



Los Angeles County  
DEPARTMENT OF MENTAL HEALTH

March 20, 2018

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO AMEND EXISTING LEGAL ENTITY AGREEMENT WITH FILIPINO-AMERICAN SERVICES GROUP, INC., TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR FISCAL YEAR 2017-18  
(SUPERVISORIAL DISTRICT 1)  
(3 VOTES)**

**SUBJECT**

Request approval to amend an existing Department of Mental Health Legal Entity Agreement with Filipino-American Services Group, Inc. to increase its Maximum Contract Amount for the expansion of its Community Outreach Services for Fiscal Year 2017-18.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and authorize the Director of Mental Health (Director), or his designee, to prepare, sign, and execute an amendment, substantially similar to Attachment I, to the existing Department of Mental Health (DMH) Legal Entity (LE) Agreement with Filipino-American Services Group, Inc. (Contractor), to increase the Maximum Contract Amount (MCA) for Fiscal Year (FY) 2017-18 by \$49,716, fully funded by 2011 Realignment revenue. This amendment will be effective upon your Board's approval; and the new MCA for FY 2017-18 will be \$76,134.
2. Delegate authority to the Director, or his designee, to prepare, sign, and execute future amendments to the LE Agreement with the Contractor and establish as a new MCA for FY 2017-18, the aggregate of the original agreement and all amendments provided that: 1) the County's total payment to Contractor will not exceed an increase of 25 percent from the applicable MCA to be applied for FY 2017-18, which the Board is being asked to approve in Recommendation 1; 2) any such increase is used to provide additional services or add related services to ensure continuity of

care or to reflect program and/or policy changes; 3) your Board has appropriated sufficient funds for all changes; 4) approval as to form by County Counsel, or designee, is obtained prior to any such amendment; and 5) the Director, or his designee, notifies your Board and the Chief Executive Officer (CEO) in writing, within 30 days of execution of each amendment.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the requested actions will allow DMH to amend its LE Agreement with the Contractor to increase the MCA in order to expand its Community Outreach Services (COS) under the LE Agreement for FY 2017-18. Your Board's approval of this action is necessary because DMH has already utilized its previously Board approved 25 percent delegated authority for FY 2017-18 for this LE Agreement with the Contractor.

DMH's Underserved Cultural Communities Unit has identified the Filipino/Filipino American population as one of the underserved populations for mental health promotion and outreach activities, with the goal of reducing disparities for under-represented ethnic populations. Out of the 374,285 Filipinos that currently live in the County of Los Angeles (County), only 1,731 Filipinos were provided mental health services by DMH last fiscal year. A disproportionate number of the Filipino/Filipino American population receive mental health services from the County Men's Forensic Outpatient Program. By increasing COS to the Filipino/Filipino American community, DMH intends to increase the community's accessibility to mental health services and help prevent members of that community from entering the jail system altogether.

Additionally, as a routine business practice, DMH examines its contractors' estimated service delivery needs, and has determined that the Contractor requires additional funds to meet the increased demands of providing mental health services to its target population in Service Area 4 in FY 2017-18. Accordingly, the addition of funding will enable the Contractor to provide COS to the Filipino/Filipino American population and other communities in Service Area 4.

### **Implementation of Strategic Plan Goals**

The recommended action is consistent with the County's Strategic Plan Goal I, Make Investments that Transform Lives, specifically Strategy I.1, Increase Our Focus on Prevention Initiatives, and Strategy I.2, Enhance Our Delivery of Comprehensive Interventions.

### **FISCAL IMPACT/FINANCING**

The total cost of this amendment is \$49,716, fully funded by 2011 Realignment revenue. Funding for this amendment is included in DMH's FY 2017-18 Final Adopted Budget.

There is no net County cost impact associated with the recommended actions.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On June 13, 2017, your Board authorized the Director to enter into 69 LE Agreements, and in doing so approved a MCA for each of the 69 LE Agreements. As part of the June 13, 2017, actions, DMH also asked for and was delegated authority to increase the MCAs of all its LE Agreements up to 25 percent of their approved MCAs to provide for the expansion of mental health and COS services.

This LE Agreement with the Contractor was one of the 69 LE Agreements included in the June 13,

2017 Board Letter. Contractor is a non-profit agency with its headquarters office located at 135 N. Park View Street, Los Angeles, Ca 90026; in the First Supervisorial District.

In accordance with your Board Policy Manual, Section No. 5.120, Authority to Approve Increases to Board Approved Contract Amounts requirements, DMH notified your Board on March 2, 2018, (Attachment II), of its intent to request delegated authority of more than 10 percent for this agency. This authority will allow DMH greater capacity to amend this LE Agreement and implement additional services in a more timely and expeditious manner.

The attached amendment format (Attachment I) has been approved as to form by County Counsel. DMH administrative staff will administer and monitor the LE Agreement; evaluate programs to ensure that quality services are being provided; and make certain that the LE Agreement provisions and departmental policies are being followed by the Contractor.

**CONTRACTING PROCESS**

Per the June 13, 2017 Board actions, DMH utilized its delegated authority to increase the Contractor's MCA by adding funds for the purposes of expanding the LE Agreement's COS by amending it effective July 24, 2017. The amendment was processed to add Realignment funds in an amount not to exceed the previously approved 25 percent delegated authority. DMH is now returning to your Board in order to increase the LE Agreement's MCA beyond the 25 percent delegated authority and establish a new MCA at \$76,134 to enable the Contractor to provide expanded COS to mainly the Filipino/Filipino American Community.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Board approval of the proposed actions will allow the Contractor to maintain business continuity for the provision of expanded COS to the Filipino/Filipino American and other communities in Los Angeles County offered through training, education, and workshops.

Respectfully submitted,



JONATHAN E. SHERIN, M.D., Ph.D.

Director

JES:MM:SLD:SK

Enclosures

- c: Executive Officer, Board of Supervisors
- Chief Executive Office
- County Counsel
- Chairperson, Mental Health Commission

CONTRACT NO. MH121360

AMENDMENT NO. \_\_\_

THIS AMENDMENT is made and entered into this \_\_\_ day of \_\_\_\_\_, 2018, by and between the COUNTY OF LOS ANGELES (hereafter "County") and Filipino-American Services Group, Inc. (hereafter "Contractor").

WHEREAS, County and Contractor have entered into a written Agreement, dated July 1, 2017, identified as County Agreement No. MH121360, and as subsequently amended (hereafter collectively "Agreement"); and

WHEREAS, Agreement provides that in accordance with Paragraph 40, no addition to, or alteration of, the terms of the body of the Agreement, or the Financial Summary or Service Exhibits, shall be valid and effective unless made in the form of a written amendment formally approved and executed by the parties; and

WHEREAS, on June 13, 2017, the Board of Supervisors approved delegated authority to the Director of Mental Health Services, or his designee, to execute amendments to the Agreement to revise boilerplate language, revise annual Maximum Contract Amounts (MCA); and add/or revise Service Exhibits of current and new mental health services providers; and

WHEREAS, for Fiscal Year (FY) 2017-18 only, County and Contractor intend to amend this Agreement only as described hereunder; and

WHEREAS, for FY 2017-18 only, County and Contractor intend to amend this Agreement to **increase** DMH Mental Health Services Non Medi-Cal (MC) Funded Program funds; and

WHEREAS, for FY 2017-18 only, as a result of the above change in funded program, the MCA will **increase**; and

WHEREAS, Contractor warrants that it possesses the competence, expertise, and personnel necessary to provide services consistent with the requirements of this Agreement and consistent with the professional standard of care for these services.

NOW, THEREFORE, County and Contractor agree that this Agreement shall be amended only as follows:

1. For FY 2017-18, DMH Mental Health Services Non-MC Funded Program funds are **increased** by **\$49,716** to **\$70,850**.
2. For FY 2017-18, the MCA will **increase** by **\$49,716** to **\$76,134**.
3. Financial Exhibit A (Financial Provisions), Attachment II, Paragraph C (Reimbursement for Initial Period) subparagraph 1 shall be deleted in its entirety and the following substituted therefore:  
  
“(1) Reimbursement For Initial Period: The MCA for the Initial Period of this Agreement as described in Paragraph 1 (TERM) of the Legal Entity Agreement shall not exceed **SEVENTY-SIX THOUSAND ONE HUNDRED THIRTY-FOUR DOLLARS (\$76,134)** and shall consist of Funded Programs as shown on the Financial Summary.”
4. Financial Summary (Attachment III) - \_\_\_ for FY 2017-18 shall be deleted in its entirety and replaced with Financial Summary (Attachment III) – \_\_\_ for FY 2017-18, attached hereto and incorporated herein by reference. All references in Agreement to Financial Summary (Attachment III) - \_\_\_ for FY 2017-18 shall be deemed amended to state “Financial Summary (Attachment III) – \_\_\_ for FY 2017-18.”

5. Contractor shall provide services in accordance with Contractor's FY 2017-18 Negotiation Package for this Agreement and any addenda thereto approved in writing by the County's Director of Mental Health or his designee.
6. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by County's Director of Mental Health or his designee, and Contractor has caused this Amendment to be subscribed on its behalf by its duly authorized officer, on the day, month, and year first above written.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Jonathan E. Sherin, M.D., Ph.D.  
Director of Mental Health

Filipino-American Services Group, Inc.  
CONTRACTOR

By \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_  
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM:  
OFFICE OF THE COUNTY COUNSEL

**Financial Summary - (Attachment III)**

LE Name: Filipino-American Service Group, Inc.  
 LE No: 00302  
 Fiscal Year: 2017-18

Amendment No:  
 Amendment Date:  
 Agreement Period: July 1, 2017 through June 30, 2018  
 Agreement No: MH121360

A	B	C	D	E
Rank	Funded Programs	Medi-Cal Reimbursable (Y/N) <sup>1</sup>	Local Match Funds	Funded Program Amount (Gross)
<b>Categorically Funded Programs</b>				
1	Family Preservation Program	N		-
2	Specialized Foster Care - DCFS MAT Non-Medi-Cal (Non-MC)	N		-
3	Specialized Foster Care Enhanced Mental Health Svcs Medi-Cal (MC)	Y	-	-
4	Specialized Foster Care MAT MC	Y	-	-
5	Specialized Foster Care TFC MC	Y	-	-
6	Specialized Foster Care Wraparound Non-MC	N		-
7	Specialized Foster Care Wraparound Invoice	N	-	-
8	Specialized Foster Care Wraparound MC	Y	-	-
9	DCFS Medical Hub Non-MC	N		-
10	DCFS PHF MC	Y	-	-
11	DCFS 2011 Realignment MC	Y	-	-
12	First 5 Non-MC	N		-
13	First 5 Invoice	N		-
14	First 5 MC	Y	-	-
15	Comprehensive SOC Program (SAMHSA, CFDA #93.958) Non-MC	N		-
16	Comprehensive SOC Program (SAMHSA, CFDA #93.958) Invoice	N		-
17	Project ABC South LA (SAMHSA, CFDA #93.104) Invoice	N		-
18	Juvenile Justice Program (STOP) Non-MC	N	-	-
19	Juvenile Justice Program (JJCPA-MHSAT) Non-MC	N		-
20	Juvenile Justice Program (JJCPA - MST) Non-MC	N		-
21	Juvenile Justice Program (COD) Non-MC	N		-
22	Juvenile Justice Program (FFT) Non-MC	N		-
23	Juvenile Justice Program (FFT) MC	Y	-	-
24	Juvenile Day Reporting Center Non-MC	N		-
25	PATH McKinney, CFDA #93.150 Non-MC	N		-
26	PATH McKinney, CFDA #93.150 Invoice	N		-
27	PATH McKinney MC	Y	-	-
28	Homeless Services Non-MC	N		-
29	Homeless Services Invoice	N		-
30	Homeless Services MC	Y	-	-
31	Homeless Services - C3 Non-MC	N		-
32	Homeless Services - C3 Invoice	N		-
33	Homeless Services - C3 MC	Y	-	-
34	Diversion Program Non-MC	N		-
35	Diversion Program Invoice	N		-
36	Diversion Program MC	Y	-	-
37	ODR Diversion Program Non-MC	N		-
38	ODR Diversion Program MC	Y	-	-
39	CARE Program (2nd Chance-BJA Grant, CFDA# 16.812) Non-MC	N		-
40	CARE Program (2nd Chance-BJA Grant, CFDA# 16.812) Invoice	N		-
41	CalWORKs MHS Non-MC	N		-
42	CalWORKs Homeless Family Solution System Invoice	N		-
43	GROW Non-MC	N		-
44	Post-Release Community Supervision-Community Reintegration Prog Non-MC	N		-
45	Post-Release Community Supervision-Comm Reintegration Prog Invoice	N		-
46	Post-Release Community Supervision-Community Reintegration Prog MC	Y	-	-
47	DPH Dual Diagnosis Non-MC	N		-
48	DCSS Forensic Center Services Invoice	N		-
49	SB82 Mobile Triage Non-MC	N		-
50	SB82 Mobile Triage Invoice	N		-
51	SB82 Mobile Triage MC	Y	-	-
52	SB82 Mobile Triage - Crisis Transition Specialist Non-MC	N		-
53	SB82 Mobile Triage - Crisis Transition Specialist MC	Y	-	-
54	DHS EPIC Program Non-MC	N		-
55	DHS EPIC Program MC	Y	-	-
<b>Federal/State Revenue</b>				
56	Federal/State Revenue MC	Y		-



**Financial Summary - (Attachment III)**

LE Name: Filipino-American Service Group, Inc.  
 LE No: 00302  
 Fiscal Year: 2017-18

Amendment No:  
 Amendment Date:  
 Agreement Period: July 1, 2017 through June 30, 2018  
 Agreement No: MH121360

<b>Realignment Funded Programs</b>				
57	DMH Mental Health Services Non-MC	N		70,850
58	DMH Mental Health Services Invoice	N		-
59	DMH Mental Health Services MC	Y	-	-
60	DMH IMD Step Down Non-MC	N		-
61	DMH IMD Step Down Invoice	N		-
62	DMH IMD Step Down MC	Y	-	-
<b>MHSA Funded Programs</b>				
63	MHSA Full Service Partnership Non-MC	N		-
64	MHSA Full Service Partnership Invoice	N		-
65	MHSA Full Service Partnership MC	Y	-	-
66	MHSA Recovery, Resiliency, & Reintegration Services Non-MC	N		-
67	MHSA Recovery, Resiliency, & Reintegration Services Invoice	N		-
68	MHSA Recovery, Resiliency, & Reintegration Services MC	Y	-	-
69	MHSA Alternative Crisis Services Non-MC	N		-
70	MHSA Alternative Crisis Services Invoice	N		-
71	MHSA Alternative Crisis Services MC	Y	-	-
72	MHSA Linkage Services Invoice	N		-
73	MHSA Planning, Outreach, & Engagement Non-MC	N		-
74	MHSA Prevention & Early Intervention Non-MC	N		284
75	MHSA Prevention & Early Intervention Invoice	N		5,000
76	MHSA Prevention & Early Intervention MC	Y	-	-
<b>Maximum Contract Amount (MCA)</b>				<b>\$ 76,134</b>

<sup>1</sup>Medi-Cal reimbursable reflects DMH program guidelines in addition to applicable state and federal regulations.



Los Angeles County  
**DEPARTMENT OF MENTAL HEALTH**

JONATHAN E. SHERIN, M.D., Ph.D.  
 DIRECTOR

March 2, 2018

TO: Supervisor Sheila Kuehl, Chair  
 Supervisor Hilda L. Solis  
 Supervisor Mark Ridley-Thomas  
 Supervisor Janice Hahn  
 Supervisor Kathryn Barger

FROM: Jonathan E. Sherin, M.D., Ph.D.  
 Director

SUBJECT: **NOTICE OF INTENT TO REQUEST DELEGATED AUTHORITY FOR A PERCENTAGE INCREASE EXCEEDING TEN PERCENT OF THE MAXIMUM CONTRACT AMOUNT FOR LEGAL ENTITY AGREEMENT WITH FILIPINO-AMERICAN SERVICES GROUP, INC., FOR FISCAL YEAR 2017-18**

In accordance with Los Angeles County Board of Supervisors' (Board) Policy No. 5.120, the Department of Mental Health (DMH) is notifying your Board of our department's intent to request delegated authority for a percentage increase exceeding 10 percent of the Maximum Contract Amount (MCA). More specifically, DMH will request delegated authority for a 25 percent increase of the MCA for Fiscal Year 2017-18 for the Legal Entity (LE) Agreement with Filipino-American Services Group, Inc. (Contractor).

**JUSTIFICATION**

This authority will allow DMH greater capacity to amend the LE Agreement with Contractor to implement new programs and services in an expeditious manner. DMH's Underserved Cultural Communities Division has identified the Filipino/Filipino American population as one of the underserved populations for mental health promotion and outreach activities to reduce disparities for under-represented ethnic populations. Additionally, DMH has determined that the Contractor requires additional funds to meet the increased demands of providing mental health services to its target population of Filipino/Filipino Americans in Service Area 4. Accordingly, the increase in funding will allow Contractor to provide Outreach Services to the Filipino/Filipino American and other communities.

Each Supervisor  
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Should there be a need to exceed the 25 percent delegated authority, DMH will return to your Board with a request for authority to amend the contract accordingly.

**NOTIFICATION TIMELINE**

Consistent with the procedures of Board Policy No. 5.120, we are informing your Board of our intention to proceed with the filing of the Board letter with the Executive Office of the Board of Supervisors for the March 20, 2018, Board meeting.

If you have any questions or require additional information, please contact me at (213) 738-4601, or your staff may contact Stella Krikorian, Interim Chief of Contracts Development and Administration Division, at (213) 738-4023.

JES:GP:MM:SK:es

c: Executive Officer, Board of Supervisors  
Chief Executive Office  
County Counsel  
Gregory Polk  
Terri Boykins  
Stella Krikorian