

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
SA 5 Quality Improvement Committee**

Minutes

Type of Meeting	Quality Improvement Committee	Date:	August 23, 2022
Place	MS Teams	Start Time:	10:00 AM
Chair	Dara Vines, DMH	End Time:	11:30 AM
Co-Chair	Misty Aronoff, Step Up On Second		
Members Present			
Misty Aronoff, Tora Miller, Mandy Sommers, Jonathan F (QA), Caitlyn O'Hara, Cheryl Carrington, Jacqueline Wilcoxon, Renee Lee, Claudia Morales, Kayla Jones, Kate McCauley, Miriam Dinkins, Marc Borsheim, Blanca Vargas, Martha Andreani, Michelle Matthews, Sherry Nourian, Paisha Allmendinger, Kelly Mendez, Jorge A. Alfaro, Aminah Ofumbi, Michele Burton, Shanna Whitlow, Brian Navarro, Anna K. Weber, Esther Lee, Heather Bowen			
Excused/Absent Members			

Call to Order & Introductions	The meeting was called to order at 10:00 AM. The meeting was conducted via MS Teams and telephone due to the Covid-19 pandemic. Participants were asked to type their name and agency information in the meeting chat or to email the Chair if joining by telephone.		Misty Aronoff
Quality Improvement	EQRO is coming October 17 th to 20 th . This year will be Service Area 3 and Service Area 4.		Misty Aronoff and Tora Miller

Agenda Item and Presenter	Findings and Discussion	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible/ Due Date
<p>Quality Assurance Update</p>	<p>Tora shared first QA bulletin became effective July 1st which presented new requirements for specialty Mental Health, problem list, progress notes and implementation. Bulletin 22-08 discussed Eating Disorders and Access to Care.</p> <p>Misty shared reminder Next QA on the Air is Wednesday 8-24-2022 at 9am. Peer support services will go through certification process and training. Email went out and QA bulletin will come out. Surveys was sent out to head of LEs regarding credentialing, DMH is going to gather information of the process and this is DHCS requirement.</p> <p>Marc presented update on CalAIM implementation which was established July 1st and we have 4 sessions from early April to May. Most challenging is Documentation Redesign. Based on surveys from 64 participants the most challenging was 50% problem list, followed by 20% Care Plan, and 19% Assessment. Marc went over definitions and FAQs. Reminded that helpful information is provided in QA website. CalAIM related guidance and updated forms are also provided on the site.</p>	<p>Training for Easting Disorder can be found on event Hubs. Also, on the bulletin there is a link.</p>	<p>Tora Miller</p> <p>Misty Aronoff</p> <p>Marc Borheim</p>
<p>DMH Update</p>	<p>Jacquelyn shared focusing on hiring and looking at access to care.</p>		<p>Jacquelyn Wilcoxon</p>

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Access to Care Network	Misty share from last meeting that reminder sent that we cannot have any wait list and must be approved by County Contract Monitoring Division. Approval must take place that you are at capacity before accepting clients. We need to accept and provide the services but we cannot have wait list.		Misty Aronoff
Medical Certification Updates	<p>Renee shared Medical Certification/re-certification documents submission guideline for Contract Provider. Your provider’s name and number must be provided.</p> <p>Renee mentioned their department is maintaining electronic provider files for Mental Health and this is for both contracted and directly operated providers. Check list sample and walk through the website is provided, this is to help organize documents and walk through on the website bulletins. Reminder regarding staffing, look at all category and it will include what documents needed for each section. For fire clearance school-based providers, it is the provider’s responsibility to reach out on their own for fire clearance/inspection for Mental Health agency. If you have certification coming up please start working on it. Reminder do not use the 850 forms because it is not standardized form.</p> <p>Renee also shared and provided walk through on viewing Consumer Resource directory from the DMH website.</p>	-Reminder if you are on the mailing list for Certification QIC meeting, your Service Area will share the most updated forms.	Renee Lee

QIC Meeting

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	Important note- Patient Rights office has moved to 510 S. Vermont.		
Provider Check-Ins			Providers and Agencies
Announcement	Next meeting will be November 29, 2022		

Respectfully Submitted,

Dara Vines, PhD (Chair)