



LOS ANGELES COUNTY
**DEPARTMENT OF
 MENTAL HEALTH**
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CLINICAL QUALITY OF CARE – PRACTICE PARAMETERS

Office of the Chief Medical Officer
 Clinical Operations

Lanterman-Petris-Short Authorization and Designation

LPS-1

Category: Lanterman-Petris-Short

Published Date: May 2023

Declaration:

Facilities who meet the criteria and process requirements set forth in this document **shall be designated** by the Los Angeles County Department of Mental Health (LACDMH) to evaluate and treat persons involuntarily detained under the Lanterman-Petris-Short (LPS) Act.

Individuals who meet the criteria and process requirements set forth in this document **may be authorized** by LACDMH to evaluate and treat persons involuntarily detained under the LPS Act.

Objectives:

1. To enhance the capability and overall quality of the mental health delivery system in Los Angeles County (LAC).
2. To ensure proper utilization of the designation authority by granting it to only those facilities which meet specified LPS Designation Guidelines.
3. To establish the terms of and conditions pertaining to the delegation of authority by which individuals are taken into custody under the LPS Act.

I. LPS DESIGNATION GUIDELINES FOR FACILITIES

A. Delegation of Authority to Involuntarily Detain and Treat

1. The authority under the LPS Act to take individuals into custody and to involuntarily treat mental health patients is vested by state law in the Local Mental Health Director.
2. In LAC the size and diversity of the community are such that the Director of LACDMH, in capacity as Local Mental Health Director, delegates authority to involuntarily detain and treat.
3. Involuntary detention under LPS Act constitutes a significant deprivation of civil liberties that is supported under limited circumstances described in law and regulation.
4. Involuntary detention and treatment is deemed necessary to protect the safety of certain individuals and the community in circumstances permitted by law.
5. These LPS Designation Guidelines describe the nature, extent, and processes by which the authority to involuntarily detain and treat under the LPS Act is delegated to others by the Director of the LACDMH.

B. Facility Operations Guidelines A designated facility provides evaluation and treatment services for persons who, as a result of a mental disorder, are judged to be dangerous to self or others and/or gravely disabled. It adheres to those regulations and statutes relevant to the clinical, health and safety needs of those persons.

1. The facility must comply with applicable constitutional, statutory, regulatory, and decisional law, including but not limited to:
 - California (CA) Welfare and Institutions Code (WIC) § 5000 et seq and § 5150 et seq;
 - The requirements set forth on CA Code of Regulations (CCR), Title 9, §§ 541(g), 663, 821-829 and 835-868;
 - The requirements governing mental health facilities and/or treatment of Titles 22 and 24 of the CA CCR;
 - The Civil Code;
 - Health and Safety Code (HSC);
 - The CA Penal Code, §§ 11164-11174.3;
 - CA WIC, §§ 5404, 15630 and 15610-15610.65 governing mandated reporting; and,
 - All applicable guidelines governing LPS Designation established by LACDMH.

2. The facility maintains all applicable current licenses as appropriate for its type. No designated facility may show any gross violation of patients' rights, clinical practice, quality of care, and/or safety provisions relevant to the class of persons for whom the designation applies, although the violations may not be explicitly covered by licensing standards. Any such gross violations, as determined by the LAC Health Director, can result in discontinuance of the facility designation.
3. An inpatient facility remains accredited by The Joint Commission (TJC) or by an approved equivalent agency and complies with Centers for Medicare & Medicaid Services (CMS) Medicare Conditions of Participation.
 - a. Skilled Nursing Facilities and Psychiatric Health Facilities shall comply with all provisions of Title 22 of the CA CCR and shall comply with all laws, regulations, CMS Conditions of Participation, and standards of care as applicable to them.
 - b. Urgent Care Centers (UCC) shall comply with all laws, regulations, and standards of care as applicable to them.
 - c. Jail Inpatient Units shall comply with all laws, regulations, and standards of care as applicable to them, e.g., Title 9 §§ 541(g), 663 and 821, WIC 5150 et seq and WIC 5404.
4. The facility maintains a current Medi-Cal Fee For Service contract with LACDMH as a condition of LPS facility designation.
5. The facility assumes the full responsibility for assuring appropriate patient care and safety and accepts all attendant legal obligations.
6. The facility has 24 hour a day, seven day a week mental health admission, evaluation, referral, and treatment capabilities, and provides whatever mental health treatment and care involuntarily detained persons require for the full period they are held (WIC 5152).
7. All areas of a medical facility may be designated, providing:
 - a. The facility has one or more inpatient mental health units under the same licensure unless a specific exception is made by the LACDMH Director.
 - b. Involuntarily detained patients are treated in areas other than the mental health unit only if their medical condition requires it.
 - c. Appropriate mental health staffing, assessments, programs, and treatment are provided to all involuntarily detained patients regardless of their physical location within the facility.
 - d. All rights guaranteed to mental health patients by statutes and regulations are observed.
 - e. All rights to administrative and judicial review to which patients may be entitled, including but not limited to certification hearings, medication capacity hearings, and writs of habeas corpus, are properly initiated, implemented, and conducted.
 - f. Seclusion and restraints are not used to compensate for inadequate staffing, lack of program or building security. Use of seclusion and/or restraints complies with all Title 9, Title 22, HSC, CMS, and TJC standards.
 - g. The involuntary treatment provisions of the LPS Act are not used to authorize or deliver medical treatment. Consent to medical treatment must be obtained as otherwise provided in law.
8. Transfer of patients involuntarily detained under LPS to general medical units:
 - a. Transfer from a psychiatric unit to a medical unit within an entire LPS designated medical facility:
 - i. The patient remains subject to LPS detention.
 - ii. Care must be provided in a fashion consistent with prevailing standards of inpatient psychiatric care and the LPS Guidelines of the LACDMH.
 - iii. This includes regular assessment by a psychiatrist and the adherence to all LPS patients' rights and due process requirements.
 - b. Transfer from an LPS designated psychiatric facility to another accepting LPS designated general medical facility:
 - i. The actions at the receiving facility must comport with all LPS requirements, State and Federal guidelines.
 - ii. The receiving facility must notify the Mental Health Court of the change of the patient's location (for example, hospital name, unit, room number) and should be prepared to attend any scheduled Writ, Probable Cause and Conservatorship hearings.
 - iii. Care must be provided in a fashion consistent with prevailing standards of inpatient psychiatric care and the LPS Designation Guidelines of LACDMH.
 - c. Transfer from an LPS designated facility to a general medical facility that is not LPS designated:
 - i. The LPS designated facility must properly discharge the patient from the LPS designated facility prior to transfer, as LPS detention cannot continue at non-LPS-designated facilities.
 - ii. If the patient is later discharged from the non-LPS designated medical facility and readmission is sought to a designated LPS facility, the patient will again be assessed to determine whether a subsequent 5150 hold and admission is deemed appropriate.
9. Referring parties are made aware that the facility's off-site evaluation program is a private service that is not authorized to hospitalize persons on an involuntary basis anywhere but at their designated facility.
10. The facility ensures that once patients are discharged from custody detention of assessor, they are provided with the appropriate means to return safely to the area where they were taken into custody, if that is their request.
11. The facility ensures that, of the time patients spend in a non-designated medical facility emergency room to which they have come for medical treatment and wherein identified staff believe there is a need for 5150 evaluation, any detention time (up to 24 hours) awaiting placement into a designated facility is deducted from their subsequent 72 hour detention period, pursuant to HSC § 1799.111.

12. In situations when assessment pursuant to 5151 at an out-of-county LPS designated facility results in determination that an individual detained under WIC 5150 cannot be properly served without being detained, that individual may be directly transferred from the out-of-county LPS designated facility to an accepting LAC LPS designated facility, provided that documentation of an acceptable 5151 assessment by a member of the attending staff of the sending designated facility accompanies the transported individual. An acceptable 5151 assessment is one which contains the conclusion that the individual requires detention or requires admission for evaluation and treatment of a mental disorder.
13. Prior to admitting a person to a designated facility pursuant to section 5150, the professional person in charge of the facility or their designee assesses the individual in person to determine the appropriateness of the involuntary detention, as specified in WIC § 5151.
14. When a county-operated LPS designated facility has determined under WIC 5585 that acute psychiatric inpatient admission is necessary for an LPS-detained adolescent, and determines that no acute psychiatric inpatient adolescent beds are available in non-publicly operated LPS designated facilities, the county-operated LPS designated facility must transfer the adolescent to an LPS designated acute inpatient adolescent bed in a Department of Health Services (DHS) facility, with priority for admission based upon the time the adolescent has been detained prior to admission.
 - a. County-operated LPS designated facilities must document regular efforts to identify and access available county-operated acute psychiatric inpatient beds in instances in which there are no acute psychiatric inpatient adolescent beds available in non-publicly operated LPS designated facilities for an LPS-detained adolescent.
15. County-operated LPS designated public facilities with acute psychiatric adolescent inpatient beds must:
 - a. Provide a verified daily census to Intensive Care Division of LACDMH.
 - b. Have a policy and procedure that describes the way county operated LPS designated facilities access adolescent inpatient beds based on the priority above.
16. The clinical record associated with a 5151 assessment in an LPS designated facility that results in the release of an individual initially detained by LACDMH Psychiatric Mobile Response Team (PMRT) or authorized staff of LACDMH directly operated or contracted programs, must include necessary documentation related to the probable cause for detention recorded on the 5150 detention application, and the reason the 5151 evaluator felt that the cause (and other written clinical information provided with the 5150 application by the PMRT or program staff) did not suffice to require a clinical decision to continue involuntary detention.
17. Upon transport of an individual detained under WIC 5150 to an LPS designated UCC from a non-LPS designated location, a reassessment for probable cause should be conducted and, if probable cause is determined, a new 5150 detention application should be completed at that time by an LPS authorized individual.
18. Transport of an individual detained under WIC 5150 to an LPS designated UCC from an LPS designated facility may occur only when the WIC 5150 will not expire within 24 hours of the time the detainee arrives at the UCC.
19. LPS designated facilities which transfer patients detained pursuant to WIC 5150 to an LPS designated UCC must accept the individuals back under the following circumstances:
 - The detained individual cannot be stabilized and released at the LPS designated UCC within 24 hours, and no bed is available at another accepting inpatient LPS designated facility.
20. LPS designated UCCs accepting patients detained on a 5150 must complete a risk assessment for each patient.
 - LPS designated UCCs receiving patients on 5150s must refer to all documentation received with the 5150 in the risk assessment, reflect the consideration of the documentation received in the decision to admit the client, contact the 5150 originator if a decision is made not to admit the client, and document the basis for determining the release of clients who were detained as a danger to self or others.
21. LACDMH considers detention status under WIC 5150/5151 to be independent of any previous episodes of 5150 regardless of contiguity.
22. LACDMH considers the seventy-two hours of detention under WIC 5150 to begin at the time of the individual admission to an LPS designated facility, pursuant to the 5151 assessment and evaluation.
23. Once a facility accepts the patient for treatment by either conducting an assessment or otherwise intervening in the community, or by admitting a patient brought to the facility, the facility assumes the responsibility for seeing the case through and formulating as clinically indicated and making the appropriate referral or placement that best meets the clinical needs of the patient.
24. The facility makes arrangements for interpreters or ensures the use of other communication mechanisms to ensure adequate communication between patients and personnel, if language barriers exist between facility staff and patients.
25. The facility allows the LACDMH to review the facility for initial designation, follow-up needed, and for the continuation of such designation.
26. The facility allows the LA County Patients' Rights Advocate access to all staff and patients to conduct investigations related to patient complaints and unusual occurrences to resolve such patient issues in a timely manner. Also, the LPS designated facility shall ensure that patients are allowed access to the Patients' Rights Advocate if requested and when appropriate.
27. The facility allows the LACDMH Patients' Rights Advocate access, upon request, to all patient treatment records, logs, hospital policy and procedure manuals, contracts, credentials files and/or personnel records of staff empowered to initiate 72 hour holds, and other professional staff to conduct investigations and assess compliance with LPS Designation Guidelines and Patients' Rights statutes and regulations (WIC 5500-5550):
 - *WIC § 5520-Each local mental health director shall appoint, or contract for the services of, one or more county patients' rights advocates. The duties of these advocates shall include, but not be limited to, the following:*
 - (a) *To receive and investigate complaints from or concerning recipients of mental health services residing in licensed health or community care facilities regarding abuse, unreasonable denial or punitive withholding of rights guaranteed under the provisions of Division 5 (commencing with § 5000).*
 - (b) *To monitor mental health facilities, services, and programs for compliance with statutory and regulatory patients' rights provisions.*

- (c) To provide training and education about mental health law and patients' rights to mental health providers.
 - (d) To ensure that recipients of mental health services in all licensed health and community care facilities are notified of their rights.
 - (e) To exchange information and cooperate with the patients' rights program. This section does not constitute a change in but is declarative of the existing law.
28. The facility abides by the procedures established and set forth by the Superior Court and the LACDMH for all mental health-related court hearings that are facility-based (including but not limited to certification review hearings, medication capacity hearings, Roger S. hearings and clinical reviews), court-based hearings- Writ of Habeas Corpus, Medication Capacity appeals, and all Conservatorship proceedings are completed accordingly.
- The designated facility is responsible for transport and escort of patients to and from, and supervision of the patient at all times during mental health court related hearings.
29. In instances in which an involuntarily admitted individual meets all the following criteria, an LPS designated facility must either request an LPS conservatorship investigation by the LAC Office of the Public Guardian, or explicitly state in the clinical record the reason for not doing so:
- a. Current detention under 5250 by reason of grave disability;
 - b. Finding of probable cause for detention by the Court;
 - c. Three or more previous psychiatric hospitalizations under 5250 within the last twelve months by reason of grave disability; and,
 - d. Current diagnosis of schizophrenia, schizoaffective disorder, or mood disorder with psychotic features.
30. The inpatient facility abides by all Patients' Rights Conditions of Participation as set forth by CMS in 42 CFR part 482 inclusive of seclusion and restraint requirements and ensures that a physician or clinical psychologist with appropriate privileges (or trained registered nurse or physician assistant) sees and face-to-face evaluates the patient need for restraint or seclusion within one hour after the initiation of the intervention. The time limits of orders for restraint or seclusion are within CMS and TJC specifications. Patients in restraint or seclusion are continually monitored and reassessed appropriately, as per CMS, Title 22, Health, and Safety Code (Div. 1.5 commencing with § 1180-1180.6), and TJC requirements. Skilled Nursing Facilities, Psychiatric Health Facilities, and UCCs must abide by Title 22, HSC, Division 1.5 commencing with § 1180-1180.6, and LACDMH LPS Designation Guidelines referencing seclusion and restraint.
- The facility's process for using restraints or seclusion with mental health patients in an emergency situation has clinical integrity and is the principal responsibility of trained clinicians who routinely promote de-escalation and prevention of unwanted psychological effects.
31. The facility has a system and procedures in place to ensure the confidentiality, security, integrity, and accessibility of patient health information, inclusive of a contingency plan for the storage and protection of filed medical records against unauthorized intrusion and/or damage.
32. The facility submits required reports by established deadlines to the LACDMH via the Patients' Rights Office regarding involuntary detentions, patients' rights denials, seclusion and restraints, electroconvulsive treatment, psychosurgery, detailed demographic data, clinical outcomes, waiting periods, and number of county contracted beds, as required by WIC 5402, 5326.1, 5326.15, and CCR, Title 9, § 866, and Title 22. The facility reports data collected as set forth in § I.F. (including any revisions thereafter adopted) by established deadlines.
33. The facility must notify the LACDMH of any changes that may significantly affect the facility's conformance with the criteria for designation, including modification of physical structure, number of beds, demographic or diagnostic aspects of patient population, therapeutic services, or policy or procedure concerning staffing, program, or operations. Based on receipt and analysis of such information, LACDMH may require a focused review as a condition of continued facility designation.
34. The facility indemnifies, defends, and will hold harmless LACDMH, LAC Board of Supervisors, and the State Department of Health Care Services, and their officers, agents and employees, from and against any and all claims, losses, liabilities, or damages arising out of, or resulting from the facilities or its designees' exercise of county-granted LPS authority to detain and treat patients on an involuntary basis.

C. Staffing Guidelines

1. The facility has adequate 24-hour professional supervision to meet the clinical needs and ensure the safety of patients judged to be dangerous to themselves or others or gravely disabled.
2. At a minimum, the staffing must meet the requirements specified in Title 9, § 663 of the CA CCR.
 - In addition, the facility must have methods for determining staffing requirements based on assessment of patient needs, as per CCR §§ 71213 and 71215. The facility, upon request, makes available for review documentation of the methodology used in making staffing determinations, and provides verification that actual staffing meets the specified requirements.
3. Staff must hold current and valid CA professional licenses where required.
4. All staff involved in the evaluation and treatment of involuntary patients must be fully conversant with the involuntary detention statutes (WIC § 5150 et seq), WIC § 5500-5500 et seq and with patients' rights statutes outlined in WIC § 5325 and 5325.1 and related regulations (CCR § 860 et seq), inclusive of residents, attending physicians and psychologists, allied health professionals, and clinical employees.
 - The facility makes available for review required documentation of attendance of staff at in-service training concerning LPS and Patients' Rights statutes and regulations (i.e., evidence of orientation at time of hire and of annual updates).
5. All staff involved in the evaluation and treatment of involuntary patients must be fully conversant with all mandated reporting statutes (including Penal Code §§ 11164-11174.3 and WIC §§ 15630, 15610-15610.65, and 15659), inclusive of residents, attending physicians and psychologists, allied health professionals, and clinical employees.
6. The facility meets requirements of TJC or of an approved equivalent agency for orientation and training of agency personnel, if utilized.

D. Policies and Procedures

1. The facility has acceptable policies and procedures, plans, and contracts (without compensation or inducement for referring patients) which comport to the WIC, the CA CCR, and the CA Business and Professions Code related to the legal, ethical, fiscally sound, and clinically appropriate psychiatric treatment of both voluntary and involuntary patients.
2. These policies and procedures, plans, and contracts are made available for review and must include, but are not limited to, the following:
 - a. Legal Issues:
 - i. Initiation of 72-hour detentions, 14-day certifications (1st and 2nd), additional certifications for gravely disabled persons, 180-day post certifications, and LPS conservatorships, and how the facility will assure proper implementation of these holds;
 - ii. Patients' due process rights, including procedures relating to certification hearings, writs of habeas corpus, medication capacity hearings, and five-day notice requirements prior to establishment of temporary LPS conservatorships, and how the facility will assure that all requirements are met regarding these rights;
 - iii. Patients' rights and denial of rights including required documentation and reporting;
 - iv. Use of seclusion and restraints;
 - v. The dissemination of information on the risks and benefits of medication and procedures used for obtaining informed consent for medication;
 - vi. Confidentiality;
 - vii. Plan for storage and security of medical records;
 - viii. Required patients' rights notification and advisements;
 - ix. Providing information to and accepting information from family members and significant others, including staff training on required communications with family and others concerned with patient care and documentation of information provided and received;
 - x. Required notification to patient of prohibition from owning, possessing, receiving, or purchasing firearms for a period of five years, including provisions for petition to Superior Court for relief of firearms prohibition, and provision of power of attorney declaration for firearms transfer and disposal;
 - xi. Required notifications of next-of-kin;
 - xii. Consents for treatment;
 - xiii. Electroconvulsive treatment, psychosurgery, or deep brain stimulation (if performed at the facility);
 - xiv. Absent Without Official Leave AWOL, Against Medical Advice AMA, and approved discharges, including discharge planning that appropriately uses resources in the county (or counties) of initial LPS detention and residence; discharge policy includes a written homeless patient discharge planning policy and process;
 - xv. Admissions criteria and procedures, including those pertaining to minors in applicable facilities;
 - xvi. Personal searches (types, justification for each type, and personnel and documentation required for each type of search);
 - xvii. Room searches;
 - xviii. Contraband;
 - xix. Time out;
 - xx. Tarasoff procedure; and,
 - xxi. Mandated reporting.
 - b. Ethical, Community Service, and Fiscally Sound Practices:
 - i. Facility Code of Ethics;
 - ii. Conflict of Interest;
 - iii. Process for resolving patient complaints, including (if applicable) Local Mental Health Plan (Medi-Cal) Beneficiary/Client Grievance and Appeal procedures;
 - iv. Criteria for identifying potential abuse;
 - v. Procedures for management of alleged physical and sexual abuse;
 - vi. Criteria for identifying issues of child endangerment or abandonment. This includes making efforts to determine upon admission whether the patient is a custodial parent or caregiver of a child or an elder or dependent adult and if so, whether a report should be made pursuant to Penal Code § 11164 et seq or WIC 15630 et seq;
 - vii. Advance Directives;
 - viii. Hospital plan for patient care;
 - ix. Strategic Plan (goals for psychiatric services) with community needs, services, and priorities identified;
 - x. Program services and schedules, and handouts for patients;
 - xi. Staffing Plans for patient care areas;
 - xii. Intake/admissions policies and procedures, including procedures for accepting transfer to the hospital of individuals detained pursuant to WIC § 5150 in a different county (e.g., verifying conditional LPS authorization by LAC of the professional who detained the individual out-of-county);
 - xiii. Contracts or Agreements for providing or receiving PMRT services to non-designated facilities, and/or with individuals providing emergency evaluations; and,
 - xiv. Safeguarding of belongings throughout hospitalization and during transfer and discharge.
 - c. Clinical Appropriateness:

- i. Utilization Review Plan with mechanism for over- and under-utilization oversight and implementation of admission, continued stay, and discharge criteria;
- ii. Mechanism for identification and management of critical incidents;
- iii. Safety and Disaster Plans;
- iv. Performance Improvement Plan with performance measures for professional staff (i.e., 72-hour hold proctoring and monitoring criteria); and,
- v. Governing Body and Medical Staff Bylaws and Rules and Regulations.

E. Physical Environment

1. The facility has a safe, clean, and comfortable physical plant which ensures the safety of, and which meets the clinical and physical needs of patients identified as being dangerous to self or others or gravely disabled, and which is in compliance with all applicable statutes and regulations.
2. At the conclusion of construction and/or conversion to a psychiatric program, the physical plant operated by the facility meets the structural standards as provided in CCR Title 24 and has had its plans and construction approved by all legally dictated authorities.
3. The psychiatric program is housed in a separate and distinct unit within the facility's physical structure.
4. The facility provides a secure outdoor area safely accessible so that all patients have access to fresh air daily, weather permitting, unless the attending practitioner verifies that such access would place them or others in significant jeopardy (WIC 5325.1).
5. Each mental health unit has a separate observation room near the nursing station that provides a safe environment for those patients placed in seclusion and/or restraints and that supports the dignity of the individual to the extent possible.
6. The facility's physical plant has fire clearance from the Office of the State Fire Marshall and meets 2012 Life Safety Code (CMS 482.41) and subsequent revisions thereto.
7. The facility's physical plant is structured and equipped to meet patients' rights requirements pursuant to WIC §§ 5325 and 5325.1.
8. The facility provides designated smoking areas with adequate ventilation to ensure healthful air quality or alternate nicotine replacements for patient comfort.
9. A facility treating minor inpatients ensures they are housed in a separate unit away from the adult population absent a waiver from the Patients' Rights Office (WIC, §§ 5585.55 and 5751.7).
10. The facility provides adequate, safe, and appropriately secure space, and any necessary security personnel or staff acting in a security role, to meet the clinical and safety needs for all facility-based hearings, such as Probable Cause, 5270, Riese hearings, Roger S., and Clinical Reviews.

F. Documentation and Treatment Guidelines

1. The designated facility participates in quality improvement activities, including monthly and quarterly reporting, documentation, and data collection as specified by the LACDMH, inclusive of the following:
 - Per Behavioral Health Information Notice No: 23-015-Dated April 6, 2023 (Supersedes BHIN No: 23-011): There is a new process for quarterly reporting of involuntary treatment, and conservatorships. W&I Code § 5402 now requires counties and designated and approved facilities to report additional data elements including more detailed demographic data, clinical outcomes, waiting periods, and number of county-contracted beds. DHCS will be responsible for an overall analysis and evaluation of the services data reported to the Department to make recommendations for improving services.
 - Counties shall begin to report quarterly data to the Department using the online survey tool described in this information notice for the January 1, 2023 - March 31, 2023, third quarter reporting period. The first due date is April 30, 2023. It is the responsibility of the county in which a treatment facility or any other entity involved in implementing W&I Code § 5150 is located to include all the required information about the individuals held or treated in its report. This includes data from all facilities, public or private, and the persons served in those facilities receiving services reimbursed by private or public funds. DHCS requires that counties collect and report the data, since the counties are responsible for designating the facilities that serve persons on an involuntary basis and are knowledgeable regarding the entities in the county that are involved in implementing W&I Code § 5150.
 - Department of Health Care Service [Involuntary Detention](#) site posts the following forms and correlating instructions:
 - DHCS 1008 Quarterly Report for Services Provided to Persons Detained in Jail
 - DHCS 1009 Quarterly Report of Conservatorships established by the Superior Court
 - DHCS 1010 Quarterly Report on Involuntary Treatment
2. Electronic Records: For purposes of detention in an LPS designated facility, documentation of the "APPLICATION FOR UP TO 72-HOUR ASSESSMENT, EVALUATION, AND CRISIS INTERVENTION OR PLACEMENT FOR EVALUATION AND TREATMENT and the "INVOLUNTARY PATIENT ADVISEMENT (TO BE READ AND GIVEN TO THE PATIENT AT TIME OF ADMISSION)" including documentation that is generated by electronic means, must contain all of the required elements.
3. The facility ensures that initial assessments of referred patients are completed regardless of ability to pay.
4. Comprehensive mental health assessments of voluntary and involuntary patients include documentation substantiating the need for current treatment and level of care and are completed by the attending practitioner within 24 hours of admission.
5. Authorized members of the professional staff who initiate involuntary detentions participate in the care and treatment of the patients for whom they initiate 72 hour holds (inclusive of participation in treatment planning), pursuant to WIC § 5150 and 9CCR § 823.
6. The facility ensures that patients are appropriately involved in planning their care and treatment, as evidenced by documentation of patient participation in treatment planning.

7. The facility ensures that patients' medical problems are identified, addressed, and documented in treatment plans.
8. The facility must ensure full compliance with WIC § 5328.1, which pertains to provision of information to family members, and must have internal policies and clinical documentation that reflect these practices.
9. The facility meets LACDMH requirements for application and referral of clients to LACDMH for petition for establishment of LPS conservatorships.
10. The facility ensures that the attending practitioners are present and testify at all appropriate hearings (e.g., Writs, LPS Conservatorship hearings, and Medication Capacity Hearings), and that treating physicians meet all expectations related to communication with, and testimony in the designated department of the Los Angeles Superior Court.
11. A designated facility may provide tele psychiatric testimony for conservatorship hearings at the discretion of the court. Use of tele-testimony by LPS designated facilities should be compliant with applicable standards for tele-mental health services.
12. The facility ensures that, should an involuntarily detained person elope, appropriate measures are taken to protect the individual and the public, which include proper efforts to apprehend the person, and notifications or the use of a form transmitted to law enforcement agencies.
13. The facility responds timely to all inquiries from LACDMH outpatient providers of service responsible for the care of any individual hospitalized at the facility and collaborates with the providers to establish effective transition to outpatient care.
14. The facility ensures that, upon discharge, patients receive practical, realistic, and appropriate referrals to community agencies, suitable placement, and necessary transportation and transfer of care, as evidenced by documentation in the Discharge and Aftercare Plans and other easily identifiable records, regarding these elements and associated interagency communication to facilitate appropriate transition of care.
 - Uninsured, non-Medi-Cal patients who need further psychiatric medication are discharged with prescriptions for psychiatric medications that are available through the LACDMH uninsured formulary and consistent with LACDMH parameters for prescription of psychiatric medication.
15. The facility has a mechanism to review medical records on an ongoing basis for completeness and timeliness of information and takes action to improve the quality and timeliness of documentation that impacts the care of voluntary and involuntary patients.
16. The facility establishes and maintains a mechanism for appropriately resolving complaints, grievances, and appeals.
17. The facility's professional staff establishes and maintains a mechanism for proctoring and ongoing peer review of knowledge and competencies of 5150 detention authorized professional staff members with involuntary detention procedures and 5150's. Criteria and outcomes of monitoring are made available for review by the LACDMH Director and/or designees.
18. The facility notifies the LACDMH via the Patients' Rights Office of all deaths and critical incidents, including suicides, homicides, and physical/emotional abuse, taser use, or serious injury involving a psychiatric patient by appropriately transmitted document within 24 hours of occurrence or by the next business day if event occurs on a weekend or holiday.
19. The facility establishes and maintains a mechanism for determining patient perception of the quality of the clinical treatment process and the satisfaction of individuals served. Outcomes are made available for review by the LACDMH Director or designee(s).

II. AUTHORIZATION TO TAKE INDIVIDUALS INTO CUSTODY PURSUANT TO THE LPS ACT

A. General Guidelines Related to Designated Inpatient Facilities

1. Facility administration maintains a current roster and current credentials files of professional staff members who have been privileged and authorized to initiate 72-hour detentions (5150 detention authorization). The foregoing is made available on request to representatives of the LACDMH.
2. Continuation of the designation status of the facility requires that all professional staff of the facility comply with all applicable LPS requirements. These requirements include the limitation of involuntary detention to those individuals who meet LPS criteria and are taken into custody only by members of the professional staff with involuntary detention authority.
3. The facility ensures that all individuals with 5150 detention authority, whenever exercising or otherwise communicating either orally or in writing about their 5150-detention authorization-related activities, clearly identify their facility affiliation, and wear the mandated identification badge in face-to-face interactions.
4. The facility ensures that the completed original 5150 detention form is present in the medical record for all involuntarily detained patients. A completed form contains, in legible fashion, the signatory's professional discipline, assigned 5150 detention authorization number (i.e., the four-digit hospital-provided identification number), and the facility affiliation under whose authority the involuntary detention was initiated. (See I.F.2 regarding electronic records).
5. The facility ensures that the involuntary detention authority granted to a member of the professional staff of the designated facility is exercised at the facility only in relation to the professional staff member's responsibilities in conjunction with that facility.
 - a. Facility-based non-mobile professional staff without admitting privileges may be granted involuntary detention authority at multiple designated facilities, which may be exercised on-site only. Such staff must be an employee and authorized professional staff member of the designated facility(ies).
 - b. Facility-based Psychiatric Emergency Teams (PET) are limited to involuntary detention authority with only one LACDMH designated facility and must be an employee of the designated facility.
 - c. Authorized professional staff of designated facilities may exercise 5150 detention authority to any facility(ies) at which the professional staff member has admitting privileges.
6. In instances where an evaluation for possible involuntary detention is conducted off the facility premises, the authorized professional staff member with mobile response responsibilities must:
 - a. Be an employee of the designated facility.
 - Exception: 5150 Detention Authorized Physicians
 - b. Be authorized to write holds to only one designated facility.
 - Exception: Must be given permission to write a hold to another designated facility, on a case-by-case basis.
 - There are exceptions made by the LACDMH under certain circumstances in which other arrangements may be made, such as 5150 detention authorized physicians in their private offices, a Memorandum of Understanding between parties which exist to serve atypical situations.
 - c. Defer evaluations for purposes of determining and executing involuntary psychiatric hospitalization (WIC 5585) for children and adolescents who are dependent under the Department of Children and Family Services (DCFS) and wards of the court (Juvenile Probation population) in LAC to LACDMH PMRT 5150 detention authorized staff. Restricted settings include, but are not limited to, hospitals, foster, group, and family homes, and schools.
 - d. Dress and travel in a manner that does not inappropriately attract attention to the individual being assessed.
 - e. Complete a face-to-face assessment of the client prior to initiating an involuntary detention for that client.
 - f. Conduct and document an assessment that considers the full range of available treatment modalities, sites, and providers, and results in the care that best meets the client's specific needs. Assessment of need is based upon condition, treatment needs, geography, and current fiscal and treatment relationships with providers. The care should be rendered without regard to profit or gain by the designee's parent facility.
 - g. Have available a facility-approved comprehensive and current referral source list and be well versed in all relevant treatment resources in the client's area.
 - h. Honor the preference of the client and/or the parent of a minor, conservator, or legal guardian for the type and location of the desired treatment facility if administratively feasible and clinically appropriate.
 - i. Unless prohibited by specific circumstances, seek information from and involve, current providers of mental health care to the client to support continuity of care.
 - i. If the client is receiving care from LACDMH and treatment information cannot be obtained from the client or significant other, evaluating professional staff must contact 1-800-854-7771 and request contact information to gather information from the clinic or program.
 - ii. If the client is currently receiving services from LACDMH, the clinic or program must be contacted within one working day of the evaluation, whether or not the client was hospitalized as a result of the evaluation.
 - j. Strongly consider the proximity of the designated facility to the patient's own community, family, and support system. Alternatives to taking a patient to a more distant facility should be considered and documented on the off-site assessment form.
 - k. Ensure that proper interventions and/or treatment are provided to the client for whom they have initiated LPS evaluation until appropriate disposition is affected, e.g., one-to-one monitoring, removal of sharp objects, and the like.
 - l. Give detainment advisements to clients in a language or modality that the client can understand, pursuant to WIC § 5150 et. seq inclusive of the name of the facility to which the client is being taken, and notification that the person is not under criminal arrest but is being taken for examination by mental health professionals.

- m. Follow all statutory requirements regarding client confidentiality.
 - n. Maintain an accurate log of all requests for their off-premises services, including:
 - 1. Date and time of both request and response;
 - 2. Referral source;
 - 3. Name of client;
 - 4. Time of intervention and departure;
 - 5. Completion of a written assessment of client, including consideration of least restrictive alternatives;
 - 6. Services provided and/or referrals made;
 - 7. Disposition of the client;
 - 8. Name of staff involved;
 - 9. A copy of the 72 hour hold if initiated; and,
 - 10. Source of payment.
 - NOTE: Such log is available for inspection by the LAC Patients' Rights Office and/or other designees of the LACDMH Director
 - o. Take reasonable precautions to preserve and safeguard the person's property, pursuant to WIC §§ 5150(e) and 5211.
 - p. Initiate 72 hour holds only within the boundaries of LAC unless special written 5150 detention authorization or an exception (e.g., VA) has been granted by the LAC Directors involved allowing for cross-county 5150 detention.
 - q. Represent themselves to the public as affiliated with the facility from which they derived their 5150-detention authority.
 - r. Initiate involuntary detentions only for persons who, based on the authorized staff member's professional assessment, are believed to be dangerous to self, or others, or gravely disabled because of a mental health disorder.
 - i. Abide by all provisions in the WIC Division 5, and accompanying regulations, and department policies regarding treatment, evaluations, patients' rights, and due process.
 - s. When the client does not meet criteria for involuntary detention, provide the client with information, referral to appropriate community services, and/or other intervention as appropriate to his/her circumstances.
 - t. Report conditions of abuse or neglect at residential facilities, such as suspected or possible unsafe and unsanitary living conditions, involving elder or dependent adults and children, to the appropriate agencies - for example, Aging and Disabilities, DCFS, Patients' Rights, Community Care Licensing, etc. per WIC 15630 (a)-(h).
 - u. Report potential child endangerment or abandonment and make efforts to determine offsite and upon admission whether the client is a custodial parent or caregiver of a child or caregiver of an elder or dependent adult and if so, whether a report should be made pursuant to Penal Code § 11164. or WIC 15630 et seq.
7. Designated facilities that provide material support to members of the 5150-detention authorized professional staff during off-site assessments must provide full disclosure to the LACDMH regarding the nature, terms, and limitations of such support. Material support includes payments to the attending staff for such services, provision of vehicles, communication infrastructure, and patient transport. Full disclosure includes all applicable policies, procedures and contractual arrangements that relate to such support.
- a. The designated facility that provides this support has an administrator who is knowledgeable and responsible for ensuring that the support is in accordance with all applicable designation regulations.
 - b. The designated facility will not subcontract for PET services.
8. The facility must have at least one privileged professional staff member with 5150 authority present within one hour for on-site assessment of individuals considered for involuntary detention and/or admission.
9. The designated facility must have the ability to safely detain an individual pending a 5150 assessment for up to one hour on-site pending the arrival of an authorized professional staff member.

B. Criteria for Approval of Inpatient Facility's Authorization of Individuals to Initiate Involuntary Detention

1. To be authorized under WIC § 5150 to initiate a 72-hour period of involuntary treatment and evaluation, please refer to the LACDMH Website: [Lanterman-Petris Short \(LPS\) Training](#).
2. Individuals must meet all the following criteria:
 - a. Must have received licensure and training as a mental health professional acceptable to the LACDMH.
 - b. Be a member in good standing of the facility professional staff, with a minimum of eighteen months experience as a Licensed Mental Health Professional in an acute mental health setting, or completion of or membership in an approved psychiatric residency training program, CCR, Title 9, § 822, in the LPS Designation Guidelines, and in facility bylaws, and meet all criteria for professional staff membership and clinical privileges set forth by the facility. CCR §§ 70706 and 70706.1 are followed for any 5150 detention authorized professionals who are not members of the medical staff.
3. It is the designated facility's responsibility to:
 - a. Obtain verification of relevant training, experience, and licensure of all individuals with 5150 detention authority, including Residents, if licensed;
 - b. Ascertain if there are previously successful or currently pending challenges to any licensure or registration or any relinquishment of such licensure or registration;
 - c. Make all reasonable written and verbal inquiries to determine if there has been voluntary or involuntary termination of professional staff membership, reduction, or loss of clinical privileges at another facility;
 - d. Take all reasonable steps to determine if there have been final judgments or settlements involving the individual's practice in the mental health field;

- e. Ensure members of the 5150-detention authorized professional staff receive active peer review based on monitoring criteria established by the professional staff, and clinical supervision consistent with membership on the professional staff, including proctoring regarding the exercise of 5150 detention authority;
- f. Ensure non-medical staff have access to appropriate psychiatric consultation whenever exercising this authority;
- g. Provide members of the 5150-detention authorized professional staff with a facility identification badge as specified by LACDMH LPS Detention Authorization Agreement (formerly LPS Designation Agreement) and Checklist requirements;
- h. Notify LACDMH via the Patients' Rights Office within one week of discovery of licensure suspension or revocation of authorized staff members, and of the occurrence of any termination, whether voluntary or involuntary, of professional staff membership or reduction or loss of clinical privileges at the designated facility by individuals with involuntary detention powers; and,
- i. Keep separate records or credentials files regarding the above for each individual with 5150 detention authority and make them available upon request to the LACDMH representatives. The facility is accountable for verifying and submitting for authorization only fully qualified individuals.
 - i. Be trained in an LPS class (as specified for Categories I, II, and III: Residents, Professional Staff With Admitting Privileges, and Professional Staff Without Admitting Privileges and in LACDMH Guidelines) in involuntary detention laws and procedures, including patients' rights; be aware of any current changes in the law in this area; and be able to demonstrate such knowledge by achieving a passing score on a written examination administered by LACDMH representative(s).
 - ii. Any voiding of the examination that results as a consequence of impropriety (e.g., talking to other examinees or consulting notes during the examination) automatically disqualifies the examinee from eligibility to retake the examination for a one-year period from the date of impropriety, with the right of appeal by the facility to the Local Director of Mental Health. The disqualification and reason are reported by LACDMH to the professional clinically in charge of the facility who requested approval of the examinee.
 - iii. Be approved in writing as authorized by the Chief of the Medical Staff of the designated facility, based on the need for the individual's 5150 detention authorization, the individual's professional skills, and verification of whether the individual meets all criteria stated herein.
 - iv. Have responsibility consistent with the requirements of the professional staff bylaws and employment policies for the care and treatment of the patients for whom they initiate applications for involuntary detention and consistent with their function on the professional staff (per WIC § 5150 and CCR § 823).
 - v. Abide by Business and Professions Code § 650 regarding compensation for referrals.
 - vi. Admitting professional staff (i.e., individuals permitted by facility bylaws to admit psychiatric patients) of a designated facility must conduct a face-to-face assessment of an involuntarily admitted patient within 24 hours.

C. The Local Mental Health Director authorizes individuals for a specified period, after which time further authorization requires attendance at an LACDMH-approved LPS Training Course and testing session.

- 1. The LACDMH Director may at their discretion, use renewal of the professional staff 5150 privilege in lieu of training or re-testing as a basis for reauthorization for the next authorization period.
- 2. For an individual requesting new involuntary detention authorization after a lapse of no more than three years since the person's last LPS authorization period of at least three years duration, and whose involuntary detention authority was not withdrawn or suspended at any designated facility by LACDMH during the prior authorization period, no further LPS training or testing is required for re-authorization. Note: Contact the LACDMH LPS Coordinator for most current requirements

D. LACDMH Authorization of Individuals to Initiate Involuntary Detention

- 1. The LACDMH Director may individually authorize professional persons to initiate involuntary detention (custody) as provided in WIC § 5150. All such 5150 detention authorized individuals shall meet the requirements described in Title 9 §§ 622 and following of the CA CCR.

E. Peace Officers

- 1. In accordance with WIC § 5150, peace officers as described in CA Penal Code § 830 are empowered to initiate involuntary detention (custody) under the LPS Act.

III. INITIAL FACILITY DESIGNATION

A. Procedures

1. The facility requesting designation notifies the Lead of the Lanterman-Petris-Short Facility Designation Unit (LPS-FDU) of the LACDMH.
2. The Lead of the LPS-FDU then sends an informational packet to the facility delineating the criteria and procedures for LPS designation, inclusive of materials to be provided for review by the Service Area Leadership Team (SALT – formerly known as Service Area Advisory Committee/SAAC) and the LACDMH, along with an application and agreement to be signed by the facility director, which stipulates that the facility agrees to abide by all LPS Designation Guidelines and criteria set forth by the county.
3. Once the facility Medical and/or Administrative Director receives recommendation from the Service Area Leadership Team (SALT – formerly known as Service Area Advisory Committee/SAAC) and/or LACDMH and believes that the facility meets the LPS Designation Guidelines, he/she submits the above application and agreement to the LPS-FDU. Subsequently, a site survey is arranged.
4. Representatives of the LACDMH, including LPS-FDU and Patients' Rights conduct a site assessment of the facility – including the physical plant, staffing, policies and procedures, and credentials files – for compliance with the LPS Designation Guidelines and criteria. If the facility is already accepting patients, the assessment also includes an examination of treatment charts selected by the representatives, and voluntary interviews with selected patients and staff. The representatives also review Health Facilities Licensing reports, patient complaint logs and the facility's denial of rights, seclusion and restraint, involuntary holds reports, and grievance logs on file with the LACDMH Patients' Rights Office. At the time of the visit (or prior to the visit), the facility provides the survey team with a copy of their current operating license, staffing plans by discipline and patient-to-staff ratios, Fire Marshall clearance, governing body and medical staff bylaws, Performance Improvement and Utilization Review Plans, a verification of 24-hour admitting capacity, type of management (directly operated or by contract), treatment schedules and program descriptions. The facility also provides the survey team with access to meeting minutes, manuals (Administrative, Nursing, Program, Safety/Risk Management), in-service records, and contracts/agreements related to off-site mobile response individuals and/or teams.
5. If the facility's physical plant has not yet opened at the time of the Initial Facility Designation site review, LPS designation authority may still be granted on the basis of physical plant, staffing, licensure, policies and procedures (inclusive of Bylaws, Manuals and Plans), and credentials evaluations. However, in this instance, reassessment shall be conducted six months after commencement of the facility's operation and encompasses examination of treatment records, patient and staff interviews, in-service records, contracts with off-site mobile response individuals and/or teams, minutes, and logs and reports on file with the LACDMH Patients' Rights Office.
6. If the facility is found to be in compliance with the LPS Designation Guidelines and criteria, the Lead of the LPS-FDU submits a written report to the LACDMH Director with the recommendation that the facility be designated.
7. If the LACDMH Director finds, based on all available information, that the facility meets all LPS Designation Guidelines and criteria specified for designation, the Director may, as delegate of the LAC Board of Supervisors and after review by LAC County Counsel, designate the facility for 5150 purposes.
8. The recommendation is submitted to the DHCS / Licensing and Certification Division liaison for final approval.
9. The DHCS / Licensing and Certification Division notifies the Facility Director in writing of the LPS Facility Designation decision.
10. During the Initial LPS Facility Designation site survey, if the LPS-FDU survey team finds that a facility is not in compliance with LPS Designation Guidelines and criteria, they inform the facility and the LACDMH Director and make specific recommendations for compliance. A Corrective Action Plan (CAP) is issued, and a return visit survey may be scheduled once the facility notifies the Lead of the LPS Facility Designation Unit (LPS-FDU) that the CAP deficiencies have been addressed.
 - a. If the LPS-FDU team determine that the facility is not in compliance with the LPS Designation Guidelines criteria, and the facility disagrees, it may, if it chooses, present information directly to the LACDMH Director.
11. Prior to the facility's exercising its designation authority, all individuals involved in the involuntary detention process:
 - a. Must have made application to the LACDMH for approval to initiate involuntary evaluation and detention, with signed attestation by the professional person clinically in charge of the facility;
 - b. Must have received Los Angeles county-approved training on LPS statutes and patients' rights and achieved a passing score on a written examination;
 - c. Must submit a signed agreement to the terms of individual 5150 detention authority set forth by the LACDMH; and,
 - d. Be issued an identification card and authorization number by the facility to be carried whenever imposing involuntary detention authority.

B. Length of Designation

1. Initial designation is provisional for six months but is revocable at any time should the facility fail to comply with the LPS Designation Guidelines.
2. The facility is monitored by the LACDMH Patients' Rights Office (WIC § 5520) during the six months provisional period. If found to be in compliance, the facility is designated for three years from the time of the initial LPS Designation survey, unless such designation is subsequently suspended or withdrawn.

IV. FACILITY REDESIGNATION

A. Procedures

1. The facility requesting redesignation notifies the LACDMH LPS-FDU.
2. The Lead of the LPS-FDU sends an information packet to the facility, delineating the criteria and procedures for LPS redesignation, with an application and an agreement to be signed by the facility Director that the facility will abide by all LPS Designation Guidelines and criteria set forth by the county.
3. The facility Director submits the above application and agreement to the LPS-FDU. Subsequently, a site visit is arranged.
4. Under the auspices of the LACDMH Director, LPS-FDU and an advocate of the LACDMH Patients' Rights Office conducts a review of each LPS Designated facility seeking redesignation to assess compliance with LPS Designation Guidelines and criteria.
 - a. Such review may include but is not limited to:
 - i. A tour of the patient units;
 - ii. A survey of open and closed treatment charts selected by the reviewers;
 - iii. Voluntary interviews with clients;
 - iv. Examination of policies, procedures, manuals, plans, minutes, and contracts; and,
 - v. Discussions with facility staff.
 - b. In preparation for the visit, the reviewers examine:
 - i. The facility Policy and Procedures;
 - ii. Recommendations from the prior LPS Facility Designation survey(s);
 - iii. The patient complaint log, the facility Denial of Rights, Seclusion and Restraint, 72 hour hold, Minors' Due Process Hearings;
 - iv. ECT administration if applicable, monthly and quarterly data collection, and any other relevant reports on file with the LACDMH Patients' Rights Office;
 - v. Certification and Medication Capacity review records; and,
 - vi. Accreditation Surveys and Health Facilities Licensing reports regarding the facility.
5. The reviewers apprise facility staff of their findings orally at the conclusion of the visit and in writing (via a final survey report) within 2-6 weeks thereafter citing specific areas of compliance and noncompliance and making recommendations for remedial action where indicated. During the LPS Facility Redesignation survey process, reviewers may also ask for a specific CAP to address areas of noncompliance, to be submitted within thirty calendar days of CAP receipt or as otherwise directed.
6. The reviewers make a recommendation concerning the facility's continued designation to the LACDMH Designation Review Committee and the LACDMH Director. If the reviewers are unable to recommend continued LPS designation, they may elect to conduct a repeat site visit upon their determination that sufficient time has elapsed for the facility to correct identified deficiencies. Gross violation(s) of patients' rights, clinical practice, and/or safety practices relevant to the class of persons for whom designation applies can result in temporary suspension and/or withdrawal of the designation. (See Section V of this document for additional circumstances warranting conditional designation and/or withdrawal of designation.)
7. If the facility fails to correct identified deficiencies, the LACDMH Director takes appropriate remedial action up to and including termination of the facility's designation.
8. The facility is notified in writing of the above action. Temporary suspension of a designation or placement of the facility on conditional designation status is a departmental administrative action requiring no action by outside parties.

B. Length of Designation

1. (Re)Designation as a facility to evaluate and treat persons involuntarily detained under the LPS Act (WIC, Division 3) is valid for three calendar years from the time of the LACDMH LPS redesignation survey, unless such designation is subsequently suspended or withdrawn.
2. Designation ceases if the facility has not detained patients on an involuntary basis pursuant to the WIC § 5150 and/or 5152 for a period of two years.

V. WITHDRAWAL OF DESIGNATION, CONDITIONAL DESIGNATION, AND REINSTATEMENT OF DESIGNATION

A. Circumstances under which the LACDMH Director may withdraw their designation of a facility under these Guidelines in the following circumstances:

1. Gross violation and/or ongoing violations of patients' rights, clinical practice, quality of care, and/or safety precautions relevant to the class of persons to whom designation applies.
2. Failure to comply with the terms and ethical provisions of law and LACDMH LPS Designation Guidelines which includes constitutional, statutory, regulatory, and decisional law, including but not limited to WIC, Division 5, CCR Titles 9 and 22, and the Business and Professions Code, § 650, concerning compensation for referrals.
3. Repeated failure to verify and submit for authorization only fully qualified individuals; failure to assure that 5150 detention authorized staff are appropriately monitored and supervised, and/or that its representatives exercise the involuntary detention and treatment authority in accordance with established LACDMH Guidelines and legal requirements.
4. Failure to allow the LACDMH Director or designee to review the facility for designation or complaint resolution purposes, including access to specified patients, staff, and records to establish compliance with LACDMH LPS Guidelines and regulations (WIC 5520).
5. Failure to correct circumstances within specified timelines that previously led to conditional designation.
6. Failure to truthfully disclose the material support provided to members of the 5150-detention authorized professional staff concerning off-site evaluation and 5150 detention activities, or to ensure the support is in accord with all applicable designation regulations; and,
7. Closure, loss of licensure, or loss of TJC or equivalent accreditation; failure to comply with Medicare Conditions of Participation.
8. Failure to maintain a current Medi-Cal Fee For Service contract with LACDMH.
9. When in the judgment of the LACDMH Director, it is required by community needs.

B. LACDMH Director may place a designated facility on conditional designation status under the following circumstances:

1. Failure to notify LACDMH of significant occurrence(s) or failure to submit reports to the LACDMH Patients' Rights Office as required within 30 days after end of reporting period;
2. Failure to meet documentation and treatment guidelines, as specified In the LPS Designation Guidelines by established deadlines;
3. Improper use of seclusion or restraint, including failure to routinely utilize preventive alternative interventions and/or to follow CMS, Title 22, and Health and Safety Code (Div. 1.5 commencing with § 1180-1180.6) requirements for seclusion and restraint orders, use, and monitoring;
4. Failure to ensure that all patient's rights guaranteed to mental health patients by statutes and regulations are adhered to, including proper initiation and implementation of rights to administrative and judicial reviews, hearings, and writs;
5. Occurrence of significant patient's rights, quality of care or safety issue or critical incident requiring LACDMH investigation and prompt corrective action by the facility;
6. Failure to submit a timely or acceptable CAP as requested in writing for cited deficiencies;
7. Failure to provide whatever mental health treatment, care, and referrals involuntarily detained persons require for the full period that they are held; and,
8. Failure to notify the LACDMH of any changes that may affect its conformance with the criteria for LPS facility designation.

C. LACDMH Director may withdraw approval of a designated facility's authorization of an individual to exercise its delegation of authority under the following circumstances:

1. Transfer to an assignment where such authority is unnecessary;
2. Failure to abide by all provisions in the WIC Division 5 and accompanying regulations, and by LACDMH LPS Designation Guidelines concerning treatment, evaluations, patients' rights, and due process;
3. Inappropriate use or abuse of the involuntary detention authority, including improper conduct during evaluations initiated on or off facility premises;
4. For failure to meet criteria for professional staff membership and clinical privileges for involuntary detention set forth by the facility;
5. For failure to properly and competently implement, complete, and document evaluation activities, 5150 applications, and/or verbal or written advisements and logs for 72-hour detention as required in WIC § 5150(f)-(h) and/or in the LACDMH LPS Designation Guidelines;
6. For loss of professional license for any reason; and,
7. For leaving facility employment.
 - In the event the individual is seeking 5150 detention authority at a single designated facility and involuntary detention authority has been previously withdrawn or suspended at that or any other designated facility, the LACDMH Director may, in their sole discretion, withhold approval of the individual's involuntary detention authority at the facility, and notify the facility of the action taken.

D. LACDMH Director may reinstate approval of a facility's authorization of a qualified hired, rehired, or returning individual to exercise its delegation of authority under the following circumstances:

1. Individual left facility/professional staff for reasons not related to any disciplinary action for which involuntary detention authority was suspended or withdrawn during the prior authorization period and the individual left facility/professional staff for no longer than six months and the individual's written and signed agreement with the facility and LACDMH has not expired, or individual left facility/professional staff for no longer than three years and the last authorization period was of at least three years duration.

2. If the written and signed agreement has expired, the individual left facility/professional staff for longer than six months, and the person's last LPS authorization was of less than three years duration, the individual takes the LACDMH-approved LPS Detention Authorization Training Course and written examination the next time it is offered. No reinstatement of 5150 detention authority will be granted until the individual has passed the written examination.
 3. When in the judgment of the LACDMH Director, it is required by community needs.
 - Note: Contact the LACDMH Director DMH LPS Coordinator for the most current LPS Authorization requirements.
- E. Should the LACDMH Director withdraw their designation of a facility, or should the LACDMH Director withdraw the approval of a designated facility's 5150 detention authorization of an individual, the following procedures shall take place:**
1. Except as described below in respect to emergencies, the LACDMH Director shall notify the facility of their intention not less than 30 calendar days in advance of taking the action. The notification will specify the reasons for which the action is being taken.
 2. The facility may submit to the LACDMH Director a written demand for review within fourteen (14) business days of receiving the notice of intention. In support of its written demand, the facility may submit written documentation or other proof controverting the specification made in the notice of intention. If the facility wishes to make an oral presentation or present witness to controvert the specifications in the notice of intention, its written demand may also request a meeting at which such oral presentation can be made.
 3. If a request for a meeting for an oral presentation is made, the meeting shall be held not less than five nor more than ten business days from the date on which the facility demanded the review. In no event shall the meeting take place more than twenty-five business days after the notice of intent to withdraw the designation was received by the facility.
 4. The meeting at which the facility makes its oral presentation shall be attended by the LACDMH Director, or designee, and such other representatives as designated by the LACDMH Director in writing to the facility administrator. The meeting may be attended by the facility administrator and Chief Medical Officer and such others as they designate in writing to the LAC Director of Mental Health. The facility may make oral presentations that are pertinent to the specifications contained in the notice of intent. A reasonable period, as determined by the LAC Director of Mental Health or designee, shall be permitted for the facility's oral presentation.
 5. The LACDMH Director shall consider all written, oral, and other information submitted by the facility. The LACDMH Director shall notify the facility in writing of their final decision not later than twenty-nine business days from the facility's receipt of the notice of intention.
- F. If in the judgment of the LACDMH Director, an emergency or threat of harm to consumers exists, he or she may suspend the authority of the facility to involuntarily detain or treat under the LPS Act or the approval of a designated facility's authorization of an individual. Such a suspension may be made during the pendency of a notice of intention, as described above, or for such periods of time during which the LAC Director of Mental Health judges the emergency or threat to exist.**
1. The facility may request a review immediately or within 14 business days of receiving the written notice of emergency suspension, such review to be held within 3 working days from the date on which the facility demanded the review, unless another mutually agreeable time, not to exceed 14 business days from the date on which the facility demanded the review, is set.