



**COUNTY OF LOS ANGELES PROBATION COMMISSION  
9150 EAST IMPERIAL HIGHWAY  
DOWNEY, CALIFORNIA 90242  
(562) 940-2754**



**NOTICE OF REGULAR MEETING**

**DATE:** Thursday, January 25, 2018  
**TIME:** 10:00 a.m. – Regular Meeting  
12:00 a.m. – Adjournment  
**WHERE:** Hall of Records  
320 West Temple, Room 150  
Los Angeles, California 90012

The meetings of the Commission are open to the public. Members of the public may address the Commission on any agenda item or item of interest, which are within the subject matter of the Commission by submitting a written request to the Probation Department prior to the meeting. Three (3) minutes are allowed, per person, on each agenda and non-agenda item, with a total of 15 minutes for public comments on each agenda and non-agenda item, unless the Commission sets alternative limits or other allocations of time.

1. Call to order and roll call of Commissioners
  - Excused absences: Commissioner Meredith, Commissioner Caster
2. Los Angeles County Probation Department presentations and responses, including progress reports to previous inspection reports and inquiries.
  - Progress report from the Probation Department on trauma training curriculum including Detention Services Bureau Training Plan. (motion by Commissioner Levine)
  - Presentation on the use of medication in juvenile facilities by Department of Mental Health Director Jonathan Sherin and staff psychiatrists, Dr. Damerla and Dr. Thompson. This will be a response to previously submitted questions submitted by the Commission discussed at the January 11, 2018 meeting.
3. Public Comment
  - Three (3) minutes are allowed, per person, on each agenda and non-agenda item, with a total of 15 minutes for public comments on each agenda and non-agenda item
4. Old Business
  - Discussion and possible action on conducting a future, monthly commission meeting at a Juvenile Hall. The discussion will also include the planning of an annual inspection of the facility upon conclusion of the future meeting.

**Commissioners**

Joe Gardner-President,

Hon. Jan Levine (Ret)-1st Vice President, Daniel Seaver-2<sup>nd</sup> Vice President, Donald Meredith-Sergeant at Arms,  
Azael Martinez-Sonoqui, Cyn Yamashiro, Esq., Jacqueline Caster, Esq. Jo Kaplan, Esq. Olivia E. Mitchell, Peter Shutan,  
Zachary Hoover, Hon. Betsy Butler (Ret.), Hon. Alex Saab, Esq.

***Rebuild Lives and Provide for Healthier and Safer Communities***



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Old Business (cont.)

- Discussion and possible action on Work Plan Subcommittee's update regarding the Probation Commission's goals for 2018 (motion by Commissioner Seaver)
  - Members are Commissioners Seaver, Yamashiro and Levin

5. New Business

- Discussion and instruction on use of the recently revised Inspection template for Juvenile Halls and Camps by Commissioner Gardner.
- Discussion and signups for assignments of 2018 annual inspections of Juvenile Halls and Camps.

6. Announcements

- Probation Training Center Supervisor CORE Graduation on February 2, 11:00 a.m. 3300 Sandoval Ave. Pico Rivera.
- JCOC Academy graduation of class 2017-07 on February 8<sup>th</sup>, 2018 at 1:00 pm. 3300 Sandoval Ave. Pico Rivera.

7. Adjourn

**Next Meeting:**  
**Thursday, February 8, 2018**  
**10:00 a.m. – 12:00 p.m.**  
**Kenneth Hahn Hall of Administration**  
**500 West Temple Street**  
**Room 140A**  
**Los Angeles, California, 90012**

Attention: Any person, who seeks support or endorsement from the Commission of any official action, may be subject to the provisions of Los Angeles County Code, Chapter 2.160, relating to lobbyists. Violation of the Lobbyist Ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

Accommodations: American Sign Language (ASL) interpreters or assisted listening devices are available with at least 3-business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (562) 940-2531 from 8:00 am to 5:00 pm, Monday through Friday.

Copies of agendas, minutes and other documents discussed in commission proceeding can be obtained by contacting the Probation Department at (562) 940-2754.

Para información en español: Por favor de llamar al número (562) 940-2531 entre 8:00 de la mañana y 5:00 de la tarde, de Lunes a Viernes.

**Commissioners**

Joe Gardner-President,

Hon. Jan Levine (Ret)-1st Vice President, Daniel Seaver-2<sup>nd</sup> Vice President, Donald Meredith-Sergeant at Arms, Azael Martinez-Sonoqui, Cyn Yamashiro, Esq., Jacqueline Caster, Esq. Jo Kaplan, Esq. Olivia E. Mitchell, Peter Shutan, Zachary Hoover, Hon. Betsy Butler (Ret.), Hon. Alex Saab, Esq.

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