

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH  
QUALITY ASSURANCE LIAISON’S MEETING MINUTES  
MONDAY, May 14, 2018**

<b>Attendees</b>	Agnieszka Medina Alyssa Bray Angelica Fuentes Ania Ahmadi Barbara Paradise Bethlehem Assefa Bradley Bryant Caesar Moreno Christina Kubiojiri Courtney Stephens Crystal Cianfrini-Perry Cynthia Hurtado Dara Vines David Crain David Tavlin Debra Mahoney	Emilia Ramos Evelyn Lemus Gail Blesi Gassia Ekizian Gina Haase James McEwen Jasmynder Chahal Jennifer Hallman Jessica Walters Joshua Lozada Juanita Olivas Kimber Salvaggio Kisha Thompson Lisa Harvey Marc Borkheim Margaret Faye	Mariella Jacobs Michele Munde Michelle Rittel Nikki Collier Patricia Lopez Randolph Faveau Robin Washington Rhiannon DeCarlo Sauntrie Abellera Sonya Wangpuchakane Susan Lam Thang Nguyen Wanta Yu Wendy Rivas Yen-Jui Lin
<b>Agenda Item</b>	Discussion and Findings	Decisions, Action, Recommendations	Presenter
<b>Call to Order</b>	Meeting was called to order at 10:37 a.m.		Bradley Bryant
<b>Introductions</b>	Attendees introduced themselves		Bradley Bryant
<b>Minutes</b>	<ul style="list-style-type: none"> <li>Robin Washington’s name was added to the attendee’s list.</li> <li>April minutes were approved by Emily Ramos and seconded by Michele Munde.</li> </ul>		Bradley Bryant
<b>Announcements</b>	<p>Two new discipline chiefs have been appointed to the DMH Leadership Team:-</p> <ul style="list-style-type: none"> <li>Effective June 1, 2018 Yvette Willock, L.C.S.W., M.A. will be the Chief of Social Services and David Ruskin, M.D., will be the Chief of Psychiatry.</li> <li>Waiting on Chiefs of Psychology and Peers.</li> </ul>		Bradley Bryant
<b>Audits/Reviews</b>	<p><b>Auditor Controller:</b></p> <ul style="list-style-type: none"> <li>No more A/C program reviews</li> <li>Nina Johnson and Sukeda Day will be coming to the Contract Monitoring Division</li> </ul> <p><b>MR Grant:</b></p> <ul style="list-style-type: none"> <li>New guidelines for DO producing records: MR Grant can review information directly through IBHIS (instead of printing out records) so long as a DMH representative is with them at all times and is the one navigating IBHIS. An email has been sent out regarding this.</li> <li>Issues that have come up: group calculation, COS units, IS references and out of date manuals</li> </ul>	<p>Contact QA if you did not receive the email.</p> <p>QA will follow up with CPAS</p>	Bradley Bryant
<b>Medi-Cal Cert Section</b>	<p><b>Certification Updates:-</b></p> <ul style="list-style-type: none"> <li>None</li> </ul>		Norma Cano
<b>State DHCS Updates</b>	<p><b>State DHCS Updates:</b></p> <ul style="list-style-type: none"> <li>None</li> </ul>		Diane Guillory
<b>Training &amp; Operations</b>	<p><b>Schedule of Trainings and Presentations:</b></p> <ul style="list-style-type: none"> <li>The schedule included trainings scheduled through the end of August 2018. Please contact Nikki if there are any questions or issues with registration.</li> <li>Providers requested COS trainings in locations other than El Monte.</li> </ul>		Nikki Collier

	<p><b>QA Website Updates:</b></p> <ul style="list-style-type: none"> <li>• QA Contacts list has been updated.</li> <li>• Minutes – are only available from January 2017 through March, 2018</li> </ul> <p><b>SA Reports:</b></p> <ul style="list-style-type: none"> <li>• LE Reviews: Please make sure records are correctly printed out prior to QA reviews. LE providers should make sure to read the introductory letter that is sent prior to the review.</li> </ul>		
<p><b>Policy &amp; Technical Development</b></p>	<p><b>Final Rule: Network Adequacy Updates:</b></p> <ul style="list-style-type: none"> <li>• The application will be open from June 1 to June 22. A QA Bulletin will be sent out with definitions to use when completing the application. QA will be monitoring programs that did not enter any updates in the application. QA will be working with CIOB on Phase 2 which will, ideally, have a single source of data entry.</li> </ul> <p><b>FINAL QA Bulletin 18-03: New Quality Assurance Requirements</b></p> <ul style="list-style-type: none"> <li>• Finalized and sent out. Applies to DOs only.</li> </ul> <p><b>FINAL QA Bulletin 18-04: Documentation Reminders for Groups</b></p> <ul style="list-style-type: none"> <li>• Finalized and sent out.</li> </ul> <p><b>FINAL QA Bulletin 18-05: PEI MHS Funding</b></p> <ul style="list-style-type: none"> <li>• Finalized and sent out. Note: if a client does not meet medical necessity but will be seen under PEI expansion, an NOA-A (NOABD) should still be issued.</li> </ul> <p><b>Proposal for Comment - P&amp;P 312.02: Opening/Closing of Episodes Policy</b></p> <ul style="list-style-type: none"> <li>• Proposal regarding when episodes can be opened</li> <li>• Discussion around face to face requirements</li> </ul> <p><b>Proposal for Comment - P&amp;P 302.03: Roles &amp; responsibilities in the Care of Clients</b></p> <ul style="list-style-type: none"> <li>• Proposal regarding coordination and continuity of care</li> <li>• Discussion around coordination and continuity of care</li> </ul> <p><b>Updates Proposed - P&amp;P 302.06 Requirements for RNs in Order to Conduct Psychiatric Diagnostic Interviews:</b></p> <ul style="list-style-type: none"> <li>• The new discipline chief of nursing would like to discontinue use of RNs diagnosing</li> <li>• Currently looking at impact on the system and how to phase out this practice</li> <li>• Policy has not yet changed; QA Bulletin will be issued when the policy is updated</li> </ul>		<p>Jennifer Hallman</p>
<p><b>HIM (DO Only)</b></p>	<ul style="list-style-type: none"> <li>• None</li> </ul>		<p>Bradley Bryant</p>
<p><b>Upcoming Items</b></p>	<ul style="list-style-type: none"> <li>• <i>Updating Org Manual; ICC/IHBS/TFC</i></li> </ul>		
<p><b>Next Meeting</b></p>	<p>The meeting was adjourned at 12:03 p.m.          Next Meeting: June 11, 2018 – 550 S. Vermont Ave. 10<sup>th</sup> Floor</p>		