

**LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
OFFICE OF PERFORMANCE DATA – QUALITY IMPROVEMENT DIVISION**

DISABILITIES UsCC SUBCOMMITTEE

MINUTES

April 4, 2018

2 p.m. – 4 p.m.

695 S. Vermont Ave.

Present: Angela Kaufman, Amy Kay, Sunnie Whipple, Alex Elliott, Denise Johnson, Pam Inaba, Saadia Jackson, Mirtala Parada Ward, Kelly Wilkerson
By phone: Sylvia Youngblood, Wendy Cabil, Bernice Mascher, Raeleen Taylor

Agenda Items	Comments/Discussion/Recommendations/Conclusions
Welcome/ Introductions	Attendee introductions.
Review of minutes	Review January meeting minutes.
UsCC Overview	<ul style="list-style-type: none"> • Mirtala gave an overview of the UsCC, explained the capacity building projects process and guidelines, and shared examples of other capacity building projects. • Mirtala discussed the co-chair responsibilities including attending the UsCC Leadership meeting, which takes place on a quarterly basis. Mirtala also to request a seat at the SLT for the Disabilities UsCC. • Mirtala discussed upcoming goals for the subcommittee including identifying a subcommittee name that is inclusive and culturally sensitive, identifying two co-chairs, and discussing a vision/mission of what the subcommittee wants to accomplish that will lead to possible capacity building projects. <p><u>Questions</u></p> <ul style="list-style-type: none"> • Are we just limited to the disabilities you described? Not at all. • For meetings, can we have them some place with better parking? Yes, we can do subcommittee meetings anywhere. We can come to your community organizations. • Does this meeting count for the Countywide Activity Fund? Yes this meeting counts for CAF. • Can we get closed captioning for trainings and webinars? That’s a great idea. • Another challenge has been with the metro system in LA, for instance when the elevators don’t work. Also in Antelope Valley there are many places where we do not have sidewalks. It would be good to have the support of the subcommittee when discussing these issues. In LA, if you have a broken sidewalk you can call 211 or 311 and let them know you have a disability. 211-is for your County, 311-local city information, 411-general information, 511-traffic, 611-phone problems, 711-CA relay system. For the TTY system, they are not used as often anymore. • Recommendation to develop a quick tips handout for people that lists resources specifically for the Disabled community. Kelly to send out the workgroup suggestions to the subcommittee. • Are these meetings part of the Brown Act? Yes, any meetings that involve public dollars are open to the public.

	<p>We are in the process of revamping our website and all UsCC subcommittee meeting minutes will be posted there.</p>
Recruitment Efforts	<ul style="list-style-type: none"> Mirtala and Kelly to continue to outreach to the community to engage new subcommittee members.
Capacity Building Projects-Discussion	<ul style="list-style-type: none"> Mirtala reviewed the capacity building project guidelines. Next meeting will be devoted entirely to brainstorming capacity building project ideas. Subcommittee members should inform Mirtala or Kelly of any accommodations that are needed such as closed captioning, interpreters, etc. Example of capacity building projects: mental health/resource guide in braille-we will need reference quotes from organizations that do translation in braille. Subcommittee member shared possible project idea related to clients that have disabilities that self-medicate because of their disabilities. If any subcommittee member proposes a project, they cannot vote-no perceived conflict of interest. Kelly to email out proposal guidelines and proposal application, as well as a list of previous projects. <p><u>Questions</u></p> <ul style="list-style-type: none"> Can people email project ideas? Yes, email any project ideas to Kelly.
Co-Chair Discussion	<ul style="list-style-type: none"> Mirtala reviewed the co-chair responsibilities. For co-chairs we need one community member and one DMH person-if we cannot find a DMH person, we can have two community members. Anyone interested should email their bio to Kelly. Subcommittee members can nominate themselves or others. The by-laws state that the DMH co-chair should be a supervisor or above, but we are planning to take that out when the by-laws are revamped. Saadia expressed interest in sitting on the SLT to represent the Disabled community. <p><u>Questions</u></p> <ul style="list-style-type: none"> If something happens, can a co-chair step down? Yes. We will have a re-election if needed. Are we emailing the nominations? We will engage you via email and request co-chair nominations.
Subcommittee Name	<ul style="list-style-type: none"> Bernice shared feedback from the workgroup regarding the potential name of the subcommittee Recommendation to keep topic broad and more holistic as some folks have numerous disabilities. For instance, keep it general such as “Disabilities UsCC” that way the subcommittee can focus on different groups within the disabled community. Mirtala to go back to health plan requirements to find out more information about where we are limited (i.e. services being provided by Regional Center).
Next Meeting	TBD-early May 2018