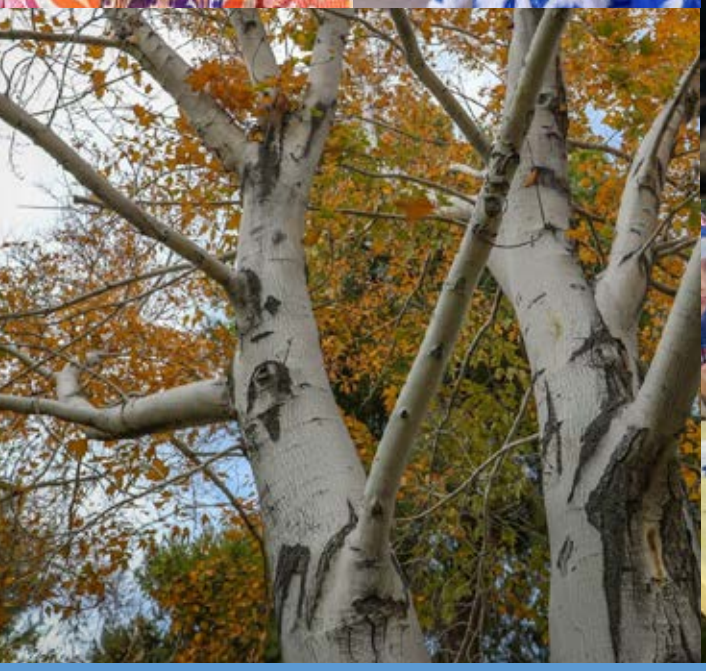
Now Hiring!

COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION





ASSISTANT DIRECTOR

(Unclassified)
Annual Salary: $152,556 to $237,256

COUNTY OF LOS ANGELES DEPARTMENT OF
Parks & Recreation

ABOUT LOS ANGELES COUNTY

Los Angeles County has a demographically and geographically diverse population of more than 10 million residents. As the largest employer in Southern California with over 100,000 employees in more than 37 departments, Los Angeles County provides vital and wide-ranging public services to its citizens.

ABOUT PARKS AND RECREATION

The County of Los Angeles Department of Parks and Recreation (LA County Parks) properties include the majestic Vasquez Rocks to the iconic Hollywood Bowl. It manages 185 parks – a network that includes 9 regional parks, 38 neighborhood parks, 20 community parks, 16 wildlife sanctuaries, and 9 nature centers. It also manages 41 public swimming pools; 23 splash pads; 14 lakes including 3 with swimming beaches; more than 240 miles of multi-use trails for hiking, biking, and horseback riding; and the largest municipal golf system in the nation with 18 facilities. The department maintains four botanic gardens: The Los Angeles County Arboretum and Botanic Garden, the South Coast Botanic Garden, Descanso Gardens, and Virginia Robinson Gardens. It also owns the Ford amphitheater.

LA County Parks provides the public with diverse and unique recreational services and activities that promote good health, education, and a sense of community. It has a $232 million annual budget and more than 2,500 full and part-time staff.

THE OPPORTUNITY

The Assistant Director within LA County Parks is an executive-level position requiring a visionary and experienced leader with a demonstrated commitment to advancing equity to lead, shape and innovate for the future of parks and recreation for residents and visitors of Los Angeles County.





LA County Parks is a regional, state and national leader, leading the way in innovation that advances Diversity, Equity and Inclusion in its programs, staffing and infrastructure. This role reports to LA County Parks Chief Deputy Director and is a key member of the Executive Management Team. This executive opportunity offers the chance to oversee a significant portfolio of parks and recreation programs, community and philanthropic partnerships, and a talented team of staff.

This key executive leadership role will oversee an operational agency. LA County Parks is seeking a collaborative and innovative thinker who nimbly balances daily tasks with long-term strategic planning,

who can inspire and motivate all levels of a culturally diverse staff from grounds maintenance crews to recreation staff to front line managers. You excel at problem-solving and can navigate government relationships and systems. You envision new projects and ideas, but you are also the hands-on guide and problem-solver to lead teams to success. Necessary qualifications include 'quick on your feet' problem-solving skills as you lead and partner with professionals in budgets and contracts, grounds and building maintenance and repair, supporting construction management, park safety , and more.

Working at Los Angeles County Parks requires an executive who thrives in a fast-paced, dynamic public service environment. The successful candidate must effectively navigate changing priorities, evolving legal and regulatory requirements, emergency situations, including inclement weather, workforce needs, fiscal stewardship, and community expectations while ensuring operational excellence. Success in this role requires strategic thinking, sound judgment, emotional intelligence, adaptability, and collaborative leadership to lead organizational change, build productive partnerships with community organizations, public agencies, and other stakeholders, effectively resolve complex constituent and operational issues, and advance the Department's mission through responsive, accountable public service.

QUALIFICATIONS

A dynamic candidate will have proven leadership experience in managing large parks operations and staffs, budgets/contracts, and organizational change.

MINIMUM REQUIREMENTS

Qualifying requirements include:

- Four years of experience in a large public or private agency managing a major line or staff function in the areas of recreation, natural areas, construction and maintenance, finance and budget, and/or personnel.





- A bachelor's degree from an accredited college in park management, park administration, natural resources administration, recreation administration, or a closely related field, will be accepted for two years of the above required experience.
- Strong writing, presentation and public speaking-skills.
- A valid California Class "C" driver license or the ability to utilize an alternative method of transportation when needed to carry out essential job-related functions.

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COMPENSATION AND BENEFITS

Annual Salary: $152,556 to $237,256

The appointee will receive an annual salary, commensurate with qualifications and earning history, as well as an excellent suite of benefits that allows employees to choose the benefits that meet their specific needs. The package includes:

- Retirement Plan: The successful candidate will participate in a contributory defined benefit plan.
- Cafeteria Benefit Plan: The County provides a tax-free contribution of 14.5% to 17% of the employee's monthly salary to purchase health insurance and other benefits.
- Flexible Spending Accounts: Optional employee tax-free health care spending account.
- Savings Plan (401k): Optional tax-deferred income plan may include a County-matching contribution of up to 4% of employees' salary.
- Deferred Compensation Plan (457): Optional tax-deferred income plan may include a County-matching contribution of up to 4% of employees' salary.
- Holidays: 13 paid days per year.

HOW TO APPLY

Email your resume and cover letter to:
sking@parks.lacounty.gov

Use the Subject Line:
Assistant Director, Parks and Recreation

DEADLINE

This position will be open until filled.

QUESTIONS

For any questions, please contact:

Department of Parks and Recreation Human Resources
Sharon King
(626) 612 -1282
sking@parks.lacounty.gov

https://parks.lacounty.gov/