

Legal Entity Contract



Los Angeles County Department of Mental Health

*Contracts Development and
Administration Division*

2024

Legal Entity Contract

- In LAC, Specialty Mental Health Services (SMHS) are provided through a Legal Entity (LE) contract .
- LACDMH is the Local Mental Health Plan (LMHP) in Los Angeles County and entities that can and wish to provide SMHS must contract with us for these services.
- The LE contract is often also referred to as a “Medi-Cal Services” contract or a “Short-Doyle Medi-Cal” contract.
- LE contracts are not issued automatically.
- Counties are required to provide a funded Medi-Cal match for certain Medi-Cal billable services. Funding availability for this match must be determined before a contract can be negotiated.

Legal Entity Contract

- If you are interested in a LE contract, please consider the following:
 - ❑ Review the Medi-Cal Mental Health Policy (MCMHP) through this link:
[Medi-Cal Mental Health Policy \(MCMHP\): Background](#)
 - ❑ [Review Medi-Cal Provider Certification through this link:
QA- MEDI-CAL PROVIDER CERTIFICATION - Department of Mental Health \(lacounty.gov\)](#)
 - ❑ Review Quality Assurance Manuals through this link:
[Quality Assurance - Manuals - Department of Mental Health \(lacounty.gov\)](#)
 - ❑ Information Technology (IT) requirements through this link:
[Onboarding Roadmap - Department of Mental Health \(lacounty.gov\)](#)

Legal Entity Contract

- Required Information:
 - ✓ Entity's full business name and business address;
 - ✓ LAC Vendor number ([Los Angeles County Vendor Registration \(la.ca.us\)](https://www.lacounty.gov/vendor));
 - ✓ Service delivery site address(es) with corresponding LAC Service Area(s);
 - ✓ Mental health services to be provided;
 - ✓ Proposed languages;
 - ✓ Populations to be served (age groups, ethnic groups, etc.);
 - ✓ Estimated number of unduplicated clients that may be served in one year;
 - ✓ Estimated budget to serve unduplicated clients in one year; and
 - ✓ Lead contact with telephone and e-mail address.

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- LACDMH will review submissions on a flow basis.
- LACDMH may reach out to gather further information.
- LACDMH may initiate contract negotiations only when funding has been identified.
- When funding is not available, LACDMH will retain all submissions for future use.