

**Los Angeles County Department of Mental Health
Stakeholder Engagement Unit**

**Black & African Heritage Underserved Cultural Communities (UsCC) Subcommittee Meeting Minutes
Thursday, November 2, 2023 - 10 am-12 pm**

WELCOME

Introductions/Check-In

Co-Chairs: Romalis Taylor and Queen Nina Womack.

Attendees: Aisha Byrd, Aleyne Eatman, Amy Mcilvaine, Captioner (Saavy), Carey Grier, Chell Le, Erica Melbourne, Nakeya Fields, Fireflies.ai Notet, Joyce Sales, Kerry McIntyre, Kirsten Pannell, Leslie Dishman, MomsHouse's O., Phillip Butler, Marcus Word, Kevin Hatcher, Andria.

DMH Admin: Mirtala Parada Ward, Darlesh K. Horn, Anna Yaralyan.

Approval of Minutes:

- **10/5/2023** Minutes approved: Nakeya Fields.
- Seconded: Queen Nina Womack

DMH Updates

Mirtala Parada Ward provided Capacity Building Concepts Updates 2022 - 2023; FY 2023 – 2024

- Outstanding UsCC Capacity Building Projects: Four SOWs have been completed and we secured reference codes for 3 of them. We are working with a vendor who serves individuals with disabilities to get a reference quote from that vendor.
- SOWs with secured reference quotes have been processed and sent to the procurement department, which is internal to DMH. Once procurement processes them, it goes to Internal Services Department (ISD). Once this happens BAH UsCC Subcommittee members will get an e-mail from Dr. Yaralyan letting you know the project has gone out for solicitation. We are requesting 30 days for this process. ISD is an external department within DMH that handles all the bidding and all the processing of the CBPs. When the projects are released for bidding, we cannot engage in questions asked about the projects; we will differ you back to ISD to respond to questions.

Mirtala Parada Ward also provided the following updates:

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- Supervising Clinical Psychologist hired to provide supervisory support to UsCC Liaisons.

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- Interview appointments are set with potential candidates for permanent BAH Liaison position.

LACDMH BAH UsCC CBPs FY 2025 – 2026 – Romalis Taylor

- Outreach/Events, (O & E): BAH UsCC Subcommittee has been doing retreats, & ongoing O & E events to increase subcommittee capacity and come up with ideas/topics for future Capacity Building Projects, CBPs.
 - Topics & Ideas for BAH UsCC Capacity Project Proposals FY 2024 – 2025.
 - Action Plan
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- Review of Annual Update and opportunity to give input via: [MHSA Announcements - Department of Mental Health \(lacounty.gov\)](#)
 - Transitioning to 3-year Plan in the coming months
 - Input of leadership from the various UsCCs, CCs, and SAACs

Community Engagement (Public Comment):

- Share community engagements via email to BAHUsCC@dmh.lacounty.gov for general distribution
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Community Event Announcements

- Continue discuss on 2-year Retreat

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Minutes Thursday, November 2, 2023 - 10 am - 12 pm**

Upcoming Meetings (first Thursday of the month,
10am-12pm): 12/07/2023
[Click here to join the meeting](#)
323-776-6996, Conference ID: 101 721 830#
