

DSW CALIFORNIA GOVERNMENT CODE

3100 – ALL PUBLIC EMPLOYEES ARE HEREBY DECLARED TO BE DISASTER SERVICE WORKERS SUBJECT TO SUCH DISASTER SERVICE ACTIVITIES AS MAY BE ASSIGNED TO THEM BY THEIR SUPERIORS OR BY LAW.

3101 – “DISASTER SERVICE WORKER” INCLUDES ALL PUBLIC EMPLOYEES AND ALL VOLUNTEERS IN ANY DISASTER COUNCIL OR EMERGENCY ORGANIZATION ACCREDITED BY THE OFFICE OF EMERGENCY SERVICES. THE TERM “PUBLIC EMPLOYEES” INCLUDES ALL PERSONS EMPLOYED BY THE STATE OR ANY COUNTY, CITY, CITY AND COUNTY, STATE AGENCY OR PUBLIC DISTRICT, EXCEPT FOR PERSONS LEGALLY EMPLOYED BUT ARE NOT A CITIZEN OR NATIONAL OF THE UNITED STATES.

3102 – ALL DISASTER SERVICE WORKERS SHALL, BEFORE THEY ENTER UPON THE DUTIES OF THEIR EMPLOYMENT, TAKE AND SUBSCRIBE TO THE OATH OR AFFIRMATION REQUIRED BY THIS CHAPTER.

3103 – THE OATH OF AFFIRMATION REQUIRED BY THIS CHAPTER IS THE OATH OR AFFIRMATION SET FORTH IN SECTION 3 OF ARTICLE XX OF THE CONSTITUTION OF CALIFORNIA.

CA GOVERNMENT CODE
CHAPTER 8 [3100-3109]



EMERGENCY PREPAREDNESS RESOURCES

- [READY.LACOUNTY.GOV](https://ready.lacounty.gov)
- [LACOUNTY.GOV/EMERGENCY](https://lacounty.gov/emergency)
- [REDCROSS.ORG](https://redcross.org)
- [CALOES.CA.GOV](https://caloes.ca.gov)

MORE DSW INFORMATION

OFFICE OF EMERGENCY MANAGEMENT, CEO



[CEO.LACOUNTY.GOV/EMERGENCY-MANAGEMENT](https://ceo.lacounty.gov/emergency-management)

DSW PROGRAM, DEPARTMENT OF HUMAN RESOURCES



[EMPLOYEE.HR.LACOUNTY.GOV/DSW-HOME](https://employee.hr.lacounty.gov/dsw-home)

CONTACT US

OFFICE OF EMERGENCY MANAGEMENT, CEO



COMMUNICATIONS@CEOEM.LACOUNTY.GOV

DSW PROGRAM, DEPARTMENT OF HUMAN
RESOURCES



DSW@HR.LACOUNTY.GOV



DISASTER SERVICE WORKERS



Los Angeles County
DEPARTMENT OF
Human Resources

Chief
Executive
Office.

AS A COUNTY OF LOS ANGELES EMPLOYEE, YOU MAY BE CALLED TO SERVE AS A DISASTER SERVICE WORKER (DSW) IN THE EVENT OF A DISASTER OR EMERGENCY.

FOR EXAMPLE, DURING THE COVID-19 PANDEMIC, OVER 50,000 COUNTY EMPLOYEES WERE DEPLOYED TO VARIOUS DSW ASSIGNMENTS THROUGHOUT THE COUNTY TO HELP MEET THE NEEDS OF OUR RESIDENTS.

THE INFORMATION CONTAINED IN THIS PAMPHLET WILL HELP YOU UNDERSTAND YOUR DSW ROLE AND RESPONSIBILITIES.



AS A DSW, YOU NEED TO:

- **TAKE** THE OATH/AFFIRMATION OF LOYALTY
- **COMPLETE** THE COUNTY OF LOS ANGELES DSW TRAINING; AND
- **SIGN** THE ANNUAL ACKNOWLEDGEMENT FORM

WHAT IS A DISASTER SERVICE WORKER (DSW)?

A DSW IS A VOLUNTEER OR PUBLIC EMPLOYEE WHO WILL PROVIDE ASSISTANCE AND SERVICE TO THE COMMUNITY IN TIMES OF CRISIS.

IF YOU ARE A COUNTY OF LOS ANGELES EMPLOYEE AND A U.S. CITIZEN, YOU ARE MOST LIKELY A PUBLIC EMPLOYEE DISASTER SERVICE WORKER. DSW PROVIDES SUPPLEMENTAL SUPPORT TO COUNTY DEPARTMENTS AND EMERGENCY ORGANIZATIONS.

DSW DUTIES MAY INCLUDE: PACKING FOOD BOXES, TRANSPORTING PEOPLE & SUPPLIES, SERVING AS A TRANSLATOR, AND MORE.

BENEFITS OF BEING A DSW

AS A DSW, YOU WILL:

- HELP YOUR COMMUNITY BY ENSURING VITAL SERVICES AND PROGRAMS CONTINUE TO BE PROVIDED DURING THEIR GREATEST TIME OF NEED.
- LEARN NEW SKILLS AND KNOWLEDGE OF COUNTY OPERATIONS



WHAT DO YOU DO IN A COUNTY WIDE EMERGENCY?

- FAMILY FIRST! EMPLOYEES SHOULD FIRST ENSURE THE SAFETY OF THEIR HOUSEHOLDS INCLUDING FAMILY, FRIENDS, AND PETS
- COUNTY EMPLOYEES SHOULD RESPOND AS A DSW ONLY WHEN ASSIGNED
- IF ASSIGNED, YOU WILL MOST LIKELY PERFORM A GENERAL DUTY SUCH AS ADMINISTRATION, HUMAN SERVICES, LABORER, OR LOGISTICS
- EMPLOYEES WITH SPECIALIZED LICENSES OR TRAININGS WILL BE INFORMED IF THEY WILL PERFORM A SPECIALIZED DUTY
- AS A DSW, YOU MAY BE ASSIGNED AN ALTERNATE WORK LOCATION AND/OR ALTERNATE WORK SCHEDULE