

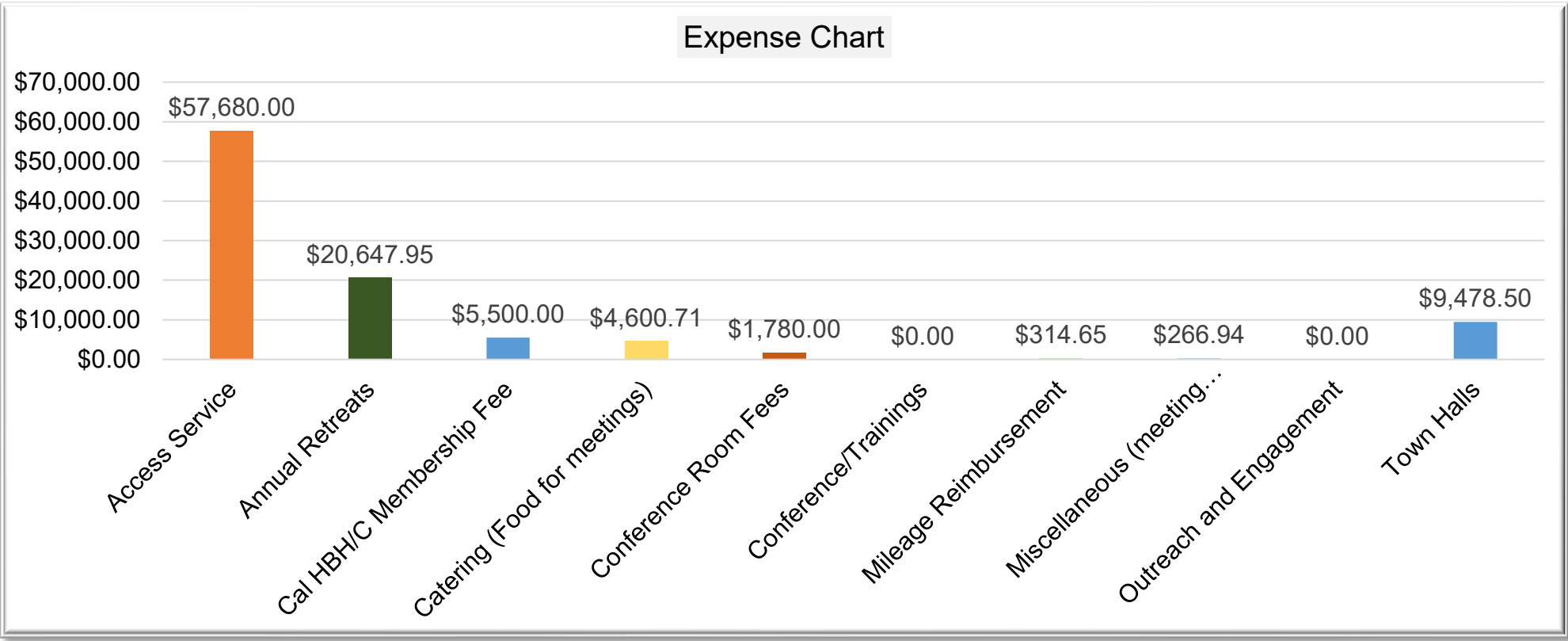
LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
BEHAVIORAL HEALTH COMMISSION

Budget Allocation by Category

Category	Budget Allocation for FY 2022-2023	Budget Allocation for FY 2023-2024	Budget Allocation for FY 2024-2025	
Access Services	\$ 28,000.00	\$ 150,000.00	\$ 170,000.00	
Annual Retreat	\$ 3,000.00	\$ 23,000.00	\$ 34,500.00	
Catering	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00	
Conference Room Cleaning Fee	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	
Conferences/Trainings	\$ -	\$ 3,000.00	\$ 3,000.00	
Guest Speakers	\$ 29,000.00	\$ 9,000.00	\$ -	
Membership Dues	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00	
Mileage Reimbursements	\$ 1,000.00	\$ 7,500.00	\$ 7,000.00	
Miscellaneous	\$ 5,000.00	\$ 5,000.00	\$ 6,500.00	
Outreach and Engagement	\$ -	\$ 1,000.00	\$ 2,500.00	
Stipends	\$ -	\$ 1,000.00	\$ -	
Town Halls	\$ -	\$ 45,000.00	\$ 46,000.00	
Total	\$ 86,000.00	\$ 285,000.00	\$ 310,000.00	

FY2024-2025 Total Expenses
(as of 02/13/2025) \$100,268.75

Expense	Cost
Access Service	\$57,680.00
Annual Retreats	\$20,647.95
Cal HBH/C Membership Fee	\$5,500.00
Catering (Food for meetings)	\$4,600.71
Conference Room Fees	\$1,780.00
Conference/Trainings	\$0.00
Mileage Reimbursement	\$314.65
Miscellaneous (meeting supplies)	\$266.94
Outreach and Engagement	\$0.00
Town Halls	\$9,478.50
Remaining Budget	\$209,731.25



Procurement of goods and services must follow LA County Fiscal Manual Limits and General Guidelines for Solicitation Limits (4.4.2.4).

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LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
BEHAVIORAL HEALTH COMMISSION

Procurement of goods and services must follow LA County Fiscal Manual Limits and General Guidelines for Solicitation (4.4.2.4).

Total Expenditures by Category for FY2024-2025

Category	Budget Allocation	Expenditures	Remaining Allocation
	Amount		
	*This includes reservation estimates for upcoming meetings		
Access Services This category includes: Language Interpretation, ASL Language, CART, and Audio/Video Services for Executive Committee and Full Commission meetings ONLY.	\$170,000.00	\$57,680.00	\$112,320.00
Catering This category includes catering for Executive Committee, Full Commission, Special Meetings ONLY	\$25,000.00	\$4,600.71	\$20,399.29
Conference Room Cleaning Fee and/or Rental Fee (Executive Committee, Full Commission, Special Meetings ONLY)	\$10,000.00	\$1,780.00	\$8,220.00
Annual Retreat This category includes the following expenses: Language Interpretation, CART, Audio/Video, Venue Fee, Catering, Travel Expense, Consultant, and Supplies.	\$34,500.00	\$20,647.95	\$13,852.05
Town Halls Two town halls per year. This category includes the following expenses: Language Interpretation, CART, Audio/Video, Venue Fee, Catering, Travel Expense, Consultant, Swag, and Supplies.	\$46,000.00	\$9,478.50	\$36,521.50

Category	Budget Allocation	Expenditures	Remaining Allocation
	Amount		
	*This includes reservation estimates for upcoming meetings		
Conference/Trainings This category includes the following expenses: Mileage Reimbursement, Meals, Registration Fee, and Parking Fee.	\$3,000.00	\$0.00	\$3,000.00
Membership Dues This category includes the following expenses: Membership Dues - CALBHB and Other Membership Dues	\$5,500.00	\$5,500.00	\$0.00
Mileage Reimbursement This category only includes reimbursement related to MHC meeting attendance and other within County Stakeholder meetings.	\$7,000.00	\$314.65	\$6,685.35
Miscellaneous This category includes: Staples office supplies for regular/special meetings, water, business cards, etc.)	\$6,500.00	\$266.94	\$6,233.06
Outreach and Engagement This category includes promotional items used for community events and town halls ONLY	\$2,500.00	\$0.00	\$2,500.00
TOTAL	\$310,000.00	\$100,268.75	\$209,731.25

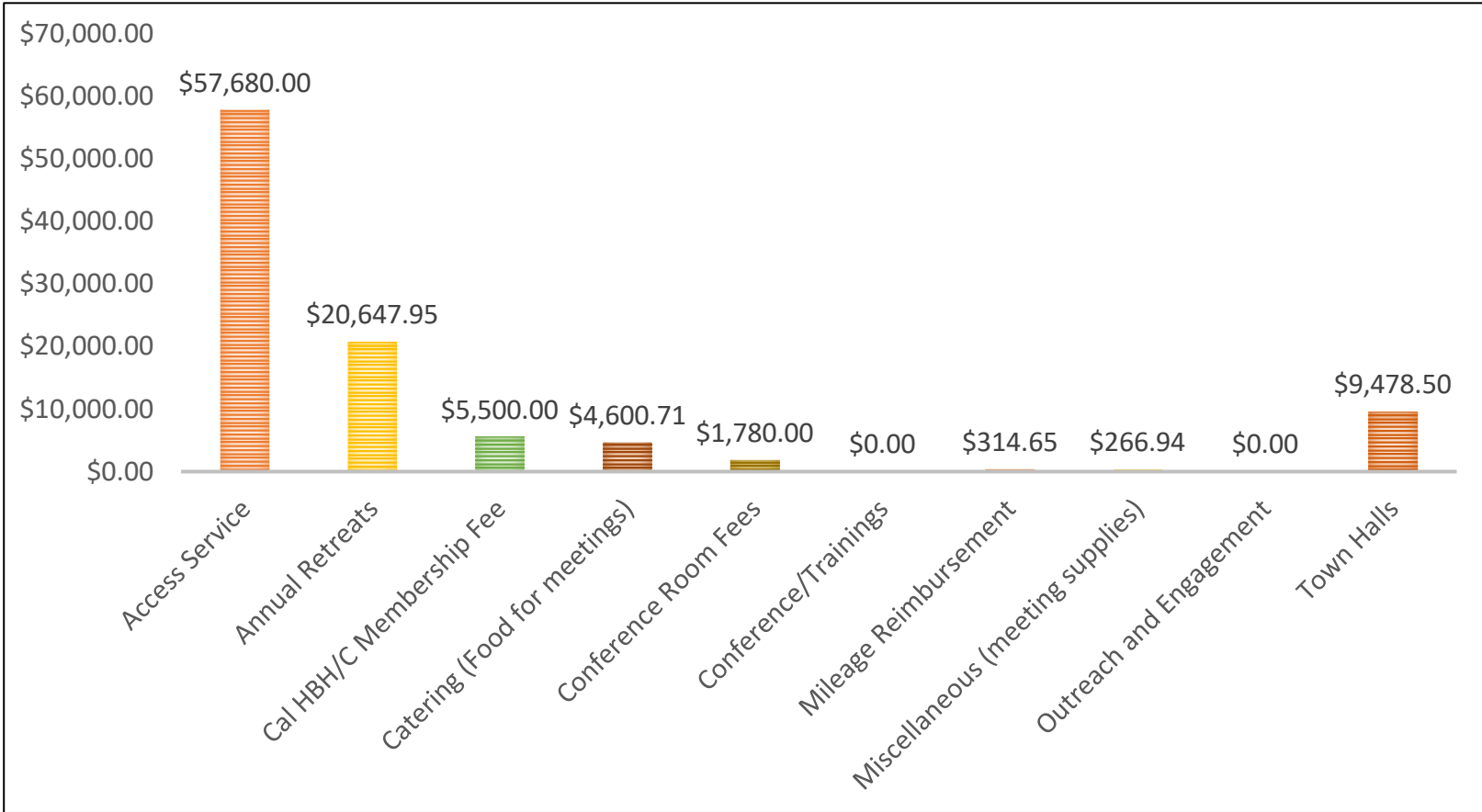
BHC Expense Tracker Invoice Detail - FY2024-2025

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Total expenses

\$100,268.75

Expense	Cost
Access Service	\$57,680.00
Annual Retreats	\$20,647.95
Cal HBH/C Membership Fee	\$5,500.00
Catering (Food for meetings)	\$4,600.71
Conference Room Fees	\$1,780.00
Conference/Trainings	\$0.00
Mileage Reimbursement	\$314.65
Miscellaneous (meeting supplies)	\$266.94
Outreach and Engagement	\$0.00
Town Halls	\$9,478.50



Expenses list

Date	Amount	Category	Description
7/11/2024	\$ 3,200.00	Executive Committee Meeting - Access Services - Audio and Video	MHC Exec Comm meeting 7/11/24
7/11/2024	\$ 660.00	Executive Committee Meeting - Access Services - ASL Language	MHC Exec Comm meeting 7/11/24
7/11/2024	\$ 1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	MHC Exec Comm meeting 7/11/24
7/11/2024	\$ 450.00	Executive Committee Meeting - Access Services - CART	MHC Exec Comm meeting 7/11/24
7/11/2024	\$ 204.63	Executive Committee Meeting - Catering	MHC Exec Comm meeting 7/11/24
7/11/2024	\$ 100.00	Executive Committee Meeting - Conference Room Cleaning Fee	MHC Exec Comm meeting 7/11/24
7/25/2024	\$ 3,200.00	Full Commission Meeting - Access Services - Audio and Video	MHC 7/25 regular meeting

7/25/2024	\$ 770.00	Full Commission Meeting - Access Services - ASL Language	MHC 7/25 regular meeting
7/25/2024	\$ 2,240.00	Full Commission Meeting - Access Services - Language Interpretation	MHC 7/25 regular meeting
7/25/2024	\$ 675.00	Full Commission Meeting - Access Services - CART	MHC 7/25 regular meeting
7/25/2024	\$ 586.08	Full Commission Meeting - Catering	MHC 7/25 regular meeting
7/25/2024	\$ 100.00	Full Commission Meeting - Conference Room Cleaning Fee	MHC 7/25 regular meeting
8/15/2024	\$ 3,800.00	Annual Retreat - Access Services - Audio and Video	Annual Retreat 8/15/2024
8/15/2024	\$ 1,210.00	Annual Retreat - Access Services - ASL Language	Annual Retreat 8/15/2024
8/15/2024	\$ 2,800.00	Annual Retreat - Access Services - Language Interpretation	Annual Retreat 8/15/2024
8/15/2024	\$ 900.00	Annual Retreat - Access Services - CART	Annual Retreat 8/15/2024
8/15/2024	\$ 1,750.00	Annual Retreat - Catering	Annual Retreat 8/15/2024
8/15/2024	\$ 1,295.00	Annual Retreat - Venue Fee	Annual Retreat 8/15/2024
8/15/2024	\$ 8,600.00	Annual Retreat - Consultant	Annual Retreat 8/15/2024
7/1/2024	\$ 314.65	Mileage Reimbursement - Related to MHC meeting attendance and other within County Stakeholder meetings	May -June 2024
9/12/2024	\$ 100.00	Executive Committee Meeting - Conference Room Cleaning Fee	9/12 Exec Comm meeting
9/26/2024	\$ 100.00	Full Commission Meeting - Conference Room Cleaning Fee	9/26 Regular Meeting
10/10/2024	\$ 100.00	Executive Committee Meeting - Conference Room Cleaning Fee	10/0 Exec Comm Meeting
11/7/2024	\$ 100.00	Executive Committee Meeting - Conference Room Cleaning Fee	11/7 Exec Comm Meeting
11/21/2024	\$ 200.00	Full Commission Meeting - Conference Room Cleaning Fee	11/21 Regular Comm Meeting
9/12/2024	\$ 3,200.00	Executive Committee Meeting - Access Services - Audio and Video	

9/12/2024	\$ 660.00	Executive Committee Meeting - Access Services - ASL Language	
9/12/2024	\$ 1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	
9/12/2024	\$ 450.00	Executive Committee Meeting - Access Services - CART	
9/26/2024	\$ 3,200.00	Full Commission Meeting - Access Services - Audio and Video	
9/26/2024	\$ 770.00	Full Commission Meeting - Access Services - ASL Language	
9/26/2024	\$ 2,240.00	Full Commission Meeting - Access Services - Language Interpretation	
9/26/2024	\$ 675.00	Full Commission Meeting - Access Services - CART	
9/12/2024	\$ 204.63	Executive Committee Meeting - Catering	
9/26/2024	\$ 726.42	Full Commission Meeting - Catering	
8/15/2024	\$ 292.95	Annual Retreat - Catering	
9/3/2024	\$ 148.68	Miscellaneous (e.g., Staples office supplies for regular/special meetings, water, business cards, etc.)	
9/17/2024	\$ 2,448.50	Town Hall - Catering	
9/17/2024	\$ 118.26	Miscellaneous (e.g., Staples office supplies for regular/special meetings, water, business cards, etc.)	
9/27/2024	\$ 217.73	Executive Committee Meeting - Catering	
12/19/2024	\$ -	Full Commission Meeting - Conference Room Cleaning Fee	Meeting cancelled
12/5/2024	\$ -	Executive Committee Meeting - Conference Room Cleaning Fee	Meeting cancelled
10/10/2024	\$ 3,200.00	Executive Committee Meeting - Access Services - Audio and Video	
10/10/2024	\$ 660.00	Executive Committee Meeting - Access Services - ASL Language	

10/10/2024	\$ 1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	
10/10/2024	\$ 450.00	Executive Committee Meeting - Access Services - CART	
10/17/2024	\$ 4,000.00	Town Hall - Access Services - Audio and Video	
10/17/2024	\$ 660.00	Town Hall - Access Services - ASL Language	
10/17/2024	\$ 1,920.00	Town Hall - Access Services - Language Interpretation	
10/17/2024	\$ 450.00	Town Hall - Access Services - CART	
11/7/2024	\$ 3,200.00	Executive Committee Meeting - Access Services - Audio and Video	
11/7/2024	\$ 660.00	Executive Committee Meeting - Access Services - ASL Language	
11/7/2024	\$ 1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	
11/7/2024	\$ 450.00	Executive Committee Meeting - Access Services - CART	
10/18/2024	\$ 5,500.00	Membership Dues - CALBHB	
11/21/2024	\$ 773.16	Full Commission Meeting - Catering	
11/7/2024	\$ 190.45	Executive Committee Meeting - Catering	
1/23/2025	\$ 3,300.00	Full Commission Meeting - Access Services - Audio and Video	
1/23/2025	\$ 660.00	Full Commission Meeting - Access Services - ASL Language	
1/23/2025	\$ 1,920.00	Full Commission Meeting - Access Services - Language Interpretation	
1/23/2025	\$ 450.00	Full Commission Meeting - Access Services - CART	
2/13/2025	\$ 3,300.00	Full Commission Meeting - Access Services - Audio and Video	
2/13/2025	\$ 660.00	Full Commission Meeting - Access Services - ASL Language	
2/13/2025	\$ 1,920.00	Full Commission Meeting - Access Services - Language Interpretation	

2/13/2025	\$ 450.00	Full Commission Meeting - Access Services - CART	
1/23/2025	\$ 683.14	Full Commission Meeting - Catering	
2/13/2025	\$ 798.92	Full Commission Meeting - Catering	
2/27/2025	\$ 215.55	Executive Committee Meeting - Catering	
2/27/2025	\$ 3,300.00	Executive Committee Meeting - Access Services - Audio and Video	
2/27/2025	\$ 660.00	Executive Committee Meeting - Access Services - ASL Language	
2/27/2025	\$ 1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	
2/27/2025	\$ 450.00	Executive Committee Meeting - Access Services - CART	
1/23/2025	\$ 580.00	Full Commission Meeting - Conference Room Cleaning Fee	\$200 Regular cleaning fee and \$380 for dog accident.
2/13/2025	\$ 200.00	Full Commission Meeting - Conference Room Cleaning Fee	
2/27/2025	\$ 200.00	Executive Committee Meeting - Conference Room Cleaning Fee	

CAF Claims for BHC Meetings

Month	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Total CAF Forms Received	2					1	1		5	3	1	3
FY2023-2024 Total	16											

Month	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Total CAF Forms Received	10	2	7	4								
FY2024-2025 Total	23											