

# Measure A Grants Administration Manual Update

2023 Edition



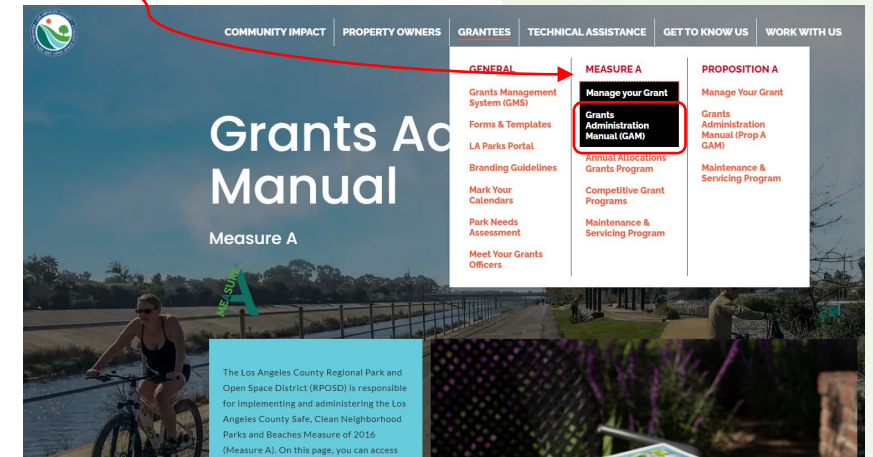
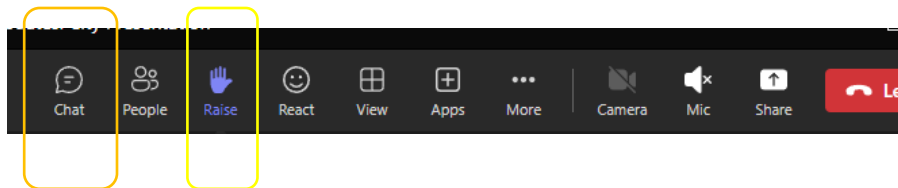
Los Angeles County  
Regional Park and Open Space District

# GAM Update 2023



## Welcome & Housekeeping

- Some references will be made to the CURRENT edition of the GAM, which can be found on <https://rposd.lacounty.gov/measure-a-grants-administration-manual/>
- This meeting will be recorded, please:
  - Mute yourself to avoid unintentional background noise
  - Hold your questions until the Q&A segments
- During a Q&A segment, you may either
  - Use the raise-your-hand icon
  - Enter your question into the chat



# GAM Update 2023



## Purpose of This Meeting

- To provide an opportunity to discuss RPOSD's current Measure A Grants Administration Manual (GAM) and receive input from stakeholders (e.g. Cities within LA County, Non-profit Organizations, etc.) to help inform the 2023 GAM update.

## Release of Updated GAM

- RPOSD is in the process of overhauling the Measure A GAM for completion by June 30, 2023.
- Input requested until April 14, 2023
- RPOSD will post a redline version of the GAM, highlighting the changes, on the RPOSD website prior to the effective date.



# GAM Update 2023



## Presentation Topics

- Annual Allocation
- Planning Design
- Indirect Overhead Costs
- Grant Application Submittal and Approval Process
- Maintenance and Servicing Program
- Branding Policy
- Community Outreach and Engagement
- Good Standing
- Competitive Grant Highlights



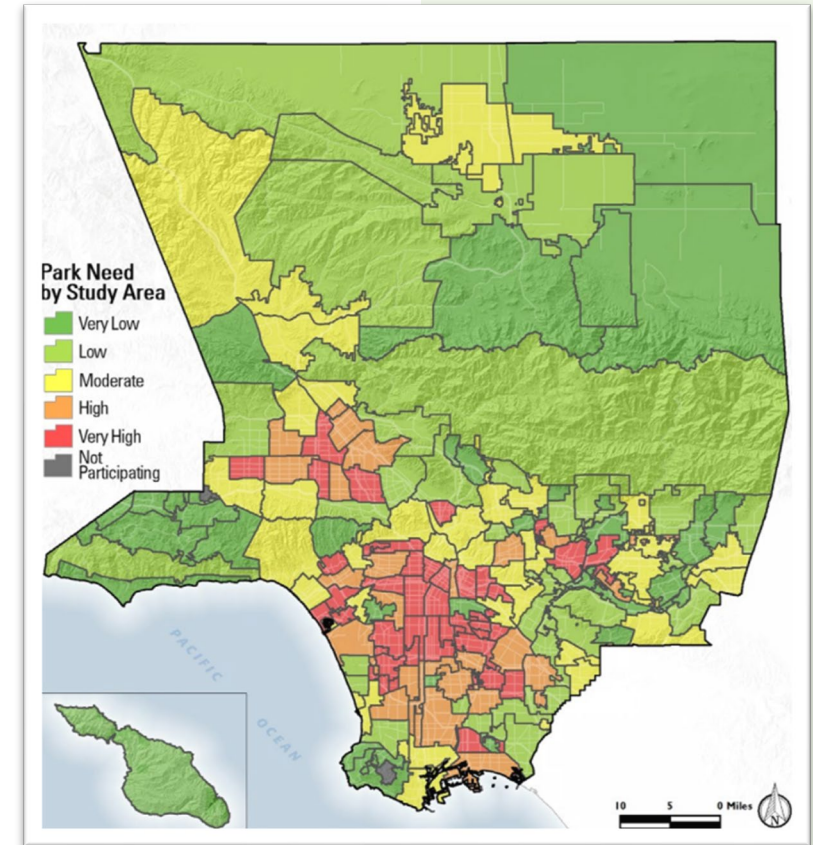


# GAM Update 2023



## Annual Allocation

- Available to all 188 Study Areas (Cities/Unincorporated Areas) annually for park projects with additional funding for High Need or Very High Park Need Study Areas.
- New funds are available by September 15<sup>th</sup> annually.
- RPOSD is exploring a simplified process for applications seeking Annual Allocation funds. It will require a single grant application followed by subsequent NTPs.



# GAM Update 2023



## Planning and Design

- Intended for potential projects in the development/implementation stage.
- Designed to help agencies access funds for a potential project and create more flexibility with soft costs/hard costs.
- May be used to develop conceptual designs, construction documents, cost estimates (and an array of other planning and design activities).



# GAM Update 2023



## Indirect Overhead Costs

- Total accumulated shall not exceed 12% of the grant award total.
- Indirect overhead costs are charges not specified within a grant but necessary for the general operations of a grantee.
- Includes support functions that benefit grantees as a whole; not directly charged to a project or program; not line operations.



# GAM Update 2023



Total Grant Award \$1,000,000

Soft Cost Allocation \$250,000

Hard Cost Allocation \$750,000

Other Soft Costs \$130,000

**ACCUMULATED INDIRECT COST**  
(12% of Grant Total Cap)

**EXAMPLE**

- Total grant award = \$1,000,000
- Apply 12%
- Accumulated indirect cost cap = \$120,000 ( $\$1,000,000 \times 12\%$ )

**SCENARIO (Direct Labor Form)**

<u>Payment Request</u>	<u>FY</u>	<u>Indirect Cost</u>	<u>Actual Overhead Rate Billed</u>	} Or 10% De Minimis Rate
#1	20-21	\$80,000	18%	
#2	21-22	\$20,000	20%	
#3	22-23	\$30,000	21%	
		<b>Total \$130,000</b>		

**ALLOWED**  
Indirect Cost  
\$120,000

**DISALLOWED**  
Indirect Cost  
\$10,000

Indirect Costs \$120,000



# GAM Update 2023



## Grant Application Submittal and Approval Process through the GMS

- Key areas of the application review include:
  - Project scope of work
  - Project timeline
  - Project budget
  - Land tenure

### Log In

User ID:

Password:

[Log In](#)

[Forgot User Id?](#)

[Forgot Password?](#)



New to RPOSD - WebGrants?  
[Register Here](#)

### Announcements

Welcome to the RPOSD WebGrants online Grants Management System.


Competitive Grant Programs


[Recreation Access and Youth & Veteran Job Training and Placement](#)

Application window closed

### Information

 [Click Here](#) for additional resources regarding this Grants Management System

 [Click Here](#) for resources to help you manage your Measure A grants and programs

 [Click Here](#) for resources to help you manage your Proposition A grants and programs

### Reports

- [Proposition A - Maintenance & Servicing and Monthly Balance PDF EXCEL](#)
- [Measure A - Annual Allocations and Monthly Balance PDF EXCEL](#)
- [Measure A - Annual Allocations for Maintenance & Servicing and Monthly Balance PDF EXCEL](#)
- [Measure A - Funding for Programs in Categories 3, 4, 5 PDF](#)

# GAM Update 2023



**Q & A**



# GAM Update 2023



## Maintenance & Servicing (M&S)

- Approximately \$16 Million (15%) of funds are set aside each year for the Maintenance & Servicing of RPOSD funded projects.
- "Maintenance"  
Furnishing of services and materials for the upkeep of any Proposition A or Measure A improvement or acquisition
- "Servicing"  
Furnishing of utilities such as power, gas and water
- The intent is to preserve and promote the longevity of a Prop A or Measure A funded improvements



# GAM Update 2023



## Maintenance & Servicing (M&S)

Who's Eligible?

Cities, County, JPA's & Nonprofits  
Identified in the Measure A resolution

What's Eligible?

- Annual/Recurring M&S  
Routine work necessary to keep a facility in good condition  
Includes salaries, utilities, services and supplies
- Extraordinary M&S  
Natural Calamities | Destruction | Physical Deterioration, Obsolescence





# GAM Update 2023



**Q & A**



# GAM Update 2023



## RPOSD Branding Policy

The acknowledgment of RPOSD's funding support provides awareness of Measure A grant-funded projects and programs and highlights the use of LA County taxpayer dollars at parks and recreational facilities.

### Policy Requirements

- All grant projects and programs must acknowledge RPOSD funding, including the statement "Funded by" and the RPOSD logo, in signage and/or printed and promotional material.
- Stand-alone signage at project sites must be at least 18" x 24" in size, placed in a prominent location, include "Funded by Los Angeles County 2016 Measure A" acknowledgment, and be maintained in perpetuity.



LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT



LOS ANGELES COUNTY  
REGIONAL PARK AND  
OPEN SPACE DISTRICT



# GAM Update 2023



## RPOSD Branding Policy



Mona Park Improvement Project



Dodgers Dreamfield Gonzalez Park Project



Mackenzie-Scott Clubhouse Improvements Project

# GAM Update 2023



## Community Outreach

The minimum requirements for Community Outreach and Engagement are determined by the total project amount. Engagement approaches include:

- Information sharing
- Public meetings where the project discussion is part of the meeting agenda
- Public meetings dedicated exclusively to the project



# GAM Update 2023



## Good Standing

To be in Good Standing, an agency must be in compliance with all Measure A requirements (guidelines, policies, and procedures).





# GAM Update 2023



**Q & A**



# GAM Update 2023



## Measure A Competitive Grant Highlights

### Natural Lands, Local Beaches, Water Conservation & Protection

- For projects that improve and protect open space, watersheds, and water resources through planning, development, improvement and restoration of multi-benefit parks
- 11 Grants
- \$9.4 M



### Regional Recreation Facilities, Multi-Use Trails & Accessibility

- For acquisition, development, improvement, restoration or rehabilitation projects that improve and protect regional recreational facilities, trails and accessibility
- 13 Grants
- \$11.1 M



### Acquisition Only

- For acquisition only projects that prioritize urgent acquisitions in Study areas with High or Very High Need as well as trail connections and access, wildlife corridors, and critical habitat
- 6 Grants
- \$5.7 M



# GAM Update 2023



## Measure A Competitive Grant Highlights

### Youth & Veteran Job Training & Placement

- For education, skills training (career development), certification, and job placement programs in the field of parks and recreation for youth and veterans
- **7 Grants**
- **\$6.15 M**



### Recreation Access

- For programs that aim to increase residents' accessibility to public lands, park facilities, including education, interpretive services, safety information, transportation, and other activities, especially High and Very High Need Areas
- Collaboration with Los Angeles County Metropolitan Authority (Metro) for Transit to Parks Programs
- **9 Grants**
- **\$6.8 M**





# GAM Update 2023



## What's Next for RPOSD:

- TAP Program
  - \$9.1 Million – July 2022
    - Non-profit Information Session- **March 30, 2023**
    - Brown Bag Lunch Series- **April 12, 2023**
- Upgrade of Grants Management System (GMS)
- Deadline for input regarding the GAM - **April 14, 2023**
- Updates to the GAM - Completion by **June 30, 2023**

Send email to [info@rposd.lacounty.gov](mailto:info@rposd.lacounty.gov)





# Thank you

for participating in the  
Measure A GAM Information Session



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