

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH  
 QUALITY ASSURANCE LIAISON’S MEETING MINUTES  
 MONDAY, April 9, 2018**

<b>Attendees</b>	Agnieszka Medina Alyssa Bray Ania Ahmado Barbara Paradise Bertrand Levesque Bethlehem Assefa Bradley Bryant Caesar Moreno Cesar Franco Christina Kubiojiri Crystal Cianfrini-Perry Dara Vines David Crain David Tavlin Debra Mahoney Diane Guillory Elisabeth Gildemontes	Ericka Rivera Gail Blesi Gassia Ekizian Helena Ditko James McEwen Jasminder Chahal Jennifer Hallman Jessica Walters Joshua Lozada Juanita Olivas Kim Kieu Kimber Salvaggio Kisha Thompson Lisa Harvey Lisa Thigpen Marc Borkheim Margaret Faye	Mariella Jacobs Michele Munde Nikki Collier Norma Cano Patricia Lopez Randolph Faveau Rhiannon DeCarlo Sauntrie Abellera Socorro Gertmenian Sonya Wangpuchakane Stacy Ray Susan Cozolino Susan Lam Valeria Reyes Yen-Jui Lin	
<b>Agenda Item</b>	Discussion and Findings		Decisions, Action, Recommendations	Presenter
<b>Call to Order</b>	Meeting was called to order at 10:35 a.m.			Bradley Bryant
<b>Introductions</b>	Attendees introduced themselves			Bradley Bryant
<b>Minutes</b>	February minutes were approved by Michelle Munde and second by Robin Washington. March minutes were approved by Barbara Paradise and second by Alyssa Bray.			Bradley Bryant
<b>Announcements</b>	<b>Announcements:-</b> <ul style="list-style-type: none"> <li>Under the Department re-organization, the QA Division will be in a new Bureau along with Contract Monitoring.</li> </ul> <b>Promotions and New Staff Within QA:-</b> <ul style="list-style-type: none"> <li>Antonio Banuelos was promoted to Program Manager at Rio Hondo and James McEwen will be acting as SA7 QIC Liaison.</li> <li>Saimond Cristobal was promoted to Health Information Technician from Health Information Associate.</li> <li>Another candidate was chosen for the other Health Information Technician item but no information on the start date as yet.</li> <li>Shari Saffore will join QA Division on Monday, April 16.</li> </ul>			Bradley Bryant
<b>Audits/Reviews</b>	<b>Auditor Controller: None</b> <b>MR Grant:</b> <ul style="list-style-type: none"> <li>Pathways and TAY – April</li> <li>LAUSD and Para Los Ninos – August</li> </ul>			Bradley Bryant
<b>Medi-Cal Cert Section</b>	<b>Certification Updates:-</b> <ul style="list-style-type: none"> <li>There are a few providers overdue due to fire clearance issues.</li> <li>Site visits are scheduled 2-3 months in advance prior to the provider’s certification date.</li> </ul>			Norma Cano
<b>State DHCS Updates</b>	<b>State DHCS Updates:</b> MFT/PCC Registered Associates Advertisements: <ul style="list-style-type: none"> <li>Associate Marriage Family Therapist must be written out first before the abbreviation AMFT.</li> <li>Associate Professional Clinical Counselor must be written out first before the abbreviation APCC.</li> </ul>		Contact <a href="mailto:dguillory@dmh.lacounty.gov">dguillory@dmh.lacounty.gov</a> for any questions you may have.	Diane Guillory

	<ul style="list-style-type: none"> <li>• These can be found on the BBS' website.</li> </ul>		
<b>Training &amp; Operations</b>	<p>Schedule of Trainings and Presentations</p> <ul style="list-style-type: none"> <li>• The schedule includes trainings scheduled through the end of July 2018. Please contact Nikki if there are any questions or issues with registration. This month and from now on dates for the Clinical Medical Records – Health Information Management (HIM) monthly training for DOs will be included on the training schedule. The head of the QA Division's HIM unit, Charles Onunkwo, conducts the training. This Clinical Medical Records – HIM training is offered every other month, registration is through the Learning Net.</li> </ul> <p>QA Lead Coverage</p> <ul style="list-style-type: none"> <li>• Patricia Lopez, who came to QA Division late last year, will be covering as QA Lead for Service Areas 1 and 2. She'll be attending the QICs in those service areas and QA related questions can be directed to her. The QA Contacts by Service Area list will be updated with her information as well as other recent updates we've received from our Service Areas and Countywide Divisions or Programs</li> </ul> <p>SA Reports</p> <ul style="list-style-type: none"> <li>• There will not be a SA 1 QIC meeting for April. The SA 1 QIC Chair, Debra Berzon Leitelt, is anticipated to return in June. No other service area reports were provided.</li> </ul>	QA to follow up with Certification staff regarding MHRS requirement	Nikki Collier
<b>Policy &amp; Technical Development</b>	<p>Final Rule: Network Adequacy Updates:</p> <ul style="list-style-type: none"> <li>• The Network Adequacy tool was submitted to the SDHCS with a total of 10,816 practitioners. Please be advised that this will be done every three months.</li> </ul> <p>DRAFT QA Bulletin 18-xx: PEI MHSA Funding:</p> <ul style="list-style-type: none"> <li>• PEI will be expanded to allow for claiming when a client/service does not meet medical necessity. See handout.</li> </ul> <p>DRAFT QA Bulletin 18-xx: Updated Procedure Codes and Documentation for MAT:</p> <ul style="list-style-type: none"> <li>• See handout</li> </ul> <p>DRAFT QA Bulletin 18-xx: Documentation Reminders for Groups:</p> <ul style="list-style-type: none"> <li>• See handout</li> </ul> <p>DRAFT QA Bulletin 18-xx: New QA Requirements for DO:</p> <ul style="list-style-type: none"> <li>• See handout</li> </ul>		Jennifer Hallman
<b>HIM (DO Only)</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>		Bradley Bryant
<b>Upcoming Items</b>	<ul style="list-style-type: none"> <li>• <i>Updating MH MAA Manual</i></li> <li>• <i>Updating Org Manual; ICC/IHBS/TFC</i></li> </ul>		
<b>Next Meeting</b>	<p>The meeting was adjourned at 11:53 a.m.          Next Meeting: May 14, 2018 – 550 S. Vermont Ave. 10<sup>th</sup> Floor</p>		