

**LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
Office of the Deputy Director of Strategic Communications**

Latino UsCC SUBCOMMITTEE MINUTES

June 19, 2019

2:00PM – 3:30PM

3787 So. Vermont Avenue, Los Angeles, California 90007

Present: Robert Anthony Valdez, Perla Valdez, Zoila Ilbay, Celia Cortez, Delmy Centino, Carlos Ludena, Paco Retana and Sal Hernandez

By Phone: Elsy Molina and Hector Ramirez

Translator: Lucy Rivero

DMH Staff: Mirtala Parada Ward, Rosario Ribleza and Connie Acosta Castaneda

Agenda Items	Comments/Discussion/Recommendations/Conclusions
Welcome/ Introductions	Attendee introductions
Review of minutes	May 21, 2019 meeting minutes approved by Hector Ramirez and seconded by Carlos Ludena. Minutes was read in Spanish for the subcommittee.
Reading of the Code of Conduct	Code of Conduct was read to the group in Spanish.
Update / Discussion – Mirtala Parada Ward	<ul style="list-style-type: none"> • SACC and UsCC Co-Chair Meeting: The second SAAC and UsCC Leadership meeting will be July 8th, 2019 • Capacity Building Project Update: <ol style="list-style-type: none"> 1. The Latino Mental Health Stigma Reduction Community Theater Project: Solicitation was closed yesterday, 6/18/19. One vendor was identified. 2. Latino Youth Mental Health Comic Book The Comic Book project was awarded, and now in the process of finalizing the contract with the vendor. It will be a 12 - month project. The vendor is a professional comic book writer. He contracted a professional artist who will be teaching the kids about art. The vendor will come next meeting to present about the project.
Review and Discussion of By-Laws	Mirtala and Lucy Lucero (translator) read the By-Laws to the group in Spanish. The new items were added to improve the services of the Department of Mental Health to the community.

	<p>Mirtala explained the following:</p> <ul style="list-style-type: none"> • The department is changing the process; the community should be informed of the services. • A Charter explains the purpose and existence of the group. • By-Laws are rules that will be followed by each subcommittee – both the Service Area Advisory Committee (SAAC) and the Underserved Cultural Communities (UsCC) • There are 8 SAACs, and each has its own By-Laws. The 7 UsCC Subcommittees have one set of By-Laws under YourDMH with cultural adaptations. • The voting privileges, and the qualifications and responsibilities of co-chairs were emphasized. • Everyone was encouraged to voice out their opinions
<p>Nomination of Co-Chairs</p>	<ul style="list-style-type: none"> • Paco and Mirtala explained the qualifications and responsibilities of co-chair to the subcommittee. • Hector Ramirez nominated himself for Co-Chair position. • An email will be sent out to the subcommittee to ask for their nomination/s for co-chair • Mirtala will check Hector’s attendance records to see if he qualifies to run for Co-Chair.
<p>Announcements</p>	<ul style="list-style-type: none"> • There will be no subcommittee meeting in the month of July 2019.
	<p>Meeting Adjourned - 3:30 P.M.</p>
<p>Next Meeting</p>	<p>2677 ½ Zoe Ave. Huntington Park, 90255</p>