



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
 550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



MARVIN J. SOUTHARD, D.S.W.
 Director
 ROBIN KAY, Ph.D.,
 Chief Deputy Director
 RODERICK SHANER, M.D.
 Medical Director

October 07, 2014

The Honorable Board of Supervisors
 County of Los Angeles
 383 Kenneth Hahn Hall of Administration
 500 West Temple Street
 Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
 COUNTY OF LOS ANGELES

25 October 7, 2014

Sachi A. Hamai
 SACHI A. HAMAI
 EXECUTIVE OFFICER

Dear Supervisors:

**APPROVE EXPENDITURES FOR THE FIFTEENTH ANNUAL MENTAL HEALTH COMMISSION
 PROFILES OF HOPE VOLUNTEER AND PROGRAM RECOGNITION AWARDS
 AND FOR LUNCH PURCHASES
 FOR MENTAL HEALTH COMMISSION MEETINGS
 (ALL SUPERVISORIAL DISTRICTS)
 (3 VOTES)**

SUBJECT

Request approval to expend funds to host and conduct the Fifteenth Annual Mental Health Commission Profiles of Hope Volunteer and Program Recognition Awards, to be held on October 23, 2014, at the Catalina Seafood, Inc., and to purchase lunch for the Mental Health Commission full meetings on an ongoing basis.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Department of Mental Health (DMH) to expend funds to host and conduct the Fifteenth Annual Mental Health Commission's Profile of Hope Volunteer and Program Recognition Awards to be held on October 23, 2014, at a cost not to exceed \$15,000, which includes the cost of catering services and on-site technical support.
2. Authorize the Director of Mental Health (Director), or his designee, to execute an agreement with the Catalina Seafood, Inc., for catering services and on-site technical support, at a total cost not to exceed \$11,000.
3. Authorize the Director, or his designee, to expend funds to purchase lunch for the Mental Health

Commission's full meetings on an ongoing basis and allow attendees to participate in lunch at a cost not to exceed \$600 per meeting and \$6,600 annually.

4. Authorize the Director, or his designee, to execute contracts and/or agreements with venues, selected through the County procurement process, for the purpose of providing catering services at, and on-site technical support for, the monthly Commission full meetings.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Board approval of the recommended actions will enable the Mental Health Commission to host the Fifteenth Annual Profiles of Hope Volunteer and Program Recognition Awards to be held on October 23, 2014, at the Catalina Seafood, Inc. The Commission's Annual Profiles of Hope Volunteer and Program Recognition Awards is the sole opportunity for the Commission to recognize and honor outstanding members of the mental health community.

The number of attendees is expected to be 220 people, of which 140 are expected to be consumers and families; 24 students; interns, and County staff; 16 commissioners; and approximately 40 local, State, and federal policy makers.

The Profiles of Hope Volunteer and Program Recognition Awards includes the following categories: 1) Outstanding Consumer; 2) Service Area Family and Community Advocate; 3) Personal Legacy; 4) Mental Health Leadership; and 5) Social Inclusion-Public Engagements Advocate.

Also, Board approval of the recommended actions will enable the Mental Health Commission to purchase lunch for its Commission full meetings on an ongoing basis.

There are approximately 50-60 people that attend these commission meetings, of which 30-40 are consumers, families, students, and interns; 16 commissioners; and approximately 4 County staff. The full Commission meetings are held once a month except for the month of August.

Implementation of Strategic Plan Goals

The recommended actions support the County's Strategic Plan Goal 1, "Operational Effectiveness/Fiscal Sustainability" and Goal 3, "Integrated Services Delivery."

FISCAL IMPACT/FINANCING

The estimated total cost of the conference is not to exceed \$15,000, which includes \$11,000 for catering services and site technical support, \$2,250 for awards and other costs, \$1,000 for invitation and postage, and \$750 for keynotes and other speakers.

The estimated total cost to purchase lunch for the Commission's full meetings is \$6,600 annually.

The costs for the Profiles of Hope Volunteer and Program Recognition Awards and for the purchase of lunch for the Commission full meetings are fully funded by 2011 sales tax realignment and included in DMH's Fiscal Year 2014-15 Adopted Budget.

Funding to purchase lunch for Mental Health Commission full meetings for future fiscal years will be

requested during the annual budget request process.

There is no net County cost impact associated with these actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

State Law requires each county to have a Mental Health Board or Commission. Members are appointed by the Board of Supervisors for three-year terms on a voluntary basis. The Commission, by law, is comprised of 51 percent clients and family members appointed by your Board to advocate for the thousands of men, women and children who face mental illness. Stigma is the single greatest challenge that mental health clients face. The Commission is mandated, by State Law, 5604.2 of the Welfare and Institutions Code to evaluate the community's mental health needs, services, facilities and special programs. This awards program provides an important opportunity to showcase that hope, wellness, and recovery are possible and to acknowledge those who have dedicated their mind, heart, and soul to supporting and advocating for individuals with mental illness.

Since 2003, DMH and the Commission have sponsored an annual Volunteer and Program Recognition Awards. This event unites clients and family members, and community representatives. It is also an opportunity for mental health agencies to acknowledge volunteers who increased value in clients' lives.

This is an awards program for 220 attendees. Catering services are needed because many of the consumers and students attending the program do not have the financial resources to pay for food. During the awards event, consumers/students have the opportunity to network and share personal resources.

Mental Health Commission Meetings are public forums for consumers and families to understand the type of mental health services offered throughout Los Angeles County and how services can support their recovery from mental illness.

There is a public comment section where consumers and families can voice their concerns about services and treatment received, and/or raise awareness about specific issues or events. The Director provides a comprehensive departmental report to attendees, while the Legislative Analyst delivers updates on salient mental health policy issues. These meetings unite clients, family members, commissioners, and staff.

These meetings accommodate 50-60 attendees. Catering services are needed because many of the consumers and families attending the meetings do not have the financial resources to pay for food. During the lunch session, consumers/families/students/interns have the opportunity to network and share personal resources.

CONTRACTING PROCESS

DMH solicited quotes from three locations and determined that the Catalina Seafood, Inc., was the preferred location based on availability, cost, size of accommodations, and ease of both auto and public transportation needs. The Catalina Seafood, Inc., prohibits the use of outside catering services and provides catering services.

The Honorable Board of Supervisors

10/7/2014

Page 4

Upon Board approval, DMH will expend funds in support of the ceremony and enter into an agreement with the Catalina Seafood, Inc. Confirmation in the form of a deposit will be made to ensure reservation of space, catering services, and other necessities for the ceremony are obtained.

The purchase of lunch for each Commission full meeting will not exceed \$600; each purchase requires only one solicitation under the County's Procurements General Guidelines for Solicitation.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Profiles of Hope Volunteer and Program Recognition Awards is an opportunity to showcase and reward programs and individuals that have improved the lives of those affected with mental illness.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mg Southard". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

MARVIN J. SOUTHARD, D.S.W.

Director of Mental Health

MJS:TL:RK:gt

c: Executive Officer, Board of Supervisors
Chief Executive Officer
County Counsel
Chairperson, Mental Health Commission