

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
PROGRAM SUPPORT BUREAU
QUALITY IMPROVEMENT DIVISION**

Type of Meeting	SA-1 Quality Improvement Committee (QIC)	Date	March 6, 2018	
Place	Antelope Valley Kidz Connection 2323-A Palmdale Blvd. Palmdale, CA 93550	Start Time:	2:00 PM	
Chairperson SA-1 Liaison	Debra Berzon-Leitelt, LCSW, MPA	End Time:	4:00PM	
Co-Chair SA-1 Liaison	Barbara Paradise, LMFT			
Members Present	Levana Adato, Catrina Avila, Debra Berzon-Leitelt, Joseph Chavez, Lauren Cheung, Christina Dawson, Jolene Eccles, Jennifer Evans, Linda Leizerowitz, Barbara Paradise, Luis Ramirez II, Jennifer Sherman, Iling Wang, Lori Bauer, Carolyn Paczona, A. Timbo, Brenda Arceo, Trinh Zuniga			
Agenda Item & Presenter	Discussion and Findings	Decisions, Recommendations, Actions, & Scheduled Tasks		Person Responsible & Due Date
Call to Order & Introductions	Meeting was called to order at 2PM. Introductions were made.	N/A		Debra Berzon-Leitelt, Barbara Paradise
Review of Minutes	The January 2018 minutes were reviewed.	Minutes from the January 2018 meeting was reviewed by the present membership. Luis Ramirez II moved for adoption of the notes and Jennifer Sherman seconded the motion. Minutes were approved.		Debra Berzon-Leitelt, Barbara Paradise

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Quality Improvement			
Consumer Perception Survey Report-MHSIP	Lynette Shonibare presented on the data analysis from the Fall 2016 and Spring 2017 MHSIP survey data, specifically comparing clinic outcomes to service area outcomes and to county-wide outcomes.	Members discussed the implications of this data and how to use it to implement quality improvement projects.	Lynette Shonibare
ACCESS Center Test Calls	Debra Berzon-Leitelt facilitated a discussion with membership to prepare the membership to implement the Test calls to the ACCESS Center in May.	Members identified their choices related to which kind of calls they were willing to perform..	Debra Berzon-Leitelt, Barbara Paradise
Cultural Competency	Sandra Chang-Ptasinski presented on the Cultural Competence Plan FY 15-16.	Members reviewed the information and discussed the implications of the data.	Sandra Chang-Ptasinski
Patient's Rights Office	Debra Berzon-Leitelt presented the membership with information related to the new NOA-A and the NOA-E.	Membership discussed the information.	Debra Berzon-Leitelt, Barbara Paradise
Policy Updates-Office of Compliance	No report at this meeting.	N/A	N/A
Clinical Quality Improvement	No report at this meeting.	N/A	N/A
Quality Assurance			
Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Recent/Upcoming Audits & Reviews	None reported.	N/A	Barbara Paradise
MediCal Certification Section	Iling Wang presented on information regarding the Certification Bulletin about Fire Clearances in preparation for certification.	Membership discussed the implications and experiences with the fire clearance process as it relates to preparation for certification.	Iling Wang

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Training and Operations	Schedule of upcoming documentation trainings were distributed.	Members reviewed the training information.	Debra Berzon-Leitelt, Barbara Paradise
Policy & Technical Development	<ul style="list-style-type: none"> -Debra Berzon-Leitelt and Barbara Paradise presented on the Quality Assurance Bulletin related to co-practitioners. - Debra Berzon-Leitelt and Barbara Paradise presented on the report from Dr. Sherin that provides clarification on some documentation issues. - Debra Berzon-Leitelt and Barbara Paradise presented the MediCaid Final Rule Parity information. 	<ul style="list-style-type: none"> -Members discussed how the co-practitioner data may be managed in their respective EHRs. -Members reviewed the information from Fr. Sherin. -Members received information related to MediCaid Final Rule Parity. 	Debra Berzon-Leitelt, Barbara Paradise
Next Meeting	<p style="text-align: center;">May 1, 2018 Antelope Valley Kidz Connection 2323-A Palmdale Blvd. Palmdale, CA 93550 Large Conference Room 661-223-3800</p>	N/A	N/A

Respectfully Submitted, Barbara Paradise, LMFT