

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH  
SA 5 Quality Improvement Committee**

**Minutes**

<b>Type of Meeting</b>	Quality Improvement Committee	<b>Date:</b>	November 29, 2022
<b>Place</b>	MS Teams	<b>Start Time:</b>	10:00 AM
<b>Chair</b>	Dara Vines, DMH	<b>End Time:</b>	11:30 AM
<b>Co-Chair</b>	Misty Aronoff, Step Up On Second		
<b>Members Present</b>			
Misty Aronoff, Tora Miller, Daiya Cunnane, Marc Borkheim, Martin Jones, Libby Hartigan (*Unable to determine rest of participants/ no transcripts for this meeting)			
<b>Excused/Absent Members</b>			

<b>Call to Order &amp; Introductions</b>	The meeting was called to order at 10:00 AM. The meeting was conducted via MS Teams and telephone due to the Covid-19 pandemic. Participants were asked to type their name and agency information in the meeting chat or to email the Chair if joining by telephone.		Misty Aronoff and Tora Miller
<b>DMH Updates</b>	Martin provided update on continuing to onboard staff. Success with getting Nurse Practitioners into our system. Key appointments will be announced soon such as onboarding of new Peer Chief. Administrative Deputy is also being processed. New HR director is working to finalize telework policy and hopefully be released by early		Martin Jones



Agenda Item and Presenter	Findings and Discussion	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible/ Due Date
	<p>can have to gather information to complete an assessment? The answer is no, there is no limit of the number of contacts. It is important to please document in justification area.</p>		
<p><b>DMH Medical Certification Update</b></p>	<p>Renee went over some of the changes. Email checklist was sent out in October. Going electronic obtaining files are learning process. Updates include Standardized Naming Convention; provider name, provider number, category number and current year (for example: 1234 Provider Name CAT 1A (2022)). New ORG Manual link and current date should be 7/1/2022. PDF version Pertinent Information fillable form and PDF form of staff roster. Available on DMH website. Provider FTE (Full Time Equivalent) column. Any questions can be directed to <a href="mailto:rmlee@dmh.lacounty.gov">rmlee@dmh.lacounty.gov</a></p>		<p>Renee Lee</p>
<p><b>Peers Service</b></p>	<p>Libby shared issue is waiting list for therapist and access to therapy. Orientation will help so the Peers can be updated and what kind of feedback can be useful. If they can be able to join the meeting just to the portion that pertains to them would be great. Be able to provide option to attend meetings and that their perspective is valued and even needed. We have trainings available such as public speaking, etc.</p> <p>Martin shared that we have notified our areas where Peers has voice and it might be helpful orientation what the meeting is and overview and if interested they are always</p>		<p>Libby Hartigan</p> <p>Martin Jones</p>

Agenda Item and Presenter	Findings and Discussion	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible/ Due Date
	<p>welcome to attend. Peer voices is definitely valued and needed, we do have trainings around public speaking and leadership, etc. available. Our Peer chief is onboarding soon will help raising the Peer voice in all of our aspect and system as well.</p>		
Quality Improvement	<p>Dr. Cunnane provided update on Annual Demography update. When report is received there will summary slides provided. Data graph includes the following:</p> <ul style="list-style-type: none"> <li>➤ Population by Race/Ethnicity for SA 5 largest is 59.4% White and follow by Latino 15.8% and Asian at 13.8%. For 3 year trend it is consistent.</li> <li>➤ Living at poverty 54.6% White, followed by Latino 19.3% and 15.8% Asian. As for 3 year trends not seeing a lot of change.</li> <li>➤ Consumer Served by Race/Ethnicity FY 2020-2021 for SA 5 at 31.1% for White. We need your help to decrease the number of unreported. Maybe sending your staff to training, etc.</li> <li>➤ 3 year trends for Consumer Served Outpatient Programs by Race/Ethnicity FY 2018-2019 to FY 2020-2021. There is huge jump in unreported, larger drop in African American.</li> <li>➤ Penetration Rates by Race/Ethnicity in SA 5, FY 2020-2021 high rate for African American</li> </ul>		Dr. Daiya Cunnane

Agenda Item and Presenter	Findings and Discussion	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible/ Due Date
	<p>but it is better to focus on those slightly smaller and larger for SA.</p> <ul style="list-style-type: none"> <li>➤ Age groups for SA 5, the age group is 26-59 at 51.0%, then 65+ and following 18 years after. For the 3 year trends, the adult group is about half of population, slight decrease 0-18 years.</li> <li>➤ SA 5 and County comparison for Poverty by age, Adult 26-59 are at 49.9% followed by 0-18 years. For the 3 year trends, slight decrease in Adults, small increase in 65+, small decrease 21-25 yrs.</li> <li>➤ SA 5 Consumers we are serving, 50% consist of 26-59 years age. For the 3 year trends, decrease over time in Adults and increase in 0-15 yrs.</li> <li>• Poverty by Gender shows increase more in female than in male.</li> <li>• Primary Language, SA 5 serving English at 92.3%, followed by Spanish at 15.3% and Farsi at 1.4%.</li> <li>• New group of data for SA 5, Telehealth Services by month, FY 2021-2022. Orange for telephone session and blue for video sessions. There is dip during winter during holidays and increase during spring and summer.</li> </ul>		

QIC Meeting

Date: November 29, 2022

Page 6

<b>Agenda Item and Presenter</b>	<b>Findings and Discussion</b>	<b>Decisions/ and Recommendations Actions/Scheduled Task</b>	<b>Person Responsible/ Due Date</b>
Announcement	Our next meeting is February 28, 2023		

Respectfully Submitted,

**Dara Vines, PhD (Chair)**