



# CBO DISPATCH

The “B” means BUSINESS

CBO Dispatch No.: NGA 17-T004

Issue Date: February 16, 2017

**Private  
Insurance  
Training**



**Coming  
Tuesday  
February 28th**

The Central Business Office (CBO) is conducting training on private insurance billing exclusively for contract providers. This training will cover the following information:

- Department of Mental Health (DMH) policy on clients with private insurance
- Identifying third party payers
- Private insurance billing rules and requirements
- Procedural guidelines
- Adding/removing the Other Health Coverage (OHC) indicator from State eligibility records

Please complete the training registration information below and fax it to (213) 252-8736, attention Private Insurance Training #NGA1702. Submissions via other methods will not be accepted. Once enrolled in the training, you will receive a confirmation notice. Seating for the training is limited to 30 per session.

<b>TUESDAY, FEBRUARY 28, 2017</b> CENTRAL BUSINESS OFFICE 695 SOUTH VERMONT AVE., 16 <sup>TH</sup> FLOOR LOS ANGELES, CA 90005	<b>TRAINING TIME</b>  <b>9:00AM – 12:00PM</b>
NAME:	
PROVIDER NAME:	
TELEPHONE NUMBER:	EMAIL:
SUPERVISOR'S NAME:	SUPERVISOR'S SIGNATURE:

- Only 30 registrants will receive an e-mail confirming their acceptance; the remainder will receive notification that their registration request has been denied.
- Registrants will not be admitted to the training without their e-mail confirmation in hand.
- Only one name per registration form will be accepted.
- CONFIRMED REGISTRATIONS CANNOT BE TRANSFERRED TO ANOTHER PERSON.
- Contact CBO at least one day in advance if you are confirmed and cannot attend.
- Check-in begins 30 minutes prior to the training. Late arrivals will not be allowed in training.

Parking information is attached.

## ***WE'RE WORKING FOR YOU...***

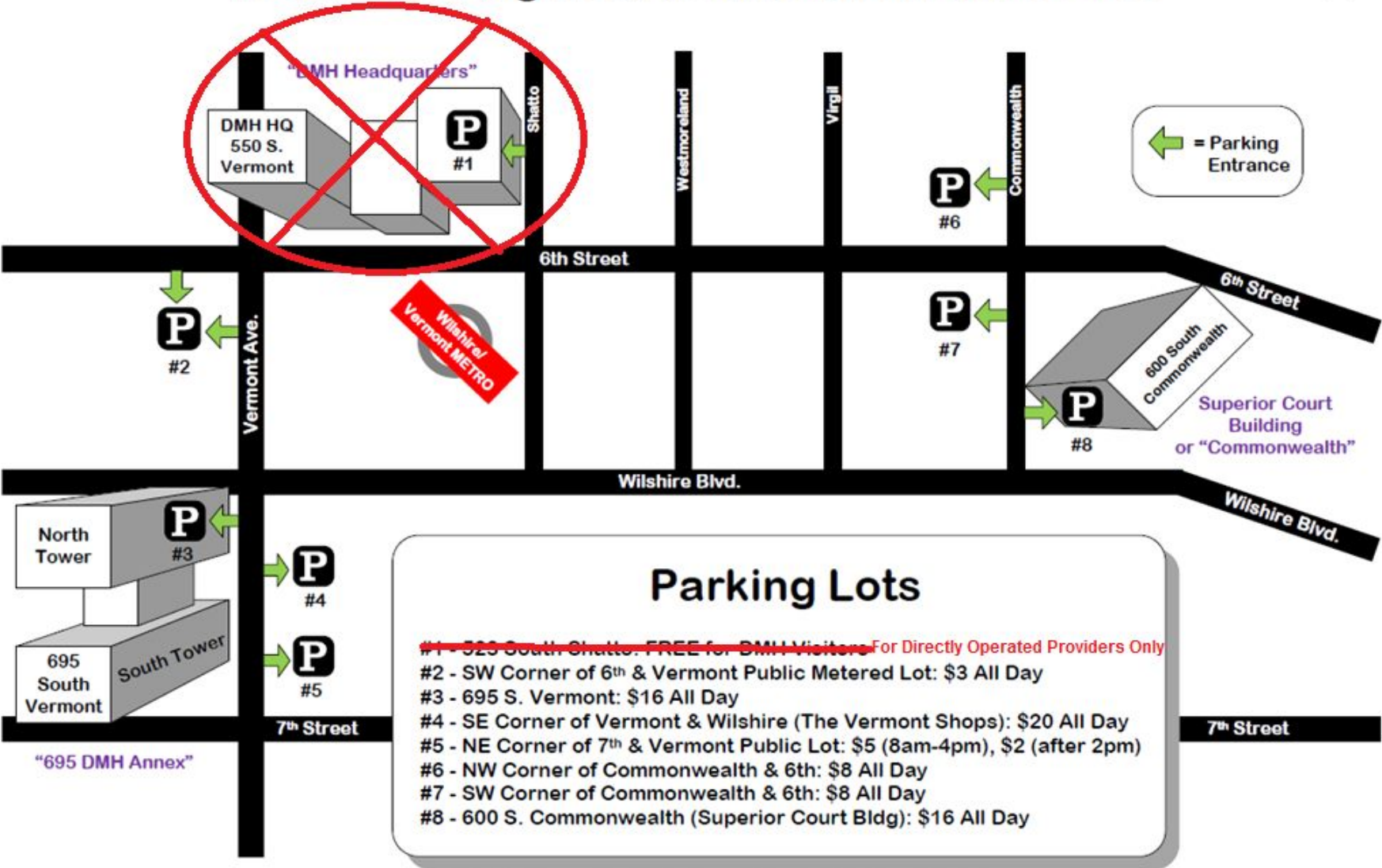
If you have any questions or require further information, please contact CBO at (213) 480-3444 or [RMDTraining@dmh.lacounty.gov](mailto:RMDTraining@dmh.lacounty.gov).



**DOES NOT APPLY TO FEE-FOR-SERVICE PROVIDERS**



# PARKING MAP for DMH Offices in the Los Angeles, Vermont / Wilshire Area



### Parking Lots

- ~~#1 - 525 South Shatto. FREE for DMH Visitors. For Directly Operated Providers Only~~
- #2 - SW Corner of 6<sup>th</sup> & Vermont Public Metered Lot: \$3 All Day
- #3 - 695 S. Vermont: \$16 All Day
- #4 - SE Corner of Vermont & Wilshire (The Vermont Shops): \$20 All Day
- #5 - NE Corner of 7<sup>th</sup> & Vermont Public Lot: \$5 (8am-4pm), \$2 (after 2pm)
- #6 - NW Corner of Commonwealth & 6<sup>th</sup>: \$8 All Day
- #7 - SW Corner of Commonwealth & 6<sup>th</sup>: \$8 All Day
- #8 - 600 S. Commonwealth (Superior Court Bldg): \$16 All Day

NOTE: DMH does not validate for parking. Parking fees listed above may be different than actual costs.