

LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
BEHAVIORAL HEALTH COMMISSION

Budget Allocation by Category

Category	Budget Allocation for FY 2022-2023	Budget Allocation for FY 2023-2024	Budget Allocation for FY 2024-2025	
Access Services	\$ 28,000.00	\$ 150,000.00	\$ 170,000.00	
Annual Retreat	\$ 3,000.00	\$ 23,000.00	\$ 34,500.00	
Catering	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00	
Conference Room Cleaning Fee	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	
Conferences/Trainings	\$ -	\$ 3,000.00	\$ 3,000.00	
Guest Speakers	\$ 29,000.00	\$ 9,000.00	\$ -	
Membership Dues	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00	
Mileage Reimbursements	\$ 1,000.00	\$ 7,500.00	\$ 7,000.00	
Miscellaneous	\$ 5,000.00	\$ 5,000.00	\$ 6,500.00	
Outreach and Engagement	\$ -	\$ 1,000.00	\$ 2,500.00	
Stipends	\$ -	\$ 1,000.00	\$ -	
Town Halls	\$ -	\$ 45,000.00	\$ 46,000.00	
Total	\$ 86,000.00	\$ 285,000.00	\$ 310,000.00	

FY2024-2025 Total Expenses
(as of 02/20/2025) \$105,718.20

Expense	Cost
Access Service	\$63,610.00
Annual Retreats	\$20,647.95
Cal HBH/C Membership Fee	\$5,500.00
Catering (Food for meetings)	\$4,800.16
Conference Room Fees	\$1,100.00
Conference/Trainings	\$0.00
Mileage Reimbursement	\$314.65
Miscellaneous (meeting supplies)	\$266.94
Outreach and Engagement	\$0.00
Town Halls	\$9,478.50
Remaining Budget	\$204,281.80



Procurement of goods and services must follow LA County Fiscal Manual Limits and General Guidelines for Solicitation Limits (4.4.2.4).

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LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH BEHAVIORAL HEALTH COMMISSION

Procurement of goods and services must follow LA County Fiscal Manual Limits and General Guidelines for Solicitation (4.4.2.4).

Total Expenditures by Category for FY2024-2025

Category	Budget Allocation	Expenditures	Remaining Allocation
	Amount <i>*This includes reservation estimates for upcoming meetings</i>		
Access Services This category includes: Language Interpretation, ASL Language, CART, and Audio/Video Services for Executive Committee and Full Commission meetings ONLY.	\$170,000.00	\$63,610.00	\$106,390.00
Catering This category includes catering for Executive Committee, Full Commission, Special Meetings ONLY	\$25,000.00	\$4,800.16	\$20,199.84
Conference Room Cleaning Fee and/or Rental Fee (Executive Committee, Full Commission, Special Meetings ONLY)	\$10,000.00	\$1,100.00	\$8,900.00
Annual Retreat This category includes the following expenses: Language Interpretation, CART, Audio/Video, Venue Fee, Catering, Travel Expense, Consultant, and Supplies.	\$34,500.00	\$20,647.95	\$13,852.05
Town Halls Two town halls per year. This category includes the following expenses: Language Interpretation, CART, Audio/Video, Venue Fee, Catering, Travel Expense, Consultant, Swag, and Supplies.	\$46,000.00	\$9,478.50	\$36,521.50

Category	Budget Allocation	Expenditures	Remaining Allocation
	Amount		
	*This includes reservation estimates for upcoming meetings		
Conference/Trainings This category includes the following expenses: Mileage Reimbursement, Meals, Registration Fee, and Parking Fee.	\$3,000.00	\$0.00	\$3,000.00
Membership Dues This category includes the following expenses: Membership Dues - CALBHB and Other Membership Dues	\$5,500.00	\$5,500.00	\$0.00
Mileage Reimbursement This category only includes reimbursement related to MHC meeting attendance and other within County Stakeholder meetings.	\$7,000.00	\$314.65	\$6,685.35
Miscellaneous This category includes: Staples office supplies for regular/special meetings, water, business cards, etc.)	\$6,500.00	\$266.94	\$6,233.06
Outreach and Engagement This category includes promotional items used for community events and town halls ONLY	\$2,500.00	\$0.00	\$2,500.00
TOTAL	\$310,000.00	\$105,718.20	\$204,281.80

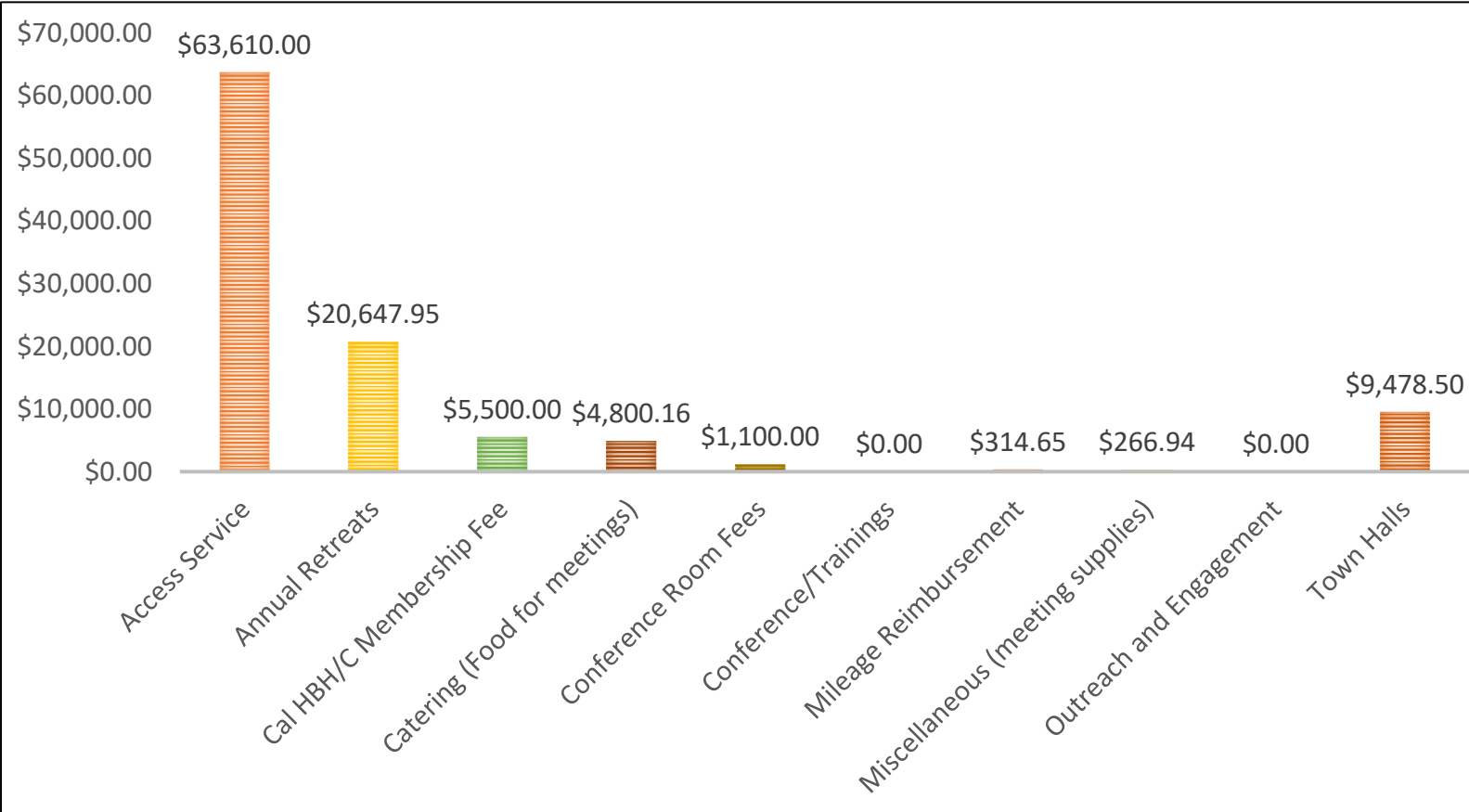
BHC Expense Tracker Invoice Detail - FY2024-2025

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Total expenses

\$105,718.20

Expense	Cost
Access Service	\$63,610.00
Annual Retreats	\$20,647.95
Cal HBH/C Membership Fee	\$5,500.00
Catering (Food for meetings)	\$4,800.16
Conference Room Fees	\$1,100.00
Conference/Trainings	\$0.00
Mileage Reimbursement	\$314.65
Miscellaneous (meeting supplies)	\$266.94
Outreach and Engagement	\$0.00
Town Halls	\$9,478.50



Expenses list

Date	Amount	Category	Description
7/11/2024	\$ 3,200.00	Executive Committee Meeting - Access Services - Audio and Video	ISD Services - (audio and visual)
7/11/2024	\$ 660.00	Executive Committee Meeting - Access Services - ASL Language	Access - ASL
7/11/2024	\$ 1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	Access - Korean and Spanish
7/11/2024	\$ 450.00	Executive Committee Meeting - Access Services - CART	Access - CART
7/11/2024	\$ 204.63	Executive Committee Meeting - Catering	Food
7/11/2024	\$ 100.00	Executive Committee Meeting - Conference Room Cleaning Fee	CBRE
7/25/2024	\$ 3,200.00	Full Commission Meeting - Access Services - Audio and Video	ISD Services - (audio and visual)
7/25/2024	\$ 770.00	Full Commission Meeting - Access Services - ASL Language	Access - ASL

7/25/2024	\$ 2,240.00	Full Commission Meeting - Access Services - Language Interpretation	Access - Korean and Spanish
7/25/2024	\$ 675.00	Full Commission Meeting - Access Services - CART	Access - CART
7/25/2024	\$ 586.08	Full Commission Meeting - Catering	Food
7/25/2024	\$ 100.00	Full Commission Meeting - Conference Room Cleaning Fee	CBRE
8/15/2024	\$ 3,800.00	Annual Retreat - Access Services - Audio and Video	ISD Services - (audio and visual)
8/15/2024	\$ 1,210.00	Annual Retreat - Access Services - ASL Language	Access - ASL
8/15/2024	\$ 2,800.00	Annual Retreat - Access Services - Language Interpretation	Access - Korean and Spanish
8/15/2024	\$ 900.00	Annual Retreat - Access Services - CART	Access - CART
8/15/2024	\$ 1,750.00	Annual Retreat - Catering	Catering for Retreat - Soula's Catering
8/15/2024	\$ 1,295.00	Annual Retreat - Venue Fee	Venue Retreat- South Coast Botanic Garden
8/15/2024	\$ 8,600.00	Annual Retreat - Consultant	Gina Airey Consulting - Retreat Facilitator
7/1/2024	\$ 314.65	Mileage Reimbursement - Related to MHC meeting attendance and other within County Stakeholder meetings	Mileage Reimbursement - J Cooperberg
9/12/2024	\$ 100.00	Executive Committee Meeting - Conference Room Cleaning Fee	CBRE
9/26/2024	\$ 100.00	Full Commission Meeting - Conference Room Cleaning Fee	CBRE
10/10/2024	\$ 100.00	Executive Committee Meeting - Conference Room Cleaning Fee	CBRE
11/7/2024	\$ 100.00	Executive Committee Meeting - Conference Room Cleaning Fee	CBRE
11/21/2024	\$ 200.00	Full Commission Meeting - Conference Room Cleaning Fee	CBRE
9/12/2024	\$ 3,200.00	Executive Committee Meeting - Access Services - Audio and Video	ISD Services - (audio and visual)
9/12/2024	\$ 660.00	Executive Committee Meeting - Access Services - ASL Language	Access - ASL
9/12/2024	\$ 1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	Access - Korean and Spanish

9/12/2024	\$ 450.00	Executive Committee Meeting - Access Services - CART	Access - CART
9/26/2024	\$ 3,200.00	Full Commission Meeting - Access Services - Audio and Video	ISD Services - (audio and visual)
9/26/2024	\$ 770.00	Full Commission Meeting - Access Services - ASL Language	Access - ASL
9/26/2024	\$ 2,240.00	Full Commission Meeting - Access Services - Language Interpretation	Access - Korean and Spanish
9/26/2024	\$ 675.00	Full Commission Meeting - Access Services - CART	Access - CART
9/12/2024	\$ 204.63	Executive Committee Meeting - Catering	Food - Exec Comm Meeting - Panera
9/26/2024	\$ 726.42	Full Commission Meeting - Catering	Food - Regular Meeting - Panera
8/15/2024	\$ 292.95	Annual Retreat - Catering	Breakfast Panera - Retreat
9/3/2024	\$ 148.68	Miscellaneous (e.g., Staples office supplies for regular/special meetings, water, business cards, etc.)	Meeting Supplies - staples
9/17/2024	\$ 2,448.50	Town Hall - Catering	Town Hall 10/17/24
9/17/2024	\$ 118.26	Miscellaneous (e.g., Staples office supplies for regular/special meetings, water, business cards, etc.)	Plaque for Canetana Hurd
9/27/2024	\$ 217.73	Executive Committee Meeting - Catering	CBRE - room cleaning fee for 12/19
12/19/2024	\$ 200.00	Full Commission Meeting - Conference Room Cleaning Fee	CBRE - room cleaning fee for 12/05
12/5/2024	\$ 100.00	Executive Committee Meeting - Conference Room Cleaning Fee	Panera - catering for Exec Comm meeting 10/10
10/10/2024	\$ 3,200.00	Executive Committee Meeting - Access Services - Audio and Video	ISD Services - (audio and visual)
10/10/2024	\$ 660.00	Executive Committee Meeting - Access Services - ASL Language	Access - ASL
10/10/2024	\$ 1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	Access - Korean and Spanish
10/10/2024	\$ 450.00	Executive Committee Meeting - Access Services - CART	Access - CART
10/17/2024	\$ 4,000.00	Town Hall - Access Services - Audio and Video	ISD Services - (audio and visual)
10/17/2024	\$ 660.00	Town Hall - Access Services - ASL Language	Access - ASL
10/17/2024	\$ 1,920.00	Town Hall - Access Services - Language Interpretation	Access - Korean and Spanish

10/17/2024	\$ 450.00	Town Hall - Access Services - CART	Access - CART
11/7/2024	\$ 3,200.00	Executive Committee Meeting - Access Services - Audio and Video	ISD Services - (audio and visual)
11/7/2024	\$ 660.00	Executive Committee Meeting - Access Services - ASL Language	Access - ASL
11/7/2024	\$ 1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	Access - Korean and Spanish
11/7/2024	\$ 450.00	Executive Committee Meeting - Access Services - CART	Access - CART
10/18/2024	\$ 5,500.00	Membership Dues - CALBHB	Catering for 11/07
11/21/2024	\$ 773.16	Full Commission Meeting - Catering	Catering for 11/21
11/7/2024	\$ 190.45	Executive Committee Meeting - Catering	
1/9/2025	\$ 3,200.00	Executive Committee Meeting - Access Services - Audio and Video	
1/9/2025	\$ 660.00	Executive Committee Meeting - Access Services - ASL Language	
1/9/2025	\$ 1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	
1/9/2025	\$ 450.00	Executive Committee Meeting - Access Services - CART	
1/23/2025	\$ 3,200.00	Executive Committee Meeting - Access Services - Audio and Video	
1/23/2025	\$ 660.00	Executive Committee Meeting - Access Services - ASL Language	
1/23/2025	\$ 1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	
1/23/2025	\$ 450.00	Executive Committee Meeting - Access Services - CART	
1/9/2025	\$ 683.14	Executive Committee Meeting - Catering	
1/23/2025	\$ 199.45	Full Commission Meeting - Catering	
2/13/2025	\$ 3,200.00	Executive Committee Meeting - Access Services - Audio and Video	
2/13/2025	\$ 660.00	Executive Committee Meeting - Access Services - ASL Language	
2/13/2025	\$ 1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	

2/13/2025	\$ 450.00	Executive Committee Meeting - Access Services - CART	
2/27/2025	\$ 3,200.00	Executive Committee Meeting - Access Services - Audio and Video	
2/27/2025	\$ 660.00	Executive Committee Meeting - Access Services - ASL Language	
2/27/2025	\$ 1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	
2/27/2025	\$ 450.00	Executive Committee Meeting - Access Services - CART	
2/13/2025	\$ 798.92	Full Commission Meeting - Catering	
2/27/2025	\$ 215.55	Executive Committee Meeting - Catering	

CAF Claims for BHC Meetings

Month	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Total CAF Forms Received	2					1	1		5	3	1	3
FY2023-2024 Total	16											

Month	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Total CAF Forms Received	10	2	7	4	7		2					
FY2024-2025 Total	32											