

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
 QUALITY ASSURANCE LIAISON’S MEETING MINUTES
 MONDAY, FEBRUARY 11, 2019**

Attendees	Angelica Fuentes Ania Ahmadi Barbara Paradise Bertrand Levesque Bethlehem Assefa Bradley Bryant Caesar Moreno Cesar Franco Courtney Stephens Crystal Cianfrini-Perry Cynthia Hurtado Dara Vines David Crain David Lee David Tavlin Debra Berzon Leitelt Dennis Lam Erica Melbourne	Ericka Rivera Gail Blesi Gassia Ekizian Gina Hoare Greg Tchakmakjian Helena Ditko Jasminder Chahal Jennifer Hallman Jessica Walters Joel Solis Joshua Lozada Juanita Olivas Kim Kieu Kimber Salvaggio Lisa Harvey Lisa Thigpen Marc Borkheim Margaret Faye	Marisol Penaloza Mary Camacho-Fuentes Michele Munde Michelle Rittel Michelle Young Nikki Collier Patricia Lopez Randolph Faveau Rhiannon DeCarlo Robin Washington Sauntrie Abellera Socorro Gertmenian Sonya Wangpuchakane Susan Cozolino Thang Nguyen Wanta Yu	
Agenda Item	Discussion ad Findings		Decisions, Actions	Presenter
Call to Order	Meeting was called to order at 10:41 a.m.			Jen Hallman
Introductions	Attendees introduced themselves.			Jen Hallman
Minutes	<ul style="list-style-type: none"> • Changes were made on page one to reflect January 18, 2019. • Mary was added in front of Camacho Fuentes. • January’s minutes were approved by Michelle Munde and second by Margaret Faye. 			Jen Hallman
Announcements	<ul style="list-style-type: none"> • None 			Jen Hallman
Audits/Reviews	<p>MR Grant – None</p> <p>LE Chart Reviews by QA (Feb/March)</p> <ul style="list-style-type: none"> • WISE and Healthy Aging (February) • Hathaway Sycamores (February) • Providence St. John’s Health Center (February) • Rosemary/Victor Children’s Center (March) <p>DO Check-Ins by QA (Feb/March)</p> <ul style="list-style-type: none"> • Arcadia Mental Health (February) • DMH/DHS Collaboration (February) • Valley Coordinated Children’s Services (February) • Augustus Hawkins (March) • American Indian Counseling Center (March) • HOME (March) 			Jen Hallman
Medi-Cal Cert Section	<ul style="list-style-type: none"> • None 			Thang Nguyen
State DHCS Updates	DHCS State System Review Comments <ul style="list-style-type: none"> • DHCS was here last week for the on-site portion of the System Review 			Jen Hallman/ Brad Bryant

	<ul style="list-style-type: none"> • General topics were included in each meeting e.g. QA, Housing, Children’s Services, Patients’ Rights, NAQ Application, and IT Solutions etc. • Overall the review went well. Some areas of increased focus will be: <ol style="list-style-type: none"> 1. Monitoring from contract providers 2. Outcomes 3. Integrating Care 4. Peers Services 5. Hospital Services <p>Chart Review</p> <ul style="list-style-type: none"> • The documents were given to the State as needed. • Time was spent discussing policy and documentation guidelines within LA County: particularly around our assessment process. • Some potential areas of focus: importance of doing an assessment addendum when the client’s status changes, Contract providers EHRs setup particularly around signatures and dates on signatures, medication consents being completed timely <p>Final Report</p> <ul style="list-style-type: none"> • Will be out in approximately ninety days. • Fifteen days to appeal the findings. • Sixty days to write the Plan of Correction (POC). 		
<p>Training & Operations</p>	<p>Training and Operations Schedule of Trainings and Presentations* – see handouts</p> <ul style="list-style-type: none"> • Includes scheduled documentation trainings and special presentation training posted through May. • Additional date will be added to the Case Management and Rehab documentation training for March. • Please direct any questions or issues regarding registration for non-IBHIS related trainings to Nikki Collier and for IBHIS related documentation trainings to Joshua Lozada. <p>Annual QA Report</p> <ul style="list-style-type: none"> • The Annual QA Report for LEs was due at the end of January. • From a total of one hundred thirty LEs, ninety-five were received. • An email reminder will be sent to the providers who have not yet submitted their reports. <p>QA Knowledge Assessment</p>		<p>Nikki Collier</p>

	<ul style="list-style-type: none"> • Marc presented at two Service Areas QICs and each session was not recorded. • Anonymous follow-up surveys have been sent with opinions. 		
Policy & Technical Development	Policy and Technical Development <ul style="list-style-type: none"> • Reminder: Access to Care/Network Adequacy Webinar Tuesday, February 12th at 9:00 a.m. • Upcoming Assessment Form Changes – all the assessment forms including ICARE are in the process of being revised; goal is to simplify and allow staff to focus on the clinical purpose of gathering assessment information. • DRAFT QA Bulletin - Psychological Testing Procedure Code Updates – <ul style="list-style-type: none"> ○ LA will not be utilizing the add-on codes for psychological testing 		Jen Hallman
HIM (DO Only)	None		Jen Hallman
Upcoming Items	<ul style="list-style-type: none"> • <i>Updating Org Manual; ICC/IHBS/TFC</i> • <i>CFT Tracking Modifier</i> 		
Next Meeting	Adjourned: 12:00 noon Next Meeting: March, 11 th 2019 Location: 550 S. Vermont Ave. 10 th Floor Time: 10:30 a.m. – 12:00 noon		