MyHealthPointe 2.0

Client User Guide v4



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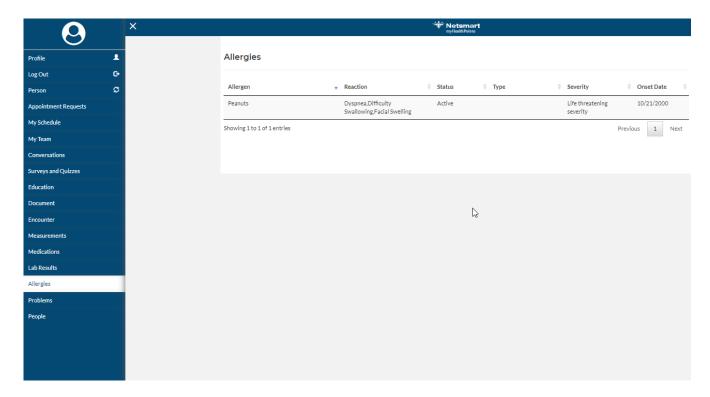
Allergies

MHP 2.0 Patient Portal (Web)

- 1. Patient logs in to patient portal.
- 2. On the home menu, a patient can access their allergies from the "Allergies" card.



3. Patient allergies will be found here. The following fields have been auto filled from Avatar.



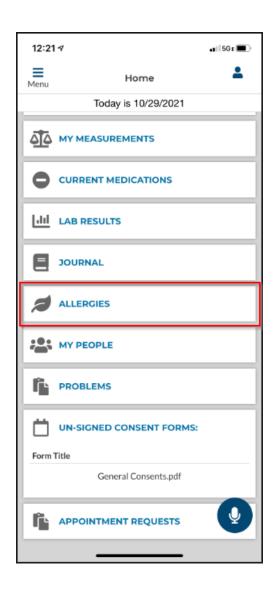
4. Clicking the Menu Icon will return the patient back to the home page.



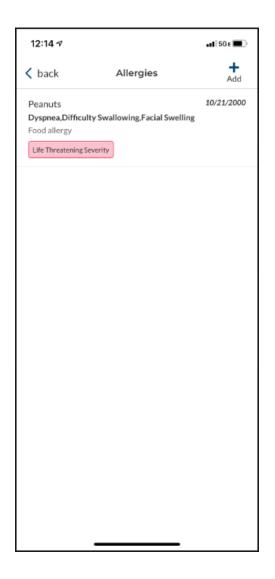
MHP 2.0 Patient Portal (Mobile)

- **1.** Patient logs into mobile myHealthPointe 2.0 application.
- 2. Allergies can be seen within the Allergies tile.











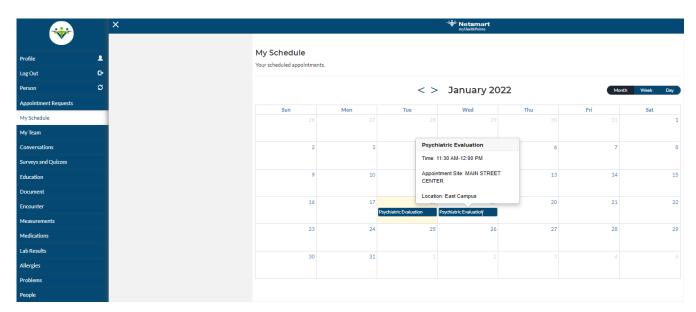
Appointments

MHP 2.0 Patient Portal (Web)

- 1. Patient logs in to patient portal.
- 2. On the home menu, a patient can access their demographics from the "Scheduled Appointments" card.



- **3.** Patient appointments will be found here. Patients will have the option to filter by "Month, Week, or Day".
 - Hovering over the appointment will bring up time and location details.

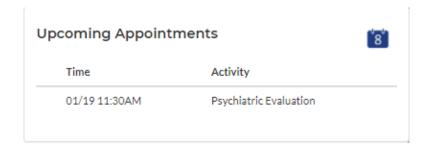


4. Clicking the Menu Icon will return the patient back to the home page.

5. The "Upcoming " section will show any upcoming appointments with a future start date/time.

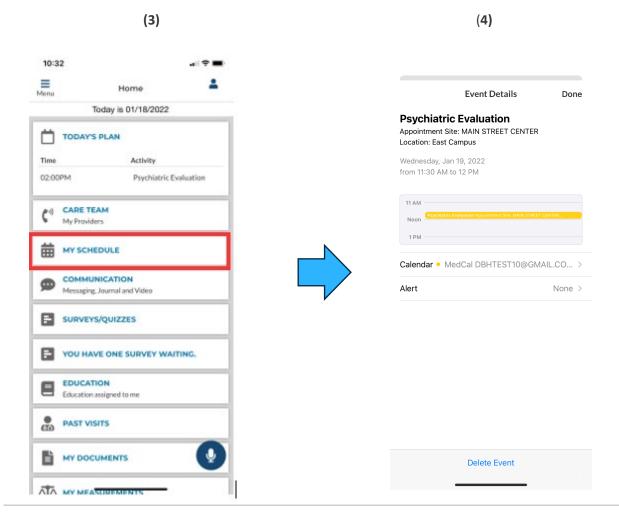
2





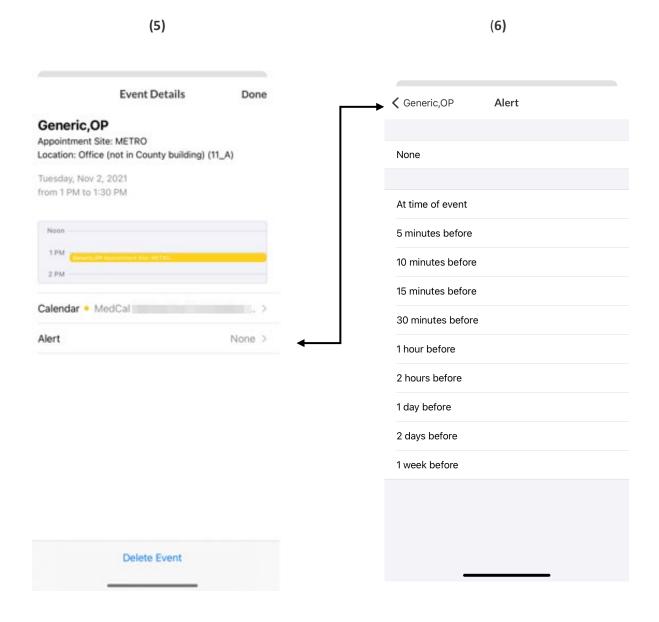
MHP 2.0 Patient Portal (Mobile)

- 1. Patient logs into mobile myHealthPointe 2.0 application.
- 2. Closest upcoming appointment (Time & Activity) can be seen on the "Upcoming Appointment" tile.
- 3. All appointments along with appointment information can be found within the "My Schedule" tile.
 - Clicking here will open up the appointment schedule view.
- **4.** The schedule view will default to the current day of the current month.
 - o Patients will have the option to filter from day, week, month, or year views.





- 5. Clicking on an individual appointment will open the event details.
- **6.** Patients will have the ability to provision alerts for each individual appointment.
 - o Clicking on "Alert" will give pre-appointment notification timing choices.





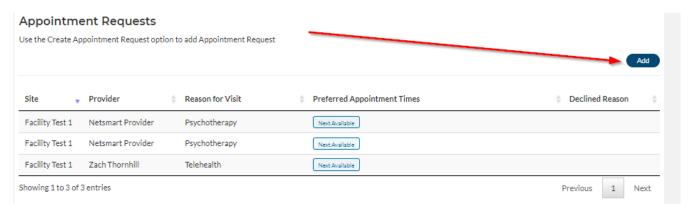
Appointment Requests

MHP Patient Portal (Web)

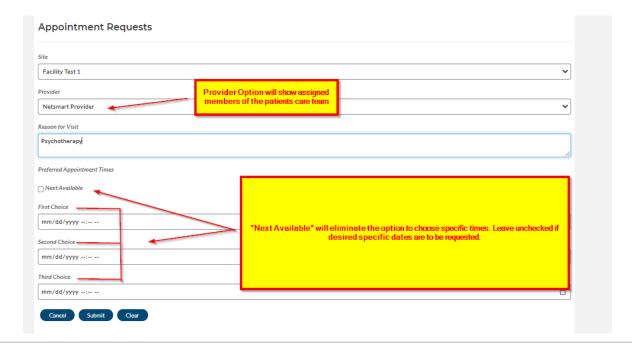
- 1. Patient logs in to patient portal.
- 2. On the home menu, Appointment Requests can be made within the "Appointment Requests" card.



3. Clicking "Add" will open the appointment request interphase.



- 4. Appointment requests can be made towards selected locations for a select provider on their team.
- 5. Patients can choose to submit specific times or next available times.



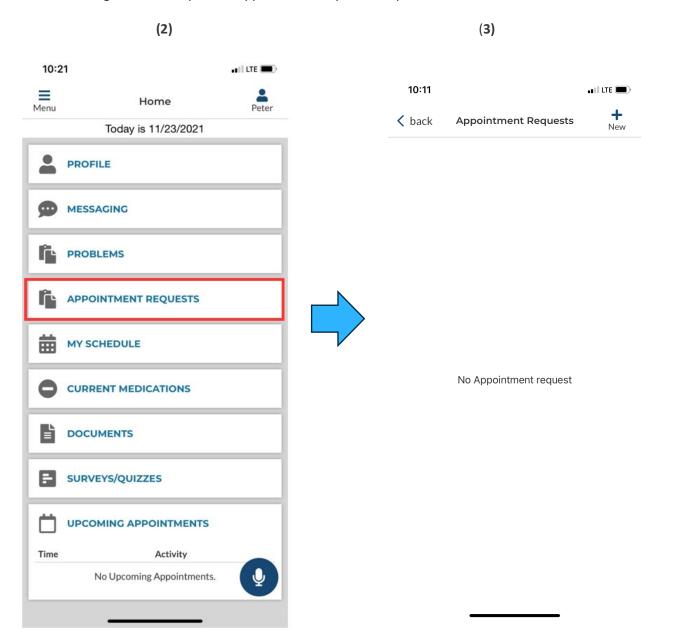


6. Once done, click the "Submit" check mark in the top right and will see the request with its respective status on the Appointment Request home interphase.

Appointment request submitted! ×

MHP Patient Portal (Mobile)

- **1.** Patient logs into mobile myHealthPointe 2.0 application.
- 2. Appointment Requests can be made within the "Appointment Requests" tile.
- 3. Clicking "New" will open the appointment request interphase.

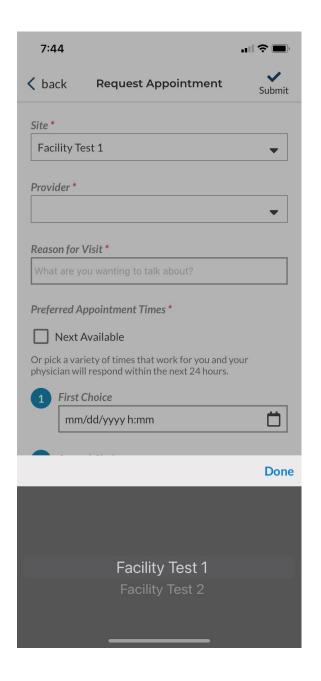


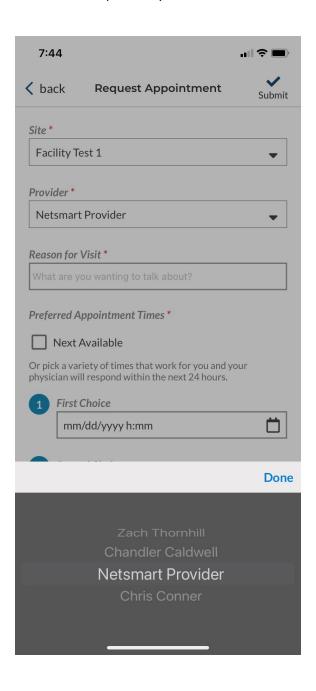


4. Appointment requests can be made towards selected locations for a selected member of your care team.

(Site Selection)

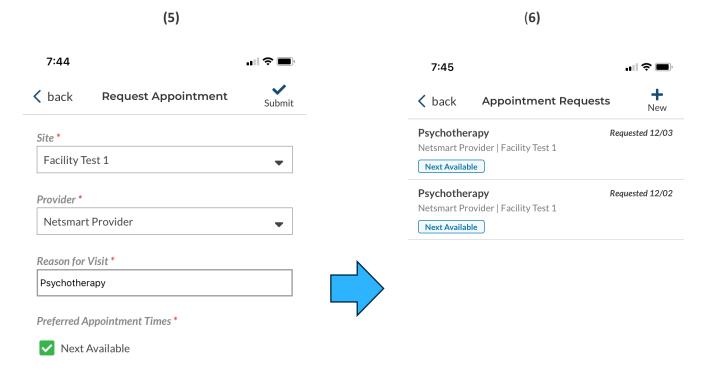
(Provider)







- 5. Patients can choose to submit specific times or next available times.
- **6.** Once done, click the "Submit" check mark in the top right and will see the request with its respective status on the Appointment Request home interphase.





MHP 2.0 Patient Portal (Web)

- 1. Patient logs in to patient portal.
- 2. A patient can access encounters and generate a CCD from the "Past Visits" card.

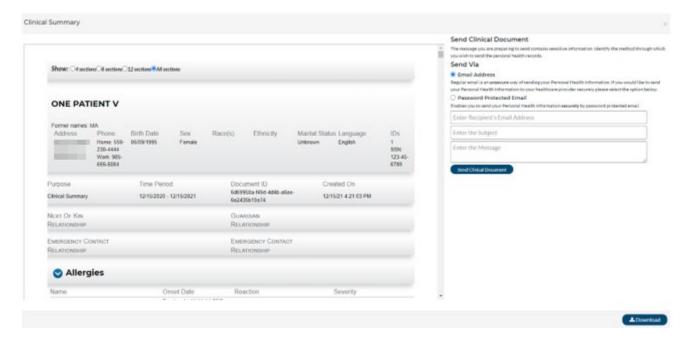


3. Patients can filter out encounters through the From -> To option.

Encounter



- 4. Information regarding each individual encounter can be seen by date.
- **5.** Patients have the ability to generate a CCD directly from each individual encounter.
- **6.** Clicking "Generate CCD" will take the patient to the clinical summary dashboard.

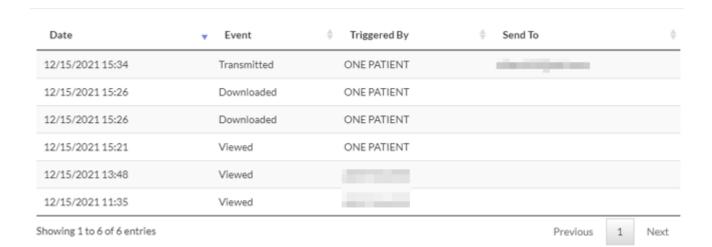




- **7.** There are two options for CCD transfer:
 - Regular Email: allows for the CCD to be transferred via email to any address without any safety permissions.
 - **2. Password Protected Email** enables you to send the CCD securely by enforcing a password protected email.



- 8. Patients have the ability to download the CCD directly to their respective device by clicking the **Download** icon in the bottom right corner.
- **9.** Patients can view the History for each action performed regarding their CCD's.
- **10.** Selecting the "View CCD History" will pop open the file history with information such as "Viewed", "Downloaded", and 'Transmitted".





Documents

MHP 2.0 Patient Portal (Web)

- 1. Patient logs in to patient portal.
- 2. On the home menu, a patient can access their documents from the "Documents" card.



3. Clicking the Documents card will pull up all assigned documents.

Document



Signed - Consent (2).pdf.jpg

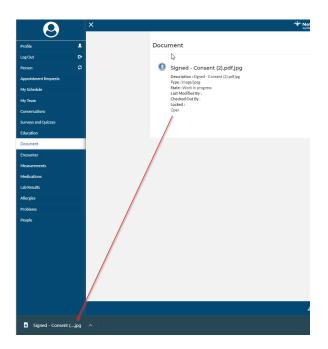
Description: Signed - Consent (2).pdf.jpg

Type:image/jpeg State: Work in progress Last Modified By: Checked Out By:

Locked: <u>Open</u>

4. Click 'Open" to download the desired Document. The document will be presented in the downloads folder of the patient's respective device.





- **5.** A patient can add a document through the button.
- 6. You will know who uploaded the document by the "Last Modified" option



Netsmart495.png

Description: Netsmart495.png

Type: image/png

State: Work in progress

Last Modified By: Chandler Test

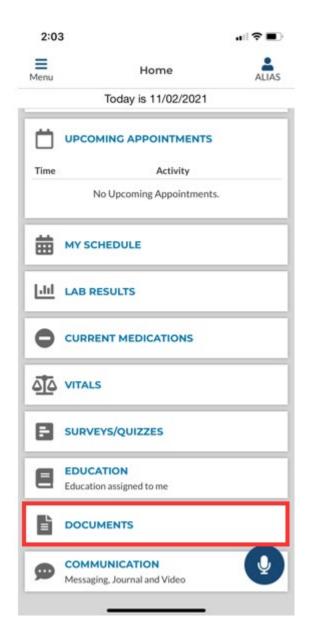
Checked Out By:

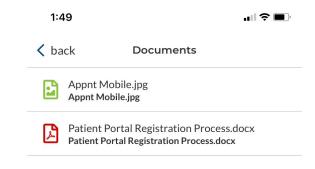
Locked: Open



MHP 2.0 Patient Portal (Mobile)

- 1. Patient logs into mobile myHealthPointe 2.0 application.
- 2. Documents can be seen within the Documents tile.
 - Clicking a document will automatically open the document file.
 - Click the "+" button to upload a document from your mobile device.









Demographics

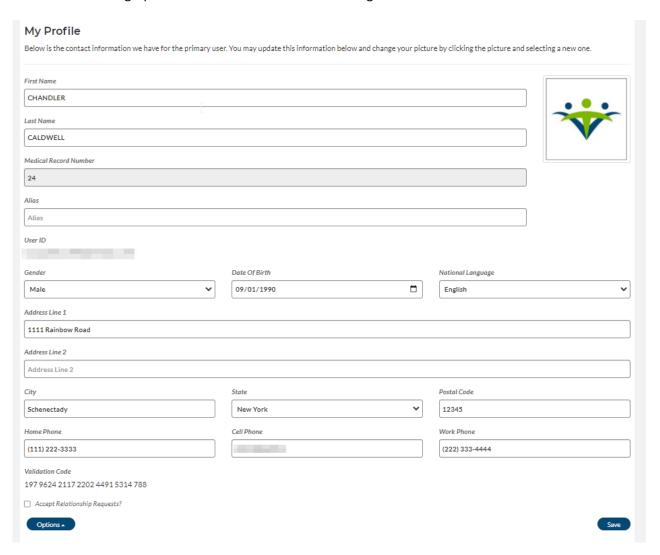
MHP 2.0 Patient Portal (Web)

- Patient logs in to patient portal.
- On the home menu, a patient can access their demographics from the "Profile" card.



Profile

• Patient demographics will be found here. The following fields have been auto filled from Avatar.



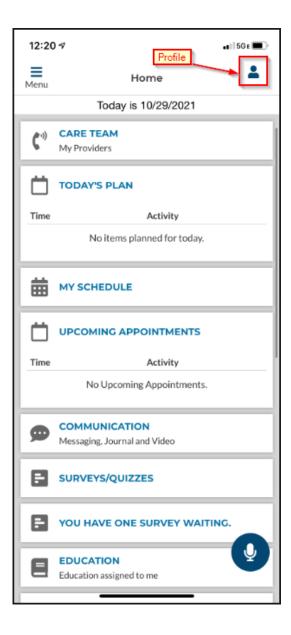
5. Clicking the Menu Icon will return the patient back to the home page.



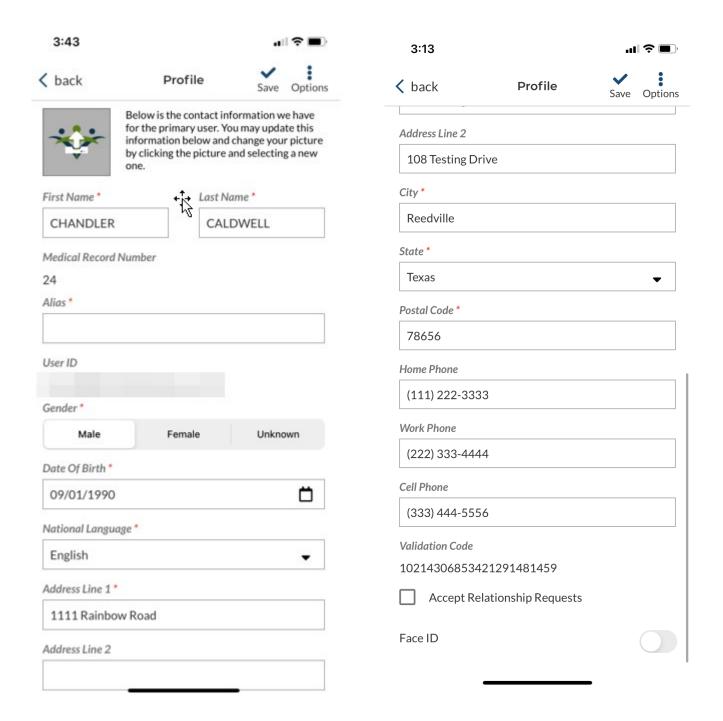
<u>,s</u>

MHP 2.0 Patient Portal (Mobile)

- 1. Patient logs into mobile myHealthPointe 2.0 application.
- 2. Demographics can be found in the profile icon at the top right-hand corner of the page.









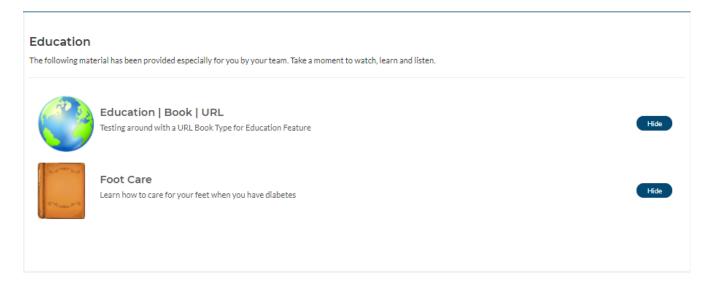
Education

MHP Patient Portal (Web)

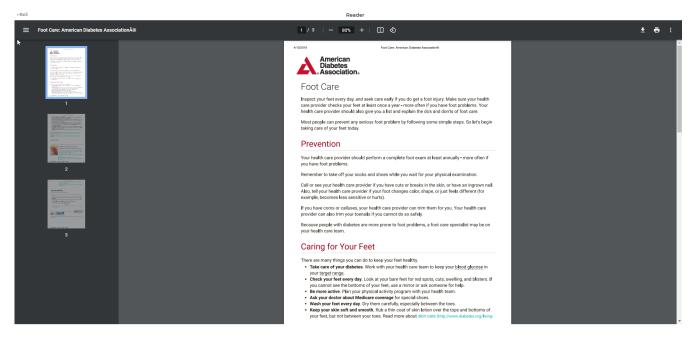
- 1. Patient logs in to patient portal.
- 2. On the home menu, a patient can access their educational material within the "Education" card.



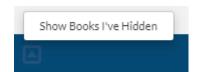
3. Assigned educational materials can be seen as seen below. Clicking on the book image will open up the text.







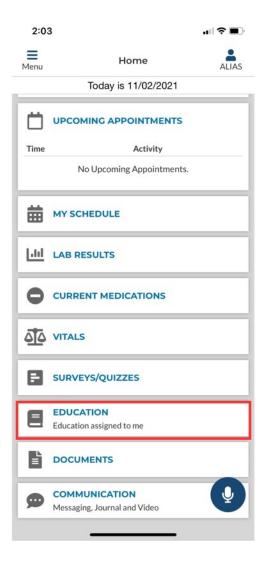
4. Patients have the option to hide books through the "Hide" Option. These books will be hidden from the shelf but can be brought back to the shelf through the "View Hidden" option in the bottom left-hand corner of the dashboard.





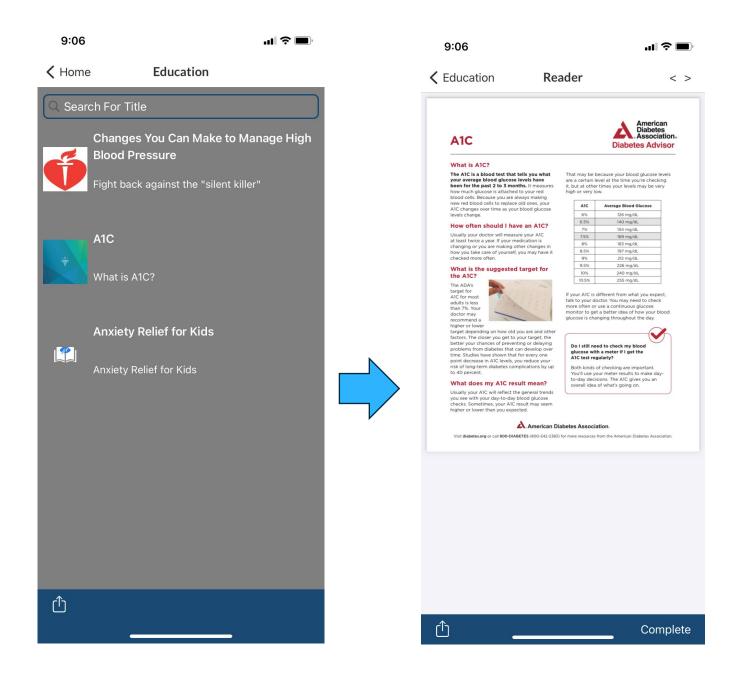
MHP Patient Portal (Mobile)

- 1. Patient logs into mobile myHealthPointe 2.0 application.
- 2. Education material can be found in the Education tile.





3. Once in the education menu, patients can see their books and open them.



- The share icon allows patients to download the file and/or view additional information.
- Marking the text "Complete" will change the status in the provider portal.

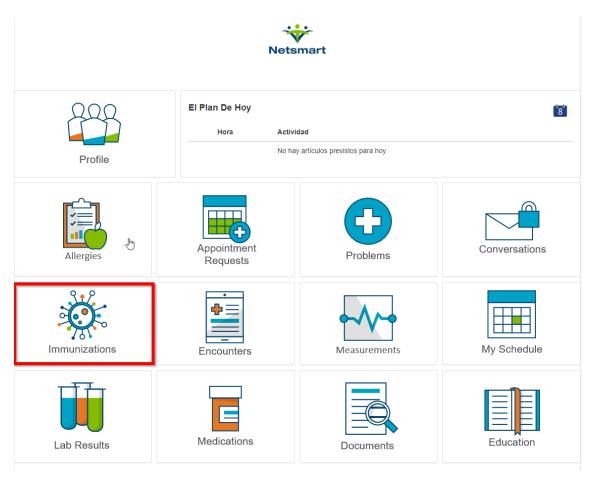


Immunizations



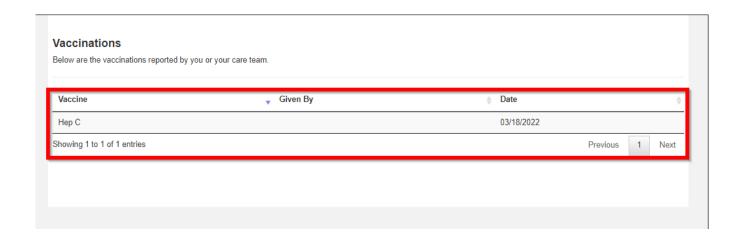
mHP Patient Portal (web):

1. From the Consumer Portal, click the "Immunizations" tile.



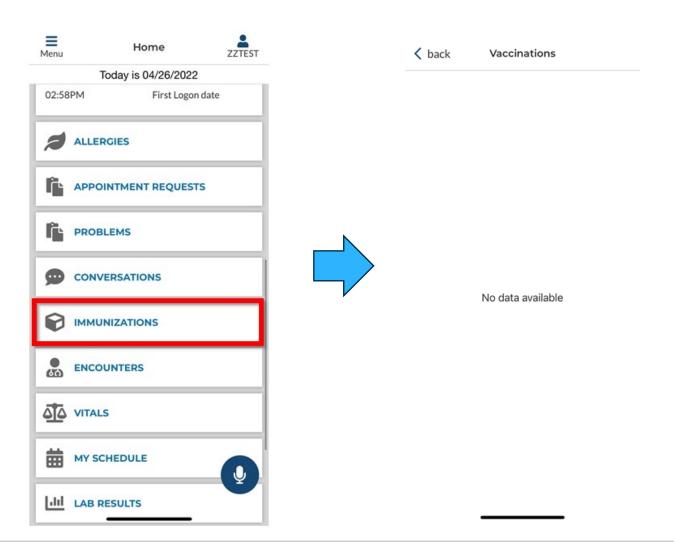
2. Patients can review their historical Immunization data from this screen.





mHP Patient Portal (mobile):

1. From the Consumer Portal, the patient will click the "Immunizations" tile.





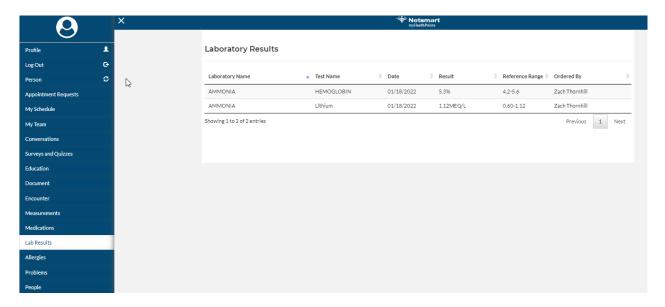
Lab Results

MHP Patient Portal (Web)

- 1. Patient logs in to patient portal.
- 2. On the home menu, a patient can access their medications within the "Lab Results" card.



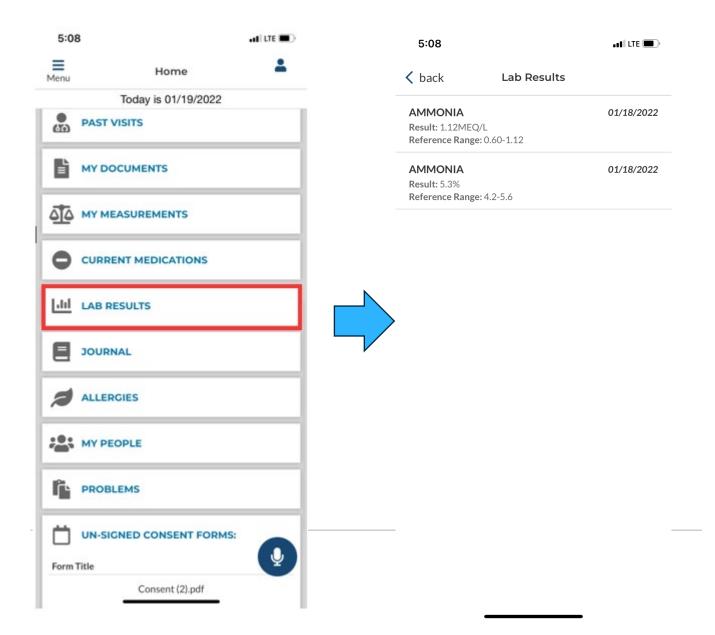
3. Lab Results will be shown in the following list.





MHP Patient Portal (Mobile)

- 1. Patient logs into mobile myHealthPointe 2.0 application.
- 2. Lab Results can be found in the Lab Results tile.





MHP Patient Portal (Web)

- 1. Patient logs in to patient portal.
- 2. On the home menu, a patient can access their medications within the "Medications" card.

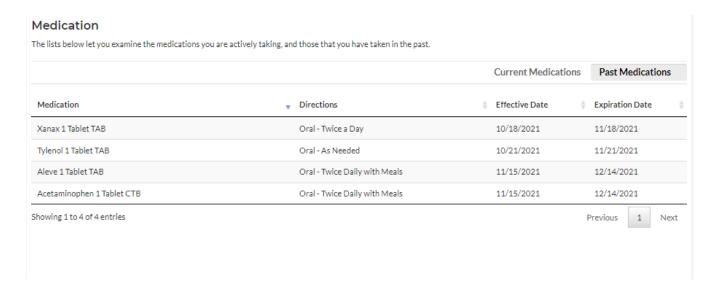


3. Prescribed medications can be seen as the following: <u>Current or Past</u>

Medication

The lists below let you examine the medications you are actively taking, and those that you have taken in the past.

		Current Medications	Past Medications
Medication	▼ Directions	Effective Date	Expiration Date
LISINOPRIL 10 MG TABLET (1	ORAL - Twice Daily	01/17/2022	01/29/2022
Showing 1 to 1 of 1 entries			Previous 1 Next

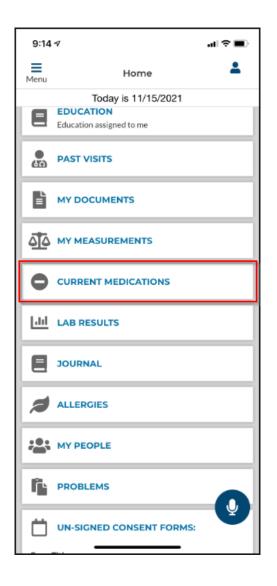


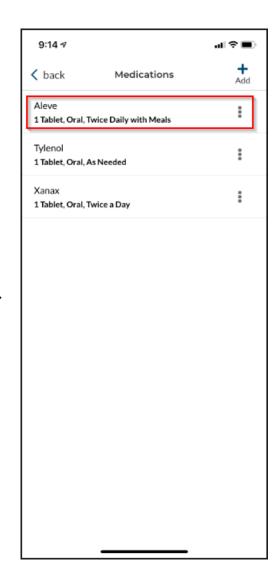
4. Clicking the blue icon next to the medication name will redirect the user to the National Library of medicine for additional information.



MHP Patient Portal (Mobile)

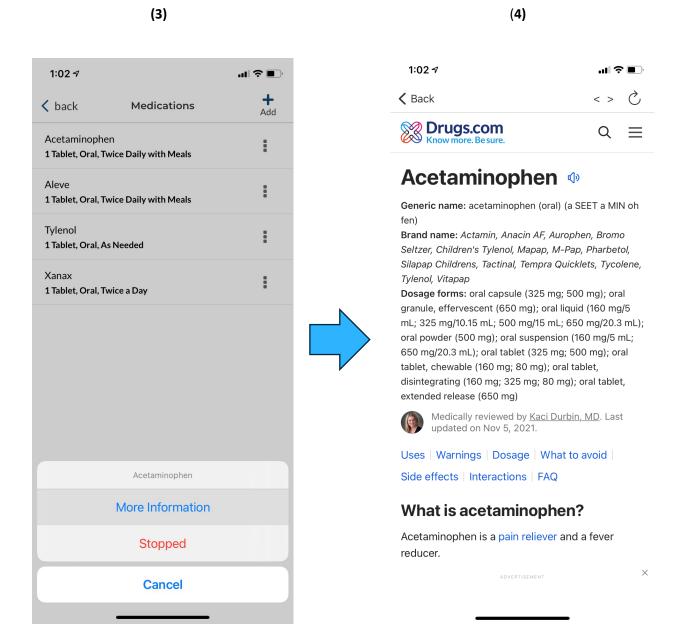
- **1.** Patient logs into mobile myHealthPointe 2.0 application.
- 2. Medications can be seen within the Current Medications tile.







- 3. Clicking the right-hand menu of the application will give two options: More Information & Stopped.
- 4. More Information will re-direct the user to an external source for additional information.



5. Selecting the "Stopped" option will remove the med from the portal view and the status will change to stopped for the patient notebook within the patient portal.



Messaging (Secure)

MHP Patient Portal (Web)

- 1. Patient clicks the Communication tab
- 2. They can view conversations, see messages sent to them, or send a new message to their Provider.



Secure Messaging

3. The messages dashboard will look like the following.



4. Click the conversation preview to open the conversation thread.





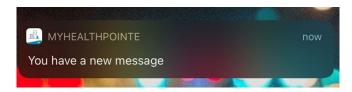
- 5. Press New Message to send a new message to your Provider.
- **6.** Patients will have the option to choose from those on their care team to send a secure message to.



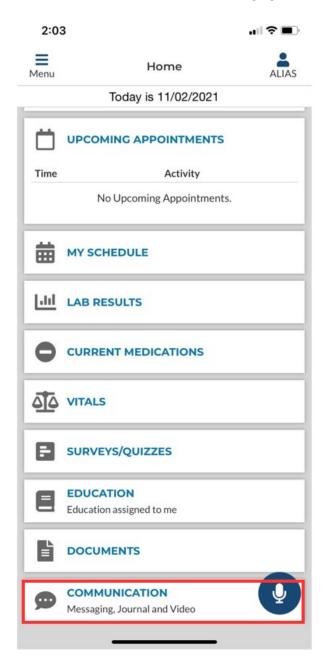


MHP Patient Portal (Mobile)

1. Patient's will receive a notification on their mobile device when receiving a message from myHP 2.0.

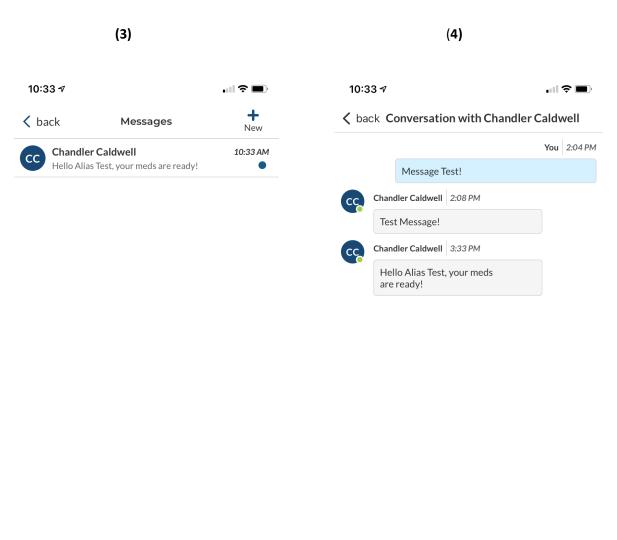


2. Patients can access their messaging threads within the "Communication" Tile.





- 3. New Message's will show on the thread with a blue dot next to them.
- **4.** Clicking on the thread will bring up the conversation and allow response options.



Type a message



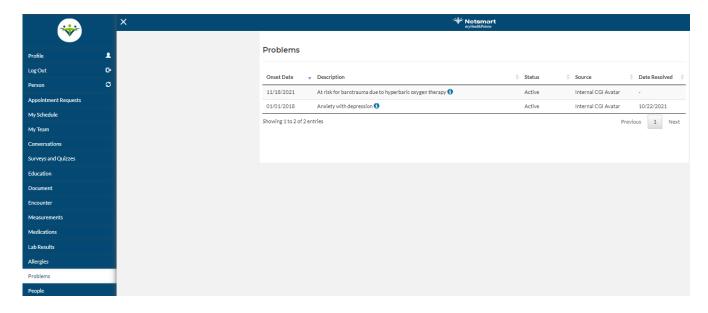
Problems

MHP 2.0 Patient Portal (Web)

- 1. Patient logs in to patient portal.
- 2. On the home menu, a patient can access their problems from the "Problems" card.



3. Patient problems will be found here. The following fields have been auto filled from Avatar.



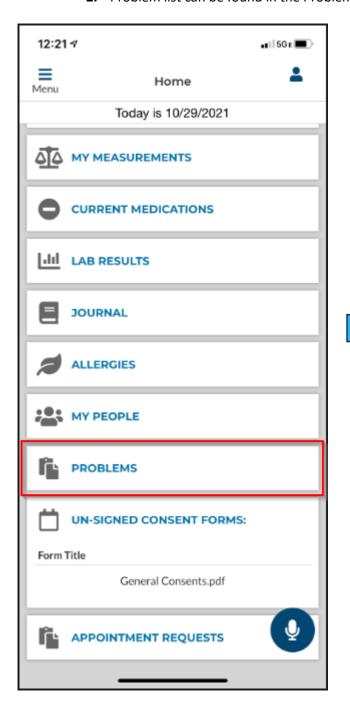
4. Clicking the Menu Icon will return the patient back to the home page.

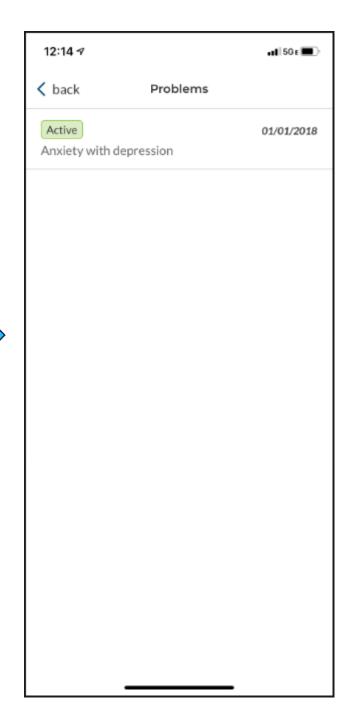




MHP 2.0 Patient Portal (Mobile)

- **1.** Patient logs into mobile myHealthPointe 2.0 application.
- 2. Problem list can be found in the Problems tile.







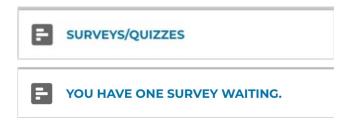
Surveys/Assessments

Patient Survey Completion (Mobile)

1. Once assigned, the patient will receive a mobile notification that they have been assigned a new survey.

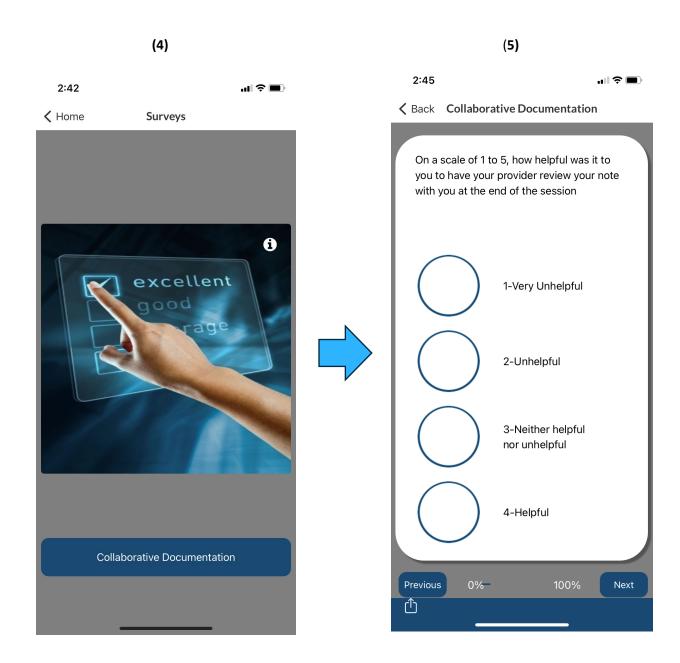


- **2.** Depending on how many outstanding surveys a patient has, a menu will appear on the dashboard notifying how many surveys await a response.
- **3.** A patient can access the surveys to complete by clicking this menu or the "Surveys/Quizzes" menu.



- **4.** The client should then be given the survey image and button with title.
- 5. Clicking the title button will launch the title page. Patients can then begin filling out the survey.

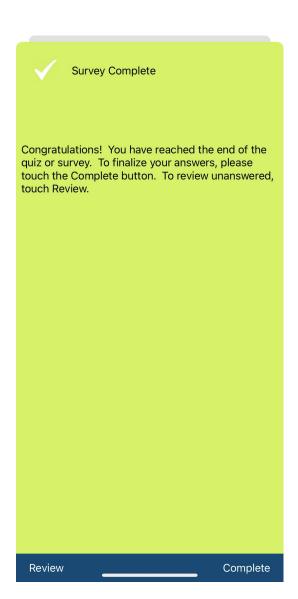


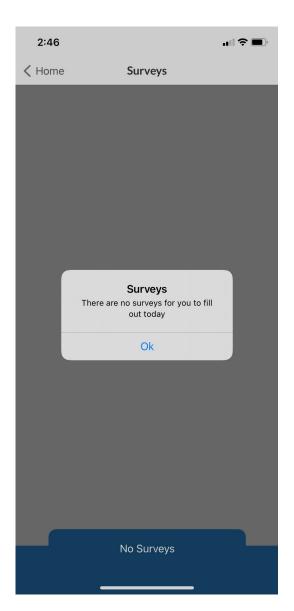




- **6.** Once completed, patients will be given the "Submit" screen. Once the patient presses "Complete", the survey answers will be submitted.
- **7.** Once all outstanding surveys are completed, the survey menu will let the user know there are no outstanding surveys to complete.

(6)





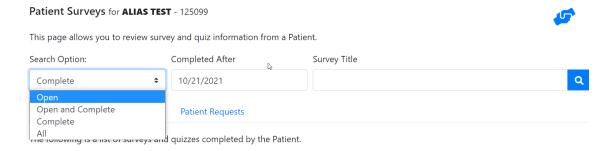


Response Monitoring (Provider Portal)

- 1. Once a survey has been completed, the members of the care team can monitor question results.
- 2. Navigate to the Assessments section of the Patient Menu.
 - This page allows you to review survey and quiz information from a patient.



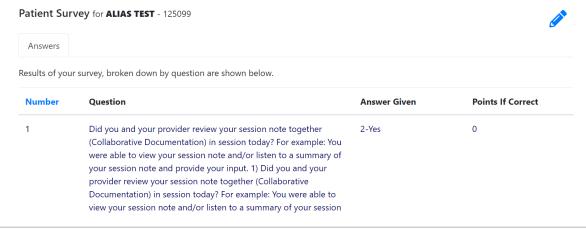
- 3. Utilize the search options to locate the desired survey for monitoring.
 - Search Option (Open, Open & Complete, Complete, or All)
 - Completed After (Date)
 - Survey Title (Text)



4. The surveys available after search will show with status information.

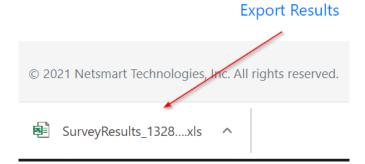


5. Click the "View" option under Action to view survey results. This will house the list of questions and patient answers.





6. At the bottom of the page, care team members can export results as an excel spreadsheet.



7. Opening the excel file will give a table view of the survey results.

Patient Survey Results

Patient: ALIAS TEST
Medical Record Number: 125099

Title: Collaborative Documentation

Score: 0

Number	Question	Answer Given	Category	Points if Correct
1	Did you and your provider review your session note together (Collaborative	2-Yes		0
2	On a scale of 1 to 5, how helpful was it to you to have your provider review your note	5-Very Helpful		0
3	On a scale of 1 to 5, how involved did you feel in your care, compared to past	5-Very Involved		0
4	On a scale of 1 to 5, how well do you think your provider did in introducing and	5-Very Good		0
5	On a scale of 1 to 3, in the future, would you want your provider to continue to	3-Yes		0
6	On a scale of 1 to 3, I feel like I have a positive relationship with my provider. For	3-Yes		0
7	On a scale of 1 to 3, my provider and I make decisions together regarding the	3-Yes		0
8	Did you begin mental health services within the last 30 days?	No		0
9	Do you have any additional comments?	None!		0



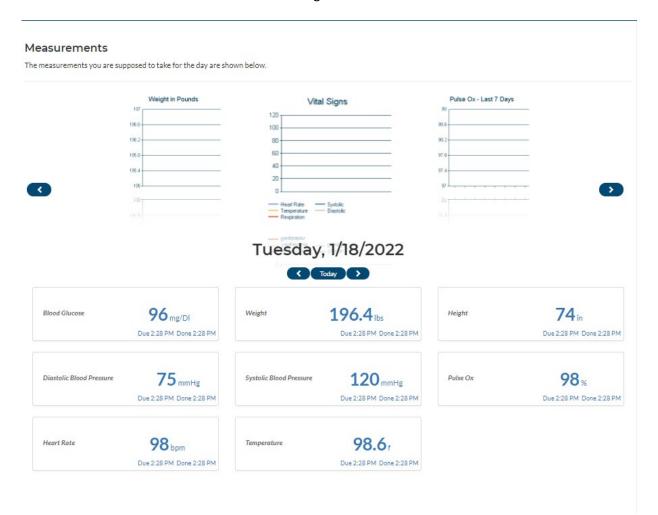
Vitals

MHP 2.0 Patient Portal (Web)

- 1. Patient logs in to patient portal.
- 2. On the home menu, a patient can access their vitals from the "My Measurements" card.



3. Patient vitals will be found here. The following fields have been auto filled from Avatar.



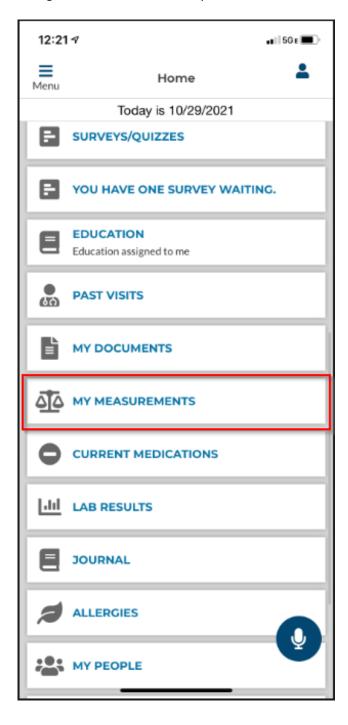
4. Clicking the Menu Icon will return the patient back to the home page.



2

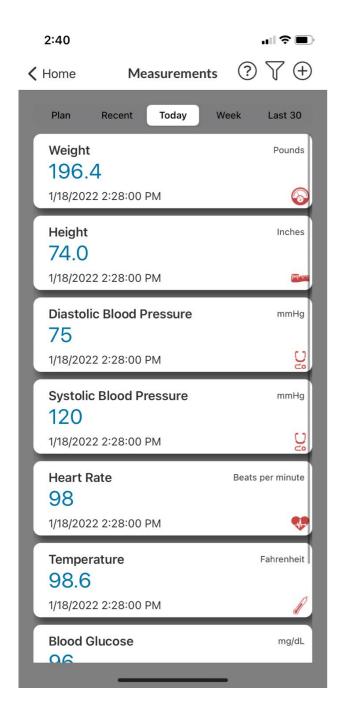
MHP 2.0 Patient Portal (Mobile)

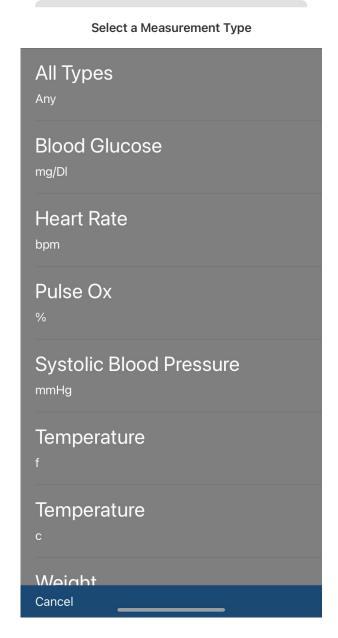
- **1.** Patient logs into mobile myHealthPointe 2.0 application.
- 2. Vital measurement readings can be found in the "My Measurements" tile.





3. Opening the Measurements page will show a list of options.





 Click the Funnel Filter to bring up the list of measurement types to filter out.



4. Patients can click on the different readings to show a progression graph.



