entre 8:00 de la mañana y 5:00 de la tarde, de Lunes a Viernes.

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**ADMINISTRATIVE MATTERS**

1. Excused Absences: Commissioners Shutan, Caster, Swartz
2. Roll Call
3. Approval of Minutes:

**PROBATION DEPARTMENT**

4. Response to Commission request for monthly report on youth on youth and youth on staff assaults and incident reports for Camps and Halls.
5. Response to concern regarding staffing levels throughout the Juvenile Halls and camps, including data on how many are on Family Medical Leave Act, administrative suspension pending investigation and other absenteeism. Report on efforts to mitigate or compensate for staff shortages.
6. Update regarding plans for reopening of Campus Kilpatrick to include the following:
  - Have evacuation plans been updated?
  - Do plans include adequate emergency provisions and equipment?

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- Have the same preparations been done for remaining camps in semi-wilderness areas?

**The Probation Commission will receive, exchange, and distribute information and conduct discussion relevant to Items #4 and #5**

**GENERAL PUBLIC COMMENT**

7. Opportunity for members of the public to address the Commission on items of interest within the subject matter of the Commission. Three (3) minutes are allowed, per person, on each agenda and non-agenda item with a total of 15 minutes for public comments unless the Commission sets alternative limits or other allocations of time.

**BUSINESS CONTINUED FROM PREVIOUS MEETING**

8. Report from sub-committee regarding list of top seven priorities for the Probation Oversight Commission.

**NEW BUSINESS**

9. Survey on completed Hall and Camp inspections

**COMMISSIONER REPORTS AND UPDATES**

**ANNOUNCEMENTS**

**ADJOURNMENT**