

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
 QUALITY ASSURANCE LIAISON’S MEETING MINUTES
 MONDAY, MARCH 11, 2019**

Attendees	Angelica Fuentes Ania Ahmadi Barbara Paradise Bertrand Levesque Bethlehem Assefa Bradley Bryant Caesar Moreno Cesar Franco Charles Onunkwo Christina Kubiojiri Crystal Cianfrini-Perry Cynthia Hurtado Dara Vines David Crain David Lee David Tavlin	Debra Berzon Leitelt Dennis Lam Erica Melbourne Gail Blesi Gassia Ekizian Gina Haase Greg Tchakmakjian Helena Ditko Howard Washington Jessica Walters Joel Solis Juanita Olivas Kim Kieu Kimber Salvaggio Lisa Harvey Margaret Faye Marisol Penaloza	Mary Camacho-Fuentes Michele Munde Michelle Rittel Michelle Young Nikki Collier Patricia Lopez Randolph Faveau Robin Washington Sauntrie Abellera Socorro Gertmenian Sonya Wangpuchakane Susan Cozolino Thang Nguyen Wanta Yu	
Agenda Item	Discussion ad Findings		Decisions, Actions	Presenter
Call to Order	The meeting was called to order at 10:33 a.m.			Brad
Introductions	Attendees introduced themselves.			Brad
Minutes	<p>A change was made on page 3 of 3 first bullet to add “not” in front of “was”.</p> <ul style="list-style-type: none"> February’s minutes were approved by Erica Melbourne and second by Gail Blesi. 			Brad
Announcements	<ul style="list-style-type: none"> None 			Brad
Audits/Reviews	<p>MR Grant – None</p> <p>LE Chart Reviews by QA (March/April)</p> <ul style="list-style-type: none"> Rosemary/Victor Children’s Center (March or April) LAC-USC Outpatient <p>DO Check-Ins by QA (March/April)</p> <ul style="list-style-type: none"> Augustus Hawkins (March) American Indian Counseling Center (March) HOME (March) Coastal API (April) San Antonio (April) EOB Crisis Rio Hondo (April) 			Brad
State DHCS Updates	<ul style="list-style-type: none"> None 			Brad Bryant
Training & Operations	<p>Training and Operations</p> <p>Schedule of Trainings and Presentations* – see handouts</p> <ul style="list-style-type: none"> The schedule includes upcoming documentation trainings and special presentation trainings through July. DMH staff can register for these trainings via the Learning Net. Registration instruction for contract providers are listed in the training bulletins that are posted on the DMH Internet site. Please direct any questions or issues regarding registration for non-IBHIS 			Nikki Collier

	<p>related trainings to Nikki Collier and for IBHIS related documentation trainings to Joshua Lozada.</p> <ul style="list-style-type: none"> Some providers have reported that some of the upcoming non-IBHIS related trainings are not posted on the DMH Internet site. <p>QA Knowledge Assessment</p> <ul style="list-style-type: none"> Marc Borkheim presented at all the Service Area (SA) QICs except for SA 1 regarding the proposed QA Knowledge Assessment process which would utilize survey software to administer documentation related quizzes for educational purposes and to guide QA in what to emphasize in trainings. QIC members provided feedback regarding the proposed process both directly at the QICs and via an online survey. The presentation to SA 1 is upcoming. Once all the feedback is gathered, it will be analyzed and help inform whether and how the QA Division would proceed with this process. 	<p>Nikki Collier will look into this matter.</p>	
<p>Policy & Technical Development</p>	<p>NACT Application Updated:</p> <ul style="list-style-type: none"> Due 4/1 to the State, April data is used to certify FY 19/20 for Network Adequacy Access to Care/Network Adequacy Webinar is scheduled for Tuesday, March 12 at 9:00 a.m. <p>FINAL QA Bulletin 19-01: – Psychological Testing codes will be posted.</p> <p>Upcoming Guide to Procedure Code Changes:</p> <ul style="list-style-type: none"> Removal of the ‘authorized’ designation for nurses (RN, Clinical Nurse Specialist, Psych MH NP) Nurses who can claim 90791 or 90792 include: Clinical Nurse Specialists and NPs (DMH Policy 302.06 updated – Registered Nurse Scope of Practice w/in DMH) Collateral (90887) – will be expanded to include <i>any</i> support person for the client, paid or unpaid (e.g., family member, school teacher, etc) Assessment (90791/90792) – currently requires FTF time with client; will be expanded to gathering mental health assessment info from all informants not just the client. Will add the phone modifier (SC) onto these codes. Nursing Assessment – new code to be added Other disciplines not within scope of 90791/90792 (e.g., substance use counselors, parent partners, etc.) 		<p>Howard Howard</p> <p>Susan</p> <p>Susan</p>

	<p>who are gathering info for the purpose of the overall assessment – new code to be added</p> <p>Reminder: It is acceptable for the medication consent to include <i>attestations</i>, signed by the provider and client, that the provider discussed each of the required components of the medication consent with the client (e.g., dosage). This is stated in the Organizational Providers Manual on p.39 and based on Info Notice No.: 17-040.</p> <p>FINAL Clinical Forms Bulletin 19-01: The Katie A Subclass Membership Verification Form and the Secure Text Messaging Consent Form are finalized. The Katie A Subclass Membership Verification Form should be completed in the following situations:</p> <ol style="list-style-type: none"> 1. Upon intake for any client under 21 years of age who meets Medi-Cal medical necessity <u>and</u> has an open child welfare case; 2. Throughout treatment upon opening of a new child (under 21, meets MN) welfare case; and/or 3. When a change in treatment is warranted (all conditions in #1 apply). <p>Psychiatry Residents Providing E&M MSS</p> <ul style="list-style-type: none"> • Psychiatry residents are still under their psychiatry residency programs and can only provide specialty mental health services/medication support services evaluation and management when properly supervised (e.g. within their residency programs). • To provide those services: <ol style="list-style-type: none"> 1. Need to be a psychiatrist in the system as a psychiatrist. 2. Need to have completed a psychiatry residency or a student with supervision, receiving a commensurate level of supervision 		<p>Susan</p> <p>Michelle</p> <p>Brad</p>
Medi-Cal Cert.	<ul style="list-style-type: none"> • None 		
HIM (DO Only)	<p>Proactive efforts to minimize duplicate record creation</p> <ul style="list-style-type: none"> • There is a problem with duplicate clients’ records in the system that has become a critical problem • Need to mitigate the creation of duplicate records. • Emphasize greater awareness and education at the client entry level including review of government issued ID (per policy) • HIM will develop a training module related to this <p>Record retention: 10 years for adults and 10 years or age 25 (whichever is later) for minors</p>		<p>Charles Onunkwo</p>

	<ul style="list-style-type: none"> HIM Clinical Record Management and Process Training, now monthly: DOs are monthly and can sign-up through The Learning Net. <p>Effective handling of subpoenas</p> <ul style="list-style-type: none"> Deposition subpoenas are different from regular subpoenas. County Counsel is available to assist. It is statutory that the lawyer submits the deposition fee of \$275.00 deposit payable to The County of Los Angeles. This is also a deposit of mileage and witness fees. <p>Photocopy fees for records</p> <ul style="list-style-type: none"> Absolutely no fees for verbal disclosures. No more than \$.75 per page for clinical records and no more than \$.25 per page for photo copying clinical records This is governed by State law. 		
Upcoming Items	<ul style="list-style-type: none"> <i>Updating Org Manual; ICC/IHBS/TFC</i> <i>CFT Tracking Modifier</i> 		Brad
Next Meeting	<p>Adjourned: 12:18 p.m. Next Meeting: April 8, 2019 Location: 550 S. Vermont Ave. 10th Floor Time: 10:30 a.m. – 12:00 noon</p>		Brad