

**County of Los Angeles Department of Mental Health  
Student Professional Development Program**



<b>DMH Agency:</b>	<b>Clinical Policy and Standards</b>	
<b>DMH Agency Address:</b>	510 S. Vermont Avenue, Floor 22 Los Angeles, CA 90020	Service Area <b>CW</b>
<b>DMH Agency Liaison:</b>	Helena Ditko	
<b>New or Returning:</b>	<input type="checkbox"/> New <input checked="" type="checkbox"/> Returning	
<b>Liaison Email Address:</b>	hditko@dmh.lacounty.gov	
<b>Liaison Phone Number:</b>	213-947-6605	
<b>Liaison Fax Number:</b>	n/a	
<b>Agency ADA accessible</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If "No" identify:	

**Student Requirements:**

<b>How many positions will you have?</b>	5
<b>Beginning and ending dates:</b>	Current; August 2024- June 2025

**Student Schedule: Tuesday through Friday**

<i>Please indicate days and times students should be available to provide services, including mandatory staff meetings (SM), training seminars (TR), supervision (SUP), etc.</i>	
<b>Monday</b>	Flexible
<b>Tuesday</b>	Flexible
<b>Wednesday</b>	8:30 a.m. – 12:30 p.m. (macro meetings)
<b>Thursday</b>	Flexible
<b>Friday</b>	Flexible

<b>Total hours expected to be worked per week:</b>	Per internship requirements 1 <sup>st</sup> or 2 <sup>nd</sup> year
<b>Number of direct client hours per week anticipated:</b>	0
<b>Expected average consumer caseload:</b>	0
<b>What cultural groups typically received services at your site?</b>	General cultural sensitivity awareness

## Student Professional Development Program

**Description of Site:** *(Please describe the type of Agency setting and services offered)*

The Chief Medical Officer (CMO) is responsible for the clinical standards of the day-to-day practices at the Department of Mental Health. The CMO has responsibilities for recruiting psychiatrists, clinical risk management, and other administrative demands, however the work of processing the clinical standards for DMH are ongoing. Currently the CMO has established a 3-year review cycle for clinical policies and parameters, so the student will have exposure to the standards under review for a particular year, as well as any new legislative or clinical best practice standards that are emergent. Working along with the subject matter experts assigned for reviews, the student will have the opportunity to directly participate in the processes necessary of developing, reviewing, collaborating with legal and human resource entities, layers of approvals, and distribution cycles of clinical policies and parameters at DMH.

**Target population and types of services provided:** *(please check all that apply)*

<input checked="" type="checkbox"/> <b>Individuals</b>	<input type="checkbox"/> <b>Psychoeducational groups (e.g. Parenting)</b>
<input checked="" type="checkbox"/> <b>Groups</b>	<input type="checkbox"/> <b>Community Outreach</b>
<input checked="" type="checkbox"/> <b>Families</b>	<input type="checkbox"/> <b>Brief treatment to mid-term treatment</b>
<input checked="" type="checkbox"/> <b>Children &amp; Adolescents</b>	<input type="checkbox"/> <b>Long term treatment</b>
<input checked="" type="checkbox"/> <b>Adults</b>	<input type="checkbox"/> <b>Crisis Intervention</b>
<input checked="" type="checkbox"/> <b>Older Adults</b>	<input type="checkbox"/> <b>Screening and Assessment</b>
<input type="checkbox"/> <b>Court/Probation referred</b>	<input type="checkbox"/> <b>Psych Testing (For psychology students only)</b>
<input checked="" type="checkbox"/> <b>Consultation/Liaison</b>	<input checked="" type="checkbox"/> <b>Other (specify):</b> Various subject matter experts

What are the most frequent diagnostic categories of your client population?

Serious mental illness

What specific (perhaps unique) training opportunities do students have at your agency?

Student may choose one subject of interest and work with subject matter experts at DMH to create or revise an internal policy or parameter of clinical practice.

What evidence based practices or theoretical orientations will students be exposed to at this site?

Macro social work, facilitating subject matter experts from various disciplines, broad knowledge of legislative impact on practice, technical writing processes for clinical services, educating clinicians

Do students have the opportunity to work in a multidisciplinary team environment that includes those with lived experience?

Yes

List locations where students will be providing services **other than agency?**

Hybrid; tele conferences on Teams platform and DMH headquarters

Does your agency allow students to videotape and/or audiotape clients for the purpose of presenting cases in their academic classes?    Yes     No

There will be no opportunity for direct client casework. Student may have the opportunity to observe.

## Student Professional Development Program

**Supervision:**

*What types of supervision will be provided for the students and what is the licensure/discipline of the supervisor? Please specify below.*

Type	Hours Per Week	On Site Supervisor Degree/Discipline
<b>Individual:</b>	2	LCSW
<b>Group:</b>	2	LCSW

What is the minimum ratio of supervision to client contact hours?

0

Does your agency require a particular range of previous experience or specific prerequisite coursework? *If so, please explain.*

No.

**Agency Application Process**

**Mandatory requirements:** *Only students from academic institutions who have a current affiliation agreement with the Los Angeles County Department of Mental Health may be extended a placement opportunity. All students are processed through Human Resources Bureau. All prospective interns must obtain live scan clearance. All interns are required to complete a mandatory HIPAA Compliance and Sexual Harassment Prevention Training (for line staff) as part as the terms of their internship.*

**DMH Staff/Field Instructor completing this form:**

Helena Ditko \_\_\_\_\_

Title: Program Director

Email: hditko@dmh.lacounty.gov

Date: 01/18/2023

Program Manager: Curley Bonds, II, MD, CMO

District Chief: n/a

Both Program Manager and Chief agree to students accepted at this site.

Electronic Signature: *Helena Ditko*

Date: January 18, 2023