

COUNTY OF LOS ANGELES

MARVIN J. SOUTHARD, D.S.W.
Director

SUSAN KERR
Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director



BOARD OF SUPERVISORS
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DEPARTMENT OF MENTAL HEALTH

<http://dmh.co.la.ca.us>

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

Reply To: (213) 738-4601
Fax No.: (213) 386-1207

April 8, 2004

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

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APR 20 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Violet Varona-Lukens
VIOLET VARONA-LUKENS
EXECUTIVE OFFICER

Dear Supervisors:

**AUTHORIZATION FOR RECEIPT OF MCKINNEY PROJECTS
FOR ASSISTANCE IN TRANSITION FROM HOMELESSNESS
FEDERAL BLOCK GRANT FUNDS FOR
FISCAL YEAR 2003-2004 AND APPROVAL OF
APPROPRIATION ADJUSTMENT AND AMENDMENT FORMAT
(ALL SUPERVISORIAL DISTRICTS)
(4 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the receipt of McKinney Projects for Assistance in Transition from Homelessness (PATH) Federal Block Grant (FBG) funds of \$2,046,731 and authorize the Director of Mental Health to sign and submit the final PATH FBG application similar to Attachment I for Fiscal Year (FY) 2003-2004. The planned PATH FBG allocation amount used for the FY 2003-2004 Board Adopted Budget was \$1,753,504. The balance of \$293,227 will be funded by a State-approved increase in the base allocation by \$147,393 and an increase in State-approved rollover funding of \$145,834 from FY 2002-2003.
2. Instruct the Chairman, Board of Supervisors, to sign one original Board Resolution for submission to the State Department of Mental Health (SDMH) (Attachment II).
3. Approve the attached Amendment format (Attachment III) and delegate authority to the Director of Mental Health or his designee to prepare, sign and execute amendments, which are substantially similar to Attachment III with existing contractors (Attachment IV) to augment mental health services. These amendments will be effective upon Board approval.

4. Approve the Request for Appropriation Adjustment for FY 2003-2004 for \$293,000 (Attachment V), for the enhancement of homeless services with existing contractors and the Department's directly operated programs. This amount represents the increase between the State's FY 2003-2004 PATH allocation and the Board Adopted Budget amount of \$1,754,000.
5. Delegate authority to the Director of Mental Health or his designee to prepare, sign and execute future amendments to the Mental Health Services Agreement Legal Entity and establish as a new Maximum Contract Amount the aggregate of the original agreement and all amendments through and including these amendments, provided that: 1) the County's total payments to contractor under each Agreement for each fiscal year shall not exceed a change of 20 percent from the Applicable revised Maximum Contract Amount; 2) any such increase shall be used to provide additional services or to reflect program and/or policy changes; 3) the Board of Supervisors has appropriated sufficient funds for all changes; 4) approval of County Counsel and the Chief Administrative Officer or his designee is obtained prior to any such Amendment; 5) the parties may by written amendment mutually agree to reduce programs or services without reference to the 20 percent limitation; and 6) the Director of Mental Health shall notify the Board of Supervisors of Agreement changes in writing within 30 days after execution of each Amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Board approval is required to comply with State and Federal requirements and authorize the receipt of the total amount of FY 2003-2004 PATH FBG funds.

The Board approval will help continue funding of existing PATH programs and services. The Board has already adopted the FY 2003-2004 PATH budget in the amount of \$1,753,504.

In March 2004, the Department was notified that its PATH grant had been increased by \$293,227 to a total of \$2,046,731. The increased amount included \$147,393 in base allocation and \$145,834 in rollover funds from FY 2002-2003.

The PATH grant will be used to fund homeless programs operated by contract agencies and directly operated programs. The augmentation amount will be used to enhance PATH funding in Mental Health Service Areas 1, 4, 6 and 8 where there is a strong need for additional PATH funds.

Implementation of Strategic Plan Goals

The recommended Board action is consistent with the County's "Service Excellence" Goal 1, within the Countywide Strategic Plan. The approved actions will provide more accessibility to quality services.

FISCAL IMPACT/FINANCING

There is no impact on net County cost. For FY 2003-2004, the SDMH allocated a total of \$2,046,731 in PATH FBG funding, of which \$1,754,000 is included in DMH's FY 2003-2004 Adopted Budget. The remaining amount of \$293,000 is the basis for the Request of Appropriation Adjustment for the enhancement of homeless services with existing contractors and the Department's directly operated programs. The \$293,000 consists of an increase in the base allocation of \$147,000 and \$146,000 in State approved rollover funding from FY 2002-2003.

The receipt of the PATH FBG funds requires a 25 percent County match. DMH's matching requirement is \$682,244 for a PATH total program cost of \$2,728,975. This amount includes the PATH FBG allocation of \$2,046,731 and \$682,244 in County match, provided by in-kind services.

FACTS AND PROVISIONS/LEGAL REQUIREMENT

PATH FBG funds are authorized under the Stewart B. McKinney Homeless Assistance Amendments Act of 1990 (PL 1101-645, Title V, Subtitle B). These funds are allocated to States, and in California, are distributed to counties using an application process. Counties use PATH FBG funds for the provision of services to individuals who are diagnosed with severe mental illness and co-occurring mental illness and substance abuse problems and who are also homeless or at imminent risk of becoming homeless.

PATH-funded services include outreach, referral services, case management, mental health services, staff training, rehabilitation, housing services, and supervisory services for clients in residential settings. All of these services are identified as high priorities in previous and ongoing Departmental planning processes. Attachment I is the FY 2003-2004 PATH FBG application, which includes details about the service providers and the homeless services offered. The DMH network of directly operated mental health clinics will provide a comprehensive range of mental health services as the required in-kind match. The required Grant Management Statement is attached (Attachment VI).

CONTRACTING PROCESS

PATH FBG funds are allocated to existing contractors. Attachment IV provides a listing of those contractors and their respective program allocations.

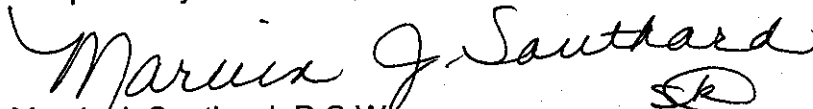
IMPACT ON CURRENT SERVICES

Acceptance of these funds will enable DMH to continue enhance homeless services with existing contractors and the Department's directly operated programs.

CONCLUSION

The Department of Mental Health will need one (1) copy of the Board's action and one (1) certified copy of the attached Resolution. It is requested that the Executive Officer of the Board notify the Department of Mental Health's Contracts Development and Administration Division at (213) 738-4684, when these document are available.

Respectfully submitted,


Marvin J. Southard, D.S.W.
Director of Mental Health

MJS:RK:CK:mi

Attachments (6)

c: Chief Administrative Officer
County Counsel
Auditor-Controller
Chairperson, Mental Health Commission

State of California
Department of Mental Health

Health and Human Services Agency

PATH ALLOCATION WORKSHEET ALLOCATION
MH 1772B (2/03)

STATE FISCAL YEAR: 2003/2004

FEDERAL CATALOG NO. 93.150

COUNTY: LOS ANGELES

REVISION NO: 1

The State Department of Mental Health (DMH) provides the Federal Projects For Assistance in Transition From Homelessness (PATH) Formula Grant funds to counties for State Fiscal Year (SFY) 2003/2004. Your Initial Allocation is identified below.

PATH Funds SFY 2003/2004 (Amount Reimbursable):	\$1,602,971
SFY 2002/2003 Rollover:	\$ 443,760
Total PATH Program SFY 2003/2004:	\$2,046,731

PURPOSE: REVISED ALLOCATION

Date: March 8, 2004

I, the undersigned Director of Mental Health for LOS ANGELES County, have accepted the Federal PATH funds for the county under the specific conditions included in the positive and negative assurances as part of the County Application Package (CAP), as well as those conditions established by other governing federal and state laws, policies, regulations, and guidelines. The CAP, as approved by DMH, will be followed in expending these funds.

County Mental Health Director

Date

**RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE
COUNTY OF LOS ANGELES
STATE OF CALIFORNIA**

Now, Therefore Be It Resolved that the Board of Supervisors of the County of Los Angeles, does hereby authorize Marvin J. Southard, D.S.W., Director of Mental Health, to accept McKinney Projects for Assistance in Transition from Homelessness (PATH) Federal Block Grant (FBG) funds for Fiscal Year (FY) 2003-2004 and to sign the PATH FBG application for FY 2003-2004 with the State Department of Mental Health, for a total encumbrance amount of \$2,046,731 to be paid by the State to the County for FY 2003-2004.

The foregoing Resolution was adopted on the 20th day of April 2004 by the Board of Supervisors of the County of Los Angeles, and ex officio the governing body of all other special assessment and taxing districts, agencies and authorities, for which said Board so acts.

By 
Chairman, Board of Supervisors

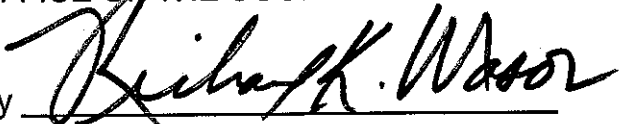
VIOLET VARONA-LUKENS
Executive Officer-Board of Supervisors
of the County of Los Angeles

By 
Deputy

APPROVED AS TO FORM



OFFICE OF THE COUNTY COUNSEL

By 

ATTACHMENT III

CONTRACT NO. _____

AMENDMENT NO. _____

THIS AMENDMENT is made and entered into this _____ day of _____, 2004, by and between the COUNTY OF LOS ANGELES (hereafter "County") and _____ (hereafter "Contractor").

WHEREAS, County and Contractor have entered into a written Agreement dated _____, identified as County Agreement No. **DMH-**_____, including Amendment No(s). _____, (hereafter collectively "Agreement"); and

WHEREAS, for Fiscal Year 2003-2004, County and Contractor intend to amend Agreement only as described hereunder; and

WHEREAS, for Fiscal Year 2003-2004 only, County and Contractor intend to amend Agreement to add \$ _____ in **McKinney Projects for Assistance in Transition from Homelessness (PATH)** Federal Block Grant (FBG) funds to the Maximum Contract Amount to augment mental health services to clients with co-occurring severe mental illness and substance abuse disorders, and who are homeless or at imminent risk of becoming homeless.

NOW, THEREFORE, County and Contractor agree that Agreement shall be amended only as follows:

1. Paragraph 4 (FINANCIAL PROVISIONS), Subparagraph B (Reimbursement for Initial Period) shall be deleted in its entirety and the following substituted therefor:

"B. Reimbursement For Initial Period: The Maximum Contract Amount for the Initial Period of this Agreement as described in Paragraph 1 (TERM) shall not exceed _____ DOLLARS (\$_____) and shall consist of County, State and/or Federal (excluding Medicare Partial Hospitalization services) funds as shown in the applicable Financial Exhibit column(s) which are identified on the Financial Summary. This Maximum Contract Amount includes Cash Flow Advance which is repayable through cash and/or appropriate SFC units and/or actual and allowable costs as authorized by other provisions of this Agreement. Notwithstanding any other provision of this Agreement, in no event shall County pay Contractor more than this Maximum Contract Amount for Contractor's performance hereunder during the Initial Period.

2. Financial Summary for Fiscal Year 2003-2004 shall be deleted in its entirety and replaced with Financial Summary - ___ for Fiscal Year 2003-2004 attached hereto and incorporated herein by reference. All references in Agreement to Financial Summary for Fiscal Year 2003-2004 shall be deemed amended to state "Financial Summary - ___ for Fiscal Year 2003-2004."

3. Contractor shall provide services in accordance with Contractor's Fiscal Year 2003-2004 Negotiation Package for this Agreement and any addenda thereto approved in writing by Director.
4. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by County's Director of Mental Health or his designee and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
MARVIN J. SOUTHARD, D.S.W.
Director of Mental Health

CONTRACTOR

By _____

Name _____

Title _____

(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM
BY THE OFFICE OF THE COUNTY COUNSEL

LLOYD W. PELLMAN
County Counsel

APPROVED AS TO CONTRACT
ADMINISTRATION:

DEPARTMENT OF MENTAL HEALTH

By _____
Chief, Contracts Development
and Administration Division

COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH

Attachment IV

**PATH ALLOCATION
FY 2003-2004**

SUPERVISORIAL DISTRICT SERVED	AGENCY	FY 2002-2003 AMOUNT	AUGMENTATION AMOUNT	FY 2003-2004 AMOUNT
4th	American Indian Counseling Center 17707 Studebaker Road, #208, Cerritos, CA 90703	\$ 152,500	\$ 14,000	\$ 166,500
5th	Antelope Valley Mental Health Center 349-A East Avenue K-6, Lancaster, CA 93535	0.00	45,834	45,834
2nd	Downtown Mental Health Center 529 S. Maple Avenue, Los Angeles, CA 90013	0.00	75,000	75,000
3rd	Edmund D. Edelman Westside Mental Health Center 11080 W. Olympic Blvd, Los Angeles, CA 90064	176,267	14,000	190,267
3rd	Hollywood Mental Health Center 1224 Vine Street, Los Angeles, CA 90038	82,068	23,926	105,994
Countywide	Homeless and Housing Division - Cold/Wet Weather Program 3160 West 6th Street, Los Angeles, CA 90020	154,677	5,366	160,043
3rd	Los Angeles Free Clinic 8405 Beverly Blvd., Los Angeles, CA 90048	20,000	0.00	20,000
1st and 2nd	LAMP, Inc. 527 S. Crocker Street, Los Angeles, CA 90013	320,445	92,000	412,445
4th	Long Beach Mental Health Center 1975 Long Beach Blvd., Long Beach, 90806	0.00	75,000	75,000
4th	Mental Health Association - Homeless Assistance Project 400 5th Street, Long Beach, CA 90802	141,566	0.00	141,566
5th	Mental Health Association - Antelope Valley Homeless Assistance Program 43423 Division Street, #107, Lancaster, CA 93535	61,451	100,000	161,451
3rd	Ocean Park Community Center - Day Break 1453 16th Street, Santa Monica, CA 90404	195,548	0.00	195,548
3rd	St. Joseph's Center 204 Hampton Drive, Venice CA 90291	99,564	0.00	99,564
3rd	Step Up on Second Street 1328 Second Street, Santa Monica CA 90401	80,000	0.00	80,000
2nd	West Central Mental Health Center 3751 Stocker Street, Los Angeles, CA 90008	0.00	117,519	117,519
TOTAL PATH ALLOCATION		\$ 1,484,086	\$ 562,645	\$ 2,046,731

Supervisorial District Funding Summary:

1st District	2nd District	3rd District	4th District	5th District ¹	TOTAL
\$ 302,350	\$ 408,820	\$ 709,313	\$ 395,455	\$ 230,793	\$ 2,046,731

¹ Does not include \$100,000 in CGF funds to support the MHA - Homeless Assistance Program.

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. 435
NO.

DEPARTMENT OF MENTAL HEALTH

19

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

4-VOTES

Sources:

Department of Mental Health
Revenue - PATH Federal Block Grant
A01-MH-20500-9019
\$293,000

Uses:

Department of Mental Health
Services & Supplies
A01-MH-20500-2000
\$293,000

This request is to provide additional spending authority for the enhancement of homeless services with existing contractors and the Department's directly operated programs. This is fully funded by PATH Federal Block Grant. There is no increase in net County cost.

Susan K...
Marvin J. Southard, D.S.W.

Director of Mental Health

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR —

ACTION

APPROVED AS REQUESTED ✓

✓

RECOMMENDATION

April 8 2004

AS REVISED

David E. Hansen
DAVID E. HANSEN
CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER
NO. 250

BY

Helen Fung
APRIL 8 2004

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

BY

DEPUTY COUNTY CLERK

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Los Angeles County Chief Administrative Office

Grant Management Statement for Grants \$100,000 or More

Department: Mental Health		
Grant Project Title and Description: Federal Block Grant (FBG) Projects for Assistance in Transition from Homelessness (PATH)		
PATH FBG funds are used to provide services to individuals who have a severe mental illness and are homeless or at imminent risk of becoming homeless.		
Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
State Dept of Mental Health	Federal Catalog No.93.150	After Board Approval
Total Amount of Grant Funding: \$2,046,731		County Match: \$682,244 (in kind services)
Grant Period: Fiscal Year 2003-2004	Begin Date: 07/01/2003	End Date: 06/30/2004
Number of Personnel Hired Under This Grant:	Full Time: 137.77	Part Time: 25
Obligations Imposed on the County When the Grant Expires		
Will all personnel hired for this program be informed this is a grant-funded program?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Will all personnel hired for this program be placed on temporary ("N") items?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is the County obligated to continue this program after the grant expires?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b.) Identify other revenue sources (describe below)		
The department will explore all sources of potential or new funding; there are no existing funds available	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Impact of additional personnel on existing space:		
Contract agencies with significant staff enhancement have had to expand their office space. Within DMH there has not been a significant impact.		
Other requirements not mentioned above:		

Department Head Signature

Date: 4/8/04

Marvin J. Sautter

 (SK)