



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH  
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



MARVIN J. SOUTHARD, D.S.W.  
Director

ROBIN KAY, Ph.D.,  
Chief Deputy Director

RODERICK SHANER, M.D.  
Medical Director

October 07, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

24 October 7, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL TO ACCEPT A GRANT AWARD AND ENTER INTO A GRANT AGREEMENT WITH  
THE AMERICAN PSYCHOLOGICAL ASSOCIATION BOARD OF EDUCATIONAL AFFAIRS AND  
APPROVAL OF AN APPROPRIATION ADJUSTMENT  
(ALL SUPERVISORIAL DISTRICTS)  
(4 VOTES)**

### **SUBJECT**

Request approval to 1) accept a grant award from, and enter into a grant agreement with, the American Psychological Association Board of Educational Affairs to pursue accreditation for the Department of Mental Health Correctional and Community Mental Health Psychology Internship Program and 2) perform an appropriation adjustment.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and authorize the acceptance of a grant award from the American Psychological Association (APA) Board of Educational Affairs (BEA) in the amount of \$20,000 to pursue accreditation of the Department of Mental Health (DMH) Correctional and Community Mental Health Psychology Internship Program. The term of the grant award is the date of approval by your Board through June 16, 2016.
2. Delegate authority to the Director of Mental Health (Director), or his designee, to enter into the attached grant agreement (Attachment I, Grant Award Letter; and Attachment II, Addendum to Grant Award Letter) effective the date of your Board's approval through June 16, 2016.
3. Delegate authority to the Director, or his designee, to execute amendments to the grant agreement, to extend the grant agreement, and to make minor alterations to the project spending,

provided that DMH provides ten days advance notification to your Board and Chief Executive Office (CEO), including DMH's report on its ongoing plan to meet the requirements for the grant award and any grant agreement changes are approved by County Counsel.

4. Approve the Request for an Appropriation Adjustment (Attachment III) for Fiscal Year (FY)2014-15 in the total amount of \$20,000 to increase Services and Supplies (S&S) to provide spending authority for acquiring APA accreditation for the psychology internship program funded by APA BEA grant award.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Board approval of the recommended actions will allow DMH to accept an APA BEA grant award totaling \$20,000 and execute the attached grant agreement (Attachments I and II) for assistance in acquiring APA accreditation for the DMH Correctional and Community Mental Health Psychology Internship Program. Through this program, DMH will expand the number of accredited internship positions, promote quality training for psychologists, and attract and train high quality clinical psychology interns to provide critically needed intensive services, including mental health clinical services, case management, and aftercare planning for underserved populations in the Los Angeles metropolitan area.

On December 18, 2013, the APA BEA notified DMH of the grant award resulting from a competitive application process. The grant award period will run from January 1, 2014, to June 31, 2016, and requires annual reports on progress toward obtaining accreditation for the clinical psychology internship program.

### **Implementation of Strategic Plan Goals**

The recommended Board actions support the County's Strategic Plan Goal 1, "Operational Effectiveness/Fiscal Sustainability" and Strategic Plan Goal 3, "Integrated Services Delivery."

### **FISCAL IMPACT/FINANCING**

The APA BEA grant award in the amount of \$20,000 has been allocated in its entirety. The Request for Appropriation Adjustment in the amount of \$20,000 increases S&S to fund the implementation of APA accreditation for the psychology internship program, fully funded by the APA BEA grant award. This is a one-time award and is not subject to renewal.

There is no net County cost impact associated with these recommended actions.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The DMH Correctional and Community Mental Health Psychology Internship Program is designed to provide clinical experience to pre-doctoral interns in the final year of training toward obtaining a doctoral-level degree in clinical psychology. Currently, there is a significant imbalance between supply and demand for accredited psychology internships. Each year, due to the lack of accredited internship positions, hundreds of doctoral-level clinical psychology trainees are not placed. To address this, the APA has allocated up to \$3 million to fund the pursuit of accreditation to increase

the number of APA-accredited internship programs and positions. According to the APA BEA, professional psychology is best served by a workforce trained in programs that meet the standards of the profession as demonstrated through a quality assurance mechanism recognized by the U.S. Department of Education. Completion of an APA-accredited internship is also a requirement for hiring by federal agencies and is increasingly required for state licensure.

The grant agreement requires that grant funds are for the sole purpose of assisting with expenditures required to meet the criteria for APA accreditation. Such expenditures include APA-accreditation application and site visit fees, program consultation expenses, administrative, supervisor, and intern support, accreditation fees, and other specifically identified direct costs incurred in seeking accreditation.

The grant is contingent upon compliance with the grant reporting requirements, which are listed in Attachments I and II.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Acceptance of this grant award and execution of the grant agreement will allow the DMH Correctional and Community Mental Health Psychology Internship Program to pursue accreditation, which if obtained, will expand the number of accredited internship positions available across the country. Through accreditation, the psychology internship program will receive national recognition for quality of training consistent with standards for accredited internship training programs. In addition to ensuring continued excellence in education and training for psychology interns, accredited programs attract the highest quality clinical psychology internship candidates. It is widely known that the most competitive candidates prefer APA accredited internship programs. This applies not only for the quality of clinical services provided by each intern class, but for the continuation of such services in the future. The program's clinical psychology classes provide a natural pool from which to hire into full-time employment with DMH. Accreditation for this internship program has potential to strengthen the quality of the DMH workforce, attracting candidates who are committed to DMH's core values and excellence in the provision of critically needed intensive clinical services to underserved populations in the Los Angeles County metropolitan area.

The Honorable Board of Supervisors

10/7/2014

Page 4

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mg Southard". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

MARVIN J. SOUTHARD, D.S.W.

Director of Mental Health

MJS:SS:CVZ:RK:gt

Enclosures

c: Executive Officer, Board of Supervisors  
Chief Executive Officer  
County Counsel  
Chairperson, Mental Health Commission  
Auditor-Controller



AMERICAN  
PSYCHOLOGICAL  
ASSOCIATION

December 18, 2013

Cheryl D. Van der Zaag, PhD  
Los Angeles County Department of Mental Health  
441 Bauchet, Room 1017  
Jail Mental Health Administration  
Los Angeles, CA 90012

Dear Dr. Van der Zaag:

The APA Board of Educational Affairs (BEA) is pleased to inform you that Los Angeles County Department of Mental Health Correctional and Community Psychology Internship Program has been awarded \$20,000 for seed funding to pursue APA-accreditation for your internship program. The dual purposes of this grant program are to expand the number of accredited internship positions and to promote quality training for psychologists. An evaluation of your organization's efforts and demonstrated commitment to quality training of psychologists made it a logical choice for funding.

This grant award period will run from January 1, 2014 to June 31, 2016. This grant is awarded pursuant to the grant criteria based on the application submitted by your organization. Grant funds are for the sole purpose of assisting with expenditures required in meeting the criteria for APA accreditation. Such expenditures include APA-accreditation application and site visit fees, program consultation expenses, administrative, supervisor and intern support, and other specifically identified direct costs to be incurred in seeking accreditation. Receipt of this grant does not guarantee or otherwise ensure a positive accreditation decision.

This grant is contingent upon your compliance with the grant reporting requirements outlined here:

1. Provide an annual report on progress with seeking APA accreditation including:
  - a) Status of self-study (date submitted or plan to submit)
  - b) Accreditation status
  - c) Number of internship positions
2. Use grant funds only as specified in the approved grant application.
3. Meet terms and conditions specified in the addendum to this letter.

APA has many resources to assist programs seeking accreditation and we encourage you to use the enclosed list of resources as you implement your grant. We also encourage you to visit the APA Commission on Accreditation's (CoA) web site for information on the APA Accreditation Process. The CoA holds self-study workshops several times a year in conjunction with training conferences, meetings, and other events. For dates on self-study workshops please use this link:

<http://www.apa.org/ed/accreditation/visits/visitors/workshops.aspx>. Self-study workshops are free and open to anyone interested in learning more about the Accreditation Guidelines and Principles and how to apply them in being responsive to the self-study instructions.

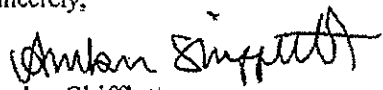
Once again, congratulations on your grant award. We are excited to support your efforts to provide quality training for future psychologists. Please contact Amber Shifflett at [ashifflett@apa.org](mailto:ashifflett@apa.org) or 202-336-5783 with any questions or concerns.

Washington, DC 20002-4242  
(202) 336-5500  
(202) 336-6123 TDD

Web: [www.apa.org](http://www.apa.org)



Sincerely,

A handwritten signature in black ink, appearing to read "Amber Shifflett". The signature is fluid and cursive, with a large initial 'A' and a long, sweeping underline.

Amber Shifflett  
Assistant Director, Governance  
Education Directorate

Addendum to Grant Award Letter

Internship Program Name: **Los Angeles County Department of Mental Health**

Grant identification number: **8898236**

Please refer to this number in all communications regarding this grant.

Grant award period

This grant award period will run from January 1, 2014 to June 31, 2016.

Payment schedule

Enclosed is a check for \$20,000 which represents the full amount of the grant. The grant funds must be used within 30 months following receipt of the grant. If funds remain at the end of the grant period, you must request an extension in writing before the end of the grant period. If an extension is not requested or granted, all unused funds must be returned to APA upon expiration of the grant.

Reporting schedule

Annual reports must be provided by January 31<sup>st</sup> of each year for the previous year and within 30 days after the completion of the grant period as scheduled below. Prior to each report due date, you will receive an electronic form to use when submitting your report.

Beginning date	End date	Reports due
January 1, 2014	June 31, 2016	January 31, 2015
		January 31, 2016
		July 31, 2016

Acknowledgement of grant

You agree to acknowledge the support of the APA Board of Educational Affairs in any publicity materials regarding receipt of this grant.

Other conditions

1. Provide written acknowledgement of receipt of payment of grant funds
2. Maintain your records to show and account for grant funds
3. Allow APA access to verify grant expenditures and activities
4. Refrain from using funds for any purpose prohibited by law
5. Cooperate with efforts of APA to publicize the grant award
6. Comply with request for information about your internship program activities

I hereby certify that Los Angeles County Department of Mental Health accepts the terms and conditions outlined in this award letter.

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By	Title	Date
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BOARD OF  
SUPERVISORS  
OFFICIAL COPY

BA FORM 03/13

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**DEPT'S.  
NO. 435DEPARTMENT OF MENTAL HEALTH

September 3, 2014

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFOR****FY 2014-15****4 - VOTES****SOURCES****USES**

Department of Mental Health  
A01-MH-94-9409-20500  
Training Grant  
Increase Revenue

\$20,000

Department of Mental Health  
A01-MH-2000-20500  
Services and Supplies  
Increase Appropriation

\$20,000

**SOURCES TOTAL: \$ 20,000****USES TOTAL: \$ 20,000****JUSTIFICATION**

This adjustment is requested to increase the Services & Supplies and Revenue to provide spending authority to implement the American Psychological Association (APA) Board of Education Affairs (BEA) award to acquire APA accreditation for the Department of Mental Health's psychology internship program. This will be fully funded by APA BEA Grant Award from the American Psychological Association. There is no net County cost impact associated with this action.

**ADOPTED**

BOARD OF SUPERVISORS

*Robin Kay for Margo Morales*  
AUTHORIZED SIGNATURE [Margo Morales]

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

... # 24 OCT 07 2014

*Shuchi A. Namai*  
SHUCHI A. NAMAI  
EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 020

*Sept 4* 20 14

☐ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

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