

County of Los Angeles Department of Mental Health

Student Professional Development Program

Agency/Program Name

What discipline? (**Social Work**)

☒ Internship/ ☐ Practicum

Specialization: (Administrative/ MACRO Placement)

| | | |
|-------------------------------|--|---------------------------|
| DMH Agency: | Office of the Director | |
| DMH Agency Address: | 510 S. Vermont Ave 21st Floor Los Angeles, CA 90020 | Service Area #4 |
| DMH Agency Liaison: | Veronica Quintana | |
| New or Returning: | <input type="checkbox"/> New <input checked="" type="checkbox"/> Returning | |
| Liaison Email Address: | vquintana@dmh.lacounty.gov | |
| Liaison Phone Number: | (213)943-9978 | |
| Liaison Fax Number: | N/A | |
| Agency ADA accessible | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If "No" identify: | |

Student Requirements:

| | |
|--|---|
| How many positions will you have? | 2 |
| Beginning and ending dates: | Beginning Date: Fall 2025 Ending Date: Summer 2025 |

Student Schedule: Tuesday through Friday

| | |
|--|---------------|
| <i>Please indicate days and times students should be available to provide services, including mandatory staff meetings (SM), training seminars (TR), supervision (SUP), etc.</i> | |
| Monday | 7:30am-5:00pm |
| Tuesday | 7:30am-5:00pm |
| Wednesday | 7:30am-5:00pm |
| Thursday | 7:30am-5:00pm |
| Friday | 7:30am-5:00pm |

| | |
|--|-----------------------|
| Total hours expected to be worked per week: | 16-20 Hours |
| Number of direct client hours per week anticipated: | N/A (Macro Placement) |
| Expected average consumer caseload: | N/A (Macro Placement) |

| | |
|---|--|
| What cultural groups typically received services at your site? | Direct Services are not provided at this Agency, however this Agency works in the review, planning and implementation of programs countywide that work with various cultural groups. |
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Description of Site: *(Please describe the type of Agency setting and services offered)*

This placement provides a unique opportunity for interns to work at Los Angeles County Department of Mental Health in the Office of the Director. The intern will be assigned to participate in a variety of macro related tasks, projects, and other assignments. Students will work closely with supervisor and staff at every level as well as opportunity to work in collaboration with divisions such as Finance and Budget, Contracts, Human Resources and other county departments (e.g. Department of Health Services and Chief Executive Office). Placement at the Office of the Director provides the student the experience of working closely with a multidisciplinary team and management at a macro-level that works to provide the utmost services to clients in Los Angeles County

Target population and types of services provided: *(please check all that apply)*

| | |
|---|--|
| <input type="checkbox"/> Individuals | <input type="checkbox"/> Psychoeducational groups (e.g. Parenting) |
| <input type="checkbox"/> Groups | <input type="checkbox"/> Community Outreach |
| <input type="checkbox"/> Families | <input type="checkbox"/> Brief treatment to mid-term treatment |
| <input type="checkbox"/> Children & Adolescents | <input type="checkbox"/> Long term treatment |
| <input type="checkbox"/> Adults | <input type="checkbox"/> Crisis Intervention |
| <input type="checkbox"/> Older Adults | <input type="checkbox"/> Screening and Assessment |
| <input type="checkbox"/> Court/Probation referred | <input type="checkbox"/> Psych Testing (For psychology students only) |
| <input checked="" type="checkbox"/> Consultation/Liaison | <input checked="" type="checkbox"/> Other (specify): Macro Placement |

What are the most frequent diagnostic categories of your client population?

The Los Angeles County Department of Mental Health (LACDMH) provides mental health services county-wide through directly operated and county contracted clinics. The most frequent diagnostic categories of DMH's client population are psychotic disorders, mood disorders and severe anxiety disorders. Please note, students will not provide direct services to clients in this internship, however, will engage in macro work that impacts the service delivery to LACDMH clients.

What specific (perhaps unique) training opportunities do students have at your agency?

Project planning, community capacity building, evaluation, program development, research, and training. Students will have the opportunity to observe how micro systems and direct practice interact in a large bureaucratic system at the County, State and Federal level.

What evidence based practices or theoretical orientations will students be exposed to at this site?

Students will be exposed to macro practices focusing on systems theory in which they have the opportunity to observe how micro systems interact in a bureaucratic agency. Students will gain experience in how civil service administrators navigate and oversee these micro systems (budget, direct client services, contract administration etc.) while ensuring proper linkage and communication throughout the system.

Do students have the opportunity to work in a multidisciplinary team environment that includes those with lived experience?

Yes. This agency provides an opportunity to work with various disciplines and work in a team environment as well inclusive of Social Workers (licensed and registered), Psychiatrist, Psychologist, Nurses, support staff, paraprofessional staff and management staff.

List locations where students will be providing services **other than agency**?

Students will have an opportunity to join various meetings with other departmental agencies, community groups, directly operated sites and other county organizations.

Does your agency allow students to videotape and/or audiotape clients for the purpose of presenting cases in their academic classes? Yes ☐ No ☒

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Supervision:

What types of supervision will be provided for the students and what is the licensure/discipline of the supervisor? Please specify below.

| Type | Hours Per Week | On Site Supervisor Degree/Discipline |
|-------------|----------------|--|
| Individual: | 1 hr | LCSW/MSW/Social Work/Master's in Public Administration/MPA |
| Group: | 1 hr | LCSW/MSW/Social Work |

What is the minimum ratio of supervision to client contact hours?

No direct client contact

Does your agency require a particular range of previous experience or specific prerequisite coursework? *If so, please explain.*

None.

Agency Application Process

Mandatory requirements: Only students from academic institutions who have a current affiliation agreement with the Los Angeles County Department of Mental Health may be extended a placement opportunity. All students are processed through Human Resources Bureau. All prospective interns must obtain live scan clearance. All interns are required to complete a mandatory HIPAA Compliance and Sexual Harassment Prevention Training (for line staff) as part as the terms of their internship.

DMH Staff/Field Instructor completing this form:

Veronica Quintana

Title: Health Program Analyst II

Email: veroquin3@yahoo.com

Date: 1/22/2025

Program Manager: Anna Bruce

District Chief: Lisa Wong, Director



Both Program Manager and Chief agree to students accepted at this site.

Anna Bruce

Electronic Signature: (e478482)

Digitally signed by Anna Bruce
(e478482)
Date: 2025.01.23 09:48:02 -08'00'

Date: 1/23/25