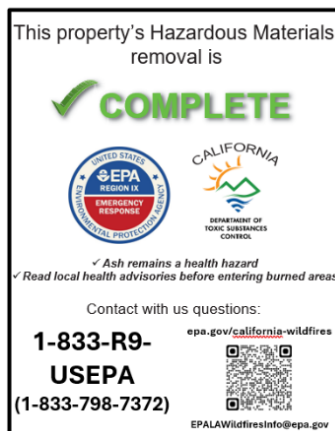


# Phase 2 Fire Debris Removal Opting Out and Managing Cleanup Independently

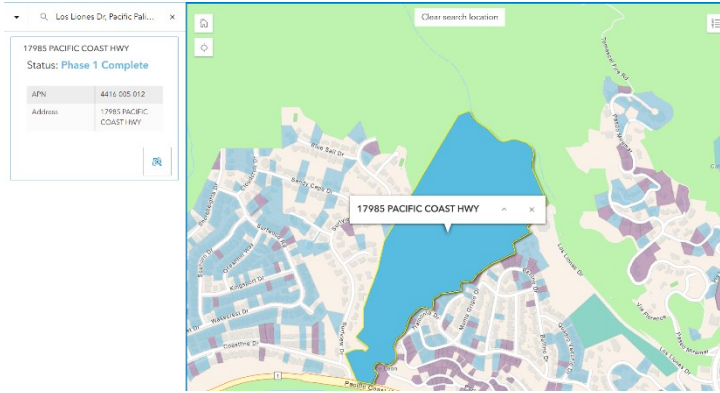
- **Step 1:** Fill out an opt-out form:
  - Complete the opt-out form online: <https://forms.office.com/g/EXa8axWLvU>
  - Download and complete an opt-out form: [https://file.lacounty.gov/SDSInter/lac/1176419\\_Opt-OutForm.pdf](https://file.lacounty.gov/SDSInter/lac/1176419_Opt-OutForm.pdf)
- **Step 2:** Apply for a **Fire Debris Removal Permit** from the County in EPIC-LA ([https://epicla.lacounty.gov/energov\\_prod/SelfService/#/home](https://epicla.lacounty.gov/energov_prod/SelfService/#/home)) to handle debris removal on your own after you receive a certification of phase 1 completion for your property from the Environmental Protection Agency (EPA) or if your property was deferred to phase 2 by the EPA for household hazardous waste (HHW) removal.

**For the Fire Debris Removal Permit Application, you will need the following:**

- a. Proof of Phase 1 Completion by EPA. Acceptable forms of verification include EPA Completion Certificate or screenshot of EPA's Parcel Lookup Map.
  - Example of EPA Completion Certificate:



- Example of EPA’s Parcel Lookup Map:



If Deferred to Phase 2 for HHW removal: Proof of U.S. Army Corps of Engineers completion of Phase I (<https://jecop-public.usace.army.mil/portal/apps/experiencebuilder/experience/?id=efbe5617ffa4d17b572d5f312004806>).

- b. Both the owner and contractor must have an account registered in EPIC-LA.

Note: To ensure proper handling and disposal procedures are followed, the Prime Contractor on the permit must have a Class-A or Class-B license with Hazardous Substance Removal Certification (HAZ) or the specific combination of C-21, C-12 with a HAZ certificate. The required HAZ Certification is different from a HAZWOPER training/certification. Please visit the Contractors State License Board Disaster Help Center at [https://www.cslb.ca.gov/Media\\_Room/Disaster\\_Help\\_Center/](https://www.cslb.ca.gov/Media_Room/Disaster_Help_Center/) to find an appropriately licensed contractor.

- c. Completion of Opt-Out Application signed by owner. Acceptable forms of verification include a PDF copy of the application or confirmation receipt email from [opt-out@dpw.lacounty.gov](mailto:opt-out@dpw.lacounty.gov). Please note, you don't need to have a "Los Angeles County Acknowledgement" signed copy of your Opt-Out form to proceed with applying for the Fire Debris Removal Permit.

- Example of Opt-Out Application:

The image shows two copies of a form titled "OPT-OUT LOS ANGELES COUNTY LOCAL FIRE DEBRIS REMOVAL PROGRAM". The form is from the Los Angeles County Public Works department. It includes contact information for the Debris Removal section. The form is divided into two main sections: A. Program Participation and B. Property Owner Acceptance. Section A asks who will perform the debris removal (Owner or Licensed Contractor) and provides fields for contractor name, license number, and permit start date. Section B requires the property owner to understand and agree to follow the protocols outlined in the "Management of Los Angeles County Wildfire Debris" document. It includes fields for the property owner's signature and date, and a line for the contractor's signature and date. There is also a line for Los Angeles County Acknowledgement with a date field. At the bottom of the form, there are fields for Property Owner Name, Phone, Property Address, City, Assessor's Parcel Number (APN), Email, Mailing Address, Mailing City, State, ZIP, and a description of the debris being removed.

- Example of confirmation receipt email:

Los Angeles County Public Works has received your Local Program application (Application #25000645) for review. Application information will be reviewed for completeness. A member of our team will notify you through the contact information provided if additional information is necessary.

This email is **not** a confirmation that your application is complete. Please check your email settings to allow emails from [PalisadesFire@dpw.lacounty.gov](mailto:PalisadesFire@dpw.lacounty.gov) and [EatonFire@dpw.lacounty.gov](mailto:EatonFire@dpw.lacounty.gov) for important updates to your application.

Thank you,

2025 Wildfire Debris Removal Manager  
 Environmental Program Division  
 Los Angeles County Public Works  
 Hotline: (844) 347-3332  
[www.recovery.lacounty.gov/](http://www.recovery.lacounty.gov/)

d. Certified Asbestos Consultant Report (CAC) confirming no asbestos present.

Note: If asbestos is present, it must be abated by a registered asbestos abatement contractor and a post-abatement CAC report must be uploaded. For further information about asbestos abatement, please visit AQMD's Asbestos Demolition & Removal: Addressing Wildfire Debris (<https://www.aqmd.gov/home/rules-compliance/compliance/asbestos-demolition-removal>).

- **Step 3:** Upon completion of the Fire Debris Removal Permit in EPIC-LA, your permit will be issued by the County.
  - Provide notification 48 hours prior to the start of debris removal activities by using the online notification system: <https://forms.office.com/g/NyFNDyQAXX>
    - a. Please provide property owner name, email, phone number, address of work, permit number, contractor name, and contractor phone number.
  - The County will review all required documents uploaded with your application to ensure compliance with all safety and environmental standards.
    - a. If any documents are missing or if clarification of information is necessary, the Owner and Contractor will receive an automated email requesting to

contact the County. Failure to do so may result in significant delays of debris removal activities and/or issuance of Final Fire Debris Removal Permit Closure.

- **Step 4:** Upload the following Post Debris Removal Documentation to EPIC-LA:

**For the Post Debris Removal Documentation, you will need the following:**

- a. Weight tickets or Disposal Documents from a certified landfill
- b. Hazardous Waste Manifest(s) (if applicable)
- c. Site photos of the completed site
  - Photos must be taken of the frontage (from the street towards the property).
  - Provide photos of the building footprint, foundations (as applicable), property lines, any remaining structures.
  - **All areas of the property will be verified to be clear of debris. If needed, additional photos are to be provided upon County's request.**
- d. Note: If foundations remain in place, an approval from the Los Angeles County Building and Safety or the City Building Official will be required prior to reusing the foundation as part of the building permit process for new structures. If appropriate strengths cannot be determined by testing and analysis by the property owner's engineer, the Building Official may require foundations to be removed at the property owners' expense prior to issuing a building permit.

For properties in the County of Los Angeles Building and Safety jurisdiction, please refer to the following:

[https://dpw.lacounty.gov/bsd/lib/fp/Building/Structural%20and%20Technical/Reuse%20of%20Existing%20Foundation%20Systems%20in%20a%20Fire%20Damaged%20Structure%20\(Rev%2002-2025\).pdf](https://dpw.lacounty.gov/bsd/lib/fp/Building/Structural%20and%20Technical/Reuse%20of%20Existing%20Foundation%20Systems%20in%20a%20Fire%20Damaged%20Structure%20(Rev%2002-2025).pdf)

For properties in City jurisdictions, please refer to their respective City requirements.

- e. City Jurisdictions Only: Final Inspection Report issued by the City (if applicable).

Once all documents have been uploaded to EPIC-LA, contact the County at [FireDebrisPermit@dpw.lacounty.gov](mailto:FireDebrisPermit@dpw.lacounty.gov) to notify staff that all post debris removal documentation has been uploaded for review.

**Note, failure to provide adequate post debris removal documentation may result in significant delays in issuance of Final Fire Debris Removal Permit Closure.**

**Step 5: For County Jurisdiction Only:** Upon completion of all debris removal activities and post debris removal documentation upload, request a final inspection by contacting the County at [FireDebrisPermit@dpw.lacounty.gov](mailto:FireDebrisPermit@dpw.lacounty.gov).

- a. The County will respond to the request to coordinate a date and time for final inspection.

**Step 6:** Final Fire Debris Removal Permit Closure will be provided.

- a. **Costs:** You will be responsible for any costs of the removal that exceed your insurance settlement amount for debris removal.
- b. **This guidance may be updated in the future based on field conditions and additional directives or policies.**