

**LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
CHILDREN'S SYSTEM OF CARE
FIRST 5 LA PARENT-CHILD INTERACTION THERAPY (PCIT)
WEEKLY TRAINING SIGN-IN-LOG PROTOCOL for Providers**

UPDATED 7.16.14

1. For each training day the sign-in-log must be completed by each clinician.
2. Fill out the sign-in-log as indicated on the form with each clinician's name, licensure type, total hours per clinician and clinician signatures.
3. The total hours per log should be indicated on the bottom of the sheet.
4. The log should be signed by the PCIT Supervisor or Coordinator.
5. Training time as a buddy should only be claimed as stipend time and may not be claimed in the DMH electronic system.

Face to face time will be claimed in the DMH electronic system depending on agency protocol.

6. Clients are typically scheduled weekly for this PCIT treatment. The stipends are to be utilized on a weekly basis for training with or without the face to face contact of the trainer. This procedure allows the clinician to maintain weekly client training with another clinician as the buddy.
7. *The completed signed log **must** be emailed weekly to Daphne Quick-Abdullah at dquickabdullah@dmh.lacounty.gov*

TOTAL BILLABLE STIPEND HOURS FOR FISCAL TRAINING YEAR FOR EACH TRAINEE ARE 100 HOURS.

- 10 hours of the web course
- 8 hours post web course skill building/CDI and 8 hours PDI
- 74 hours of training with or without the face to face contact of the trainer
- Buddy time for skills practice

ON A WEEKLY BASIS EACH CLINICIAN MAY STIPEND A MAXIMUM OF 2 HOURS AS THE BUDDY.

An exception to the above training hours claimed per day are the two post web course skill building training which is an 8 hour days.

The actual sign in log and protocol can be found on the PCIT webpage [First 5 LA Parent-Child Interaction Therapy](#).