Child and Adolescent Needs and Strengths (CANS) Recertification Tip Sheet

WHO
Staff who administer the CANS-IP.

WHEN
Get re-certified <u>before</u> your anniversary date.

WHERE
1. Enter https://dmh.lacounty.gov/for-providers/clinical-tools/training-workforce-development/cans/ into your browser.

2. Click on CANS On-Line Training Access and Quick Guide (refer to page 2 of the Quick Guide) for instructions on the recertification process.

1. **Two important dates to keep in mind:**
   o Certificate date is the date you pass the exam and earn your CANS certificate.
   o Anniversary date is the date when you clicked on 'begin training'.

2. **Do not wait until the last minute.** Take the exam and pass *by 11:59pm before* your <u>anniversary date</u> to get recertified. You can still recertify if your previous certificate has not yet expired. (Please refer to page 2 of the tip sheet for more detailed information.)

3. **Re-enroll in your bundle of courses if you lose access to your course.** Use the CANS On-Line Training Access and Quick Guide (refer to page 1 of the Quick Guide).

4. **Redemption code to purchase the bundle of courses is case sensitive.** Type in the code rather than copying and pasting the code.

5. **Select the correct name of the course.** Click on "California Integrated Practice CANS Los Angeles County" when selecting your bundle of courses.

6. **You will need to retake the training after your certification expiration date.** (Please refer to page 3 of the tip sheet for more information.)

7. **Your Praed account is deactivated if there is no activity 3 months past your anniversary date.** Contact the DMH CANS Training Coordinator, Adam Benson at ABenson@dmh.lacounty.gov, for assistance with your account.

8. **Did you switch employer?** Contact Praed Support at support@TCOMTraining.com to update your profile information.

9. **Need additional support to pass the exam?** Reach out to Praed Coaching Support at coaching@TCOMTraining.com.

10. **For DMH Directly Operated Staff:** Time spent in completing the CANS training can be coded on your timecard using Event Code "037" and Project Code "CANS." Please see screenshot below.
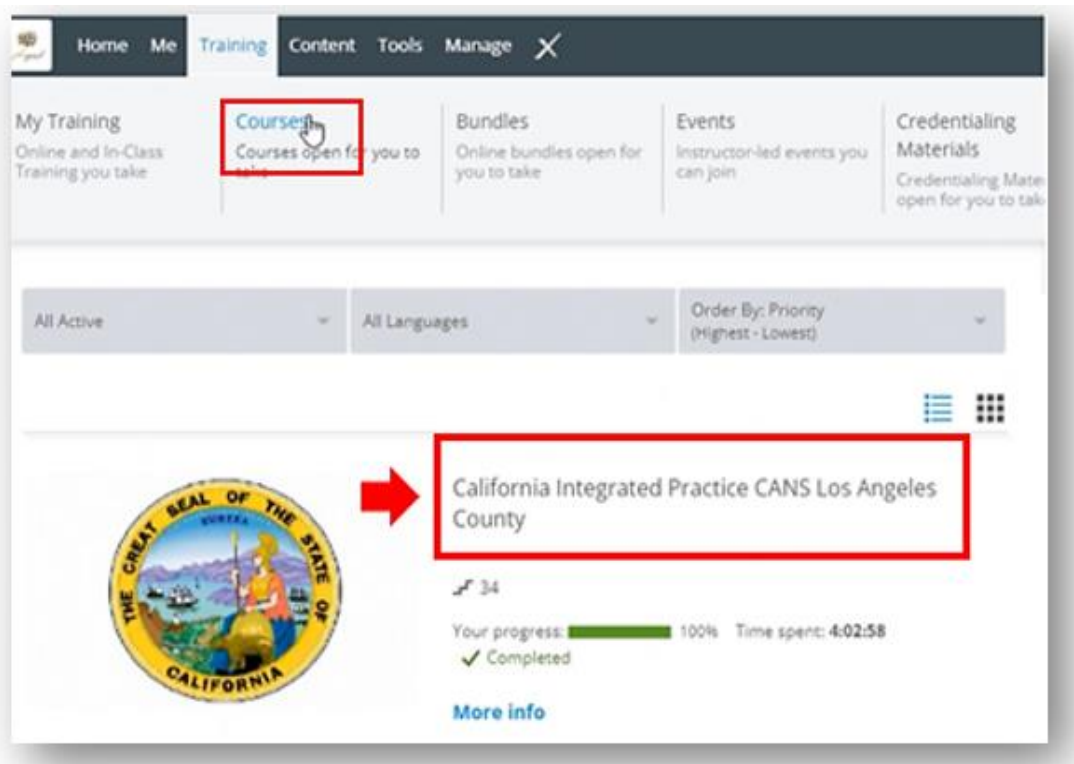
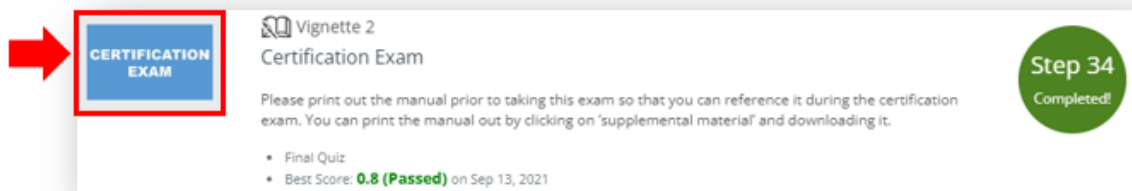# Recertifying before your CANS certificate expires

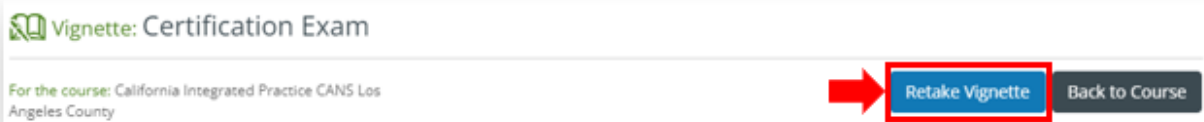**1** • Under Training tab, click on 'Course'.

2 • Click on the step titled 'Certification Exam'.

3 • Click on 'Retake Vignette'.

Retaking the training after your certification expiration date

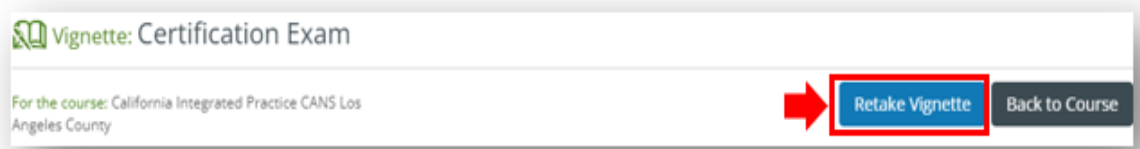**1** • If you're comfortable with the CANS information, you can fast forward through the training videos.

🌀 Domain 1
Introduction to Training
• Your progress ▬▬▬▬▬▬▬
• ⏱ Time spent: 0:01:16

Step 1
Completed!

2 • You will need to pass each practice quiz to get to the next module.

QUIZ

📋 Quiz
Behavioral/Emotional Needs Domain Summary Practice Quiz

For the course: California Integrated Practice CANS Los Angeles County

Attempts: 1 | Last Attempt: Sep 10, 2021 01:42 PM | Best Score: **8/9 (88% - Passed)** on Sep 10, 2021 01:42 PM

[Retake] [Back to Course]

3 • Once you move through all of the modules, you can take the certification exam. Click on 'Retake Vignette'.

📖 Vignette: Certification Exam

For the course: California Integrated Practice CANS Los Angeles County

[Retake Vignette] [Back to Course]

4 • Once you pass the Certification Exam, you can view your certificate by clicking on the "Me" tab on the top toolbar and selecting "My Certificates".

| Home | **Me** | Training | Content | Tools | Manage | ✕ |

My Profile
Go to your Academy profile

My Dashboard
A holistic view of your reporting data

My ePortfolio
Your Academy accomplishments

My Certificates
See Certificates you earned

My Settings
Change your acc... settings

👥 About me   ◯ Accomplishments   🔑 **Certificates**   ⚙ Agencies/Jobs   📚 Credits

🌐 (GMT-08:00) Pacific Time (US and Canada),Tijuana

📚 Course Certifications   📚 Curricula Certifications   📅 Event Certifications   📜 External Certifications   📚 External Course Certifications

🔍 Search by name   [ok]

Type of certification	Course Name		Click to view
Schoox Certification	California Integrated Practice CANS Los Angeles County *Instructor: Lauren Mergen* *Date Earned: Sep 12, 2022*		