



DEPARTMENT OF MENTAL HEALTH

hope. recovery. wellbeing.

LISA H. WONG, Psy.D.
Director

Curley L. Bonds, M.D.
Chief Medical Officer

Rimmi Hundal, M.A.
Chief Deputy Director

October 11, 2024

Dear Prospective Applicant:

REQUEST FOR APPLICATIONS FOR UNITED MENTAL HEALTH PROMOTER SERVICES DMH RFA SOLICITATION NO. 07242023B1

ADDENDUM NUMBER SIX (6)

On July 24, 2023, the Los Angeles County Department of Mental Health (DMH) released a Request for Applications (RFA) solicitation for the United Mental Health Promoter Services.

Pursuant to the RFA, Section 5.4 County's Right to Amend Request for Applications, DMH has the right to amend the RFA by written addendum. This Addendum Number Six is being issued to make modifications to the RFA to reflect recent policy and contract boilerplate changes. New RFA language is highlighted for easy reference.

The following revisions are being made to the RFA:

- 1) **RFA Appendix A (Sample UMHP Contract)** shall be deleted in its entirety and replaced with **RFA Appendix A-6 (Sample UMHP contract)** to reflect a revision to contract **Paragraph 9.3 Intentionally Omitted** with the following:

9.3 Contractor Protection of Electronic County Information

9.3.1 The Board has recognized that the County must ensure that appropriate safeguards are in place to protect public data and avoid the penalties and fines that may be imposed when unprotected confidential/sensitive information is disclosed inappropriately. County Policy 5.200 "Contractor Protection of Electronic County Information" provides specific details and can be accessed at the following link:

https://library.municode.com/ca/la_county_bos/codes/board_policy?nodeId=CH5COPU_5.200COPRCOELSTIN.

Contractor agrees that it will comply with County Policy 5.200, as it now exists or as it might be modified in the future, as it relates to information acquired in the course of providing services during the term of this Contract.

9.3.2 Contractor must sign Exhibit K (Attestation Regarding Information Security Requirements) to attest compliance with Los Angeles County Board of Supervisors Policy No. 5.200 “Contractor Protection of Electronic County Information” and acknowledge that it is the responsibility of the Contractor to access the following link: <https://dmh.lacounty.gov/providers/administrativetools/administrative-forms/contract-attachments/> for Information Security documents **annually and upon notification by DMH of updated Information Security documents. It is the contractor’s responsibility to update and resubmit the documents at any time if changes occur outside of the parameters identified above.** Contractor must also ensure that prior to access, its workforce members, including subcontractors, that create, receive, maintain, or transmit Personal Identifiable Information (PII) and Protected Health Information (PHI), acknowledge and sign the applicable Attachments to Exhibit K. Security and privacy requirements will apply to all County PII, PHI, and Medical Information electronically stored or transmitted by contractors and subcontractors, irrespective of storage and/or transmission methodology.

2) **RFA Appendix A Exhibit K (Information Security and Privacy Requirements Exhibit)** shall be deleted in its entirety and replaced with **Exhibit K (Attestation Regarding Information Security Requirements)**

Except for the revisions contained in this Addendum Number Six, there are no other revisions to the RFA. All other terms and conditions of the RFA remain in full force and effect.

Thank you for your interest in contracting with the County of Los Angeles.

Sincerely,

Yanira Yeh

Yanira Yeh
Contract Development and Administration Division

c: Robert Byrd, Psy.D.
Keri Pesanti
Stella Krikorian
Otilia Holguin

Attachments (1)