

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
 QUALITY ASSURANCE LIAISON'S MEETING MINUTES
 MONDAY, July 8, 2019**

Attendees	Angelica Fuentes Ania Ahmadi Anthony Allen Bertrand Levesque Bethlehem Assefa Bradley Bryant Caesar Moreno Cesar Franco Christina Kubojiri Courtney Stephens Crystal Cianfrini-Perry Dara Vines David Crain David Tavlin Debbie Innes-Gomberg Debra Berzon Leitelt	Dennis Lam Emilia Ramos Gail Blesi Gassia Ekizian Greg Tchakmakjian Helena Ditko Howard Washington Jennifer Hallman Kalene Gilbert Kim Kieu Kimber Salvaggio Kisha Thompson Lisa Harvey Marc Borkheim Mary Camacho-Fuentes Michele Munde	Michelle Rittel Michelle Young Nikki Collier Patricia Lopez Randolph Faveau Rhiannon DeCarlo Robin Washington Rosa Diaz Rosalba Trias-Ruiz Samantha Wettimuny Sauntrie Abellera Socorro Gertmenian Sonya Wangpuchakane Wanta Yu	
Agenda Item	Discussion and Findings		Decisions, Actions	Presenter
Call to Order	The meeting was called to order at 10:36 a.m.			Brad
Introductions	Attendees introduced themselves.			
Minutes	<ul style="list-style-type: none"> ○ Michele Munde approved July minutes and Michelle Rittel seconded. 			Brad
Announcements	<ul style="list-style-type: none"> ● Bertrand will be retiring from County service at the end of the month. ● Quality Improvement and the EQRO reviews have moved under Performance & Outcomes: Debbie Innes-Gomberg and Kalene Gilbert 			Brad
Audits/Reviews	MR Grant LE Chart Reviews by QA (July/August) <ul style="list-style-type: none"> ○ Help Group ○ Heritage Clinic ○ Masada Homes ○ For the Child DO Check-Ins by QA (July/August) <ul style="list-style-type: none"> ○ Harbor ○ Long Beach API ○ Downtown Mental Health Center (main clinic only) ○ Other Downtown MH programs will have check-ins at another time ○ EOB Crisis Homeless Arcadia 			Brad
State DHCS Updates	Reminder/Update: No action needed until further notice re: Authorization of SMHS <ul style="list-style-type: none"> ○ The State says to continue to wait to implement ○ IHBS will require prior authorization. We will seek additional clarification from DHCS as to why. ○ There will be several workgroups, both CBHDA and DHCS, to discuss authorization requirements. ○ A QA Bulletin will be issued when DMH is ready to implement the requirements in LA County. 			Brad
Training & Operations	Schedule of Trainings and Presentations* <ul style="list-style-type: none"> ○ The schedule includes upcoming documentation trainings and special documentation presentations through October 2019 			Nikki

	<ul style="list-style-type: none"> ○ COS and Housing Documentation trainings cancelled for August, will resume in September. ○ Presenter information not indicated on the schedule for non-IBHIS related trainings will be available next month ○ IBHIS Documentation Trainings for DO interns have been scheduled for October/November 2019. The QA Division will begin contacting those individuals to fill the slots. ○ Please contact Nikki Collier (NCollier@dmh.lacounty.gov) if you have any questions or issues regarding registration non-IBHIS documentation trainings, and direct any questions or issues related to registration for any of the IBHIS documentation trainings to Joshua Lozada (JLozada@dmh.lacounty.gov). <p>Service Area Coverage</p> <ul style="list-style-type: none"> ○ Starting August and until further notice QA Lead coverage will be Robin Washington for Service Area 4 and Patricia Lopez for Service Area 6 <p>QA Website</p> <ul style="list-style-type: none"> ○ The new QA website is still anticipated to become available sometime in August 2019. The old PSB website link (http://psbqi.dmh.lacounty.gov/QA_Div.html) is still currently accessible. <p>LE Chart Review Process Forms</p> <ul style="list-style-type: none"> ○ The tool utilized for LE Chart Reviews has been edited/updated. The four page Chart Review Checklist and two page Chart Review Checklist – Day Programs Supplement will be available to view on the new QA website once it launches. ○ The Chart Review Summary Report will be changing from its current letter format to a structured form. Use of the new format is anticipated to begin in August 2019. Feedback will be welcomed regarding the new LE Chart Review Summary Report format. <p>QA Knowledge Assessment</p> <ul style="list-style-type: none"> ○ A memo regarding the QA Knowledge Assessment was sent out last week. The QA Knowledge Assessment Survey link will be sent out later this week. The link will be sent to a designated QA contact person at each LE Contract Provider and that person will choose the staff at their agency that will receive the link. The link will close in one month. Agencies have the option to create a code to identify their agency's results 		
<p>Policy & Technical Development</p>	<p>Network Adequacy/Access to Care Updates:</p> <ul style="list-style-type: none"> ○ Submitted just about 6800 unique practitioners. Trying to identify which providers are not submitting data ○ Submitted 3 months of Access to Care data which included about 26,000 requests for services. ○ QA will be analyzing the data to determine who we have not received data from and any red flags. For example, some providers were not recording/including phone requests for services. 		<p>Jen</p>

	<ul style="list-style-type: none"> ○ We have not yet heard whether or not our provider network has been certified by DHCS. ○ Next webinar: Tuesday, July 9th contact Howard Washington at hWashington@dmh.lacounty.gov <p>FINAL QA Bulletin 19-03: CANS and PSC Updates #1*</p> <ul style="list-style-type: none"> ○ QA recommends that the clinician who conducted the assessment also be the one who completes the initial CANS. ○ CANS training is no longer accessible via the survey monkey. Please go to the website in Bulletin regarding accessing online training. ○ Contact PRAED if there are any issues with the online training. ○ Next webinar: Tuesday, July 16th at 3:00pm contact David Crain at dcrain@dmh.lacounty.gov <p>CANS and PSC FAQs*</p> <ul style="list-style-type: none"> ○ Some discussions have been happening regarding whether LA County DMH will require the CANS to be completed for 0-5; LA County is still in discussion around this. <p>FINAL Clinical Forms Bulletin 19-04: Assessment Form Revisions</p> <ul style="list-style-type: none"> ○ For contractors: No changes have been made to the data elements required in Assessments (refer to the Organizational Providers Manual) so there is no implementation date/requirement to use the updated forms. <p>Guide to Procedure Codes Updates</p> <ul style="list-style-type: none"> ○ QA is still working on the updates; the updates will include major formatting revisions. ○ For contractors there will be a window for implementation (possibly 3 months) <p>COD Services – QA Bulletin coming</p> <ul style="list-style-type: none"> ○ QA is on a workgroup related to substance use services. We will issue a QA bulletin that will walk through what is billable and what is not ○ Bottom line: if it's not a mental health intervention then it's not billable <p>Parolees and AB109 – QA Bulletin coming</p> <ul style="list-style-type: none"> ○ QA has a workgroup on how to handle parolees and the AB109 populations to ensure access to care. ○ Determining what the appropriate funding is: parolees have Medi-Cal but cannot be claimed to MHSA, must use CGF funding as the Medi-Cal match 		
Medi-Cal Cert.	<ul style="list-style-type: none"> ○ None 		Norma
HIM (DO Only)	<ul style="list-style-type: none"> ○ None 		Charles
Upcoming Items	<ul style="list-style-type: none"> ○ <i>Updating Org Manual; ICC/IHBS/TFC</i> ○ <i>CSI Assessment</i> 		Brad
Next Meeting	<p>The meeting was adjourned at 11:16 a.m. The next meeting is scheduled for Monday, August 12, 2019, at 550 S. Vermont Ave. 10th floor from 10:30 a.m. – 12:00 noon</p>		Brad