

**AGENDA FOR THE REGULAR MEETING OF THE PROBATION COMMISSION
COUNTY OF LOS ANGELES, CALIFORNIA**

THURSDAY, AUGUST 23, 2018

10:00 A.M. to 12:00 P.M.

ROOM 140A, FIRST FLOOR

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012**



Commissioners

Joe Gardner-President,

Hon. Jan Levine (Ret)-1st Vice President, Daniel Seaver-2nd Vice President, Donald Meredith-Sergeant at Arms,
Azael Martinez-Sonoqui, Cyn Yamashiro, Esq., Jacqueline Caster, Esq. Jo Kaplan, Esq. Olivia E. Mitchell, Peter Shutan,
Zachary Hoover, Hon. Betsy Butler (Ret.), Randy Herbon, Jessica Quintana, Gale Swartz

AGENDA POSTED: August 20, 2018

The meetings of the Commission are open to the public. Copies of agendas, minutes and other documents discussed in Commission proceedings can be obtained through the Probation Department, 9150 East Imperial Highway, Downey, California, 90242. Call (562) 940-2754 for further information.

Accommodations: American Sign Language (ASL) interpreters or assisted listening devices are available with at least 3 business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please call (562) 940-2531 from 8:00 am to 5:00 pm, Monday through Friday.

Para información en Español: Por favor de llamar al número (562) 940-2531 entre 8:00 de la mañana y 5:00 de la tarde, de Lunes a Viernes.

ADMINISTRATIVE MATTERS

1. Roll Call
2. Excused Absences:
3. Approval of Minutes: January 11, 2018 and August 9, 2018

PROBATION DEPARTMENT

4. Presentation from Probation Department Placement Services Bureau on the number of group homes, including population totals for youth housed and an overview of procedures surrounding the oversight of group homes.
5. A report-back from the Department explaining the final policy approved by the County Counsel and unions for implementing the recently enacted AB 878, now WIC 210.6, regarding use of shackling restraints while transporting youth.
6. Report on what the Department policy is for housing LGBTQ youth to include information about whether staff is getting any special training in dealing with issues that LGBTQ minor present. (motion by Commissioner Levine.)

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- Acting Deputy Director Luis Dominguez and Deputy Director David Mitchell to provide presentation.
- 7. Report from Chief of Staff, Ms. Murillo on details of exit interviews of personnel leaving the department to include the following:
 - Report on Probation Department staff departures over the last two years including length of employment and reason for leaving. (In addition to any other details of note generated from exit interviews.)
 - Does the Department track staff education levels and training types? (with dates) and, if so, can we get a summary of this information? If not, why isn't this information tracked and what does the Probation Department need to do to be able to track this employee information?
- 8. Progress report from Chief of Staff Tiana Murillo on changes to job classifications.
 - The Commission will conduct routine inquiries and discussion on the topic presented and take actions as necessary such as receiving reports and other materials.

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GENERAL PUBLIC COMMENT

- 9. Opportunity for members of the public to address the Commission on items of interest that are within the subject matter of the Commission. Three (3) minutes are allowed, per person on each agenda and non-agenda item with a total of 15 minutes for public comments unless the Commission sets alternative limits or other allocations of time.

DISCUSSION REGARDING PROPOSED TOPICS FOR NEXT MEETING

- 10. Distribution of memorandum by President Gardner titled "Probation Commission Transition to Probation Oversight Commission" including update regarding Probation Reform and Implementation Team. (P.R.I.T.)
 - Actions on the topic above consist of distribution and review of the document including sharing the document with the leadership of the Probation Department and the public.

ANNOUNCEMENTS

- 11. Use of Force Training for Leadership. Coordinated by Deputy Direct David Mitchell, Dates TBA. (sometime in September or October)
- 12. Discussion of site inspection updates.

ADJOURNMENT