



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



MARVIN J. SOUTHARD, D.S.W.
Director
ROBIN KAY, Ph.D.,
Chief Deputy Director
RODERICK SHANER, M.D.
Medical Director

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

June 02, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

34 OF JUNE 2, 2015


PATRICK OGAWA
ACTING EXECUTIVE OFFICER

Dear Supervisors:

**REQUEST APPROVAL TO AMEND 20 LEGAL ENTITY AGREEMENTS TO ADD CALIFORNIA
WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS FUNDING FOR MENTAL HEALTH
SERVICES FOR FISCAL YEAR 2015-16
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to amend 20 existing Legal Entity Agreements to add California Work Opportunity and Responsibility to Kids (CalWORKs) funding for the purpose of continuing mental health services without interruption to program participants during Fiscal Year 2015-16.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and authorize the Director of Mental Health, or his designee, to prepare, sign, and execute amendments, substantially similar in format to Attachment A, to add California Work Opportunity and Responsibility to Kids (CalWORKs) funding to 20 existing Legal Entity (LE) Agreements under which CalWORKs services are currently provided, and also add CalWORKs Homeless Family Solutions System (HFSS) funding for homeless CalWORKs families to six (6) of the 20 LE Agreements, as listed in Attachment B, for a total cost of \$14,369,459, in order to continue providing mental health services to CalWORKs program participants during the 2015-2016 fiscal year.
2. Delegate authority to the Director of Mental Health, or his designee, to prepare, sign, and execute any future amendments to these LE Agreements and establish as a new Maximum Contract Amount

(MCA), the aggregate of the contract provider's original agreement and all amendments provided that: 1) the additional funding allocation does not exceed an increase of 20 percent of each individual provider's MCA, which includes all funded programs combined (of which the CalWORKs and HFSS funding are only two such programs), within a specific fiscal year; 2) approval by County Counsel, or the respective designee, is obtained prior to any such Amendment; 3) County and Contractor may, by written Amendment, mutually agree to reduce programs, and further revise the applicable MCA; 4) any revisions are used to provide additional services and/or to reflect program or Board policy changes; 4) the Director notifies your Board and the Chief Executive Officer (CEO) of Agreement changes in writing within 30 days after execution of each Amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Board approval is requested to amend the agreements of 20 LE contractors currently operating CalWORKs programs to ensure the continued and uninterrupted provision of mental health services to CalWORKs program participants during FY 2015-16, and also funding for HFSS homeless families who are also coping with mental illness. The current funding agreements for mental health services to CalWORKs participants and HFSS will expire on June 30, 2015. Approval of this recommendation will allow DMH to continue to serve CalWORKs participants and homeless families in the interim until new CalWORKs providers can be identified through a solicitation process.

DMH is currently finalizing a Request for Proposals (RFP) solicitation for establishing ongoing mental health services for both CalWORKs program participants and CalWORKs homeless families.

Implementation of Strategic Plan Goals

The recommended actions support the County's Strategic Plan Goal 3, Integrated Services Delivery.

FISCAL IMPACT/FINANCING

The total cost of adding CalWORKs funding allocations to all 20 existing legal entity agreements and adding HFSS funding to six of the 20 existing legal entity agreements for FY 2015-16 is \$14,369,459. The additional CalWORKs allocation for 20 LE Agreements is funded through an intrafund transfer from Department of Public Social Services (DPSS) in the amount of \$13,469,459 for the provision of mental health supportive services; and \$900,000 for HFSS allocations to serve CalWORKs homeless families. This funding is included in DMH's 2015-16 Recommended Budget.

There is no net County cost associated with the recommended action.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In 1997, Governor Wilson signed AB 1542 which conformed California to changes in federal welfare programs. The intent was to ensure that welfare is a temporary support in times of crisis rather than a way of life, to encourage and reward personal responsibility and accountability by participants, and to foster a "Work First" attitude through the application of strict work requirements.

In California, the Welfare-to-Work Program is designed to assist individuals, who are receiving assistance through CalWORKs, to transition as rapidly as possible from dependency on public

assistance into unsubsidized employment and self-sufficiency. Parents or caretakers in families on welfare, unless exempted, are required to meet work requirements by subsidized employment, work experience, community service, vocational training, mental health treatment, substance abuse treatment, domestic violence services, and educational services.

DPSS allocates State CalWORKs funding to County departments, specifically DMH, for CalWORKs mental health supportive services. Since 1997, DMH has received intrafund transfers from DPSS to provide a wide range of mental health treatment services to CalWORKs participants. These services are specifically designed to help individuals overcome the barriers which hinder them from obtaining and retaining employment.

The Amendment format has been approved as to form by County Counsel. The CEO has reviewed the proposed actions.

In accordance with your Board Policy Manual, Section 5.120, Authority to Approve Increases to Board Approved Contract Amounts requirements, DMH notified your Board on May 19, 2015 (Attachment C), identifying and justifying the need for requested percentage increase exceeding 10 percent.

Through the contract term, DMH will continue supervision and monitoring of existing CalWORKs service providers to ensure that these providers are in compliance with DMH Agreements' provisions and policies, and that performance outcomes are being achieved.

CONTRACTING PROCESS

DMH began the CalWORKs RFP process with the development of the solicitation document and scoring tool. However, as the solicitation draft was being finalized, DPSS requested the addition of the HFSS component into the CalWORKs RFP. This added component required DMH to make further revisions to the RFP and develop a new Scoring Tool. These new additions have delayed the release of the RFP.

DMH is currently finalizing the RFP and it will be issued in accordance with State requirements regarding the allocation of CalWORKs funding within Los Angeles County. The RFP will be distributed to agencies on the Departmental Bidders list and will be announced through publications in local community and ethnic newspapers, as well as through DMH's own internet site.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Board approval of the contract amendments allows CalWORKs contractors to continue providing services without interruption through FY 2015-16 while DMH conducts a RFP solicitation process. Upon completion, DMH will return to your Board for approval to award the successful proposers.

The Honorable Board of Supervisors

6/2/2015

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mg Southard". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

MARVIN J. SOUTHARD, D.S.W.

Director of Mental Health

MJS:CW:DD:RK:D

KH

Enclosures

c: Interim Chief Executive Officer
County Counsel
Chairperson, Mental Health Commission
Acting Executive Officer, Board of Supervisors

CONTRACT NO. MH1201

AMENDMENT NO.

THIS AMENDMENT is made and entered into this _____ day of _____, 2015, by and between the COUNTY OF LOS ANGELES (hereafter "County") and _____ (hereafter "Contractor").

WHEREAS, County and Contractor have entered into a written Agreement, dated _____, identified as County Agreement No. MH121, (hereafter "Agreement"); and

WHEREAS, County and Contractor intend to amend Agreement only as described hereunder; and

WHEREAS, County and Contractor intend to amend Agreement to **add** California Work Opportunity and Responsibility To Kids (CalWORKs) funding and/or CalWORKs Homeless Family Solutions System (HFSS) to this Agreement. This will allow the Contractor to provide services beginning **July 1, 2015** to avoid a disruption in services while the Department of Mental Health (DMH) completes its pending CalWORKs solicitation process intended to identify qualified CalWORKs providers; and

WHEREAS, for Fiscal Year (FY) 2015-16 only, the CalWORKs funding allocation CalWORKs MHS Non-Medi-Cal is \$ _____; and

WHEREAS, for Fiscal Year (FY) 2015-16 only, the CalWORKs Homeless Family Solution System Invoice is \$ _____; and

WHEREAS, for FY 2015-16 only, the Maximum Contract Amount (MCA) shall be increased by \$ _____, with a revised MCA of \$ _____.

NOW, THEREFORE, County and Contractor agree that Agreement shall be amended only as follows:

1. Financial Exhibit A (FINANCIAL PROVISIONS), Attachment II, Paragraph C (Reimbursement for Initial Period) shall be deleted in its entirety and the following substituted therefore:

"C. REIMBURSEMENT FOR INITIAL PERIOD

(1) The Maximum Contract Amount for the Initial Period of this Agreement as described in Paragraph 1 (TERM) of the Legal Entity Agreement shall not exceed _____ DOLLARS (\$ _____) and shall consist of Funded Programs as shown on the Financial Summary."

2. Financial Summary for FY 2015-16, shall be deleted in its entirety and replaced with Financial Summary - _____ for FY 2015-16 attached hereto and incorporated herein by reference. All references in Agreement to Financial Summary for FY 2015-16, shall be deemed amended to state Financial Summary - _____ for FY 2015-16."
3. Contractor shall provide services in accordance with the Contractor's FY _____ Negotiation Package for this Agreement and any addenda thereto approved in writing by Director.
5. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by County's Director of Mental Health or his designee, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
MARVIN J. SOUTHARD, D.S.W.
Director of Mental Health

CONTRACTOR

By _____

Name _____

Title _____
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT
ADMINISTRATION:

DEPARTMENT OF MENTAL HEALTH

By _____
Chief, Contracts Development
and Administration Division

CalWORKs –Extension 2015-16 includes HFSS

County of Los Angeles
 Department of Mental Health
 Adult System of Care

California Work Opportunity and Responsibility To Kids
 (CalWORKs)
 And
 Homeless Family Solutions System (HFSS)*
 Contract Providers
 Fiscal Year 2015-16

	Contractor	CalWORKs Allocation	HFSS Allocation
1	1736 Family Crisis Center	\$ 225,000	
2	Alma Family	1,010,209	
3	Child & Family Guidance Center	592,656	
4	Children's Institute, Inc.	1,097,762	
5	Didi Hirsch	963,067	
6	El Centro de Amistad	592,656	
7	ENKI Health & Research, Inc.*	1,010,209	\$ 200,000
8	Hillsides	875,515	
9	Hillview Mental Health Center	592,656	
10	Pacific Asian Counseling	505,105	
11	Pacific Clinics *	1,346,946	125,000
12	Penny Lane *	673,471	125,000
13	Prototypes *	538,778	125,000
14	Providence Community Service (College Community Services)	471,431	
15	San Fernando Valley Mental Health Center *	592,656	125,000
16	SHIELDS For Families *	457,962	200,000
17	South Central Health Rehabilitation	457,962	
18	Special Services for Groups	336,737	
19	The Guidance Center	536,025	
20	The Help Group	592,656	
Total		\$ 13,469,459	\$ 900,000



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MARVIN J. SOUTHARD, D.S.W.
Director
ROBIN KAY, Ph.D.
Chief Deputy Director
RODERICK SHANER, M.D.
Medical Director

May 19, 2015

TO: Each Supervisor
FROM: *Robin Kay for*
Marvin J. Southard, D.S.W.
Director

SUBJECT: NOTICE OF INTENT TO REQUEST DELEGATED AUTHORITY TO APPROVE A PERCENTAGE INCREASE EXCEEDING TEN PERCENT OF THE MAXIMUM CONTRACT AMOUNTS OF TWENTY LEGAL ENTITY AGREEMENTS FOR CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS MENTAL HEALTH SERVICES AND HOMELESS FAMILY SOLUTIONS SYSTEM FOR FISCAL YEAR 2015-16

This is to advise your Board that the Department of Mental Health (DMH) is scheduling a Board letter for the June 2, 2015, agenda requesting approval to amend 20 Legal Entity (LE) Agreements to implement the California Work Opportunity and Responsibility to Kids (CaWORKs) Program and the Homeless Family Solutions System (HFSS) Program and to establish new Maximum Contract Amounts (MCAs) for Fiscal Year (FY) 2015-16. This Board letter also requests an additional ten percent for a total of twenty percent delegated authority to increase the MCAs for the 20 LE contractors.

In accordance with Board of Supervisors Policy No. 5.120, prior Board notice is required for any department requesting delegated authority to increase Board-approved contracts over ten percent at least two weeks prior to the Board meeting at which the proposed contract is to be presented.

JUSTIFICATION

This authority will allow DMH greater capacity to amend the following 20 LE Agreements: 1) 1736 Family Crisis Center; 2) Alma Family Services; 3) Child & Family Guidance Center; 4) Children's Institute, Inc.; 5) Didi Hirsch; 6) El Centro de Amistad; 7) ENKI Health & Research, Inc.; 8) Hillside; 9) Hillview Mental Health Center; 10) Pacific Asian Counseling; 11) Pacific Clinics; 12) Penny Lane; 13) Prototypes; 14) Providence Community Service; 15) San Fernando Valley Mental Health Center; 16) SHIELDS For Families; 17) South Central Health Rehabilitation; 18) Special Services For Groups; 19) The Guidance Center; and 20) The Help Group to implement additional funding and services in an expeditious manner.

Each Supervisor
May 19, 2015
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It will also allow DMH and its LE contractors to maintain business continuity in the provision of current mental health services to severely and persistently mentally ill CalWORKs participants and homeless families throughout the County of Los Angeles. In most instances where speed and response time are of key importance, the increased delegated authority will allow DMH and its network of contract agencies to maximize, prioritize, and increase access to services on a continuous and ever-increasing basis to its ever-growing clientele, which more effectively meets the County's mission, "To Enrich Lives Through Effective And Caring Service."

NOTIFICATION TIMELINE

Consistent with the procedures of Board Policy No. 5.120, we are informing the Board of our intention to proceed filing the Board letter with the Executive Office of the Board of Supervisors for the June 2, 2015, Board meeting. Should there be a need to exceed the twenty percent delegated authority, DMH will return to your Board with a request to amend these LE Agreements accordingly.

If you have any questions or concerns, please contact me, or your staff may contact Richard Kushi, Chief, Contract Development and Administration Division, at (213) 738-4684.

MJS:CW:DD:RK:yl

c: Acting Executive Officer, Board of Supervisors
 Interim Chief Executive Officer
 County Counsel
 Robin Kay, Ph.D.
 Roderick Shaner, M.D.
 Cathy Warner
 Kimberly Nall

Dolores Daniel
Deputy Directors
District Chiefs
Richard Kushi