



**LAC
DMH**

LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

March 29, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

26 March 29, 2016

LORI GLASGOW
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL TO EXECUTE AGREEMENTS WITH TWO VENDORS
FOR FACILITY USAGE AND CATERING SERVICES FOR THE FIFTEENTH ANNUAL MENTAL
HEALTH AND SPIRITUALITY CONFERENCE: "LOOKING OVER THE HORIZON"
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to execute agreements with AEG Management LACC, LLC for facility usage and Levy Restaurants for catering services for the Fifteenth Annual Mental Health and Spirituality Conference: "Looking Over The Horizon", to be held on May 26, 2016 at the Los Angeles Convention Center.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Acting Director of Mental Health or her designee, to execute an agreement with AEG Management LACC, LLC (LACC) for facility usage for the Fifteenth Annual Mental Health And Spirituality Conference, scheduled for May 26, 2016 at the Los Angeles Convention Center. The estimated cost of the agreement is \$14,000 and is fully funded with State Mental Health Services Act revenue.
2. Authorize the Acting Director of Mental Health or her designee, to execute an agreement with Levy Restaurants (Levy) the exclusive food and beverage provider for LACC to provide catering services for up to 550 participants at the Fifteenth Annual Mental Health And Spirituality Conference scheduled for May 26, 2016. The estimated cost of the agreement is \$34,000 and is fully funded with State Mental Health Services Act revenue.

3. Delegate authority to the Acting Director or her designee, to execute agreements for necessary facility usage and catering for three subsequent annual Mental Health And Spirituality Conferences through FY 2018-19, at an estimated cost of \$50,000 per conference, subject to review and approval by County Counsel, with a notice to your Board and the Chief Executive Office (CEO), subject to the availability of funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Board approval of the recommended actions will allow DMH to host the Fifteenth Annual Conference on Mental Health And Spirituality: "Looking Over The Horizon", scheduled for May 26, 2016, at the LACC. This conference provides training opportunities for mental health consumers and their families; mental health professionals, paraprofessionals; and community members and faith leaders that promote the supporting role of faith based communities in the prevention, early intervention, outreach and engagement and recovery of mental illness for consumers in Los Angeles County.

Conference workshops will be presented by experts in the fields of mental health, substance abuse and spirituality and will provide a broad range of information related to strategies that are culturally relevant and specific to the unique needs of the unserved and underserved populations of Los Angeles County. The purpose of the conference is to increase awareness of spirituality as a potential resource in improving mental health and wellness. Conference materials and speakers are intended to encourage collaboration among faith based organizations; mental health services providers, consumers and families in combating stigma and reducing disparities in access to services for diverse populations.

In addition to promoting spirituality as a resource to achieving mental health and wellness, the conference is intended to assist DMH in reaching unserved and underserved populations to support their recovery from mental illness, which is a goal of the Department's State-approved Mental Health Services Act (MHSA) plan. Finally, this conference provides an important opportunity for DMH to develop and expand partnerships with faith communities to also enhance the Department's efforts in reaching out to unserved and underserved populations.

Implementation of Strategic Plan Goals

The recommended actions support the County's Strategic Plan Goal 2, "Community Support and Responsiveness", and Goal 3, "Integrated Services Delivery".

FISCAL IMPACT/FINANCING

The combined estimated cost for the agreements with LACC and Levy is \$48,000 and is fully funded by State MHSA revenue included in the FY 2015-16 DMH Final Adopted Budget. The final cost may be less than the estimated cost as it will be determined by the actual number of participants, which may be less than the projected 550 attendees. The final cost of the conference will also be offset by revenue generated from registration fees collected from attendees who are not receiving scholarships. DMH will offer 100 scholarships to consumers and their family members and members of the clergy. The estimated revenue offset from registration fees collected is \$22,500.

In addition, the final cost of the conference will be offset by a potential \$4,000 credit from LACC for the facility room usage. LACC has agreed to deduct this amount from the final cost if catering

services under the Levy agreement exceeds \$16,000.

Funding for future conferences at an estimated cost of \$50,000 per year will be requested through DMH's annual budget process.

There is no net County cost associated with these recommended actions

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Mental Health and Spirituality Conference began in 2002 when DMH held an annual one-day educational event to increase awareness among faith leaders about mental illness, its impact on families, and the supporting role faith communities can play in helping with recovery. Since then, DMH continues to host this conference with the intent to continue collaboration with local faith leaders in underserved and unserved communities. The conference has served to reduce barriers for people seeking mental health care.

In FY 2014-15, the conference hosted an estimated 445 attendees which included members of the clergy, consumers, and family members. The conference is open to persons of all faiths and racial and ethnic backgrounds. Due to the popularity of this conference, the number of attendees for Fiscal Year 2015-16 is an estimated 550 participants. Scholarships will be provided for up to 100 clergy, consumers and/or family members.

Approval of Recommendations 1 and 2 will authorize DMH to execute agreements with LACC and with Levy Restaurants for facility usage, including meeting space, parking, AV equipment and catering services for the FY 2015-16 Conference.

Approval of Recommendation 3 will allow DMH to enter into similar agreements for subsequent annual conferences through Fiscal Year 2018-19 contingent upon available funding.

CONTRACTING PROCESS

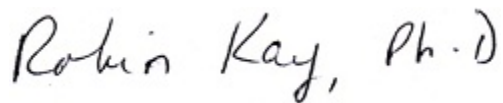
DMH solicited quotes from four venues that met selection requirements for the conference. The LACC was determined to be the best venue to meet the conference needs in comparison to the other three venues as it offered potential revenue offsets to the cost of the facility rental based on catering services with its exclusive food and beverage provider, Levy Restaurants. This determination was made by the DMH Conference Committee whose goal was to reduce the costs associated for this conference. Committee members requested venues to submit proposals to accommodate 550 attendees, and to include the associated venue rates and/or fees for meeting rooms, catering, parking, and audio/visual equipment. A cost analysis of the received requests were reviewed by committee members and the LACC was the preferred location based on availability, size of accommodations, and the ease of both personal and public transportation for consumers, presenters, volunteers, employees, and other participants.

Upon Board approval of the recommended actions, DMH will enter into Agreements with the LACC and Levy. Confirmation in the form of a deposit will be made to guarantee space, catering services, and other necessities for the conference.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Mental Health and Spirituality Conference benefits the public mental health system by empowering consumers to effectively use spirituality in concert with mental health recovery strategies and community resources to improve their lives. The conference educates faith communities about mental illness, its impact on families, and the supporting role faith communities can play in helping recovery. This conference combats stigma and provides support to the mental health system in reducing disparities in access to services for diverse populations as well as promotes wellness, recovery, prevention and early intervention.

Respectfully submitted,



ROBIN KAY, Ph.D.

Acting Director of Mental Health

RK:AB:KM:DKH:rlr

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel
Chairperson, Mental Health Commission