

**AGENDA FOR THE REGULAR MEETING OF THE PROBATION COMMISSION
COUNTY OF LOS ANGELES, CALIFORNIA**

THURSDAY, JANUARY 10, 2019

10:00 A.M. to 12:00 P.M.

ROOM 372, 3rd Floor

**HALL OF ADMINISTRATION
500 WEST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012**



Commissioners

Joe Gardner-President,

Hon. Jan Levine (Ret)-1st Vice President, Hon. Betsy Butler (Ret.), 2nd Vice President, Donald Meredith-Sergeant at Arms,
Daniel Seaver, Azael Martinez-Sonoqui, Cyn Yamashiro, Esq., Jacqueline Caster, Esq. Jo Kaplan, Esq. Olivia E. Mitchell,
Peter Shutan, Rev. Zachary Hoover, Randy Herbon, Gale Swartz

AGENDA POSTED: January 7, 2019

The meetings of the Commission are open to the public. Copies of agendas, minutes and other documents discussed in Commission proceedings can be obtained through the Probation Department, 9150 East Imperial Highway, Downey, California, 90242. Call (562) 940-2754 for further information.

Accommodations: American Sign Language (ASL) interpreters or assisted listening devices are available with at least 3 business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please call (562) 940-2531 from 8:00 am to 5:00 pm, Monday through Friday.

Para información en Español: Por favor de llamar al número (562) 940-2531 entre 8:00 de la mañana y 5:00 de la tarde, de Lunes a Viernes.

ADMINISTRATIVE MATTERS

1. Excused Absences: Commissioner Levine
2. Roll Call
3. Approval of Minutes: December 13, 2018

PROBATION DEPARTMENT

The Commission will conduct routine inquiries and discussion on the topics listed below, and will take action, as necessary, such as receiving reports and other materials.

4. Quarterly update from the Probation Department on the Department's Reserve Program.
5. Department to provide successful living data on youth at Campus Kilpatrick.
6. Report from the Probation Department explaining the rise in number of minors in Hope Centers in Juvenile Halls.
7. Updates requested from the Probation Department regarding items discussed at the December 14, 2017 Meeting.

"In pursuit of reforms and accountability for better outcomes through oversight, transparency and community engagement."

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- A. Discussion regarding a young man who told Commissioners that he had been confined in his room for three days and had not attended school. Chief Deputy Mitchell informed the Commissioners that there is an investigation into this matter. (PC requests and update regarding steps being taken to ensure that Hope Center kids are going to school and how progress is being assessed.)
- B. Discussion regarding the need to track the readiness of youth to return to his or her assigned house unit or any Specialized Supervision Plan forms. Per policy on Special Supervision Program, it requires a Director to review them routinely and to assess when a youth may be returned to their room. The Probation Department is revising the policy and must ensure the Special Supervision Program is being used appropriately. (PC requests an update.)
- C. The Commission expressed they wanted to reinstate the Hope Center. (PC requests an update.)
- D. The Probation Department has been working closely with DMH staff as they are a vital partner helping with de-escalating the issues and with coverage. The DMH clinicians play an extremely valuable role in helping to de-escalate issues for the youth. Probation is working with DMH to discuss the expectations of both Departments. (PC requests an update on this and how clinicians across the board are meeting agreed upon expectations?)
- E. Discussion regarding the frequency of pepper spray-use by staff. (PC requests an update on the use of pepper spray vs verbal, other de-escalation techniques?).
- F. The Probation Department is revising the behavior modification management program (BMP). (PC requests an update. Also, in addition to more board games and puzzles, youth have requested more programming, like the opportunities offered through Arts for Incarcerated Youth. Are more AIYN programs being brought into CJH?)
- G. Discussion regarding the Probation Department's current grievance process and their plans for the new grievance system the Probation Department plans to put in place. (PC requests an update on grievance process at CJH and throughout the system.)
- H. Discussion regarding the Department's commitment to training staff in trauma informed care. The Probation Department wants to make sure all superintendents, directors, and the leadership team are educated on trauma informed care so they can serve as coaches and mentors to the youth, and ensure they use community-based organizations in the juvenile halls. Probation has requested that Deputy Director Dominguez take the lead in helping institutionalize these requirements within the facilities and Deputy Director David Mitchell will be doing the same at the camps. (PC requests an update.)

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- I. President Gardner inquired about the Specialized Program which is used when a youth cannot live in a large dorm environment or is having anger issues and cannot get along with others. Chief Deputy Mitchell stated that youth in the Specialized Supervised program are monitored and evaluated every 4 hours. The youth cited in the report was so angry he was involved in three fights within three days. Staff had to figure out what was triggering the youth's aggression and what type of skills to provide him with. (PC requests an update. Particularly, are these situations being handled differently now?)
 - J. Chief McDonald stated that there is an accountability plan that will be presented to the Board of Supervisors and then the Probation Commission. (PC requests an update.)
 - K. Discussion regarding coordination between Probation and DMH, and the use of a Memorandum of Understanding to improve the coordination of care. (PC requests an update.)
 - L. Chief Mitchell will follow-up if CBOs are working with the youth at CJH. (PC requests an update.)
 - M. Discussion regarding long-term goal to have an auditing system regarding security checks in the units. (PC requests an update.)
 - N. Discussion regarding the training the Probation Department has accomplished for DBT staff and de-escalation techniques, and if there will be refresher trainings. (PC requests an update.)
 - O. The Probation Department is working with the CEO's office to obtain funding for 40 hours of post training. (PC requests an update.)
 - P. Discussion regarding in-depth analysis on the use of force policy. (PC requests an update. Particularly, the status of any analysis conducted and new policies on topic.)
8. Department update on how incarcerated youth obtain California State identification. (Request made by Commissioner Butler at October 11, 2018 Meeting)

NEW BUSINESS

The Commission will receive information only for future discussion and response from the Probation Department.

- 9. Presentation from Arts for Incarcerated Youth Network on their work in juvenile facilities.
- 10. Verbal report of from Commissioners Herbon and Meredith regarding information and recent visits to camps and juvenile halls.

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BUSINESS CONTINUED FROM PREVIOUS MEETING

11. Review and discussion regarding Commissioner Levine's letter to Chief McDonald regarding her Nidorf inspection.

GENERAL PUBLIC COMMENT

12. Opportunity for members of the public to address the Commission on items of interest that are within the subject matter of the Commission. Three (3) minutes are allowed, per person on each agenda and non-agenda item with a total of 15 minutes for public comments unless the Commission sets alternative limits or other allocations of time.

**DISCUSSION REGARDING PROPOSED TOPICS FOR NEXT MEETING SCHEDULED FOR
JANUARY 24, 2019**

13. Report-back from the Department on additional information requested re: contact with the criminal system for youth who have exited Campus Kilpatrick since its opening: Probation violations and rearrests (in the juvenile system and in the adult system (for those who have since reached 18).
14. Progress report from Chief of Staff Murillo on how the Department will comprehensively bring new staff in to the new culture change in the areas of recruitment, hiring, training and retention. (Requested by Commissioner Meredith on 7-12-2018)
15. Provide report on progress to improve the usage of the eval process and success data by Deputy Chief S. Mitchell. (Requested by Commissioner Caster on 7-12-2018)
16. Determine when report on pregnant minors will be available and distributed to Commissioners (Requested by Commissioner Seaver on 7-26-2018)

ANNOUNCEMENTS

ADJOURNMENT