

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
 QUALITY ASSURANCE LIAISONS' MEETING MINUTES
 MONDAY, FEBRUARY 12, 2018**

Attendees	Alyssa Bray Ania Ahmadi Ann Lee Antonio Banuelos Barbara C. Engleman Bertrand Levesque Bethlehem Assefa Bradley Bryant Cesar Franco Christina Kubiojiri Crystal Cianfrini-Perry Cindy Ferguson Dara Vines David Crain David Tavlin Debra Berzon Leitelt Debra Mahoney Diane Guillory	Ericka Rivera Gail Blesi Gassia Ekizian Jennifer Hallman Jessica Walters Joel Solis Joshua Lozada Juanita Olivas Julian Hernandez Kia Clymph Kisha Thompson Kimber Salvaggio Lisa Thigpen Marc Borkheim Margaret Faye Mariella Jacobs Michele Munde Michelle Rittel	Michelle Young Neena Paltanwala Nikki Collier Norma Cano Patricia Lopez Randolph Faveau Rhiannon DeCarlo Robin Washington Samantha Wettimuny Socorro Gertmenian Sonya Wangpuchakane Stacey Fonseca Stacy Ray Susan Cozolino Susan Lam Thang Nguyen Yen-Jui Lin	
Agenda Item	Discussion and Findings		Decisions, Action, Recommendations	Presenter
Call to Order	Meeting was called to order at 10:41 a.m.			Jen Hallman
Introductions	Attendees introduced themselves			Jen Hallman
Minutes	<ul style="list-style-type: none"> The minutes were approved by Michelle Rittel and seconded by Michelle Munde In the Medi-Cal Cert Section of the minutes the last name Jones was changed to Jacobs. Marc Borkheim's name was added to the sign-in sheet 			Jen Hallman
Announcements	<ul style="list-style-type: none"> None 			Jen Hallman
Audits/Reviews	Recent/Upcoming Audits & Reviews <ul style="list-style-type: none"> Auditor Controller: Foothill 2/22 MR Grant: None: None 			Jen Hallman
Medi-Cal Cert Section	<p>Reminder: Certification Bulletin: Completion of the Fire Clearance 850 Form*</p> <ul style="list-style-type: none"> All providers of Medi-Cal Specialty Mental Health Services must be certified. The process requires that the provider obtains a fire clearance from the local fire department. In some cases, the fire inspector will require that the provider requests the inspection using the 850 form. When this occurs, notify the Office of Performance Data/ Division/MediCal Certification Section Liaison of the request and include the fire inspector's contact information. <p>Update on Certifications:</p> <ul style="list-style-type: none"> There are six hundred providers completed and two overdue. 			Norma Cano
State DHCS Updates	<p>Medicaid Parity Final Rule Overview: –</p> <ol style="list-style-type: none"> On April 25, 2016 CMS issued the Medicaid and Managed Care Final Rule which aligns the Medicaid managed care program with other health insurance coverage programs in several key areas QA will send out a summary document 			Brad Bryant

	<p>List of Federal, State, and County Sanction Lists</p> <ol style="list-style-type: none"> 1. Office of the Inspector General (OIG) – U.S. Department of Health and Human Services: The OIG maintains the List of Excluded Individuals and Entities (LEIE) at http://oig.hhs.gov/ 2. Medi-Cal California Department of Health Care Services: The Medi-Cal maintains the Suspended and Ineligible (S&I) Provider List at http://www.medi-cal.ca.gov/ 3. System for Award Management (SAM): The SAM consolidated the capabilities of CCR/FedReg, ORCA, and EPLS and maintains the entity and individual exclusion records at https://www.sam.gov/ 4. California Secretary of State (SOS): The SOS maintains a status of California corporations at http://kepler.sos.ca.gov 5. Los Angeles County (LAC): The LAC maintains Contractors Debarment List at http://doingbusiness.lacounty.gov/DebarmentList.htm 		
<p>Training & Operations</p>	<p>Schedule of Trainings and Presentations * - See handout.</p> <ul style="list-style-type: none"> Schedule of Trainings and Presentations* - Includes trainings that are scheduled through the end of May. Please contact Nikki if there are any questions or issues with registration. QA/Quarterly Monitoring Reports – Fourth Quarter Quarterly Monitoring Reports for directly operated programs were due by January 15th, and Annual QA Reports for Legal Entities were due by January 30th. Those DO programs and LE contract providers who have yet to submit them need to do so as soon as possible. SA Reports:- The QA Leads provided updates regarding the QICs and the LE Chart Review process for service areas 4, 5, 6, and 8. There were no reported updates for service areas 1, 2, 3 and 7. 		<p>Nikki Collier</p>
<p>Policy & Technical Development</p>	<p>Reminder – Utilize Revised NOA Forms</p> <ul style="list-style-type: none"> Patients Rights has not received any NOAs on the revised form. Still working on getting them translated into the threshold languages and should be available soon <p>FINAL QA Bulletin 18-01: Co Practitioners*:</p> <ul style="list-style-type: none"> This is to notify all providers of changes related to co-practitioner claim submission requirements per DHCS Info Notice 18-002 and its impact on documentation. <p>Update: QA Requirements for Directly Operated</p> <ul style="list-style-type: none"> QA is in the process of finalizing and will train the DOs with the overall requirements with a go-live of April 1. <p>Access to Care/Timeliness & SRL Data: CSI Requirements</p> <ul style="list-style-type: none"> The 1915B waiver special terms and conditions requires DHCS to monitor access to care and timeliness. They will be looking at this through CSI reporting. QA is working with them to finalize what data is needed: this may expand beyond the current SRL data. Nothing is final at this time. <p>All Providers Memo*</p> <ul style="list-style-type: none"> Dr. Sherin sent a letter dated February 1, 2018. 		<p>Jen Hallman</p>

	<ul style="list-style-type: none"> Many questions were related to misunderstandings of documentation requirements. <p>Org Manual updates for ICC, IHBS, TFC</p> <ul style="list-style-type: none"> The newly released medi-cal manual by the State for ICC, IHBS, and TFC will be done and issued in a couple of weeks. <p>State System Review: Chart Review</p> <ul style="list-style-type: none"> The review period can be about a year prior to the review which potentially puts LA County in the review period for the next Chart Review 		
HIM (DO Only)	<ul style="list-style-type: none"> None 		Jen Hallman
Upcoming Items	<ul style="list-style-type: none"> <i>Therapeutic Foster Care</i> <i>Review of DMH Policy & Procedures owned by QA</i> 		
Next Meeting	<p>The meeting was adjourned at 11:59 a.m. Next Meeting: March 12, 2018 – 550 S. Vermont Ave. 10th Floor</p>		