

department of economic opportunity

COUNTY OF LOS ANGELES

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510 S. Vermont Avenue
Los Angeles, CA 90020
opportunity.lacounty.gov
deo@opportunity.lacounty.gov
844-777-2059

America's Job Centers:
(888) 226-6300
Office of Small Business:
(800) 432-4900

HOW TO APPLY FOR THE ECONOMIC DEVELOPMENT SERVICES (EDS) REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ)

To access and apply for the RFSQ, please go to ISD's procurement website at: <https://doingbusiness.lacounty.gov/masteragree/> and download the RFSQ (and Addendums) by opening CEO01-999 under the "Department of Economic Opportunity" tab.

Agencies that meet the following **mandatory minimum qualifications** are encouraged to submit a Statement of Qualifications (SOQ):

- 1) Have at least three (3) years within the last five (5) years providing EDS for each service category (listed below) in which it is seeking to qualify or equivalent;
 - a. Data Collection and Economic Analysis
 - b. Business Development
 - c. Real Estate Development
 - d. Community Engagement
 - e. General Services
- 2) Provide a list of three (3) references of current or former customers/clients for which similar services were provided;
- 3) Have completed at least five (5) prior economic development – related projects for a government agency under any of the categories listed above; and
- 4) Provide a listing of County programs in which the vendor (including its affiliates, subsidiaries or parent company) currently provides EDS.

Please submit your SOQ to the email listed below. Once your SOQ is reviewed and approved, qualifying Vendors will enter into a Master Agreement (MA) with DEO. As a EDS MA Vendor, the Vendor will be eligible to respond to County-wide issued Work Orders which will be limited to EDS list.

If you have any questions on the application process, please send your questions to DEO-PRO@opportunity.lacounty.gov.

