

WHO

Staff who administer the CANS-IP.

WHEN

Get re-certified <u>before</u> your anniversary date.

WHERE

- Enter
 <u>https://dmh.lacounty.gov/for-providers/clinical-tools/training-workforce-development/cans/</u> into your browser.
- Click on TCOM Training Quick Guide under On-line Training for instructions on the recertification process.



Child and Adolescent Needs and Strengths (CANS) Recertification Tip Sheet

- 1. Two important dates to keep in mind:
 - Certificate date is the date you pass the exam and earn your CANS certificate.
 - Anniversary date is the date when you clicked on 'begin training'.
- 2. Do not wait until the last minute. Take the exam and pass *before 7am* of your <u>anniversary date</u> to get recertified. You can still recertify if your previous certificate has not yet expired. (Please refer to page 2 of the tip sheet for more detailed information.)
- 3. **Re-enroll in your bundle of courses if you lose access to your course.** Use the TCOM Training Quick Guide (refer to page 1 of the Quick Guide).
- 4. You will need to retake the training after your certification expiration date. (Please refer to page 3 of the tip sheet for more information.)
- 5. Redemption code to purchase the bundle of courses is case sensitive. Type in the code rather than copy and pasting the code.
- Select the correct name of the course. Click on "California Integrated Practice CANS Los Angeles County" when selecting your bundle of courses.
- 7. Your Praed account is deactivated if there is no activity 3 months past your anniversary date. Contact the DMH CANS Training Coordinator, Adam Benson at <u>ABenson@dmh.lacounty.gov</u>, for assistance with your account.
- Did you switch employer? Contact Praed Support at <u>support@TCOMTraining.com</u> to update your profile information.
- 9. Need additional support to pass the exam? Reach out to Praed Coaching Support at <u>coaching@TCOMTraining.com</u>.
- 10. For DMH Directly Operated Staff: Time spent in completing the CANS training can be coded on your timecard using Event Code "037" and Project Code "CANS." Please see screenshot below.



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Recertifying before your CANS certificate expires

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Retaking the training after your certification expiration date

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QU	JIZ	
		For the course: California Integrated Practice CANS Los Angeles County Attempts: 1 Last Attempt: Sep 10, 2021 01:42 PM Best Score: 8/9 (88% - Passed) on Sep 10, 20
		Attempts: 1 Last Attempt: Sep 10, 2021 01:42 PM Best Score: 6/9 (6679 - Passed) on Sep 10, 20 01:42 PM
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California Integrated Practice CANS Los Angeles County

Type of certification

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Certification

Course Name

Instructor: Lauren Mergen Date Earned: Sep 12, 2022