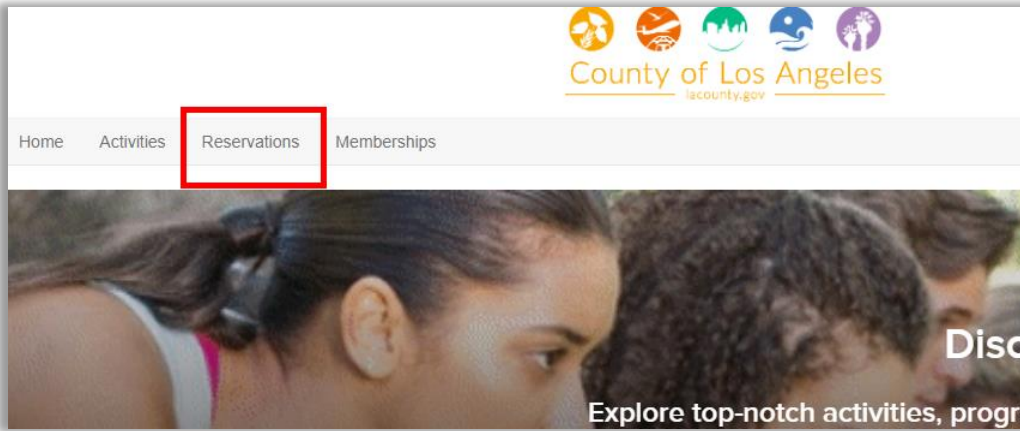
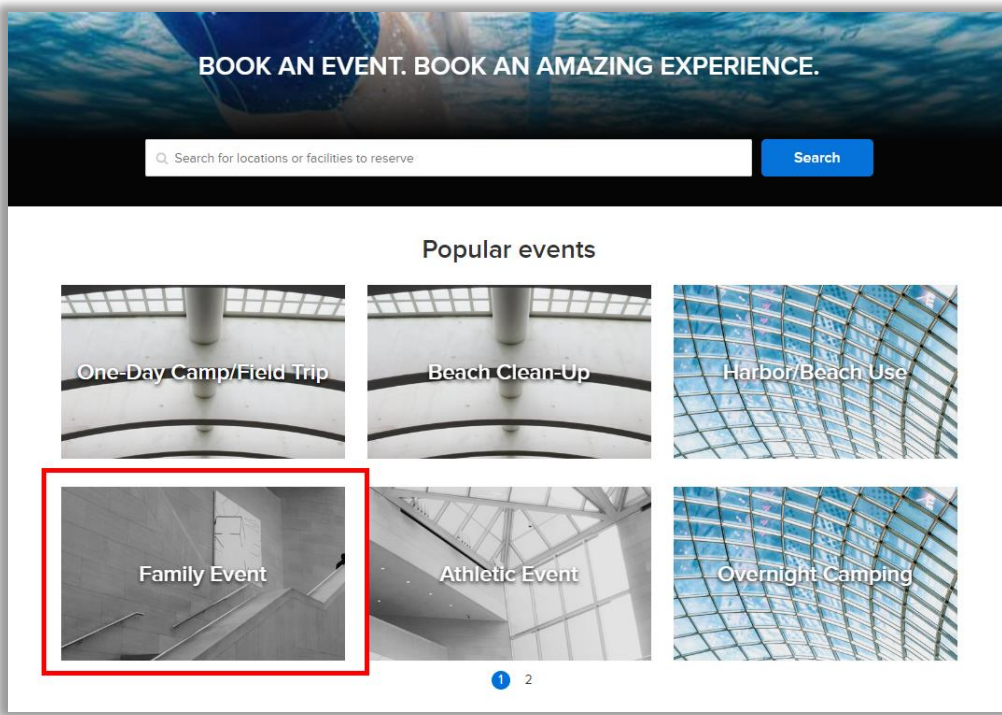


# How to Make Reservation Request with LA County Parks

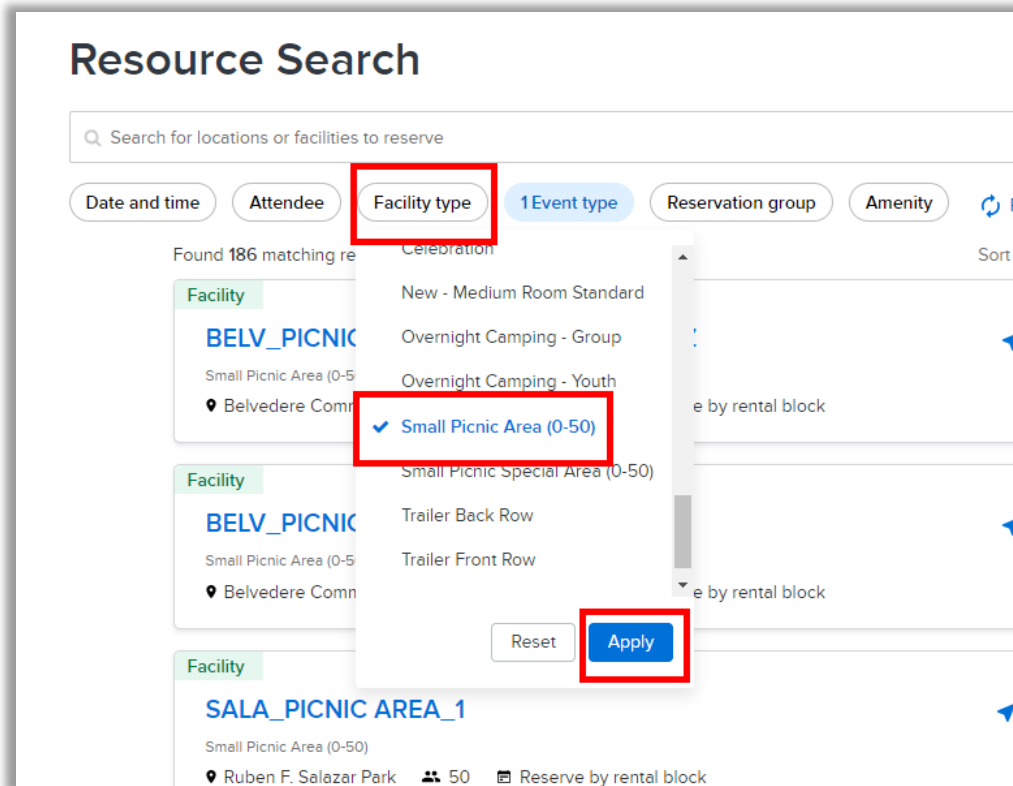
1. Go to LA County Online Reservation System at [reservations.lacounty.gov](https://reservations.lacounty.gov)
2. Click on Reservations.



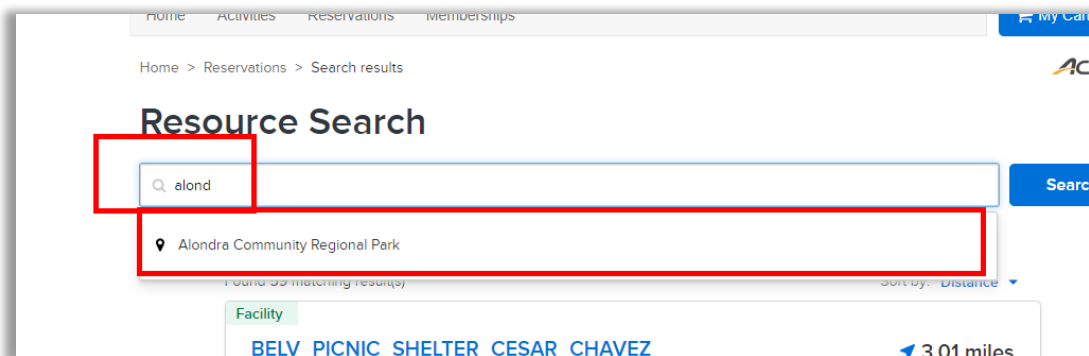
3. Click on desired Event Type. In this guide, we will make a reservation for a picnic. Also note that Family Event can also apply to group of friends.



- Click on Facility type filter and select desired facility type. Click Apply.



- Start typing the desired park in the search box. Once you see desired park, click it. This will show facility for that park.



6. Click on desired facility.

**Resource Search**

Alondra Community Regional Park Search

Date and time Attendee **1 Facility type** 1 Event type Reservation group Amenity Reset all

Found 1 matching result(s) Sort by: Distance

**ALON\_PICNIC AREA\_BLOSSOM** 17.35 miles

Small Picnic Area (0-50)

Alondra Community Regional Park 75 Reserve by rental block

7. Scroll down to see availability for facility. Click on right arrow next to month to see next month's availability.

**ALON\_PICNIC AREA\_BLOSSOM**

Small Picnic Area (0-50)

Maximum: 75 attendees Alondra Community Regional Park  
3850 Manhattan Beach Boulevard  
Lawndale, CA, 90260

(310) 217-8366

Who are you reserving for?  
Please sign in to re-check availability and proceed.  
[Sign in now](#)

Attendee  
Maximum: 75 attendees

Date

[Proceed](#)

**Reservation Rules**

- Current facility reserve by rental block.
- Residents can make reservations at least 14 day(s) in advance but not more than 180 day(s) in advance.
- Non-residents can make reservations at least 14 day(s) in advance but not more than 180 day(s) in advance.
- Require staff approval

**Facility openings calendar** Today < Mar 2023 >

S	M	T	W	T	F	S
26	27	28	1	2	3	4
5	<u>6</u>	7	8	9	10	11
12	13	14	15	16	17	18
19	20 9:00 AM - 5:00 PM	21 9:00 AM - 5:00 PM	22 9:00 AM - 5:00 PM	23 9:00 AM - 5:00 PM	24 9:00 AM - 5:00 PM	25

- At this point you will be asked to log into your account. If you don't have an account, you can set it up at this time.
- Once you're logged in, select who is making the reservation, number of attendees and when the reservation will take place. Click Proceed.

Reservations > Search results > Resource detail

**PICNIC AREA\_BLOSSOM**

Area (0-50)

15 attendees

Alondra Community Regional Park  
3850 Manhattan Beach Boulevard  
Lawndale, CA, 90260

66

Who are you reserving for?  
Test UserHV

Attendee  
20

Date  
Mar 31, 2023, 9:00 AM to 5:00 PM  
Available  
+ Add new date and time

Proceed

Reservation Rules

Facility reserve by rental block.

Users can make reservations at least 14 day(s) in advance but not more than 180 day(s) in advance.

Users can make reservations at least 14 day(s) in advance but not more than 180 day(s) in advance.

Requires approval

Openings calendar Today < Mar 2023 >

- Enter the Event name, Event type (for picnics, family/friend gatherings, etc, select NEW-Family Event), and answer the Custom questions. In addition, read and agree to any waivers. Select Reserve when done.

Test UserHV

Event name \*  
Family Picnic

Event type \*  
NEW - Family Event

Booking information

ALON\_PICNIC\_AREA\_BLOSSOM

Fri Mar 31, 2023 9:00 AM - 5:00 PM

20

+ Add a booking

Family Picnic

ALON_PICNIC_AREA_BLOSSOM	1 booking
	\$135.31

Fee summary

Subtotal	\$135.31
Tax	\$0.00
<b>Total</b>	<b>\$135.31</b>

Reserve

Add another resource

Custom questions

Do you plan on having your event catered? \*  
No

Do you plan on having a moonbounce/jumper? \*  
No

Waiver and information

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.

I have read and agree to Facility Reservation- Rules, Conditions & Waivers.

Please enter your initials below

TU

11. Review your reservation request details, agree to any waivers, and click Finish.

Home > Shopping Cart

## Shopping Cart

We encourage our park patrons to utilize the Active Net system for payment. For those who would prefer in person payment, please follow [this link](#) for our in person payment locations.

Test UserHV **TU** 1 item, \$135.31 in total.

### Family Picnic

RESERVATION REQUEST

1 Resource(s): ALON\_PICNIC AREA\_BLOSSOM

Number of booking(s): 1

[Payment plan](#)

#### Order Summary

Subtotal	\$135.31
Deferred to Payment Plan	-\$135.31
<b>Due Now</b>	<b>\$0.00</b>

[Finish](#)

#### Waiver

Required fields are marked \*

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.

\* I have read and agree to [Reservation Waiver](#).

12. The final screen is the receipt for your reservation request. A copy is also sent to the email address linked to your account. You will be contacted by LA County Parks within 72 hours to process your request. Please do NOT pay unless your reservation request has been approved by staff.

Home > Confirmation

## Confirmation

Your receipt #3155643.001 has been completed!

You will receive a confirmation email shortly. [View printable receipt](#)

#### Receipt Summary

<b>TU</b>	<b>Family Picnic</b>	<b>\$135.31</b>
Test UserHV	RESERVATION REQUEST	
	1 Resource(s): ALON_PICNIC AREA_BLOSSOM	
	Number of booking(s): 1	
	<a href="#">PAYMENT PLAN</a>	

Subtotal	\$135.31
Deferred to Payment Plan	-\$135.31
<b>Total</b>	<b>\$0.00</b>