

**AGENDA FOR THE REGULAR MEETING OF THE PROBATION COMMISSION  
COUNTY OF LOS ANGELES, CALIFORNIA**

**THURSDAY, JULY 26, 2018**

**10:00 A.M. to 12:00 P.M.**

**ASSESSORS TRAINING ROOM A, BASEMENT**

**KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET  
LOS ANGELES, CALIFORNIA 90012**



**Commissioners**

Joe Gardner-President,

Hon. Jan Levine (Ret)-1st Vice President, Daniel Seaver-2<sup>nd</sup> Vice President, Donald Meredith-Sergeant at Arms,  
Azael Martinez-Sonoqui, Cyn Yamashiro, Esq., Jacqueline Caster, Esq. Jo Kaplan, Esq. Olivia E. Mitchell, Peter Shutan,  
Zachary Hoover, Hon. Betsy Butler (Ret.), Randy Herbon, Jessica Quintana

AGENDA POSTED: July 23, 2018

The meetings of the Commission are open to the public. Copies of agendas, minutes and other documents discussed in Commission proceedings can be obtained through the Probation Department, 9150 East Imperial Highway, Downey, California, 90242. Call (562) 940-2754 for further information.

Accommodations: American Sign Language (ASL) interpreters or assisted listening devices are available with at least 3 business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please call (562) 940-2531 from 8:00 am to 5:00 pm, Monday through Friday.

Para información en Español: Por favor de llamar al número (562) 940-2531 entre 8:00 de la mañana y 5:00 de la tarde, de Lunes a Viernes.

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**ADMINISTRATIVE MATTERS**

1. Roll Call
2. Excused Absences:
3. Approval of Minutes: February 22, 2018

**PROBATION DEPARTMENT**

4. Report on details of exit interviews of personnel leaving the Department by Chief of Staff Ms. Murillo. (Motion by Commissioner Butler)
5. Report from Acting Deputy Director Luis Dominguez on how the Department handles pregnant minors in custody. (motion by Commissioner Levine.)
6. Written report-back on Georgetown recommendations for handling grievances and feasibility of making available private rooms for phone calls at facilities.
7. Progress report from Chief of Staff Tiana Murillo on changes to job classifications due by July 26<sup>th</sup> meeting.

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- The Commission will conduct routine inquiries and discussion on the topic presented and take actions as necessary such as receiving reports and other materials.

**GENERAL PUBLIC COMMENT**

8. Opportunity for members of the public to address the Commission on items of interest that are within the subject matter of the Commission. Three (3) minutes are allowed, per person on each agenda and non-agenda item with a total of 15 minutes for public comments unless the Commission sets alternative limits or other allocations of time.

**ITEMS CONTINUED FROM PREVIOUS MEETINGS FOR FURTHER DISCUSSION AND ACTION BY THE COMMISSION**

9. Report-back from Chief Sheila Mitchell. A request was made to Chief Mitchell to provide dates and responses to list of future topics based on "Item 8" list distributed on July 12, 2018. (listed below)
- Date needed for progress report on directing resources to post-detention and field supervision services, including transition-aged youth leaving incarceration.
    - Scheduled for August 9 with Deputy Director Felicia Cotton.
  - Date needed for report on Department's 5-year plan regarding: physical plant and how it relates to the reallocation of resources reflecting the Department's priorities such as proposed increase in mental health bed spaces and expansion of LA model.
    - Scheduled for September 13 with Chief Deputy Probation Officer Sheila Mitchell.
  - Date needed for report on number of youth in group homes including the number of group homes as well as an overview of procedures surrounding oversight of group homes.
  - Date for Reserve Program presentation. (motion by Commissioner Shutan)
    - Scheduled for September 13 with Deputy Director, Chief of Staff Tiana Murillo.
  - Date for report on what the Department policy is for housing LGBTQ youth and whether staff is getting any special training in dealing with issues that such kids present. (motion by Commissioner Levine.)
    - Scheduled for August 23 with Acting Deputy Director Luis Dominguez and Deputy Director David Mitchell.
      - Actions on topics above consist of discussion and updating scheduling current list of future agenda items.

**ANNOUNCEMENTS**

10. LACOE Road to Success Academies Celebration of Learning, Friday, 8-3-18, 1 P.M.  
11. L.A.C.D.P.O. Union 15<sup>th</sup> Annual Scholarship & Awards Banquet, 8-10-18, 6:00 p.m.  
Sheraton Universal Hotel, 333 Universal Hollywood Dr., Universal City  
12. Use of Force Training for Leadership. Coordinated by Deputy Direct David Mitchell,  
Dates TBA. (sometime in September)

**ADJOURNMENT**