



DEPARTMENT OF MENTAL HEALTH

hope. recovery. wellbeing.

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Director

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Chief Medical Officer

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Acting Chief Deputy Director

May 9, 2024

Dear Prospective Vendor:

**WORK ORDER SOLICITATION (WOS) FOR
PARENT PARTNER/PARENT ADVOCATE
CONTINUING EDUCATION TRAINING PROGRAM
DMH WOS SOLICITATION NO. DMH040924B1
QUESTIONS AND ANSWERS
ADDENDUM NUMBER TWO (2)**

VENDOR'S QUESTIONS

- 1) My organization is actually a conglomeration of multiple agencies—even though my organization is a 501 C3 entity, there is no real employee perse. The employee is actually employed by one of the partner agencies.
 - a. "...should I just put the estimated hours and cost of those hours for the employee salary and note that the employee is "contracted"?"
 - b. "The cost of those hours would also have any benefits included, so I assume I would leave any Benefits lines at \$0"?

Answer:

- a. Yes, please include the estimated hours and cost for these hours for the employee salary, and yes, please note the employiye is contracted.
- b. Please make a note that the benefits are included in the cost; and yes, leave the Benefits lines items as \$0.

Thank you for your interest in contracting with the County of Los Angeles.

Sincerely,

Enriqueta "Riki" Holland

Contracts Development and Administration Division

c: Keri Pesanti Jane Kang Otilia Holguin
Michael Alba Stella Krikorian